

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, November 21, 2017

**7:00 p.m.
SAU Office**

Minutes

BOARD

Rich Cahoon, Richard Dunning,
Bernd Foecking, Janine Lesser,
Stephan Morrissey, Kristen Reilly,
Pierce Rigrod, Myron Steere,
Jerome Wilson

John Jordan, SAC
Lily Denehy, Student Rep.

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Christian-Coates, Student Services
Mindy Ryan, B.A.
Kat Foecking, FES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Accept School Board Meeting Minutes (Board Vote Required)

a. November 7, 2017

Stephan Morrissey moved to accept the minutes of November 7, 2017. Bernd Foecking second. Pierce Rigrod and Bernd Foecking abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared various points of pride as reported to her from administrators.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) Resignation December 2017

Tim Markley referenced the resignation of Steven Bless.

Stephan Morrissey moved to accept the resignation of Mr. Bless. Dick Dunning second.

Mr. Markley reported that the job is currently posted. **Unanimous.**

2) Notice of Stipend Positions 2017-2018

Tim Markley referenced the list of stipend positions for notification only.

6. Superintendent's Report and Presentation of Business

a. The Role of the Superintendent – Presentation

Kimberly Saunders reported out on the roles and responsibilities of the Superintendent. Three areas outline the responsibilities, RSA 194-C:4 Superintendent Services; ED 302.02 Substantive Duties of the Superintendent, and School District Policy CB. The role is to manage the district. Duties also include being an advocate for children. Leadership roles include consistency with the district mission and vision. Facilitation of processes and procedures is a function as well. Balancing competing responsibilities is ongoing. Overseeing curriculum and instruction is another function. Other overarching areas include School Board Relationships, Business Management, School Building

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Development Programs, Personnel Administration, Salary Negotiations and Master Contract Administration, and Public Relations. (See attached presentation)

b. Expense Reports moving forward

Kimberly Saunders reported that in the past, expense reports came forward at either the first or second school board meeting each month. Moving forward, these reports will be shared at the first meeting each month through the 20th of the previous month.

c. Budget Information Requests- Status Update

Kimberly Saunders shared a table that reported out on board budget information requests (see attached).

In addition, the Trust Fund balance information was shared (see attached).

NHDI invoice information was shared as well. Dick Dunning asked for an amount of what was fundraised by each student.

Myron Steere said that he thought that the Special Education Trust Fund balance was set at \$500,000 maximum.

Kimberly Saunders will double check. Unanticipated special education expenses could come out of the difference.

Rich Cahoon asked if there is a recommendation coming out of each dollar amount presented i.e. full-time substitute at the high school.

Kimberly Saunders reported that it was the understanding that these should be added to the proposed budget and they have been. The proposed budget reflects the addition of these items.

Rich Cahoon said that he originated this request and it was not his intent to impose a full-time sub into the budget if it was not reasonable. Kimberly said that she favored the idea of a full-time substitute at the high school. It may make the short list and ultimately get cut.

Rich Cahoon asked about the plan to phase in helmets. Kimberly reported that they are phased in at both middle and high school for all sports requiring them.

d. Superintendent Smart Goals

Kimberly reported out on her goals LIST THEM HERE 1-3

1. Support the enhancement and development of the ATC, by initiating additional programming and opportunities by June of 2018.
2. Support the Board in further developing the options related to configuration.
3. Publish a clear communications plan for School District (not Board) communications.

Please send feedback on these goals to Kimberly.

e. Monthly Events Calendar

No changes to the monthly events calendar.

7. Reports

a. Student Representative – Lily Denehy

Lily Denehy reported that students have the entire week off. Students took a trip to Mass Mocha; the recent play went well; and senior students ran the holiday craft fair. Upcoming events include an ugly sweater day, winter sports will be starting up, and the holiday musical performance will take place.

b. Teacher Representative – Patrick Cogan/Linda Compton

None.

c. Strategic Plan Committee – Pierce Rigrod

Pierce Rigrod reported that progress on the Strategic Plan was discussed. Discussion took place about configuration and a timeline to flesh out a model to bring forward for conversation publically.

Student achievement and the measurement of it was discussed. Consolidating the information to have a tool that is universally used across the district to measure progress is a goal.

The motion from the committee was proposed and revised to develop a warrant article on consolidation to bring forward in March 2019. The feeling is that the board needs to show that progress is being made to develop models. Consolidation should be called for a vote was the thought.

d. Education Committee – Crista Salamy

Bernd Foecking reported out on topics discussed; fees discussion, curriculum renewal cycle (changes in math curriculum); science curriculum at the high school.

8. Old Business

a. Budget Discussion

Version three and the budget by object were shared (see attached).

The athletic trust fund was recently funded; what limitations are placed on how those funds can be used? Clarity around building and equipment should be laid out.

b. Fees discussion/recommendations

Bernd Foecking spoke about trips and athletics. It was felt that this is not the year to make drastic changes to fees. It is a complex topic.

