

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, October 17, 2017

7:00 p.m.  
SAU Office

Minutes

**BOARD**

Rich Cahoon, Richard Dunning,  
Jim Fredrickson, Bernd Foecking,  
Janine Lesser, Niki McGettigan,  
Stephan Morrissey, Kristen Reilly,  
Pierce Rigrod, Crista Salamy,  
Myron Steere, Jerome Wilson

Patrick Cogan/Linda Compton, CVES  
Lily Denehy, Student Rep.

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Tim Markley, H.R.  
Cari Christian-Coates, Student Serv.  
Mindy Ryan, B.A.  
Stephanie Syre-Hager, AES/Pierce  
Amy Janoch, HES  
Kat Foecking, FES

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. October 3, 2017**

**Stephan Morrissey moved to approve the minutes of October 3, 2017. Dick Dunning second. Kristen Reilly and Jim Fredrickson abstained. All else in favor. Motion carried.**

**3. Points of Pride**

Jason Frank and Lily Denehy have been named Commended Students in the 2018 National Merit Scholarship Program. About 34,000 Commended Students throughout the nation are being recognized for their exceptional academic promise. Commended Students placed among the top five percent of more than 1.6 million students who entered the 2018 competition by taking the 2016 Preliminary SAT/National Merit Scholarship Qualifying Test.

Kimberly Saunders reported that Senator Hassan recently visited ConVal to discuss the importance of the internet in teaching. Senator Hassan was impressed with ConVal students.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

Retirement June 2018- Jean Robins

**Stephan Morrissey moved to accept this resignation, as an exception, for this June 2018. Second. Unanimous.**

Mr. Markley reported that Ms. Robins is requesting the buy back this July. That is possible because we are currently putting the budget together now. Mr. Markley recommended this request.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**Stephan Morrissey moved to approve the exception to the buy back. Pierce Rigord second. Unanimous.**

1) Retirements June 2019

**Stephan Morrissey moved to accept the retirement of Lucius Parshall as an exception as well. Tim Markley recommended approving this as an exception. Second. Unanimous.**

**Stephan Morrissey moved to accept the retirement of Peter Ketchum. Dick Dunning second. Crista Salamy opposed. All else in favor. Motion carried.**

**Tim Markley reported the resignation of Amanda Bastoni who is requesting to leave in two weeks. Tim recommended that this be approved for 30 days from her submittal or when we have a qualified replacement for her. Stephan Morrissey moved as outlined. Dick Dunning second. Unanimous.**

2) Notice of Stipend Positions 2017-2018

Mr Markley refereced the notice for notification only.

**b. Board Requests**

None.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

The November 4<sup>th</sup> Budget Work Session was extended to 4:00 from 2:00. The November 7<sup>th</sup> Policy Committee will meet at 5:30 p.m.

**b. Field Trip Requests (Board Vote Required)**

1) South Meadow School – eighth grade students will travel on April 16-20<sup>th</sup> by bus to Philadelphia, PA, Washington, D.C., and Gettysburg, PA to visit historical sights. This trip follows the 8<sup>th</sup> grade history curriculum.

**Dick Dunning moved to approve the field trip request. Stephan Morrissey second. Bernd Foecking abstained. All else in favor. Motion carried.**

2) South Meadow School and ConVal High School students will travel on January 11-16, 2018 by airplane to Orlando, FL to perform at Walt Disney World.

**Dick Dunning moved to approve the field trip request. Stephan Morrissey second. Bernd Foecking abstained. All else in favor. Motion carried.**

**c. Accept Gift/Donations (Board Vote Required)**

1) ConVal Band requests authorization to accept a gift/donation of musical instruments valued at \$2,219.97 from John Friede for use by students in instrumental classes.

**Stephan Morrissey moved to accept this donation as read. Dick Dunning second with thanks. Unanimous.**

2) Dublin Consolidated School requests authorization to accept a gift/donation of \$1,500 from the Dublin Community Foundation for the purpose of The Circus Inc. evening at DCS.

**Stephan Morrissey moved to accept this donation as read. Dick Dunning second with thanks. Unanimous.**

**7. Reports**

**a. Student Representative – Lily Denehy**

Lily Denehy reported that Senator Hassam visited ConVal. The band conducted their Halloween Haunted Trail Ride. A play titled *Today's Soul Sales* written and directed by CVHS student Georgia Stone, is being performed this week. If interested, tickets are \$5 each. In addition, Student Council is holding a blood drive on November 8<sup>th</sup>, sign up online. Sports are wrapping up. CV is collecting Rachel Ray stamps and will donate the cookware to charity.

**b. Teacher Representative – Patrick Cogan/Linda Compton**

Patrick Cogan reported out on Senator Hassan's visit. Two family counselor teachers went on a field trip together and brought home skills to teach their students.

