

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, June 6, 2017

School Board Meeting

SAU Office

7:00 p.m.

1. Call to Order and Pledge of Allegiance
2. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. May 6, 2017 (pg. 1-4)
 - b. May 16, 2017 (pg. 5-7)
3. Points of Pride
4. Public Comment
5. Consent Agenda
 - a. Personnel
6. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 8-9)
 - Move August 15th Board Meeting to August 22nd
 - b. Hiring Status Update
 - c. Field Trip Request (Board Vote Required) (pg. 10-12)
 - 1) ConVal High School – students will travel by air to France during April 2018 vacation week to experience French culture and art first hand.
7. Reports
 - a. Student Representative – Maeve Newman
 - b. Teacher Representative – Patrick Cogan/Linda Compton
 - c. Education Committee – Crista Salmay
 - d. Communication Committee – Stephan Morrissey
 - e. Selectmen's Advisory Committee – Bernd Foecking
 - f. Budget & Property Committee – Dick Dunning
 - Cop Sync 911 (Grant, RFP)
 - g. Strategic Plan Committee- Pierce Rigrod
8. Old Business
 - a. CTQ Follow-Up
 - b. 2nd Read/Adoption Policy (Board Vote Required)
 - KB – Title I Family Involvement in Education (pg. 13)
 - c. Food Service Contract
 - d. Food Service Software
 - e. First Light
9. New Business
 - a. Student Services Report Scope
 - b. Expenditure Report
10. Public Comment
11. Approval of Manifests (Board Vote Required)
12. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Personnel
 - b. Negotiations

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Work Session

NO PUBLIC PARTICIPATION

SAU Office

Saturday, May 6, 2017

8:30 a.m.-12:00 p.m.

Minutes

BOARD

Rich Cahoon, Richard Dunning,
Bernd Foecking, Jim Fredrickson,
Tom Kelly, Janine Lesser,
David Martz, Stephan Morrissey,
Linda Quintanilha, Kristen Reilly,
Crista Salamy, Myron Steere

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, Human Resources
Tim Grossi, Facilities
Brian Grattan, Technology
Cari Coates, Student Services

8:30 – 9:30

**Light Breakfast
Strategic Plan Update**

Kimberly Saunders said that today is the first step at goal setting for 2017/2018 and situating the Strategic Plan in the larger picture of goal setting. It is about the health and safety of our students and staff, institutional reputation, and our financial solvency.

We have had six crises; we lost a recent graduate, Greenfield Elementary School crisis, departure of high school principal, our Business Administrator is out, Director of Student Services left during course of school year, and we lost a staff member. In light of those things, what kind of progress did we make? What has been accomplished in Goal 1 was shared. In addition, changes in the teacher evaluation process, implementation of schoolwide Title I, and implementation of 1:1 learning environments have been accomplished but not included in the Strategic Plan.

Recommended Date Changes were shared (See attached "Strategic Plan Discussion" PowerPoint).

Stephan Morrissey moved to accept the revision dates. Dick Dunning second. Unanimous.

Goal 1.1.1 has an extended date by one year (OGAP). This had been discussed at the Education Committee and Strategic Plan Committee.

Dick Dunning moved to accept the date change for Math by one year. Stephan Morrissey second. Unanimous.

Rich Cahoon exited the meeting.

Goal 2 involves keeping students highly engaged in their own learning. It supports a high-achieving culture where all feel highly engaged, valued, and included.

Accomplishments in Goal 2 were reviewed.

Recommended Date Changes to Goal 2 were shared.

Kimberly Saunders noted the clarity needed for both 2.6.1 and 2.6.3. Absent being part of the development of the Strategic Plan, she is unsure what is being asked.

Stephan Morrissey moved pursuing a 501-3C. This would wait until Marian returns. David Martz second.

Bernd Foecking asked if this would change the way that the SAU would operate. The dollars would have to be overseen by a body. The board function cannot change as it is outlined by law.

Board members cannot serve as it would be a conflict of interest. Attorneys would be worked with.

Unanimous.