Bernd Foecking moved that the board will not continue the practice of waiving athletic fees at CVHS starting 2018/2019. The district will create a line item for a "Fee Waiver Fund". The district will create a formal policy for waiving fees based on economic hardship for all fees with the exception of overnight trip fees. The proceeds from Athletic Fees will go into the "Fee Waiver Fund" and will be disbursed from there. AP Test fees will be waived for all students along with the Running Start Fees.

Stephan Morrissey second.

Stephan Morrissey said that we will no longer waive fees therefore we will begin collecting fees again. The fees will go to a particular line item in the budget.

Clarification that we cannot take revenues to fund was shared.

Rich Cahoon asked if this is a fund that is durable and extends beyond a year or only for a single year. It could offset athletics.

Dick Dunning said that if we vote in favor, the high school will be made aware immediately that fees will be charged in the fall. Confirmed.

Kimberly Saunders clarified that athletic fees would be collected for 2018-2019. A policy will be created. Does this include only athletic fees or all fees? **Bernd said that it is all fees excluding overnight trips.** The money collected will offset athletic costs.

In favor: Unanimous.

Motion carried.

Bernd Foecking moved to pass the curriculum renewal cycle from fall 2017 to spring 2023 as presented by Dr. Forrest. Stephan Morrissey second. Unanimous.

c. Configuration Model

Discussion on the motion that came for consideration of the board about reconfiguration took place.

A motion to put on for discussion a warrant article on consolidation in March 2019 was discussed.

Dick Dunning moved to bring forward to the board for discussion, a warrant article for consolidation in March 2019.

The discussion of the board is do we want a consolidation model on the warrant for March 2019.

Janine Lesser said that she thought more information on the reconfiguration model was asked with the consolidation as well. Does this motion only consider a consolidation model or both a consolidation and reconfiguration?

Dick Dunning said that only one model has to go to the voters; the other does not need to go to the voters.

Rich Cahoon said that he hears that a commitment to put something on the warrant in March 2019 is asked. Confirmed. Rich further asked if it is "a consolidation plan" or "the consolidation plan presented". Dick said that some consolidation model should be brought forward. If the board does not bring it forward, he almost guarantees that

someone else will bring it forward by petition.

Pierce Rigrod asked if the board is being asked to commit to a consolidation model even if the preference is a reconfiguration.

Jerome Wilson said that the reconfiguration is a change in delivery of education rather than a change in the structure.

Kimberly Saunders said that consolidation changes the physical layout of the district. Reconfiguration leverages how the district is configured to deliver the educational program.

Pierce Rigrod said that the vision should start to be discussed in committee.

Janine Lesser spoke about the necessity to communicate.

Pierce asked for clarification if the motion is to ask the board to consider it.

Myron Steere asked the Superintendent to develop a list of the resources necessary to bring this forward.

Dick Dunning moved and Stephan Morrissey second that administration develop a list of the resources needed to develop a model for consolidation forward.

Rich shared his concern how far administration goes to fully flesh out option 2 to then have this board or the Strategic Plan Committee say that it won't look like what is brought. The parameters of the plan should be laid out before charging administration to determine the resources.

Stephan Morrissey withdrew his second on the motion. We are not ready to discuss this yet.

Kimberly Saunders clarified that a list of resources to prepare a warrant by March 2019 is being asked. We would need to prepare to resource for either model.

Could Kimberly give a list of the questions she needs answers to by the end of December? Confirmed. Busing, what would happen to buildings, property value impact, what is the impact of closing elementary school in X town if X town leaves the district?

Continue to review questions and evaluate resources.

Consensus to go through process: Confirmed.

d. 2nd Read Policy/Adoption (Board Vote Required)

- JLCC: Head Lice

Rich Cahoon reported having received no feedback.

Rich Cahoon moved to adopt this policy as presented. Stephan Morrissey second. Unanimous.

9. New Business

a. 1st Read Policy

- BCB: Board Member Conflict of Interest
- JLCC: Administration of Medication in Schools

Rich Cahoon referenced the above two policies as a first read. Please provide feedback to the Policy Committee.

10. Public Comment

None.

Stephan Morrissey asked if the board could operate from chrome books as an effort to reduce paper.

Budget & Property will investigate.

Bernd Foecking said that board members could request no paper and use their personal computers.

11. Approval of Manifests (Board Vote Required)

Mindy Ryan certified that manifests listed, totaling \$529,391.82 and Payroll totaling \$806,788.98 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

- a. Negotiations
- b. Personnel

Stephan Morrissey motioned to enter into Non-Public session in accordance with RSA 91-A:3,II at 8:21 p.m. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 8:27 p.m. Dick Dunning second. Unanimous.

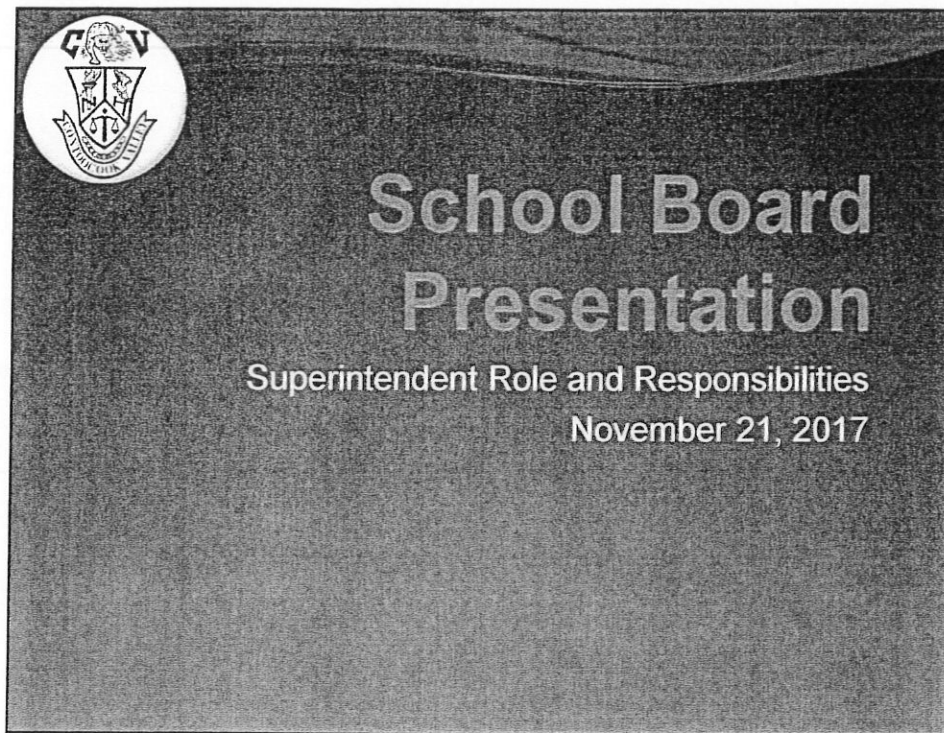
Stephan Morrissey motioned to seal the minutes of non-public session for a period of one year. Dick Dunning second. Unanimous.

Kimberly Saunders reported that she was going to bring the recommendation for the model for Student Services on December 5th; she would prefer the second meeting in Dec.

Rich Cahoon motioned to adjourn at 8:27 p.m. Stephan Morrissey second. Unanimous.

Respectfully submitted,

Brenda Marschok



A presentation slide with a light background and a decorative wavy line at the top. It features the same circular seal as the first slide. The title 'Responsibilities of the Superintendent' is in a large, bold, black sans-serif font. Below the title, the text 'The duties of a School District Superintendent are outlined in:' is in a smaller black font. A bulleted list follows, containing three items: 'ED 302.02 and RSA Substantive Duties of the Superintendent', 'School District Policy CB', and 'RSA 194-C:4 Superintendent Services'. At the bottom left, the date '11/21/2017' is printed, and at the bottom right, the number '2' is printed.

Responsibilities of the Superintendent

The duties of a School District Superintendent are outlined in:

- ED 302.02 and RSA Substantive Duties of the Superintendent
- School District Policy CB
- RSA 194-C:4 Superintendent Services

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Role of the Superintendent

General

1. The execution of Board policies.
2. The management of the work of all school departments
3. The observance of all Board
4. The enforcement of all provisions of the law relating to the operation of the schools or other educational, social, and recreational agencies or activities under the charge of the Board.
5. Supervision and evaluation of building principals and SAU administrators.

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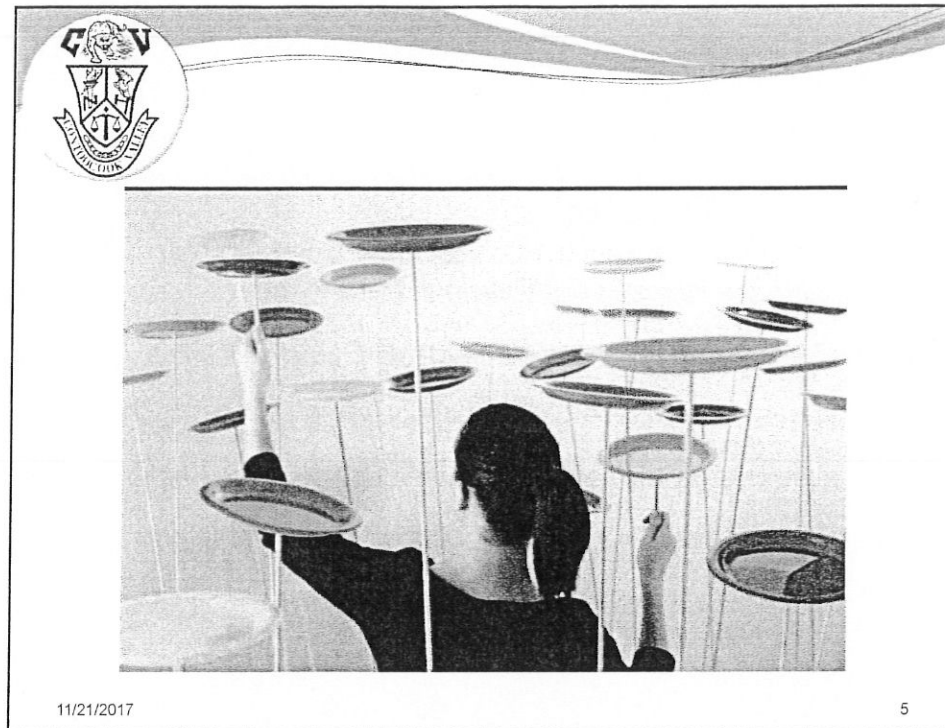
Role of the Superintendent

