

# OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road  
Peterborough, New Hampshire

## CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 19, 2017

### School Board Meeting

#### SAU Office

**6:00 p.m.**

1. Call to Order and Pledge of Allegiance
2. Acceptance of School Board Meeting Minutes (Board Vote Required)
  - a. December 5, 2017 (pg. 1-3)
3. Points of Pride
4. Public Comment
5. Consent Agenda
  - a. Personnel
    - 1) 2017-2018 Notice of Stipend Positions (pg. 4-5)
6. Superintendent's Report and Presentation of Business
  - a. Monthly Events Calendar (pg. 6-7)
  - b. Field Trip Requests (Board Vote Required) (pg. 8)
    - 1) Great Brook School – eighth grade students will travel on April 16-20<sup>th</sup> by bus to Washington, D.C., to visit historical sights. This trip relates to the U.S. History curriculum.
  - c. Athletic Presentation – Guardian Caps and Helmets
  - d. 1-1 Presentation
  - e. Student Services Recommendation
7. Reports
  - a. Student Representative – Lily Denehy
  - b. Teacher Representative – Patrick Cogan/Linda Compton
  - c. Education Committee – Crista Salamy
  - d. Strategic Plan Committee –Pierce Rigrod
  - e. ATC Committee – Stephan Morrissey
  - f. Budget & Property Committee – Dick Dunning
  - g. Communications Committee – Stephan Morrissey
8. Old Business
  - a. Budget Version Five (5) and Six (6) (with helmets phased in)
  - b. 2<sup>nd</sup> Read/Adoption Policy (Board Vote Required) (pg. 9-10)
    - BCB: Board Member Conflict Of Interest
9. New Business
  - a. Policy Adoption LCC: Dual Enrollment and Relations with Community Colleges (Board Vote Required) (pg. 11-13)
  - b. Approve Town Payment Schedule
  - c. Potential Public Hearing Dates – January 9, 2018
10. Approval of Manifests (Board Vote Required)
11. Non-Public Session: RSA 91-A: 3, II (If Required)
  - a. Negotiations
  - b. Personnel

#### Upcoming Meetings:

Policy Committee Meeting – Tues., Jan. 2<sup>nd</sup> @ SAU @ 6:00 p.m.

School Board Meeting – Tues., Jan. 2<sup>nd</sup> @ SAU @ 7:00 p.m.

School Board Meeting – Tues., Jan. 9<sup>th</sup> @ SAU @ 7:00 p.m.

#### MISSION STATEMENT

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, December 5, 2017**

**SAU Office**

**7:00 p.m.**

**Minutes**

Rich Cahoon, Richard Dunning,  
Jim Fredrickson, Bernd Foecking,  
Janine Lesser, Niki McGettigan,  
Stephan Morrissey, Linda Quintanilha,  
Kristen Reilly, Pierce Rigrod,  
Myron Steere, Jerome Wilson

Lily Denehy, Student Rep.  
Patrick Cogan, CVEA

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Cari Christian-Coates, Student Services  
Mindy Ryan, B.A.  
Kat Foecking, FES  
Amy Janoch, HES  
Nicole Pease, DCS  
Colleen Roy, GES  
Stephanie Syre-Hager, AES/Pierce

**1. Call to Order and Pledge of Allegiance**

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. November 21, 2017**

Linda Quintanilha moved to accept the minutes of November 21, 2017. Niki McGettigan second. Jim Fredrickson abstained. All else in favor. Motion carried.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her from administrators. Dick Dunning spoke about the CLiF Grant experience at PES last week. In addition, kids could pick books out to keep for themselves or give as gifts.

**4. Public Comment**

Ruth Benedict, Paraprofessional and Antrim Resident, asked about a plan to address the shortage of substitutes. Myron Steere reported that discussion has taken place. In addition, one permanent substitute is proposed for CVHS. Kimberly Saunders also reported that the rate of pay for substitutes is being reviewed. Substitutes are difficult to find this time of year. Professional Development has been limited during the week. Sub rates have been increased on Mondays and Fridays. Pay commensurate with surrounding areas is in place.