Date Changes:

2.21 – **David Martz moved to accept the date change. Stephan Morrissey second. Unanimous.**

2.1.7 – **Stephan Morrissey moved to accept the date change. David Martz second. Unanimous.**

2.4.1 – We have a large presence in the community with Children and the Arts Day. In addition, individual schools already host school science and other events.

David Martz suggested that this goal has already been met; it is ongoing and has the potential to change.

David Martz moved to change the wording to “will maintain”. Seconded. Unanimous.

2.5.2 – This will move to Communication Committee for a recommendation. Agreed.

2.6.1 – Crista Salamy said that the School Board should be orchestrating and accomplishing this goal; it is not the work of the SAU.

Stephan Morrissey moved that it be completed as of 6/30/2017 and that future surveys come to the board. “as deemed necessary” would be added.

David Martz moved that the school district will conduct a survey of the stakeholders as necessary. Removing Technology and Leadership as those responsible. The 6/30/17 completion date will be used. The timeline should be listed as “ongoing”.

Second. Unanimous.

Goal 3 - developing an organizational structure to ensure that all students receive the most equitable high-quality resources and opportunities available.

Recommended date changes were shared.

3.1.3 – **Stephan Martz moved to accept the date change. David Martz second. Unanimous.**

3.3.5 – Suggested completion date is 2021. We will not be ready to implement any change, unless small, by 2018. It would be an incredible hardship for our families.

Stephan Morrissey moved to accept the date change. David Martz second. Unanimous.

3.5.1, 3.5.2, 3.5.3 – **Stephan Morrissey moved to change the date to August 2021. David Martz second. Unanimous.**

3.6.2, 3.6.3, 3.6.4 – Bond related. This will be deferred to Budget & Property Committee.

3.1.2 has a typo on end date; change 2011 to “ongoing”.

Goal 4 – Recognizes maintaining high-quality learning environments to ensure student success.

No recommendations for date changes.

Regular updates as needed will be shared.

David Martz exited the meeting at 10:20 a.m.

Rich Cahoon returned at 10:20 a.m.

9:30 –12:00 Six Sigma

We are embarking on consideration of configuration models. The hours invested in this work are significant. If the board determines that there is not the political will to make significant alterations or changes, Kimberly Saunders suggested that administrators not continue the depth of this work and the hours required to do so.

Jim Fredrickson shared an example of Six Sigma to build a “house of quality” for Strategic Plan Assessment (see attached ConVal Strategic Plan Six Sigma). He walked through the process step-by-step:

Today’s Objective –

Define Customer Requirements (CTQ’s (critical to quality))

Rate Relative Importance of CTQ’s

Identify Functional Requirements (the how’s)

Relationship Matrix

Competitor Rating (for Status Quo)

Four categories for consideration:

1. Status quo
2. Change financial formula
3. Consolidation model options
4. Configuration model options

Important factors captured from the board included:

- Efficiency
- Reduction of budget
- Educational benefit
- Math scores
- Equitable resources
- Equity vs. equality
- Code requirements
- Innovative
- More elementary programs
- World language K-12
- Class size less than 20
- Teacher/student ratio
- Universal Pre-K
- More running start
- Transportation/bus time
- K-4 bus time less than 30 minutes
- Healthy food choices
- Easily accessible social network
- Evidence based curriculum
- Social/emotional programming
- Individualized plans for all students
- Support for teachers
- Retaining quality personnel
- Consolidated elementary
- More physical education time at elementary
- Equal teacher planning time across the district
- Model must be relative or correlated to declining enrollment
- A system/structure to support improved teacher quality
- Long-term planning for the future
- Decision needs to be value driven
- Enhance collaborative relationships
- Non-traditional choices for parents; innovative ideas (all kids should have access) All means all.
- Grade span of 5 grades or less
- Does not result in towns leaving the district
- ATC Programs that result in high yield career paths
- Reduce district by 2 towns
- Plan for narrowing wealth/opportunity gaps
- No elementary students on bus after dark
- ACES – sensitive
- Recess
- Consider what is best for student's first
- Streamline/Simplify Teacher Evaluation
- Promote "all means all"
- Cannot exacerbate socio-economic sorting
- Promote commitment ConVal – i.e. adult education programs

- Attention to enrichment for high achieving students
- Community integration i.e. students in the community and bringing the community into schools. (Tapping into resources)
- Drug and alcohol reputation
- Clear vision, mission, and core values
- Full-community buy in i.e. towns should change policies on affordable housing etc.
- Address what is found in equity audits
- Change to status quo must be worthy of the disruption to change i.e. it must be worth it

The next step is boiling this down into something manageable.