Leadership

1. Provide a consistent and clearly stated philosophy for the development of the overall educational program.
2. In consultation with others, establish a set of priorities for the utilization of human, material, and financial resources in the development of the total program.
3. Demonstrate an awareness of the quality of the educational program.
4. Plan to provide the resources necessary for the achievement of the District's mission and vision.
5. Defend and support subordinates against nonconstructive criticism.
6. Develop a system geared to inform and involve the School Board in the development of the educational program.
7. Bring major efforts for educational change before the public in a format that allows for constructive dialogue.


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Role of the Superintendent

Educational Administration

1. Develop and support the overall organizational structure of the school system.
2. Clearly define administrative and supervisory roles.
3. Review the basis for decisions and directions of others responsible to him/her (assistant superintendents, principals).
4. Maintain an environment that encourages communication with all stakeholders.
5. Develop and support effective advisory bodies within the organizational structure.
6. Maintain visibility in relation to both staff and public.

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Role of the Superintendent

School Board Relationship

1. Act as advisory and executive officer of the School Board.
2. Attend all regular Board meetings and designated subcommittees as requested.
3. Administer the schools in accordance with School Board policies and regulations.
4. Prepare the annual report to the School Board concerning the operation of the schools.
5. Keep the Boards informed of important legislation relating to schools.
6. Have a working knowledge of the law as it relates to School District operation.
7. Assist the School Board to develop and maintain policy manual and ensure that it is effectively used by all school personnel.

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Role of the Superintendent

Business Management

1. General responsibility for the management of the business affairs of the school district.
2. Responsibility for the preparation for the School Board the annual financial and statistical reports required by the law.
3. Be alert to the acquisition of state and federal revenues not ordinarily anticipated for the School District.
4. Organize and supervise a continuing building operation and maintenance program.
5. Prepare annually a detailed operating budget.
6. Assure that Generally Accepted Accounting Principles (GAAP) are in place.

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Role of the Superintendent

School Building Development Programs

1. Utilize the assistance of principals, teachers, students, State Department of Education, and nonprofessional personnel in the total building program.
2. Provide the School Board with facts to assist its members in the multiple decisions a building program entails.
3. Convey to the architect (with assistance from an educational consultant) a clear, concise statement of the educational specifications to be fulfilled in the building.
4. Assist the School Board in presenting the program to the public.
5. Develop a financial plan for costs of construction, preparing bond issues, etc.

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Personnel Administration

1. Responsibility for the administration of all School Board personnel policies.
2. Recommend to the Board appointment of contractual employees deemed best qualified.

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Role of the Superintendent

Salary Negotiations and Master Contract Administration:

1. Provide the School Board with related information to assist its members in effectively negotiating periodic agreement with the ConVal Education Association and the ConVal Administration Association.
2. Act as a resource person in all matters relating to negotiations.
3. Monitor contract negotiation sessions.

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Role of the Superintendent

Public Relations

1. Develop and maintain a working relationship with the press with regard to news releases and general coverage of school programs.
2. Help to express and interpret the needs and successes of the educational program through public appearances and addresses.

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Budget
Board Requested Items

Update 11/21/2017

Item	Status
Version 2.0 of Budget with adjusted adequacy	completed-11/7
Additional dollars for Peterborough Tennis Court Use	completed 11/7
Additional dollars for Handicap accessible outdoor facility for SMS	completed-11/7
Info sheet, what are the types of items in each object line?	completed 11/7
Additional full time sub for HS	completed 11/7
Additional Prof Development for multigrade co-teaching	completed 11/7
Who gets to go to Quest, what's the criteria?	Tuesday, December 05, 2017
Why are purchased services up so much?	complete 11/21
Plan from principals re: Arts Enrichment directive	Tuesday, December 19, 2017
How much does NHDI cost?	complete 11/21
Adjust Running Start costs based on enrollment	completed 11/7
Athletics Total Cost Anaylsis	Tuesday, December 05, 2017
Initial Default	Tuesday, December 05, 2017
Plan to phase in Helmets	Tuesday, December 19, 2017
Course load at the HS by department	Tuesday, December 05, 2017
Guardian Caps discussion	Tuesday, December 05, 2017
Plan to split HS renovation	Tuesday, December 05, 2017
1-1 Presentation	Tuesday, December 19, 2017
Trust fund totals	completed 11/7
Version 3.0 of Budget with adjusted adequacy for Kindergarten	completed11/21