**c. Strategic Plan Committee – Pierce Rigrod**

Bernd Foecking reported three major items; presentation on the strategic plan progress, the reconfiguration model and estimated time required to answer questions posted – in-depth study will take 6 months to respond or 4 months for less invasive analysis to questions. School board goals were also discussed. Bernd said that the subcommittee recommends adoption of the goals.

Kimberly said that voting on goals will take place later on agenda. We are getting into the habit of posting the business items for vote specifically on the agenda so that they are noticed.

**d. ATC Committee – Stephan Morrissey**

Stephan Morrissey reported that Eric Feldborg, CTE Director for the State, was present to report on the evaluation and process that will take place of CV's ATC Program. He was very willing to talk about what programming makes sense.

**e. Annual Bradley Kidder Law Conference – Jim Fredrickson**

Jim Fredrickson reported attending a day long law conference which included 10 topics as options to attend. Updates on new school laws, school district annual meetings, and non-public sessions were a few topics.

**8. Old Business**

**a. School Board Goals**

Myron Steere said that he noted the goals were very detailed that came out of Strategic Plan Committee. He distributed a copy of board goals that are more appropriately worded for the board. He asked the board for their consideration. They are surrounded more around the review or adoption rather than the execution.

Goal #1 was amended to read: Support the enhancement and growth of business and community partnerships that result in high value educational and post-graduate career pathways.

Goals 2 and 3 will remain as stated.

**Stephan Morrissey motioned to approve the School Board Goals. Dick Dunning second. Unanimous.**

**b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- ADB/GBEC: Drug-free Workplace/Drug-free Schools

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- BEDC: Quorum

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- ECAF: Audio and Video Surveillance on School Buses

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

**9. New Business**

**a. 1<sup>st</sup> Read Policy**

- BCB: Board Member Conflict of Interest

- IHBAD: Independent Special Education Evaluation

Rich Cahoon pulled both policies as first reads.

**b. Expenditure Report**

Mindy Ryan reported out on expenditures to date. Line 23 reflects the need for an adjustment from contracted services.

**c. Board Budget Guidance**

Kimberly Saunders reported that work on the 18/19 budget is underway. She asked the board for clear guidance before work gets too far along in the process.

Jim Fredrickson asked Kimberly to share her guidance to administrators. Kimberly reported that in the area of staffing, administrators were told to begin with zero staff and staff accordingly for need. In addition, historic spending was reviewed and will need to be defended if the previous budgeted amounts have not been spent in recent years past.

Dick said that he would like to look at the budget in terms of class loads. He would like numbers per teacher, per content area.

Rich said that we have generally budgeted for one additional teacher and one additional para. He asked if anyone objected. Explicit guidance on curriculum adoption has been made in the past. We have budgeted to our maximum exposure in the past. We propose to the maximum less \$100,000. He would like to see that in the process. Kimberly said that our GMR is 5.7% and she might not recommend Rich's proposal. Tim Markley spoke about the importance of thinking about this; we will have nothing to fall back on.

Pierce asked that capital expenses and other expenses related to goals be highlighted.

Jim said that it would be nice if the board could receive advanced information prior to November 4<sup>th</sup>. Kimberly spoke about the time leading up to November 4<sup>th</sup>; this is a first draft of the budget. Will the audit of last year's numbers be available?

Dick asked about a cushion on food service; we have a responsibility to make sure it is budgeted.

Rich asked if there is a recommendation for the science labs? Wait until further in the process to see what unexpended funds exist.

## **10. Public Comment**

None.

## **11. Approval of Manifests (Board Vote Required)**

Mindy Ryan certified that manifests totaling \$651,003.67 and payroll totaling \$840,150.21 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

## **12. Non-Public Session: RSA 91-A:3,II (If Required)**

### **a. Negotiations**

### **b. Personnel**

**Stephan Morrissey moved to enter into non-public for matters of negotiations at 7:41 p.m. Unanimous on a roll call vote.**

**Stephan Morrissey motioned to exit non-public session at 8:02 p.m. Unanimous on a roll call vote.**

Kimberly Saunders referenced information on Outstanding Performance Awards (OPA) criteria and the process. She asked the board for feedback by next Monday, October 23rd.

**Stephan Morrissey motioned to seal the minutes of non-public session for negotiations for a period of two years. Second. Unanimous.**

**Stephan Morrissey motioned to seal the minutes of personnel in perpetuity. Second. Unanimous.**

**Stephan Morrissey moved to authorize the Superintendent to deal with personnel as discussed in non-public session and to make any financial decisions based on that discussion. Rich Cahoon second. Unanimous.**

**Stephan Morrissey motioned to adjourn at 8:04 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok