

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, June 20, 2017

SAU Office

7:00 p.m.

- 1. Call to Order and Pledge of Allegiance**
- 2. Acceptance of School Board Meeting Minutes (Board Vote Required)**
 - a. June 6, 2017 (pg. 1-4)**
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. Personnel (pg. 5)**
- 6. Superintendent's Report and Presentation of Business**
 - a. Monthly Events Calendar (pg. 6-8)**
 - b. Hiring Status Update**
 - c. Field Trip Request (Board Vote Required) (pg. 9)**
 - 1) Great Brook School – eighth grade students will travel on June 22nd to June 23rd by private car with a staff member, to Carnegie Hall, NYC, to perform with a professional orchestra.
 - d. Recognition of Service for David Martz, School Board Member**
- 7. Reports**
 - a. Teacher Representative – Patrick Cogan/Linda Compton**
 - b. Budget & Property Committee – Dick Dunning**
 - c. ATC Committee – Stephan Morrissey**
 - d. Education Committee- Crista Salamy**
- 8. Old Business**
 - a. Cop Sync (Board Vote Required) (pg. 10-12)**
- 9. New Business**
 - a. Professional Development Plan (Board Vote Required)**
 - b. 1st Read Policy**
 - JICHB – Alcohol and Substance Abuse Policy (pg. 13)
 - c. Expenditure Report**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A:3,II (If Required)**
 - a. Personnel**
 - b. Negotiations**

Upcoming Meetings:

Strategic Plan Committee Meeting – Thurs., July 13th @ 6:30 p.m. @ SAU

Education Committee Meeting (tentative) – Mon., July 17th @ 5:30 p.m. @ SAU

Policy Committee Meeting – Tues., July 18th @ 6:00 p.m. @ SAU

School Board Meeting – Tues., July 18th @ 7:00 p.m. @ SAU

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, June 6, 2017

School Board Meeting

SAU Office

7:00 p.m.

Minutes

BOARD

Rich Cahoon, Dick Dunning
Bernd Foecking, Jim Fredrickson,
Tom Kelly, Janine Lesser
David Martz (7:15), Stephan Morrissey
Linda Quintanilha, Kristen Reilly
Pierce Rigrod, Myron Steere

Maeve Newman, Student Representative
Patrick Cogan, CVEA Representative

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, Human Resources
Cari Coates, Student Services
Brian Grattan, Technology
Gib West, CVHS, Kim Chandler, CVHS
Steve Bartsch, CVHS, Amy Janoch, HES
Colleen Roy, GES, Nicole Pease, DCS
Mark Swasey, CVHS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. May 6, 2017

Stephan Morrissey moved to accept the minutes of the May 6 School Board Work Session meeting. Dick Dunning seconded. Pierce Rigrod abstained. All others in favor. Motion carried.

b. May 16, 2017

Stephan Morrissey moved to accept the minutes of the May 6 School Board Work Session meeting. Dick Dunning seconded. All in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared numerous points of pride as reported to her by building administrators. Stephan Morrissey spoke about the Language Honors Society Awards he attended. He noted that Maeve Newman received awards in both French and Spanish.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

Tim Markley spoke of Fabiola Woods and her nomination for the TES Principal position.

Stephan Morrissey moved to accept the nomination. Dick Dunning seconded. Moved to accept. All in favor. Motion carried.

Tim Markley next spoke of Ashley Vanat for the position English teacher at CVHS.

Stephan Morrissey moved to accept the nomination. Dick Dunning seconded. All in favor. Motion carried.

Kimberly gave an update on the high school principal position. The candidate was unable to accept our offer. We will continue to use Rand Associates for our search. Gib West will continue in his role as interim Principal. The plan is to

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begin our search in mid to late November with a hopeful appointment by the first week of March. There is a clear existing plan for the high school and two of our cohorts will be working as administrators at the high school next year.

Enrollment: Tim Markley discussed the current and projected enrollment. Projected enrollment at DCS for grade 5 will be about 4 students, with another 10 attending SMS. Janine Lesser asked about overall numbers for DCS. Bernd Foecking asked about number of teachers vs. number of grade levels.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

June:

ConVal HS Graduation, Saturday, June 17th beginning at 10:00 AM

Education Committee meeting on Monday, June 19th at 5:30 PM.

Policy Committee meeting for Tuesday, June 20th, cancelled (one agenda item via email).

School Board meeting on Tuesday, June 20th at 7:00 PM.