TRUST FUNDS

<u>YEAR</u>	<u>TRUST NAME</u>	<u>BALANCE</u> <u>6/30/2017</u>	<u>BALANCE</u> <u>1/31/2018</u>
2002	Special Education	\$569,999.45	\$569,999.45
2003	Conval School Bldg	\$798,948.46	\$1,048,948.46
2005	Athletic/Co-curricular	\$200,354.93	\$300,354.93
2014	Conval Health Maintenance	\$300,797.60	\$400,797.60
2017	Equipment	\$100,000.00	\$200,000.00
	TOTAL FUNDS	\$1,970,100.44	\$2,520,100.44

21-Nov-17 V.3				
Revenue Code	Proposed 2018-2019	Approved 2017-2018	Difference Increase (Decrease)	Percent
1000 Revenue from Local Sources				
				N/A
Tuition	115,000.00	115,000.00	0.00	0.00%
Voc Ed Tuition	16,000.00	16,000.00	0.00	0.00%
Total Tuition	131,000.00	131,000.00	0.00	0.00%
Unreserved Fund Balance	250,000.00	1,372,508.00	(1,122,508.00)	-81.79%
Transfer to SpEd Trust		0.00	0.00	N/A
Transfer to Capital Reserve		0.00	0.00	N/A
Transfer to Health Maintenance		0.00	0.00	N/A
Transfer to Athletic Trust		0.00	0.00	N/A
Transfer to Equipment Trust		0.00	0.00	N/A
Earned Interest	5,000.00	5,000.00	0.00	0.00%
Special Revenue Fund	200,000.00	200,000.00	0.00	0.00%
Child Nutrition	655,000.00	655,000.00	0.00	0.00%
Total Local Sources	1,110,000.00	2,232,508.00	(1,122,508.00)	-50.28%
3000 Revenue from State Sources				
Adequacy Grant	7,400,390.00	7,383,872.00	16,518.00	0.22%
Catastrophic Aid	414,995.00	414,995.00	0.00	0.00%
Building Aid		440,790.00	(440,790.00)	-100.00%
Vocational Aid	25,000.00	25,000.00	0.00	0.00%
Child Nutrition	245,000.00	245,000.00	0.00	0.00%
Medicaid	325,000.00	325,000.00	0.00	0.00%
Total State Sources	8,410,385.00	8,834,657.00	(424,272.00)	-4.80%
4000 Revenue from Federal Sources				
All Special Ed	475,000.00	475,000.00	0.00	0.00%
Other Federal Sources	243,000.00	243,000.00	0.00	0.00%
Title I & II	403,535.00	403,535.00	0.00	0.00%
Total Federal Sources	1,121,535.00	1,121,535.00	0.00	0.00%
TOTAL ESTIMATED REVENUES	10,772,920.00	12,319,700.00	-1,546,780.00	-12.56%
PROPOSED GROSS BUDGET	46,098,113.38	45,377,117.00	720,996.38	1.59%
Less Revenues	10,772,920.00	12,319,700.00	-1,546,780.00	-12.56%
DISTRICT ASSESSMENT	35,325,193.38	33,057,417.00	2,267,776.38	6.86%

District assessment includes state property tax.

Contoocook Valley School District

Object

Fiscal Year: 2017-2018

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance

From Date: 11/1/2017 To Date: 11/30/2017

Definition: 1. Proposed 2018-2019

Account	Description	Proposed FY 18-19	2017-2018	Difference	Actuals 2016-17	Actuals 2015-2016	Actuals 2014-2015
21.000.0000.00.110	REGULAR SALARIES	\$13,670,212.13	\$13,486,947.30	\$183,264.83	\$13,233,223.69	\$13,161,515.16	\$13,168,250.26
21.000.0000.00.111	PARAPROFESSIONAL SALA	\$2,301,262.36	\$2,384,918.35	(\$83,655.99)	\$2,187,115.09	\$2,137,452.59	\$2,084,479.06
21.000.0000.00.112	ADMIN ASSISTANTS	\$1,084,540.50	\$1,106,871.35	(\$22,330.85)	\$1,063,873.54	\$1,035,575.86	\$998,223.53
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$543,381.49	\$608,340.00	(\$64,958.51)	\$559,113.46	\$563,694.09	\$641,727.87
21.000.0000.00.114	ADMINISTRATOR	\$2,530,169.16	\$2,419,165.50	\$111,003.66	\$2,251,367.71	\$2,254,218.10	\$2,170,717.36
21.000.0000.00.115	DEPARTMENT HEADS	\$40,000.00	\$43,000.00	(\$3,000.00)	\$31,500.00	\$31,500.00	\$36,000.00
21.000.0000.00.119	SUPPORT SERVICES	\$737,942.16	\$735,557.00	\$2,385.16	\$713,378.63	\$651,743.70	\$563,647.39
21.000.0000.00.120	TEMPORARY SALARIES	\$1,065,301.09	\$1,086,786.00	(\$21,484.91)	\$1,076,678.93	\$950,175.05	\$747,050.79
21.000.0000.00.130	OVERTIME	\$43,200.00	\$48,000.00	(\$4,800.00)	\$41,660.08	\$37,921.55	\$48,827.99
21.000.0000.00.211	HEALTH INSURANCE	\$5,408,992.00	\$5,447,054.22	(\$38,062.22)	\$5,082,404.80	\$5,406,199.46	\$5,850,135.79
21.000.0000.00.212	DENTAL INSURANCE	\$205,000.00	\$230,500.00	(\$25,500.00)	\$189,906.93	\$191,122.48	\$203,856.10
21.000.0000.00.213	LIFE INSURANCE	\$42,000.00	\$43,560.00	(\$1,560.00)	\$43,678.49	\$44,065.00	\$46,739.60
21.000.0000.00.214	LONG TERM DISABILITY	\$50,400.00	\$49,500.00	\$900.00	\$47,190.93	\$46,091.89	\$36,495.24
21.000.0000.00.220	FICA	\$1,750,000.00	\$1,677,095.00	\$72,905.00	\$1,574,500.00	\$1,545,624.69	\$1,533,088.81
21.000.0000.00.221	3rd PARTY FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.000.0000.00.222	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,512.08
21.000.0000.00.225	ADMIN ANNUITY	\$14,721.00	\$14,721.00	\$0.00	\$14,721.00	\$14,721.00	\$17,676.00
21.000.0000.00.231	NON - TEACH RETIRE	\$589,000.00	\$589,981.34	(\$981.34)	\$543,368.98	\$538,489.85	\$523,250.23
21.000.0000.00.232	TEACHER RETIRE	\$2,725,116.66	\$2,725,116.66	\$0.00	\$2,342,957.64	\$2,348,158.24	\$2,071,997.50
21.000.0000.00.260	UNEMPLOYMENT	\$27,655.00	\$47,000.00	(\$19,345.00)	\$45,989.00	\$48,728.00	\$46,562.50
21.000.0000.00.270	BENEFIT STRATEGIES	\$0.00	\$0.00	\$0.00	\$6,140.44	\$89,162.30	\$0.00
21.000.0000.00.310	INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$609.40	\$0.00	\$142.00