Groupings come out of the above.

Categories would/might include: Academics, services, transportation, community, health/safety, equity

Next steps were outlined. Decide what is important and how it will be measured.

Definition of the functional requirements is needed. i.e. what does "X" look like.

The transportation category was rated: (non-negotiables)

K-8 and 5-12 okay (no elementary with high school)

Routes no longer than currently running

K-4 daylight only

Must offer transportation to all

The Health & Safety category was rated: (non-negotiables)

No "non-starters" were cited.

The Community category was rated: (non-negotiables)

Make a commitment to a nine town district model.

The Curriculum and Services category was rated: (non-negotiables)

No increased tracking or segregating of students.

No three grade classrooms.

The Equity category was rated: (non-negotiables)

No exacerbation of present equity gaps or create new ones.

Recognition clause of CVEA cannot diminish

Other:

Rich Cahoon reported that SB101 allows sophomores to take CTE courses (currently limited to juniors +) and enhances running start and funds participation fee from state funding. It would allow our students to take STEM courses at no cost for college credit.

Stephan Morrissey moved. Dick Dunning second. Unanimous.

Linda Quintanilha will meet in Concord on the district board's behalf.

- Non-Public Session: RSA 91-A:3,II (if needed)

- Personnel
- Negotiations

Stephan Morrissey motioned to adjourn at 12:14 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 16, 2017

Great Brook School

Antrim, NH

School Board Meeting

Immediately Following Public Hearing

BOARD

Rich Cahoon, Dick Dunning,
Bernd Foecking, Jim Fredrickson,
David Martz (7:15), Tom Kelly,
Janine Lesser, Stephan Morrissey,
Linda Quintanilha, Kristen Reilly (7:06),
Pierce Rigrod, Myron Steere

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Coates, Student Services
Gib West, CVHS

Maeve Newman, Student Representative
Linda Compton, CVEA Representative

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. May 2, 2017

Stephan Morrissey moved to accept the minutes of May 2, 2017. Dick Dunning second. Jim Fredrickson amended the minutes to reflect that he was not in attendance at the last meeting.

Jim Fredrickson abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared a point of pride as reported to her by administrators.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

None.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Budget & Property Committee will meet on Tues., May 30th at 6:00 p.m.

Strategic Plan Committee will meet on Thurs., June 1st at 7:30 p.m.

The ATC Committee will meet on Tues., June 13th at 7:00 p.m.

Summer School Board meetings were scheduled for one per month on July 18th and August 15th.

b. GBS 5th Grade Enrollment

It was reported that there are currently 72 students with 3 teachers expected for grade 5 at GBS. An additional teacher may be needed should enrollment continue to increase.

c. Hiring Status Update

A hiring status update was shared.

MISSION STATEMENT

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d. Accept Gift/Donation (Board Vote Required)

- 1) Temple Elementary School requests authorization to accept a gift/donation of \$1,000 from the Ladies Aid Society of Temple, NH for the purpose of field trips and activities for students.

Stephan Morrissey moved to accept the gift as presented. Dick Dunning second. Unanimous.

7. Reports

a. Student Representative – Maeve Newman

Maeve Newman recognized Hunter Mathewson, Fire Explorer of the Year from Frankestown. This recognition makes him eligible to become a firefighter upon turning 18 years old.

Miss Newman also reported that Spirit Week is this week, Prom this Saturday, Pops Concert next week with an in school assembly following the next day.

b. Teacher Representative – Patrick Cogan/Linda Compton

Linda Compton reported Children and the Arts Day is this Saturday. A CVEA Senior Scholarship Raffle is underway.

c. School Board Retreat – Myron Steere

Myron Steere reported that a status update on the Strategic Plan was shared by the Superintendent at the retreat. The House of Quality (Six Sigma) was worked on in relation to configuration/consolidation discussion.

d. Budget & Property Committee –Dick Dunning

Dick Dunning reported discussion on the new Food Service Agreement having taken place. In addition, time was spent on high school renovation discussion. The scope of the project and cost information is currently being sought. Ability to renovate 4 labs downstairs and move a lab from upstairs to downstairs is possible depending upon costs.

The hope is to do this work without going out for a bond. This may be a way to save taxpayers money along with the potential to phase renovations as well.

May 23rd at 1:00 will be a Cop Sync presentation. Police Chiefs from our towns have been invited. This is a preliminary phase; no decisions are being made.

Internet phone system information was shared. Dialing direct from school to school would be possible without dialing the complete phone number. This would enhance the service. Our internet service would also be enhanced. It would enhance PowerSchool and our Food Service for data collection.

ERate reimbursement was discussed.

Contract negotiations would occur next.

e. ATC Committee – Stephan Morrissey

Dick Dunning reported that the ATC Director was told that the board supported the center. They are looking to increase programming; they are looking to support and not criticize.

The Fire Safety Program and LNA Program was discussed and electrical and plumbing are being investigated.

f. Strategic Plan Committee

Myron Steere reported on the Strategic Plan Committee meeting.

8. Old Business

a. CTQ Follow-Up (45 min.)

Critical to Quality (CTQ) factors were discussed at the retreat. A brainstorming session took place. Ideas were documented and placed into categories. This leads to a discussion about what is important when determining the rating.

Stephan Morrissey straw polled the board as to how comfortable they felt with the process being discussed. Is this where the board wants to go and spend their time?

Myron Steere asked if board members had another process to use?

Rich Cahoon asked the timeline using this process? Kimberly said that models would be looked at during the end of June or during July. Eventually, models would be scored and evaluated.

Tom Kelly said that this is more complicated than it needs to be; it is a process in search of a problem.

Individual Board members will rate the CTQ's and turn them into the Superintendent for compilation.

b. Job Description (2nd Read) (Board Vote Required)

- High School Registrar

Tim Markley referenced the Registrar job description.

Dick Dunning moved to approve the job description as presented. Stephan Morrissey second. Unanimous.

9. New Business

a. Ratification of District Vote

Rich Cahoon moved that this School Board, having held a duly noticed public hearing, hereby legalizes, ratifies and confirms the actions, votes and proceedings held at the March 2017 second session school district elections of the Contoocook Valley School District, and further that this Board shall cause this approved motion to be posted in the same manner as the results of the school district election.

Stephan Morrissey second. Unanimous.

b. Letter for Nashua Community College

Myron Steere referenced the Nashua Community College presentation and suggested that a letter of support be sent to their board to open up a center in Peterborough.

Stephan Morrissey moved to authorize Scott Spradling to draft a letter. Second.

Kimberly Saunders said that the Spradling Group typically works on other communications rather than letters.

Stephan Morrissey amended his motion to authorize that the Superintendent write the letter of support. Second. Kristen Reilly abstained. Motion carried.

c. Permission to hire teachers, SSP's, and Para's

The Superintendent would like authorization to hire for next year's contracts rather than wait for the next Board meeting to do so.

Stephan Morrissey moved to authorize the Superintendent to make hiring decisions. David Martz second.

Kimberly Saunders reported that she would hire and send emails about the hires. Hearing nothing back from the board, it will be considered a nod to offer a contract.

Rich Cahoon opposed. All others in favor; motion carried.

d. 1st Read Policy

- KB – Title I Family Involvement in Education

Rich Cahoon referenced this policy for a first read. Board members should let Policy Committee members or Carol Hills know of concerns.

10. Public Comment

Bob Edwards, Antrim, shared that some community members and Selectmen have written letters of support for Nashua Community College as well.

11. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that manifests listed totaling \$1,025,844.22 and Payroll totaling \$774,223.35 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

b. Negotiations

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:13 p.m. for matters of personnel.

