

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**Applied Technology Center (ATC) Committee**

**August 29, 2017**

**SAU Office  
7:00 PM**

**Minutes**

**Committee Members:**

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

**Committee Members Present:** Dick Dunning, Jim Fredrickson, Stephan Morrissey, Pierce Rigrod

**Others Present:** Kimberly Saunders, John Reitnauer, Michelle Voto, Rich Cahoon

**1. Accept Minutes of June 13, 2017**

**Dick Dunning moved to accept the minutes of June 13, 2017. Pierce Rigrod Second. Bernd Foecking abstained. All else in favor. Motion carried.**

**2. ATC Goals - 2017-2018**

Stephan welcomed Michelle Voto, ATC Development and Research. Ms. Voto provided a brief introduction.

She shared an agenda for an Applied Technology Center Meeting scheduled for Sept. 13<sup>th</sup> at NHBB (see attached). Ms. Voto spoke about the language used in the Perkins Grant that refers to CTE rather than ATC. We work in conjunction with Jaffrey-Rindge. Jaffrey-Rindge is eager to work with this partnership to grow and strengthen overall programs.

Pierce Rigrod asked if it was possible to use cable-ready access t.v. for these meetings that take place during the day? Streaming a video was also mentioned as a possibility.

Jim Fredrickson asked if this is an action item for the Peterborough Economic Forum. It should not duplicate efforts. Jim suggested that the forum be reached out to be made aware of the work being done in both groups.

Peterborough is also working on work force housing to help ensure that people who come here to work have a place to live.

Pierce shared a past meeting that took place at NHBB about manufacturing. Comments indicated that a certain set of skill sets for students would need to align with manufacturing requirements.

Ms. Voto shared two job descriptions for a Machine Shop Technology/Assistant and Manufacturing Technology Technician.

Kids need better basic math skills.

Not all kids go off to college; we need to prepare all students beyond ConVal.

There are multiple strands; CTE – where we want to look at our programming. There is the strand that looks at what kinds of opportunities we are going to create throughout our programming that might be an ELO or an internship. Then there is the strand that addresses what our communities need.

Using a manufacturing program to teach Algebra I and giving up on Algebra I are very different things. One cannot give up on Algebra I because it is a State requirement for graduation. Pierce Rigrod said that the process should be more guidance oriented and students and parent oriented. Opportunities to share this information with students is critical. Rich Cahoon cited that identifying what the "value added" is important. Programming has to be credit bearing. In addition, third party validators exist with programming; some students leave with credentials. Next steps would be looking at where we are going to focus. "We are not interested in funding a program that does not lead to a livable wage" might be one decision. Four or five parameters should be defined; otherwise, funds could be expended in a program and students don't come to participate. Kids and parents have to be sold on programming. When evaluating program; student interest is important but investing money into a job that will result in \$9.50 an hour is not the intent. Available work is important. Ms. Voto spoke about working with eighth grade students during a four-week summer program that allows students to have a contact in the high school and an introduction to possibilities.

Further brief conversation took place about Nashua Community College and where they stand in terms of growing in Peterborough. Articulation Agreements with more than one higher education institution would be important. Developing a focal point to help determine objectives should be developed. Parameters are necessary.

### **3. Yamaha Marine Offer**

Students could learn electrical theory and physics. Yamaha will provide equipment and essentially provide access to their system. It is a potential program that could take years to develop; if interest and value is there. There has to be other industries there that have training programs such as this.

There are other things already in the works, EverSource has an apprenticeship for line workers. Through Running Start, some of the work that would otherwise take place at a community college, upon graduation, could take place at ConVal. Plumbing apprenticeships were cited as a potential for high wage earners. Are local businesses considering kids for these types of opportunity?

Action items include goal setting, defining parameters, identifying programming present this year and next. An organizational vision is needed. The Vision of the ATC has been discussed for years. Many visions have been shared depending on where you are coming from. A clear prioritization and vision is needed.

### **4. ATC Programming moving forward**

Discussion under agenda item 2 addressed this item.

### **5. Other**

None.

### **6. Non-Public Session: RSA 91-A:3,II (If Needed)**

None.

**Pierce Rigrod motioned to adjourn at 8:14 p.m. Jim Fredrickson second. Unanimous.**

Respectfully submitted,

Brenda Marschok



## Applied Technology Center Meeting

### Needs Assessment on New CTE Regional Program: Manufacturing



**Date:** Wednesday , September 13<sup>th</sup>, 2017  
**Time:** 10:00 am – 12:00 pm  
**Location:** New Hampshire Ball Bearings - Peterborough, NH

### AGENDA

Purpose of our CTE (ATC) Meeting on Wednesday September 13th is to review and discuss a needs assessment of a CTE Manufacturing Program in the Monadnock Region at SAU1's ConVal Regional Technical Center.

Invited Members:

#### Industry

Val Zanchuk, CEO Graphiccast – Jaffrey, NH  
Teleflex, Inc. – Jaffrey, NH  
Millipore Heliport – Jaffrey, NH  
New Hampshire Ball Bearings - Peterborough, NH  
Monadnock Paper Mills Inc – Peterborough, NH  
Tim Sullivan, Vice President Corporate Affairs and Services Hitchiner Manufacturing Co Inc – Milford, NH

#### NH State Department

Dr. Eric Feldborg, Director of Careers & Technical Ed Administrator – NH DOE  
Mollie Kaylor, Business Resource Specialist – Dept of Business and Economic Affairs

#### School Officials

Kimberly Rizzo Saunders, Superintendent – ConVal School District  
Reuben Duncan, Superintendent – Jaffrey/Rindge School District  
Gib West, Principal, ConVal High School  
Larry Pimental, Principal, Conant High School  
John Reitnauer, CTE Director, ConVal Regional Technical Center  
Michelle Voto, CTE Research Coordinator, ConVal Regional Technical Center  
Tim Markley, HR, ConVal School District

#### School Board Members

10:00-10:15	Introduction & Purpose	Kimberly Rizzo Saunders, Superintendent – ConVal School District
10:15–10:35	Tour of Facility	Whatever space we are meeting at -
10:45- 11:00	Industry Needs	Monadnock Educational Partnership
11:15 – 11:30	Perkins and CTE Programming	Dr. Eric Feldborg, Director of Careers & Technical Ed Administrator – NH DOE
11:30 – 11:45	Employment Enrollment Trends	Mollie Kaylor, Business Resource Specialist – Dept of Business and Economic Affairs
11:45 – 12:00	Next Steps	Michelle Voto, CTE Research Development Coordinator, ConVal Regional Technical Center