Contoocook Valley School District

Object

Fiscal Year: 2017-2018

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 11/1/2017 To Date: 11/30/2017

Definition: 1. Proposed 2018-2019

Account	Description	Proposed FY 18-19	2017-2018	Difference	Actuals 2016-17	Actuals 2015-2016	Actuals 2014-2015
21.000.0000.00.320	PRESENTERS	\$17,600.00	\$17,600.00	\$0.00	\$18,949.92	\$17,574.00	\$16,398.00
21.000.0000.00.321	PROF SERVICES	\$78,890.00	\$78,890.00	\$0.00	\$98,695.00	\$74,607.01	\$81,840.42
21.000.0000.00.322	STAFF SERVICES	\$102,900.00	\$102,900.00	\$0.00	\$43,123.22	\$47,138.99	\$40,062.74
21.000.0000.00.323	PUPIL SERVICES	\$223,400.00	\$116,230.00	\$107,170.00	\$312,630.60	\$118,967.32	\$105,729.63
21.000.0000.00.330	PURCHASED/PROF	\$1,522,508.00	\$1,371,347.38	\$151,160.62	\$1,369,924.63	\$1,223,271.29	\$1,096,264.54
21.000.0000.00.331	LIFE SAFETY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.000.0000.00.340	STATISTICAL SERVICES	\$37,946.25	\$30,000.00	\$7,946.25	\$23,437.50	\$28,504.38	\$29,938.04
21.000.0000.00.380	PURCH SERVICES	\$171,000.00	\$161,000.00	\$10,000.00	\$210,701.17	\$156,950.82	\$164,750.26
21.000.0000.00.411	WATER/SEWER	\$57,875.00	\$56,400.00	\$1,475.00	\$52,350.27	\$53,324.42	\$38,138.83
21.000.0000.00.421	DISPOSAL	\$41,675.00	\$40,800.00	\$875.00	\$37,358.96	\$36,989.60	\$36,073.80
21.000.0000.00.422	SNOW PLOWING	\$200,100.00	\$198,000.00	\$2,100.00	\$156,933.75	\$69,485.25	\$273,968.99
21.000.0000.00.430	REPAIR/MAINT	\$312,779.00	\$290,690.00	\$22,089.00	\$756,210.15	\$604,142.85	\$302,099.99
21.000.0000.00.431	STRUCTURAL REPAIRS & M	\$312,200.00	\$182,400.00	\$129,800.00	\$336,161.71	\$146,602.91	\$170,037.31
21.000.0000.00.432	ELECTRICAL REPAIRS & M	\$30,700.00	\$32,700.00	(\$2,000.00)	\$32,823.84	\$49,515.29	\$90,357.91
21.000.0000.00.433	MECHANICAL REPAIRS & M	\$39,000.00	\$38,600.00	\$400.00	\$79,817.61	\$69,358.09	\$157,884.30
21.000.0000.00.434	HVAC REPAIRS & MAINTEN	\$163,300.00	\$30,000.00	\$133,300.00	\$87,529.32	\$142,478.43	\$104,828.18
21.000.0000.00.440	BUILDING RENTAL	\$3,500.00	\$3,500.00	\$0.00	\$2,650.00	\$2,450.00	\$2,782.00
21.000.0000.00.442	EQUIPMENT RENTAL	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00
21.000.0000.00.450	RENTAL	\$0.00	\$2,000.00	(\$2,000.00)	\$0.00	\$495.00	\$0.00
21.000.0000.00.510	OTHER TRANSPORTATION	\$254,231.04	\$250,517.00	\$3,714.04	\$213,427.22	\$204,060.68	\$179,322.88
21.000.0000.00.519	PUPIL TRANSPORTATION	\$2,263,595.20	\$2,374,125.00	(\$110,529.80)	\$2,022,132.15	\$2,041,294.35	\$2,062,844.84
21.000.0000.00.520	INSURANCE	\$221,668.00	\$252,730.00	(\$31,062.00)	\$229,755.00	\$197,900.10	\$195,879.00
21.000.0000.00.530	Telephone / Web access	\$210,604.00	\$120,250.00	\$90,354.00	\$113,607.39	\$112,267.52	\$132,231.51
21.000.0000.00.531	Cellular Phones	\$30,000.00	\$30,000.00	\$0.00	\$26,567.28	\$26,065.35	\$32,372.59