Stephan Morrissey moved to exit non-public session at 9:00 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of Non-Public Session topic #1 for a period of 5 years. David Martz second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session topics 2-4 for a period of one year. Linda Quintanilha second. Unanimous.

Motion to adjourn at 9:00 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Negotiations @ 5:30 (non-public) Strategic Plan Committee @ 7:30 p.m. @ SAU	2	3
4	5	6 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	7	8	9	10
11	12	13 Budget & Property Committee Mtg. @ 6:00 p.m. @ SAU ATC Committee Mtg. @ 7:00 p.m. @ SAU	14	15	16	17 CVHS Graduation @ 10:00 a.m.
18	19 Education Committee @ 5:30 p.m. @ SAU	20 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	21	22	23	24
25	26	27	28	29	30	

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 District Closed	4 District Closed	5	6	7	
9	10	11	12	13	14	15
16	17	18 Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. following hearing @ SAU	19	20	21	22
23	24	25	26	27	28	29
30	31					

CONTOOCOOK VALLEY SCHOOL DISTRICT
FIELD TRIP PROPOSAL

1. Name: Putnam Grade: 10-12 School: CVHS
2. Destination: France
3. Date(s) of Trip: April Vacation 2018 Time(s): From _____ to _____
4. Description of Trip: Art / culture trip to France. Itinerary
Attached

5. How will this trip relate to your program and/or curriculum?

Seeing French culture + Art first hand

6. Transportation will be by: Bus Co. _____ Private Car _____ Other _____
(Private cars require completion of District Use of Private Vehicle Form by individual drivers)

7. Ratio of Adults: 3 1405 to Number of Students: 15

[Signature]
Staff Signature

5-8-17
Date

[Signature]
Principal Signature

5/8/17
Date

SCHOOL USE ONLY: All items must be checked before the Principal/Assistant
Principal will sign

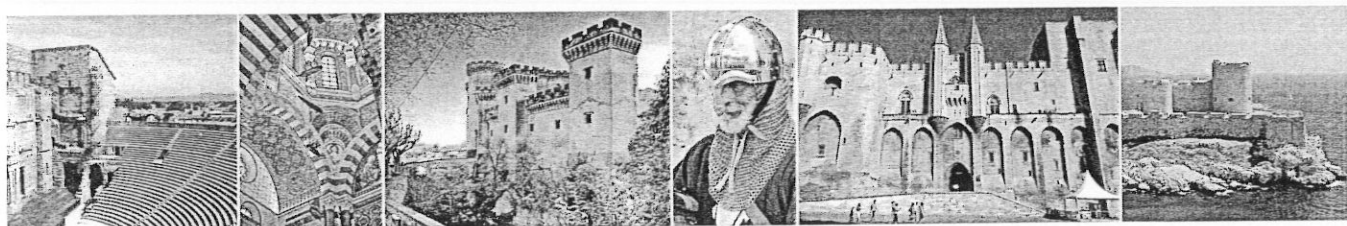
<input type="checkbox"/> Bus Form If Necessary	<input type="checkbox"/> Kitchen Notified If Lunches Would Be Affected
<input type="checkbox"/> Fee Paid By _____	<input type="checkbox"/> UA Team Notified
<input type="checkbox"/> Chaperones Listed On The Reverse	<input type="checkbox"/> Posted on Events Calendar
<input type="checkbox"/> Permission Slips To Parents/Guardians Prepared	<input type="checkbox"/> Notified Nurse to prepare Medicine
<input type="checkbox"/> Office Notified With Accurate Lists of Students	<input type="checkbox"/> CPR/First Aid Trained: _____
	(Name)

SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2)
DAYS (REFER TO FIELD TRIP POLICY IICA).