ConVal Staff Appreciation Day, Friday, June 23rd.

July:

Strategic Plan meeting for Thursday, July 13th at 6:30 PM.

Education Committee meeting for July 17th – pending

Policy Committee meeting on July 18th at 6:00 PM.

School Board meeting on July 18th at 7:00 PM. There is no hearing prior to this meeting.

August:

August 15th Board Meeting rescheduled to August 22nd at 7:00 PM.

Policy Meeting Tuesday, August 22nd at 6:00 PM.

Budget & Property may need to call a special meeting to encumber the funds regarding Hutter Construction. Dick Dunning is waiting to hear back from Hutter.

b. Hiring Status Update

Kimberly spoke to this document. Dick Dunning asked if there were any candidate for FES. Yes, there is an offer being made.

c. Field Trip Request (Board Vote Required)

- 1) ConVal High School – Students will travel by air to France during April 2018 vacation week to experience French culture and art first hand.

Stephan Morrissey moved to authorize this trip to France. Seconded by Pierce Rigrod. Unanimous.

7. Reports

a. Student Representative – Maeve Newman

Maeve Newman reported that last week was 8th grade open house night to incoming freshman. It was a good time.

Celebration of Learning, June 8th, 6:00 – 8:00 PM @ the CVHS gym.

CVHS Awards and Scholarships Night on June 14th at 6:30 in the gym.

This is the last week of classes for seniors, with exams next week.

Maeve Newman was presented with a parting gift in recognition for her work as the school board representative.

b. Teacher Representative – Patrick Cogan/Linda Compton

Patrick reported that this weekend is the community yard sale event in conjunction with the CVEA Raffle. June 14th, at CVHS Awards and Scholarships Night Patrick Cogan will present 2 scholarships. Last week incoming 5th graders visited GBS. Patrick asked two trivia questions and presented the winning gifts to the Superintendent as a donation to Staff Appreciation Day.

c. Education Committee – Crista Salamy, Ann Forrest

Dr. Forrest gave an update on the PD Master plan. This plan will be presented to the Board on the 20th of June.

d. Communication Committee – Stephan Morrissey

Stephan Morrissey spoke about the committee and its need to be most effective. Each committee must have information to share on a regular basis...and share with the Public. A brief snippet each month is all that is required.

He also suggested that any prominent issues occurring at the State House be presented; possibly on our website. Also discussed our website being kept up-to-date. Kimberly Saunders is looking into this.

e. Selectmen's Advisory Committee – Bernd Foecking

Bernd Foecking spoke of the agenda. John Jordan was elected Chair and Ed Juengst as Vice Chair. There was some discussion of the numbers around configuration options. We will need to wait for the Education committee feed – 2 – Concern was expressed on the high school science lab costs and how to appropriate those funds.

f. Budget & Property Committee – Dick Dunning

Mr. Dunning spoke of the high school science lab renovation meeting and establishing cost estimates. The Selectmen are concerned on how to fund the labs. Once the figures come from Hutter, we'll know more.

Cop Sync 911 (Grant) The Committee met with administration from local police and fire departments, who are excited about getting on board with this software. We as a district have a separate entity piece on this. There are Homeland security funds available. Dick Dunning is asking for permission to move forward on the grant for \$19,800. The software allows you to have an icon on laptop or phone to send emergency notification within 15 seconds; all law enforcement agencies are notified. Cop Sync 911 goes directly to the cruisers, not to a dispatch.

The small town advantage is that the software works from a cell phone (app). There is also a reverse notification. The cost is \$1200 per school. The grant would cover all of our schools for the first year.

Rich Cahoon asked about the grant's ties to homeland security. Is it specifically for Cop Sync 911? Is the grant funding strictly to this grant? No. There are a number of vendors out there. It is in-kind funding. Dave Martz asked about future years and what we might have to allocate.

Rich Cahoon asked about the grant proposal, it could be Cop Sync, but not necessarily. He also asked if we need help with the grant proposal. Brian Grattan can query the NH Tech Coordinators for assistance. Stephan Morrissey asked that the Board have the opportunity to review the Grant before submission.

There was a call for the vote to apply for a grant to purchase the software. The grant must be completed by 6/30/17. Tom Kelly was asked if Mascenic bid it out; it did not bid it out. This must be neutral grant. Dick Dunning will speak with the CEO on this.

Dick Dunning requested permission to apply for the grant.

Stephan Morrissey moved to grant permission. Pierce Rigrod seconded. Vote is unanimous.

g. Strategic Plan Committee – Pierce Rigrod

The committee met on June 1st and spoke of the ATC programming. What is the status, how can we upgrade the science labs, and how do we accommodate new programs/space? Kristen Reilly is the rep to the Communications committee. The committee looked at the configuration options. They would like to have something concrete by end of June. Also spoke a bit about the bond and NHCC and its campus. NHCC is currently moving forward with District support. The NHCC programming was discussed, as well as Cornucopia in relation to Food Service.

8. Old Business

a. CTQ Follow-Up : Kimberly

In folders are the outcome of the CTQ, Kimberly Saunders reviewed the numbers. Jim Fredrickson spoke that this is strictly a guideline, not a mandate. It is a useful tool. They will continue to refine the tool. Bernd Foecking discussed looking at correlations on different configurations, and how the related discussion is reflected. Pierce Rigrod indicated we will also have a public process to look at these models. There will be a follow up to CTQ at the end of June.

b. 2nd Read/Adoption Policy (Board Vote Required)

- KB – Title I Family Involvement in Education

Rich Cahoon moved to present. Stephan Morrissey motioned to adopt this policy. Dick Dunning seconded. All in favor.

c. Food Service Contract – Kimberly

Section 2.0.8. The goal is to purchase local and regional. Nine of the current twenty four employees remain from Food Service. Kimberly Saunders would like to approve the contract.

Stephan Morrissey moved to accept the 1-year contract. Pierce Rigrod seconded. All in favor.

d. Food Service Software – MealsPlus:

Brian Grattan feels this is the best program for us. Dave Martz asked about the annual licensing agreement; is it \$15K? Brian Grattan indicated that it is. He also indicated we no longer have to worry about a separate server. This solution puts it in the cloud. Applications will be drawn out of PowerSchool directly to the state.

Stephan Morrissey asked about the contract. Are we looking at a District charge? Brian Grattan indicated we are. It is per school. What is the total cost per year? \$15,125.00. Dave Martz asked about projected increases. Do we have a multi-year contract? No. Initial cost of \$15,125 and yearly after of \$15K.

Move and seconded to withdraw original motion. Unanimous.

e. First Light –

Brian Grattan spoke about the advantages of having First Light in our schools.

Dave Martz asked about funding. How are we funding, by e-rate? No. By applying for this will we get back more e-rate money? We will have more long distance capabilities than we've ever had. Dave Martz asked if we could use the e-rate elsewhere. This is a safety issue as well. We will be saving a lot of bandwidth. This will make the experience for the schools that much better.

Gib West asked if 911 calls would still go through the main office. No, but they would still see the call.

Stephan Morrissey motioned to move forward with the purchase. Dick Dunning seconded. All in favor.

9. New Business

a. Student Services Report Scope

Linda Potter was introduced and discussed her research on the scope and sequence. She will also tie the process into the strategic plan. She will bring the report and routinely communicate with Kimberly. She spoke to each page of her handout. Linda Potter hopes to educate us all with the amount of time and dedication that is involved in Student Services. In October, Linda Potter will bring forth the entire study, identifying both the roles of Director and Assistant Director of Student Services.

Rich asked if in the past the Director was doing only completing only four observations a year. Not completely. He may have shared responsibilities.

b. Expenditure Report - deferred

Move to defer this agenda item made by Stephan Morrissey. Seconded by Dick Dunning. All in favor.

10. Public Comment

Kimberly Saunders announced that Dave Martz is resigning effective June 30, 2017. Dave asked permission to serve for the remainder of the month. Dave also submitted his resignation to the Select Board. He was thanked for his years of service.

11. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that manifests listed totaling \$476,575.52 and Payroll totaling \$1,874,155.92 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Seconded by Dick Dunning. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

b. Negotiations

Move to NON-PUBLIC at 8:29 PM.

Move to seal the minutes of Non-Public Session topic #1 for a period of 10 years. Seconded. Unanimous.

Move to seal the minutes of Non-Public Session topic #2 for a period of 10 years. Seconded. Unanimous.

Move to seal the minutes of Non-Public Session topic #3 for a period of 10 years. Seconded. Unanimous.

Move to seal the minutes of Non-Public Session topic #4 for a period of 10 years. Seconded. Unanimous.

Motion to adjourn at 9pm. Seconded. Unanimous.