Contoocook Valley School District

Object

Fiscal Year: 2017-2018

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page
☐ Exclude inactive accounts with zero balance
 Definition: 1. Proposed 2018-2019

From Date: 11/1/2017 To Date: 11/30/2017

Account	Description	Proposed FY 18-19	2017-2018	Difference	Actuals 2016-17	Actuals 2015-2016	Actuals 2014-2015
21.000.0000.00.534	POSTAGE	\$17,996.00	\$17,943.35	\$52.65	\$14,217.01	\$11,345.42	\$17,019.47
21.000.0000.00.540	ADVERTISING	\$15,000.00	\$31,256.65	(\$16,256.65)	\$32,059.77	\$27,531.57	\$30,638.42
21.000.0000.00.550	PRINTING	\$18,500.00	\$18,300.00	\$200.00	\$15,776.81	\$16,051.61	\$19,060.31
21.000.0000.00.561	TUITION	\$1,001,295.00	\$1,374,030.00	(\$372,735.00)	\$1,400,020.54	\$1,676,762.34	\$1,738,937.75
21.000.0000.00.580	MILEAGE	\$88,560.00	\$93,320.00	(\$4,760.00)	\$73,005.53	\$80,319.61	\$76,275.52
21.000.0000.00.590	MISC PURCH SERV	\$16,700.00	\$14,870.00	\$1,830.00	\$14,764.78	\$15,240.61	\$11,778.98
21.000.0000.00.610	GENERAL SUPPLIES	\$825,537.60	\$847,851.02	(\$22,313.42)	\$571,019.00	\$662,498.27	\$585,233.51
21.000.0000.00.614	GENERAL SUPPLIES/FS VEI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.000.0000.00.615	TESTING SUPPLIES	\$9,349.00	\$16,760.00	(\$7,411.00)	\$7,913.22	\$10,645.26	\$8,932.17
21.000.0000.00.616	PLUMBING SUPPLIES/FS CI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21.000.0000.00.622	ELECTRICITY	\$468,405.00	\$446,100.00	\$22,305.00	\$418,853.06	\$445,557.73	\$429,656.83
21.000.0000.00.623	BOTTLED GAS	\$12,330.00	\$12,320.00	\$10.00	\$13,425.95	\$9,156.11	\$12,158.81
21.000.0000.00.624	FUEL OIL	\$347,085.00	\$344,770.00	\$2,315.00	\$217,106.49	\$321,788.67	\$480,241.08
21.000.0000.00.640	BOOKS	\$93,081.00	\$97,070.98	(\$3,989.98)	\$77,787.47	\$74,112.15	\$90,108.33
21.000.0000.00.641	PERIODICALS	\$24,374.75	\$24,139.00	\$235.75	\$19,845.23	\$19,506.01	\$21,613.01
21.000.0000.00.649	OTHER INFO SOURCES	\$16,990.00	\$4,272.00	\$12,718.00	\$1,602.62	\$2,088.50	\$1,313.96
21.000.0000.00.650	SOFTWARE SUPPORT	\$312,684.49	\$233,496.00	\$79,188.49	\$231,975.42	\$185,885.75	\$230,579.69
21.000.0000.00.656	GASOLINE	\$190,300.00	\$202,780.00	(\$12,480.00)	\$184,648.51	\$200,625.59	\$271,695.76
21.000.0000.00.733	NEW FURNITURE	\$14,718.00	\$20,970.00	(\$6,252.00)	\$13,265.41	\$4,144.45	\$8,686.35
21.000.0000.00.734	OTHER EQUIPMENT	\$216,159.00	\$200.00	\$215,959.00	\$349.00	\$4,497.40	\$206,905.26
21.000.0000.00.737	REPL FURNITURE	\$30,970.00	\$35,100.00	(\$4,130.00)	\$35,624.76	\$3,705.91	\$27,855.38
21.000.0000.00.738	REPL EQUIPMENT	\$272,132.00	\$77,532.78	\$194,599.22	\$186,018.53	\$330,616.49	\$292,452.29
21.000.0000.00.739	OTHER EQUIPMENT	\$82,276.50	\$46,780.00	\$35,496.50	\$93,912.72	\$70,714.37	\$142,014.22
21.000.0000.00.810	DUES & FEES	\$177,405.00	\$156,235.00	\$21,170.00	\$129,764.99	\$159,186.58	\$156,519.19