Proposal forms must be submitted to the Principal by April 1st, to the Superintendent by May 1st and
approved by the School Board no later than the August meeting for trips during the new school year

Date Received at SAU Office _____ Date Approved/Not Approved by School Board _____
(Please Circle One)

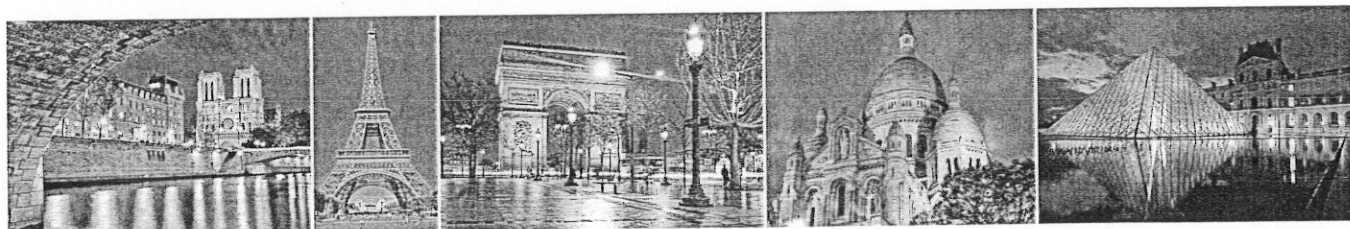
Superintendent/Board Chairman Signature _____



Paris, the City of Light. The most beautiful and romantic of all cities, it is also the world's most popular tourist destination. From the comfort and convenience of our centrally located hotel all the sights of the city are a short walk or metro ride away - the iconic Eiffel Tower and Arc de Triomphe, the magnificent Notre-Dame Cathedral and Sacré-Cœur Basilica, the Louvre, the Bateaux-Mouches, and Napoleon's Tomb.

The sweeping view of Monaco and Monte Carlo from La Turbie, the scarcely inhabited wetlands of the Camargue with its lonely walled city, the overwhelming scale of the Palais des Papes in Avignon, the ancient Roman Amphitheatre in Nîmes, bouillabaisse on the quays in Marseille, the village of Èze perched on a cliff 1500' over the water, the studios of Picasso, Renoir and Matisse, the brilliant sunshine, and the scent of lavender, olive and citrus everywhere will provide a lifetime of memories for everyone.

Day	City	Highlights
1	Airborne	Meet your Group Director for an overnight flight to France!
2	Paris	Arrive in Paris and navigate to the hotel. Explore Cathédrale de Notre Dame, descending into the Crypt and climbing the South Tower. Head to Montmartre for a view of Paris from the Sacré-Cœur Basilica and dinner. Ascend the Eiffel Tower!
3	Paris	Explore Musée du Louvre and enjoy lunch at one of its cafés. See the Champs-Élysées from the Arc de Triomphe and then visit Musée d'Orsay. Dinner in Latin Quarter. Night cruise on the Bateaux-Mouches.
4	Avignon Nîmes	Train to Avignon. Explore Palais du Papes and Cathédrale Notre-Dame-des-Doms and enjoy lunch at Place de l'Horloge. Train to Nîmes and navigate to hotel. Visit Les Arenes and Cathédrale Notre-Dame et St-Castor. Find the Castellum and Porte d'Auguste. Relax over dinner at Esplanade Charles de Gaulle.
5	Nîmes Aigues-Mortes	Train to Aigues-Mortes. Walk the ramparts, enjoying the views of the Camargue while visiting the towers and gates. Find the chapels and churches and enjoy lunch at Place St-Louis before returning to Nîmes. Find Maison Carrée, explore Carré d'Art, relax in Les Jardins de la Fontaine and dinner at Square Antonin.
6	Marseille Nice	Train to Marseille. Enjoy the view from Basilique de Notre-Dame-de-la-Garde, find Palais Longchamps, and follow La Canebière down to the Vieux Port. Enjoy lunch on the quays, then visit Cathédrale de la Major and La Vieille Charité. Train to Nice and navigate to hotel. Stroll around Vieux Nice and relax over dinner.
7	The Riviera	Visit Musée Picasso in Antibes, then Musée Renoir and Château-Musée Grimaldi in Cagnes sur Mer. Enjoy the late afternoon view of Monaco and Monte Carlo from La Turbie before heading down to enjoy dinner along La Condamine.
8	Nice	Visit Musée Matisse in Nice and then explore Musée Ephrussi de Rothschild in St-Jean-Cap Ferrat. Grab lunch and a spectacular view from the village perché of Èze. Enjoy afternoon beach and shopping time, then farewell dinner.
9	Airborne	Flight from Nice. Au revoir France!