**5. Consent Agenda**

**a. December 1, 2017 Enrollment**

Tim Markley reported very little change in enrollment since last month. Rich Cahoon asked that the projected enrollment for DCS be updated as changes occur with fifth grade student requests to attend SMS. Confirmed.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

- Set Date of Budget Public Hearing

The date of the Public Hearings is on the calendar for January 16<sup>th</sup>.

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

Stephan Morrissey moved to change the date of the December 19<sup>th</sup> School Board meeting to take place on December 20<sup>th</sup> due to the high school holiday music concert. Pierce Rigrod second. Both the motion and second were withdrawn. The School Board meeting will remain on December 19<sup>th</sup>.

**b. Accept Gift/Donations (Board Vote Required)**

1) ConVal High School requests authorization to accept a gift/donation of \$1,000.00 from the Keith M. Sullivan Foundation for the purpose of installation of hoop/backboard extensions for to allow hoops to be lowered to provide a developmentally appropriate basket height for youth basketball programs.

Kimberly Saunders asked that the caveat of backboard hoop extensions won't exceed \$1K.

**Stephan Morrissey moved to accept the donation as read with the understanding that the cost will not exceed \$1K. Dick Dunning second with thanks. Unanimous.**

**7. Reports**

**a. Student Representative – Lily Denehy**

Lily Denehy reported about a recent German hip hop contest win for ConVal students. The high school holiday concert will take place on December 19<sup>th</sup>. College acceptances for early admission have begun to come in. CV is having ugly sweater day later this month. Celebration of Leaning on January 11<sup>th</sup> 6-8 p.m.

**b. Teacher Representative – Patrick Cogan/Linda Compton**

Patrick Cogan reported on holiday concert dates. Many schools have held craft fairs.

**c. Budget & Property Committee – Dick Dunning**

Dick Dunning reported discussion on high school labs and discussion about warrant article. Two former CVHS students came to discuss the potential of solar energy at the last budget meeting as well.

**d. Communication Committee – Stephan Morrissey**

Stephan Morrissey reported that a program called Trello was discussed at the last Communications Committee meeting. Niki McGettigan reported that it is a project communication tool. Assignments were given to the committee to practice using the tool. As Trello is used, it reflects who is using the tool. The committee is still in the learning curve phase with the tool.

**e. Selectmen's Advisory Committee – John Jordan**

John Jordan reported the meeting was well attended. Discussion on the proposed budget took place. Three motions were made on capital reserves asking that athletic/co-curricular, health, equipment trust funds be frozen at the current rate and that no requests to add to them be placed on the warrant. Science labs at the high school were discussed. Two funded with reserves and two with a bond are proposed. Both proposals are supported by SAC.

Myron Steere reported that work on several kitchens are needed was noted at this meeting as well. A request for a copy of the audit letter was requested.

**f. Policy Committee - Rich Cahoon**

Rich Cahoon said that the State has allocated funds for scholarships for running start courses. The School Board must have a formal policy in place on dual enrollment opportunities. We need to formulate a policy and will not have time to have a first, second and adopt read on this policy. We don't have a policy to show at this time.

**8. Old Business**

**a. Budget Discussion**

**a. Default Budget and Update on Requested Items**

Kimberly Saunders reported that work with the DRA and school district attorney to assure that what is contained in the default is consistent from year to year is underway. This is per request and not necessarily a final product.

Myron Steere said that budget did not go up much but district assessment is up over 6%.

Total cost of athletics is included in information handed out. In addition, information about the dollar value associated with set up time for specific sports is detailed.

Rich Cahoon asked for context; how does what we spend on athletics compare to what is proposed for labs.

Camp Quest Selection information was also shared.

Information on teacher course count per year, by topic, was shared. Dick Dunning asked for information on the current year and not next year. Confirmed.

Kimberly Saunders asked for direction from the board in relation to the budget. How should administration move forward? 6.72% increase on district assessment. 1.49% increase in the budget. Is there additional direction?

Rich Cahoon asked about helmets, arts enrichment, student services reorganization. Nothing is outstanding.

The MacLab is still in the proposed budget.

**Stephan Morrissey moved to hold off on the Mac Lab for one year. Dick Dunning second.**

Dick Dunning said that he was in agreement with waiting for one year.

Stephan Morrissey spoke about the goal to provide consistency in platform across the district. Rich said that this would be a five or more year decision, before moving forward, the intent was to explore.

**Unanimous.**

Pierce Rigrod asked if we had a table of the impact of the budget by community available. Kimberly Saunders reported that would take place when we get nearer to the bottom. Changes proposed to the budget should be discussed at every meeting.

**b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- BCB: Board Member Conflict of Interest

Pulled for additional research.

- JLCD: Administration of Medication in Schools

**Rich Cahoon moved to adopt this policy as presented. Stephan Morrissey second. Unanimous.**

**9. New Business**

**a. Waive Policy BAAA: Board School Policies and Administrative Procedures (Board Vote Required)**

**Linda Quintanilha moved to waive the requirement for a second read on Policy BAAA. Dick Dunning second. Unanimous.**

**b. High School Science Lab Recommendation (Board Vote Required)**

Dick Dunning recommended \$900K from capital reserve fund to conduct work on two labs.

This would be phase one and the bond would deal with additional labs.

Jim Fredrickson said that Phase I is two labs but the question is could they do it this upcoming summer? Confirmed for the summer 2018.

Stephan Morrissey said that the board is moving this forward to a public hearing.

Kimberly Saunders reported that the labs are the last area where there are ADA issues. There will be new things that NEASC may site as in need. In terms of ADA and Life Safety, this will address those issues.

**Stephan Morrissey moved this to move to public hearing. Dick Dunning second. Unanimous.**

**c. Expenditure Report – Mindy Ryan**

Mindy Ryan reported some lines still appear overspent. The balances will come in before the next report and the differences in the balances will be reflected.

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Mindy Ryan certified that manifests listed by number totaling \$159,809.97 and Payroll totaling \$1,703,224.88 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests and payroll as read. Dick Dunning second. Unanimous.**

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:11 p.m. Unanimous on a roll call vote.**

**Stephan Morrissey moved to exit non-public session at 9:03 p.m. Dick Dunning second. Unanimous.**

**Stephan Morrissey moved to seal the minutes of non-public session for two years. Second. Unanimous.**

**Stephan Morrissey motioned to adjourn at 9:04 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL DISTRICT**

**December 19, 2017**

**Personnel Agenda**

**Notice of Stipend Positions 2017-18:**


Attached




# NOTICE OF STIPEND POSITIONS

First	Last	DAC	Position	Amount	FTE
<b>Athletic</b>					
Tim	Conway	CVHS	Baseball - JV	\$2,656.00	1
Dick	Ellingwood	CVHS	Unified Basketball	\$1,000.00	1
Chris	Frontiero	CVHS	Basketball - Varsity Boys Assistant	\$2,656.00	1
Campbell	Kipka	CVHS	Basketball - Boys Freshman	\$2,656.00	1
Scott	Lilgeberg	CVHS	Baseball - Assistant	\$2,656.00	1
Mike	Marschok	CVHS	Baseball - Varsity	\$3,320.00	1
Gil	Morris	CVHS	Unified Basketball	\$1,000.00	1
<b>Non-Athletic</b>					
Jim	Wickham	SMS	Music - All State Strings	\$484.72	1

# December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. @ 7:00 p.m. @ SAU	6	7	8	9
10	11 Education Committee @ 5:30 p.m. @ SAU	12	13	14 Strategic Plan @ 6:00 pm @ SAU ATC Committee @ 7:00 p.m. @ SAU	15	16
17	18 Budget & Property Committee @ 5:30 p.m. @ SAU	19 School Board Mtg. @ 6:00 p.m. @ SAU	20	21	22 District Closed	23
24	25 Christmas Day 	26 District Closed	27	28	29	30
31						

# January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 	2 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	3	4	5	6
7	8	9 School Board Mtg. @ 7:00 p.m. @ SAU	10	11 Strategic Plan Committee Mtg. @ 6:00 pm @ SAU ATC Committee Mtg. @ 7:00 pm @ SAU	12	13
14	15 Martin Luther King Day – District Closed	16 Policy Committee @ 6:00 pm @ SAU Public Hearing on Budget @ 7:00 @ SAU School Board Mtg. immediately following hearing	17	18	19	20
21	22 Education Committee @ 5:30 pm @ SAU	23 Budget & Property @ 5:30 pm @ SAU Communication Committee @ 6:30 pm @ SAU	24	25 Selectmen's Adv. Committee @ 7:00 pm @ SAU	26	27
28	29	30	31			



**CONTOOCOOK VALLEY SCHOOL DISTRICT  
FIELD TRIP PROPOSAL**

1. Name: Kathryn Doherty Grade: 8 School: GBS  
2. Destination: Washington, DC  
3. Date(s) of Trip: April 16-20, 2018 Time(s): From 7am: 4/16 to 6pm: 4/20

4. Description of Trip:

This is the annual 8<sup>th</sup> grade trip to Washington, DC

5. How will this trip relate to your program and/or curriculum?

This relates to the US history curriculum. We travel to many historic sites, memorials and museums. This includes an appointment at the US Holocaust Museum and an opportunity to lay a wreath at the Tomb of the Unknown Soldier @ Arlington Nat'l Cemetery, Co. C, 1st Div.

6. Transportation will be by: Private Car Other \_\_\_\_\_  
(Private cars require completion of District Use of Private Vehicle Form by individual drivers)

7. Ratio of Adults: 7 to Number of Students: 67

Staff Signature: Kathryn Doherty Date: 5/1/17  
Principal Signature: [Signature] Date: 5/2/17

**SCHOOL USE ONLY: All items must be checked before the Principal/Assistant Principal will sign**

\_\_\_\_ Bus Form If Necessary  
\_\_\_\_ Fee Paid By \_\_\_\_\_  
\_\_\_\_ Chaperones Listed On The Reverse  
\_\_\_\_ Permission Slips To Parents/Guardians Prepared  
\_\_\_\_ Office Notified With Accurate Lists of Students

\_\_\_\_ Kitchen Notified If Lunches Would Be Affected  
\_\_\_\_ UA Team Notified  
☒ Posted on Events Calendar on Google calendar  
\_\_\_\_ Notified Nurse to prepare Medicine  
\_\_\_\_ CPR/First Aid Trained: \_\_\_\_\_ (Name)

**SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2) DAYS (REFER TO FIELD TRIP POLICY IICA).**

Proposal forms must be submitted to the Principal by April 1<sup>st</sup>, to the Superintendent by May 1<sup>st</sup> and approved by the School Board no later than the August meeting for trips during the new school year

Date Received at SAU Office \_\_\_\_\_ Date Approved/Not Approved by School Board \_\_\_\_\_  
(Please Circle One)

Superintendent/Board Chairman Signature \_\_\_\_\_

## **BCB – Board Member Conflict Of Interest**

As elected officials, ConVal School Board members owe a duty of loyalty to the general public in protecting the school district's interests. Therefore, the Board declares that a conflict of interest is a personal and/or pecuniary interest that is immediate, definite, and demonstrable and which is or may be in conflict with the public interest.

A Board member shall not participate in, or influence in any way, the discussion, bid specifications, or vote on any contract, service, collective bargaining issue, or personnel matter, where the Board member has, or appears to have, a direct personal and/or pecuniary interest. A Board member shall not purchase from sell to, or furnish for hire to the District any labor, equipment, goods, commodities, personal property, real estate, services, or supplies with a value in excess of \$200.

As used in this policy, the term "Board member" includes a member of the Board members' immediate family (i.e., spouse, child, siblings, and parents) and anyone residing in the Board members' household.

A Board member shall not have any direct personal and/or pecuniary interest in a contract with the school district, nor shall he or she furnish directly any labor, equipment, or supplies to the District.

In the event a Board member is employed by a corporation or business or has a secondary interest in a corporation or business which furnishes goods or services to the School district, the Board member shall declare his interest and refrain from debating, discussing, or voting upon the question of contracting with the company.

It is not the intent of this policy to prevent the District from contracting with corporations of businesses because a Board member is an employee of the firm. The policy is designed to prevent placing a Board member in a position where his interest in the public schools and his interest in his place of employment (or other indirect interest) might conflict, and to avoid appearances of conflict of interest even though such conflict may not exist. Through the use of open competitive bidding or recusal of any Board member who has a conflict of interest, the Board will seek to obtain the best value for the district while avoiding impropriety or the appearance of impropriety.

### **Nepotism**

The Board will not hire any teacher or other employee if such teacher or other employee is the father, mother, brother, sister, wife, husband, son, daughter, son-in-law, daughter-in-law, sister-in-law, or brother-in-law of the Superintendent or any member of the Board.

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship, the adoption of this policy, or a Board member's election.

On the recommendation of the Administration, this policy may be waived within the limits of State law, by the ConVal School Board.

### **Vendor Relations**

Except as set forth above, the District shall not purchase supplies, materials, or services from a member of the Board or from a member of his or her household or from a firm in which a Board member holds a major interest.

## BCB – Board Member Conflict Of Interest

**Legal References:**

*Marsh v. Hanover, 113 NH 667 (1973) and  
Atherton v. Concord, 109 NH 164 (1968)  
RSA 95:1, Public Officials Barred From Certain Private Dealings*

**Category: R**

*See also: BBFE*

*First Read: November 21, 2017*

*Second Read: ~~December 5, 2017~~ December 19, 2017*

*Adopted:*

## LCC – Dual Enrollment and Relations with Community Colleges

The Contoocook Valley School Board recognizes the educational opportunity of allowing and encouraging its students to earn community college credit while still enrolled as secondary students at the ConVal Regional High School (ConVal) through both *dual enrollment* and *concurrent-enrollment* courses. "Dual enrollment" means college courses taught by Community College System of New Hampshire (CCSNH) college faculty in which high school students earn college credit while they are still enrolled in high school or career technical education (CTE) classes. "Concurrent enrollment" means ConVal courses taught by ConVal's faculty approved by the Community College System of New Hampshire (CCSNH) in which ConVal students earn both high school and college or university credit while students are still attending high school or a career technical education center.

Student participation in the Dual and Concurrent-Enrollment Program (Program) established under state law, RSA 188-E:26, is limited to ConVal students in grades 11 or 12 enrolled in courses designated by CCSNH as part of the Program. The Program permits limited tuition reimbursement for designated STEM and STEM-related courses. Students shall be responsible for registering and paying in the first instance for both dual and concurrent-enrollment courses by the deadlines designated by both ConVal and CCSNH.

ConVal hereby identifies CCSNH, its College administrators, and faculty participating in either concurrent or dual-enrollment courses involving ConVal students, as school officials with a legitimate educational interest in accessing pertinent student record information regarding students enrolled in a dual or concurrent enrollment course without prior written parental or adult student consent.

ConVal shall annually notify students and their parents of dual and concurrent enrollment opportunities and those courses that have been specifically designated by CCSNH as eligible for reimbursement under the Program. This notice shall include a statement that student/parent reimbursement is contingent upon an eligible student completing a Program course with a grade of C or better. This notice shall also inform students, parents, and employees that dual and concurrent enrollment courses are college-level courses and students enrolling should expect a level of academic rigor higher than that usually associated with a high school course. This annual notice may be furnished through such electronic and/or print media as the Superintendent or his/her designee deems appropriate.

The Superintendent shall designate an individual or individuals to serve as the point of contact on matters related to the Program including, but not limited to, student counseling, support services, course scheduling, managing course forms and student registration, program evaluation, course transferability, and assisting with online courses.

Each semester, ConVal shall provide CCSNH with grades for all students enrolled in a concurrent-enrollment course with the expectation that CCSNH shall provide ConVal with grades for all ConVal students enrolled in a dual-enrollment course.

Requests for accommodation by students with disabilities shall be communicated by the ConVal Student Services Department and processed through the College Disabilities

## **LCC – Dual Enrollment and Relations with Community Colleges**

Coordinator and approved by the CCSNH department head. ConVal will make students aware that accommodations that may be available under an IEP for high school courses may not meet the standards applicable to college courses. Neither dual nor concurrent enrollment for college credit will be permitted where a student utilizes modifications or accommodations that are deemed by CCSNH as not appropriate for college courses.

### Concurrent-Enrollment Courses

To the extent possible, ConVal commits to concurrent-enrollment courses in which:

1. The curriculum in the course offered at ConVal shall be the same as that offered by the College, including College department approved texts, course outlines, exams, and the CCSNH grading system. The grades earned shall award dual credit both at ConVal and at the Community College (College).
2. The ConVal transcripts shall reflect course credit the same as that of other high school courses, but shall also designate a college-level course credit equal to that of comparable college courses. ConVal reserves the right to determine and periodically revise the conditions under which courses may be offered for college credit and jointly assumes responsibility with CCSNH for supervision of course development, implementation, and administration of concurrent enrollment courses.
3. Concurrent enrollment courses shall be taught over a time period that fits within the ConVal academic calendar and schedule; which shall be comparable to that offered by the College, or for such time period as is otherwise approved by the College.
4. ConVal's faculty teaching concurrent-enrollment courses shall provide the CCSNH College with a resume and transcripts demonstrating that they meet the same educational and experiential standards specified for college faculty. It is understood that the CCSNH College will assess credentials based upon its relevant departmental credentialing standards, as well as standards established by CCSNH's accrediting body, the Commission for Institutions of Higher Education. The College Vice President of Academic Affairs shall be deemed to have final authority to determine whether a proposed instructor meets specified standards.
5. ConVal's participation in concurrent enrollment courses shall be contingent upon the CCSNH College providing a faculty partner in accord with the terms of a Dual and Concurrent Enrollment Agreement between ConVal, its sending school districts, and CCSNH.
6. ConVal acknowledges that applicable academic policies and regulations as set forth in the CCSNH College catalogue will apply to all concurrent enrollment courses, including prerequisite skills and course requirements, class attendance and accommodations provided to students with disabilities.



## LCC – Dual Enrollment and Relations with Community Colleges

### Dual-Enrollment Courses

1. ConVal acknowledges that curriculum in dual-enrollment courses shall be the same as that offered by the College, including College department approved texts, course outlines, exams, and the CCSNH grading system. The grades earned are awarded dual credit – high school and college.
2. ConVal transcripts will reflect course credit the same as that of comparable high school courses.
3. CCSNH shall be deemed responsible for development, implementation, and administration of dual-enrollment courses.
4. The individual designated by the Superintendent as the point of contact on matters related to the Program shall take receipt of College grades earned by students in dual-enrollment courses.
5. The Board acknowledges that dual-enrollment courses will be taught at the Colleges during time periods that are set by the Colleges. These time periods may not coincide with the ConVal academic calendar, and thus student enrollment shall not unreasonably interfere with the requirements of the ConVal academic year and schedule.
6. Students shall be expected to comply with both the ConVal and College Codes of Conduct while participating in a dual-enrollment course.
7. Students shall also be subject to all applicable academic policies and regulations as set forth in the College catalogue, including prerequisite skills and course requirements, class attendance, and accommodations provided to students with disabilities.

This Policy is being adopted on an interim basis for a period of six (6) months and shall be subject to such review, revision, and amendment as the Board deem appropriate. It is also the intent of the Board to enter into an Agreement with CCSNH, and its sending Districts with regard to the Dual and Concurrent-Enrollment Program authorized by RSA 188-E:26 through RSA 188-E:29. To the extent that subsequent Agreement conflicts with, or further clarifies, this Policy, the Agreement shall control.

### Legal References:

*RSA 188-E:26 - RSA 188-E:29 Dual and Concurrent Enrollment Program;  
Programs Established*

*See also: IHCD*

*First Read: Waived at December 5, 2017 School Board Meeting*

*Second Read: Waived at December 5, 2017 School Board Meeting*

*Adopted:*