Contoocook Valley School District

Object

Fiscal Year: 2017-2018

☒ Print accounts with zero balance ☐ Round to whole dollars ☐ Account on new page

☐ Exclude inactive accounts with zero balance

From Date: 11/1/2017 To Date: 11/30/2017

Definition: 1. Proposed 2018-2019

Account	Description	Proposed FY 18-19	2017-2018	Difference	Actuals 2016-17	Actuals 2015-2016	Actuals 2014-2015
21.000.0000.00.830	DEBT SERVICE INTEREST	\$79,875.00	\$87,435.00	(\$7,560.00)	\$98,595.00	\$109,755.00	\$117,315.00
21.000.0000.00.890	MISCELLANEOUS	\$60,490.00	\$66,257.12	(\$5,767.12)	\$42,163.67	\$246,087.37	\$143,282.52
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$360,000.00	\$360,000.00	\$0.00	\$360,000.00	\$360,000.00	\$360,000.00
21.000.0000.00.999	PRIOR YEAR ENCUMBRANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$15,302.16	\$3,205.00
Func: Undesignated - 0000		\$43,876,578.38	\$43,155,582.00	\$720,996.38	\$41,527,880.92	\$41,582,727.59	\$41,622,664.67
Lvi: District Wide - 000		\$43,876,578.38	\$43,155,582.00	\$720,996.38	\$41,527,880.92	\$41,582,727.59	\$41,622,664.67
Fund: General Fund - 21		\$43,876,578.38	\$43,155,582.00	\$720,996.38	\$41,527,880.92	\$41,582,727.59	\$41,622,664.67
Grand Total:		\$43,876,578.38	\$43,155,582.00	\$720,996.38	\$41,527,880.92	\$41,582,727.59	\$41,622,664.67

End of Report

CONTOOCOOK VALLEY SCHOOL DISTRICT

Vendor Invoice History

Fiscal Year: 2016-2017

Vendor: NHD/Project Co-ordinator
 Order Type: All
 DAC: All
 Ship To: All

Project: All
 PO Status: All
 Requester: All

Name Of Vendor (Order)	Inv. Date	Status	Invoice	Voucher	Due Date	Check Date	Check No.	Invoice Amt.	PO Amount
NHD/Project Co-ordinator									
PO Number									
09/12/16	Posted to G/L	720018	PO Date 07/26/16	1053	09/12/16	09/13/16	81631	\$2,800.00	\$2,800.00
PO Number									
09/23/16	Posted to G/L	721033	PO Date 09/13/16	1071	09/23/16	09/23/16	81848	\$2,800.00	\$2,800.00
PO Number									
02/22/17	Posted to G/L	0	PO Date	1206	02/22/17	02/22/17	83772	\$1,863.84	\$0.00
02/22/17	Posted to G/L	719 fes		1206	02/22/17	02/22/17	83772	\$1,681.44	
04/17/17	Posted to G/L	720 ges		1260	04/17/17	04/17/17	84449	\$1,629.60	
05/08/17	Posted to G/L	NHDI K-2 PES		1270	05/08/17	05/09/17	84664	\$1,824.96	
05/08/17	Posted to G/L	AES residency 2017		1270	05/08/17	05/09/17	84664	\$1,284.24	
05/08/17	Posted to G/L	DCS residency 728		1270	05/08/17	05/09/17	84664	\$1,792.56	
05/15/17	Posted to G/L	HES residency 726		1283	05/15/17	05/16/17	84789	\$0.00	
05/15/17	Posted to G/L	726 Hancock		1283	05/15/17	05/16/17	84789	\$0.00	
05/15/17	Posted to G/L	728 Dublin							
Vendor Totals:								\$15,676.64	\$5,600.00

End of Report

CONTOOCOOK VALLEY SCHOOL DISTRICT

Vendor: NHD//Project Co-ordinator

Vendor Totals

Fiscal Year: 2016-2017

Vendor Number	Name Of Vendor (Order)	Paid Amounts		Encumbrance	Starting FYTD Balance	Total Amt	1099 Use Tax
014252	NHD//Project Co-ordinator	POs	Non POs				N
		5,600.00	10,076.64	0.00	0.00	15,676.64	N
Grand Total:		\$5,600.00	\$10,076.64	\$0.00	\$0.00	\$15,676.64	

End of Report

Professional Services

Account 21.000.0000.00.330

Increase in the Operating Budget 2018-2019 includes:

- \$11,000 increase in the Cornucopia program
- \$50,000 for Multiage PD
- \$1,800 for SRSD Writing
- Moving appropriations to appropriate lines
- Increased from 1 to 2 contracted custodians in GBS (this increases contracted services but reduces the custodial salary lines)
- Increased from 4 to 5 contracted custodians in the HS (this increases contracted services but reduces the custodial salary lines)
- Increases in annual Building/Operating inspections