

Policy Committee

Minutes

November 21, 2017

6:00 PM, SAU Offices

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| Members | Rich Cahoon - Chair, Janine Lesser, Kristen Reilly, Stephan Morrissey, Kimberly Saunders, Ann Forrest Attendees: Rich Cahoon, Janine Lesser, Stephan Morrissey, Kristen Reilly, Ann Forrest, Kimberly Saunders, Myron Steere |
| 1. | Meeting call to order: The meeting was called to order at 6:01 PM by Rich Cahoon 1) Approval of November 7, 2017 Minutes – Stephan Morrissey motioned to accept the minutes as written. Janine Lesser seconded. All in favor. Unanimous. |
| 2. | Policies to the Board The following policy is being presented as a second read: ❖ JLCC: Head Lice The following policy is being presented as a first read: ❖ BCB: Board Member Conflict of Interest – edits incorporated. A discussion ensued regarding Legislatures and the public bidding process. ❖ JLCD: Administration of Medication in Schools – received final edits from the Nurses. |
| 3. | Current Business: ❖ EEBB: Use of Private Vehicles on School Business: status The remaining policies in this section should be in your binder. ❖ EFAA: Meal Charging – our meeting ended while discussing this policy. Begin on page 3, #3. Changed to “Students may charge meals.” Reimbursable Ms. Saunders read item number 3, with edits. A staff member must have written permission. Action: Not ready to go for a 1 st read in December. #4. To avoid a stigma, we should not have a separate process for F & R. The answer to 4 is no. Why would we have restrictions? As a parent, they might say they do want their student charging. Ann Forrest indicated this should be a conversation between the parent/s and child. If they say the child cannot change and they do, would we send them to collections for those charges. Rich Cahoon would like to see this stay out of policy. Lunch lines move too slowly, we do not want to cause a further delay. Janine Lesser does not think it belongs in policy. Do students have to know they are receiving a free/reduced meal, unless their parents tell them? We’ve never had to recover small amounts, we usually pursue thousands and thousands in collection. This can also be a battle between ex-spouses. The decision is that students can charge. |

#5. Where families can find assistance? Rich Cahoon asked if we do any coordination for heating assistance/F&R. We cannot share the F & R data, but we can receive data on who might be in need of heating assistance. We could send out that information to all families letting them know it is available. Rich Cahoon will send out the link. Kristen Reilly asked if it was too late in the season. Rich Cahoon does not think so.

ACTION: Ms. Saunders will provide a name/title.

#6. How often do we notify? Quarterly? Kristen Reilly asked if the new program will send the notices out. Ms. Saunders indicated the K-12 System does as well. We will send F&R applications with the letter/report card. They may be sent separately. Stephan Morrissey indicated that a half year notice is fine with him. Janine Lesser stated this would allow the debt to grow larger. They might be more inclined to pay with the lower amount. Rich Cahoon indicated part of the problem is the amount of paper.

ACTION: We will notify families Quarterly.

#7. What assistance is available to help families pay their debts? We cannot hold report cards. Rich Cahoon feels this is a math question. What is the dollar amount that is worth the effort? We can also sell the debt. Do we want to do that?

Policy that gives families the opportunity to prove their hardship? Would we waive fees for families who qualify? Stephan Morrissey would like the families to have the opportunity to speak with administration to work out a solution.

Lunch costs vary from \$2.25 to \$2.75. A \$200 limit is a lot of meals. We need the figure/dollar amount that makes collection worth it.

Janine Lesser would like to know the amount of money (the magic number) and what the average outstanding debt is. Does filling out the application nullify the debt?

Action: We will review this process in 6 months; May 2018. Ms. Saunders will draft a policy with the decisions made here tonight.

- ❖ JICI: Dangerous Weapons on School Property – Ms. Saunders will report back on this policy.
Ms. Saunders is in the process of reading a 9 page Brief on Dangerous weapons.
- ❖ ILD/ILD-R: Non-Educational Surveys and Questionnaires (This policy has been moved up the list since our last meeting; you will find it just before the beginning of the “A” polices in your existing packet.)
Though there has been a change, Ms. Saunders indicated we are in compliance.
ACTION: Ms. Saunders will bring model for December meeting.
- ❖ JLCK: Special Physical Health Needs of Students – Presently, we do not have this Priority policy.
We need a model for this policy.
ACTION: Move to top of list for December agenda.

NHSBA Spring 2017 Spring Policy Update

The following policies are those that require a review/update of our existing policy. Some of the NHSBA updated policy also contains any related “See also” policies (NHSBA version), as well as our existing policy and our related “See also” policies.

Policies include:

The remaining policies in this section are in your binder, as part of your original packet.

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| | <ul style="list-style-type: none"> ❖ IHAMA: Teaching About Alcohol, Drugs, and Tobacco – the category has changed from Recommended to Priority. Legal References need to be added. ❖ IHAMB: Teaching about Self-Protection – Presently, we do not have this Recommended policy. ❖ JLD: School Guidance and Counseling Program – the category for this policy has changed from Priority to Recommended. Additional content has also been introduced. ❖ JLIF: Receipt and Use of Sex Offender Registry Information – this is an Optional policy that we do not have. <p>A Policies: for Review</p> <ul style="list-style-type: none"> ❖ ADD/EBB: School Safety – Presently we do not have these Recommended policies. ❖ AFB/CB/CBI-R: School Superintendent/Evaluation of the Superintendent and Goal Setting – update required. |
| 4. | <p>New Business: This is in today's packet.</p> <ul style="list-style-type: none"> ❖ IHBAD: Independent Special Education Evaluation -- this is a call-letter change only. IHBAD call letters will replace the call letters IHBAA 2006. The only content change is where I revised generic SAU 1 references to ConVal School Board & ConVal School District. |
| 5. | <p>Pending Discussions:</p> <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> ○ Class size: IIB -- presented to Education Committee ○ Communications: BHC, GBD; Communications Committee ○ Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee ○ Community Partnerships: KCB; Communications |
| 6. | <p>Non-Public: RSA 91-A:3,II (If required)</p> <p>Meeting adjourned move by Janine Lesser seconded by Stephan Morrissey. Meeting adjourned at 6:53 PM.</p> |
| 7. | <p>Next Meeting: December 5, 2017</p> |

Additional Action Items:

- December meeting: Need to look at our background check policy. Rich Cahoon asked for the classes of employees (to differentiate). Ms. Saunders will provide examples/suggestions.