Introduction

Students Love Travel organizes private educational travel programs for high school, middle school, and college student groups.

Specializing in small groups allows us to provide great flights and hotels in the heart of the city, but more importantly it allows our Program Directors to provide teachers and students with the individual attention they deserve. Our programs focus on the students, constantly challenging language, navigation, collaboration, and budgeting skills with real world activities like acquiring maps, finding hotels, navigating public transportation, evaluating restaurants, and ordering from a menu while staying within a meal allowance.

Program Outline

Itinerary	Paris, Provence & The Côte d'Azur (9 Days)
Lead Chaperone	Ben Putnam ConVal High School
Departure	Boston April 2018
Program Size	8 to 15 Students
Teachers	1 Program Director + 1 Chaperone for every 6 Students
Program Fee	\$3,225 all-inclusive for students

Program Fee Includes

- Program Director – Experienced teacher, hired and trained in USA, travels to/from destination with group
- Great Flights – Convenient departure times, minimal connections, and reasonable layovers
- Great Accommodations – Safe and comfortable hotels, centrally located in friendly neighborhoods
- Authentic Dining – Choice of restaurants with a €20/meal allowance
- Flexible Itinerary – Carefully designed and packed with activities, yet easy to customize for any group
- All ground transportation, guided tours, entrance fees, and other group activities
- Airport taxes, security surcharges, and guide gratuities

Cancellation Protection

All participants purchase Comprehensive Travel Insurance when they enroll, which provides a generous cancellation benefit. Program fees are reimbursed 100% if you cancel due to sickness or emergency, and 75% for any other reason. The insurance fee for students is \$115, refundable only if the program is cancelled.

Enrollment & Customer Accounts

Students enroll online at facebook.com/studentslovetravel.

The all-inclusive program fee for students who enroll by January 15 is \$3,225. The program fee may be paid in 15 installments of **\$215/month** with the first installment plus insurance due in January. Account statements detailing payments received, program fees due, and payment instructions will be emailed to students each month.

Customer Care

Questions about the program may be directed to Robert Delorie, Co-Founder of Students Love Travel. Email rob@studentslovetravel.com or call (603) 770-2548.

KB –Title I Family Involvement in Education

The School Board endorses the family and community engagement goals of the Every Student Succeeds Act and encourages regular collaboration between family members, community members, and school leadership.

Pursuant to federal law, the District shall develop jointly with, agree on with, and distribute to, families of participating children a written family engagement policy.

The goals of this policy are to:

1. Establish expectations and objectives for meaningful family involvement.
2. Increase family engagement, as well as family involvement in school activities.

The District will hold at least one annual meeting that is available to all families of students attending Title I schools and/or for families that include a student who receives Title I services (Targeted Schools). The annual meeting will provide family members opportunities to participate in the design, development, operation, and evaluation of the program for the next school year. The annual meeting will also provide family members an opportunity to evaluate the content and effectiveness of the family engagement policy in improving the academic quality of the schools served. This evaluation will include identifying barriers to greater participation by families in activities, particularly families who are economically disadvantaged, have disabilities, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. The district will use the findings from the annual evaluation to design strategies for more effective family involvement, and to revise, if necessary, the family engagement policy.

Additional meetings may be held to:

1. Provide the coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective family and community engagement activities to improve student academic achievement and school performance.
2. Coordinate and integrate Title I family engagement strategies, to the extent feasible and appropriate, with other relevant educational programs.
3. Identify and address the needs of families as they work to support the learning of their children, including engaging with school personnel and teachers.
4. Develop strategies to support successful school and family interactions.

Legal References:

20 U.S.C. §6318, Title I - Parental Involvement

Category: Priority/Required by Law for all Title I Districts

1st Read: May 16, 2017

2nd Read: June 6, 2017

Adopted: