

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

Tues., November 28, 2017

**SAU Office
5:30 PM**

Minutes

Committee Members:

- Dick Dunning, Chair
- Rich Cahoon
- Jim Fredrickson
- Niki McGettigan
- Stephan Morrissey
- Jerome Wilson

Committee Members Present: Dick Dunning, Rich Cahoon, Jim Fredrickson, Niki McGettigan, Stephan Morrissey, Jerome Wilson

Others Present: Kimberly Saunders, Gib West, Tim Grossi, Myron Steere, Mindy Ryan, Carol Young, Ian MacKay, Michelle Russell, John Jordan (SAC)

1. Call to Order

Dick Dunning called the meeting to order at 5:30 p.m.

2. Approval of Minutes – October 24, 2017

Stephan Morrissey moved to approve the minutes of October 24, 2017. Jerome Wilson second. James Fredrickson partially abstained as a result of having had left this meeting early. All else in favor. Motion carried.

3. Vehicle Purchase

Tim Grossi reported that money to purchase a vehicle is encumbered, up to \$35,000. The intent is to purchase a GMC truck.

Kimberly Saunders reported that this had previously been approved. It is on the agenda to bring this forward to the committee for awareness. Money had been encumbered last year. No vote needed.

4. High School Science Area Renovations

Tim Grossi referenced the most recent quote from Hutter Construction. Significant changes are warranted to the space.

Rich Cahoon referenced the "exclusions" which detailed risk insurance and electrical supply. Tim Grossi said that a complete walk-through for those services was not conducted. It should not be a problem with existing electrical and ventilation. Potential costs of items not included is not determined yet. Tim estimated that it is not a significant amount of money.

Rich Cahoon asked Carol Young about replacement furnishings. Carol said that she has held off on purchasing in anticipation of this work. Over the past several years, she has been replacing furniture. Rich suggested that the replacement furnishings come out of unexpended fund balances. The recommendation is to look at what the cost would be and take it out of the unexpended fund balance if any.

The total on the quote for renovation is \$866,393 – when would this work be conducted? The upcoming summer 2018 or the following 2019? Different opinions existed. Tim Grossi said that he would follow up. Dick Dunning said that his impression was that the work would take place during the summer of 2018. Rich Cahoon asked for the wording from the Equipment Capital Reserve Fund; how can it be used?

Tim Grossi spoke about the water damage up at the high school. The rooms affected will be new and furniture should be considered with unexpended funds.

Gib West asked, related to furniture for the labs, are we talking about furnishing two labs or four. Rich Cahoon wanted to draw a line between broken furniture and lousy furniture. He wants to know what is broken. Otherwise, it should be a budgeted item if it is replacement. If the funds can be drawn from the trust fund, it will depend on what is purchased. Can it be done this summer and what funds can be used are two questions that need answers.

Has it been decided whether or not to complete two labs within the budget and two with trust funds?

Stephan Morrissey moved to bring forward to the board to split the renovation between the trust and bond.

Rich Cahoon suggested two separate questions. The first is to do this from the trust. The second to expend up to from the trust fund for the purpose of remodeling two chemistry labs. Jim Fredrickson second. Unanimous.

The motion will be brought to the next board meeting.

Will a bond be pursued in March to finish this project? How much would be needed?

Two chemistry labs have been agreed. This will eat up room 107.

What would the bond be for – 111, 108, and part of 112A?

Dick Dunning said that four labs downstairs have been committed. Two through funds available and two through a bond. Others, if necessary, would be taken care of separately. It could very well be a three phase endeavor.

Rich Cahoon asked how difficult it would be if we do a bond, to get different terms. Mindy Ryan said that once we have a number, she can find out information for different terms from the bond bank.

5. Other

Former ConVal students, Michelle Russell and Ian MacKay, were present to speak about the possibility of solar panels in the district.

Michelle Russell reported that twenty two schools, colleges, and educational organizations have varying levels of roof arrays and financing in New Hampshire. It may be more accessible than in the past. Ms. Russell asked if there is anything that she and Mr. MacKay could do to make this more a priority.

Dick Dunning suggested that continued contact with the board and committee is important to keep it in the forefront. This has been discussed several times already. The most viable school would be the high school. Concern about the possibility to go with a rental option was not cost effective. Mr. MacKay suggested obtaining the agreements in other school districts as well as rate of success information.

Jim Fredrickson asked about final budget numbers from last year. Numbers have been arrived at.

Stephan Morrissey asked about bringing technology to the board via chrome book or tablet. This result in a savings of paper copies. Kimberly Saunders suggested that this discussion wait pending the NHSBA information.

Rich Cahoon motioned to adjourn at 6:18 p.m. Stephan Morrissey second. Unanimous.

Respectfully submitted,

Brenda Marschok



Contoocook Valley School District
106 Hancock Rd.
Peterborough, NH 03458

November 21, 2017

Attn: Mr. Tim Grossi

Re: Conval – Science Area Renovations

Hi Tim,

We have revised our schematic design estimate proposal based upon the request to only renovate the Chemistry Rooms #101 and #104 as shown on our Schematic Floor Plan drawing SR-1 dated 6/8/17.

The schematic design estimate cost for the renovation of the two Chemistry Rooms would be \$866,393 (eight hundred sixty six thousand three hundred ninety three dollars), and is itemized as follows:

- General Conditions	\$58,041
- Architectural Design.....	\$54,000
- Select Demolition.....	\$89,025
- Masonry.....	\$21,809
- Misc. Steel.....	\$3,100
- Rough Carpentry.....	\$150
- Millwork.....	\$10,800
- Joint Sealants/Firestopping...	\$1,348
- Doors/Frames/Hardware.....	\$14,760
- Finishes.....	\$49,606
- Specialties.....	\$3,768
- Appliances.....	\$1,900
- Science Casework/Hoods...	\$280,000
- Fire Protection.....	\$8,064
- Plumbing/HVAC.....	\$116,084
- Electrical.....	\$43,320
- Contingency.....	\$37,789
- Escalation to 2018.....	\$23,807
- 5% Fee.....	\$40,869
- P&P Bonds.....	<u>\$8,153</u>
TOTAL.....	\$866,393

We have included in our estimate for the replacement of all light fixtures in only the rooms, replacement of all doors/hardware, new low maintenance flooring, science casework and epoxy tops,

associated plumbing for sinks and emergency showers/eyewash. Our estimate does not include the costs for any work in the existing corridors, builder's risk insurance or any special insurances, hazardous material surveys or abatement, classroom furnishings (desks, chairs, etc.), owner's 'soft costs', any new HVAC mechanical equipment, electrical supply upgrade, data and security systems or wiring (conduits and pull strings included).

If you should have any questions, please feel free to contact me.

Thank You,

David S. Lage
Senior Project Manager



Hutter Construction Corporation

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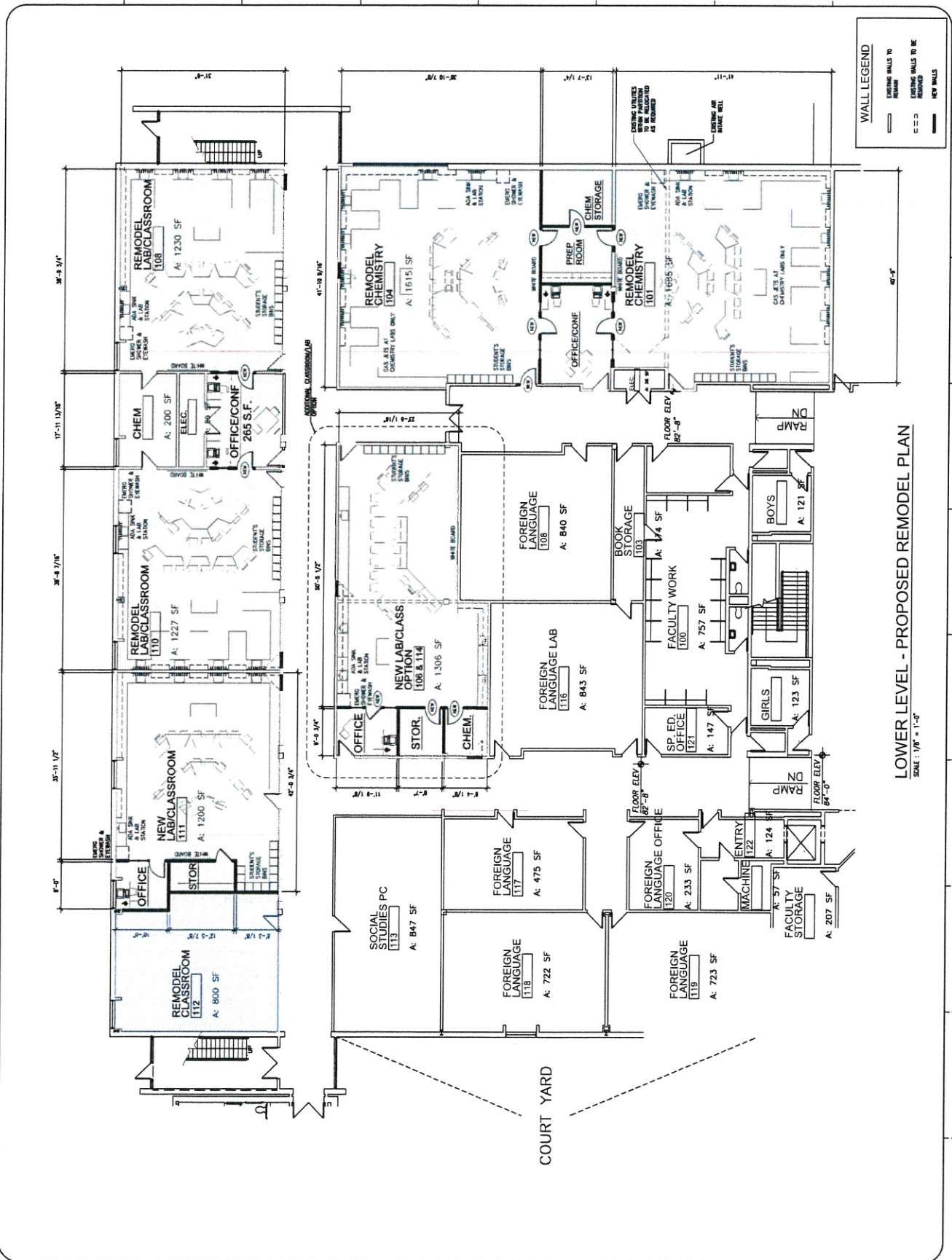
REVISIONS		No.	Description	Date

Project: **Conval High School**
Address: **Peterborough, New Hampshire**
Space Reallocation Schematic

Proj. No.:
Job No.:
Date: 06-08-17
Dwg. Scale: AS NOTED
Des. By: RCK
Check By:

Sheet Content:
Schematic Floor Plan

Sheet No.:
SR-1





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REVISIONS		
No.	Description	Date

Project: Conval High School
Space Reallocation Schematic
Address: Peterborough, New Hampshire

Proj. No.:
Job No.:
Date: 06-25-17
Dwg. Scale: AS NOTED
Drawn By: RCK
Checked By:

Sheet Content:
Existing
Floor Plan

Sheet No.:
EX-1