Respectfully Submitted,

Carol Hills

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL DISTRICT

June 20, 2017
Personnel Agenda

Resignations June 2017:

SMS

Amanda Woodward Grade 8 Science

CVHS

Nicholas Seymour Social Studies

Nominations July 2017:

District

Mindy Ryan Business Administrator \$98,000

Special Education

Vicki McCloskey School Psychologist \$70,854

CVHS

Elizabeth Hinkle Student Assistant Counselor/Truancy \$43,919

SMS

Karen Freedman 1-Yr. School Nurse \$49,417

PES

Janine Hastings Grade 3 Teacher \$55,577
Sarah Hope Grade 2 Teacher \$29,776

FES

Katherine Foecking Community Principal \$70,000

TES

Katelyn Chamberland Grade 3/4 Teacher \$36,826

June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Negotiations @ 5:30 (non-public) Strategic Plan Committee @ 7:30 p.m. @ SAU	2	3
4	5	6 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	7	8	9	10
11	12	13 Budget & Property Committee Mtg. @ 6:00 p.m. @ SAU ATC Committee Mtg. @ 7:00 p.m. @ SAU	14	15	16	17 CVHS Graduation @ 10:00 a.m.
18	19 Education Committee @ 5:30 p.m. @ SAU	20 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	21	22	23	24
25	26	27	28	29	30	

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 District Closed	4 District Closed	5	6	7	
9	10	11	12	13 Strategic Plan Committee @ 6:30 @ SAU	14	15
16	17 Education Committee @ 5:30 @ SAU (tentative?)	18 Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. @ 7:00 p.m. @ SAU	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22 Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. @ 7:00 p.m. @ SAU	23	24	25	26
27	28	29	30	31		

**CONTOOCOOK VALLEY SCHOOL DISTRICT
FIELD TRIP PROPOSAL**

1. Name: Janna Monerief Grade: 8 School: GBS
2. Destination: Carnegie Hall, NYC
3. Date(s) of Trip: June 22, 2017 Time(s): From 7:30 am to 4:25, 7:25
4. Description of Trip:
Janna will take 2 8th grade students who auditioned and were awarded seats for the Carnegie Hall Mozart in Schools program.
5. How will this trip relate to your program and/or curriculum?
The 2 great honor students will perform with a professional orchestra.
6. Transportation will be by: Bus Co. _____ Private Car ☒ Other _____
(Private cars require completion of District Use of Private Vehicle Form by individual drivers)
7. Ratio of Adults: 1:2 to Number of Students: 2

Janna Monerief 6/16/17
Staff Signature Date

[Signature] 6/16/17
Principal Signature Date

SCHOOL USE ONLY: All items must be checked before the Principal/Assistant Principal will sign

<input type="checkbox"/> Bus Form If Necessary	<input type="checkbox"/> Kitchen Notified If Lunches Would Be Affected
<input type="checkbox"/> Fee Paid By _____	<input type="checkbox"/> UA Team Notified
<input type="checkbox"/> Chaperones Listed On The Reverse	<input type="checkbox"/> Posted on Events Calendar
<input type="checkbox"/> Permission Slips To Parents/Guardians Prepared	<input type="checkbox"/> Notified Nurse to prepare Medicine
<input type="checkbox"/> Office Notified With Accurate Lists of Students	<input type="checkbox"/> CPR/First Aid Trained: _____
	(Name)

SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2) DAYS (REFER TO FIELD TRIP POLICY IICA).

Proposal forms must be submitted to the Principal by April 1st, to the Superintendent by May 1st and approved by the School Board no later than the August meeting for trips during the new school year

Date Received at SAU Office _____ Date Approved/Not Approved by School Board _____
(Please Circle One)

Superintendent/Board Chairman Signature _____



Brandon-COPsync Services Agreement

Terms and Conditions

Revised 1.1.17

These are the terms and conditions under which Brandon-COPsync LLC, a Massachusetts Limited Liability Company ("B-C" or "we") provides a COPsync911 Software subscription (the "Software") to School Administrative Unit #1 ("SAU 1" or "Subscriber").

1. **Subscription.** Subject to these terms and conditions, and for so long as Subscriber pays when due all fees required by this Agreement, we grant SAU 1 and its identified authorized users a nonexclusive and non-transferable subscription to the COPsync911 software. The fees for authorized usage of the Software are specified herein as an attached Sales Order.
2. **Term.** The term of the Agreement shall be for three 12 month periods, commencing upon execution of the agreement. Upon the expiration of this first year, the term shall automatically renew for two periods of 12 months at the current list price of \$1,200 per school. It shall automatically renew in subsequent years at then current list price, unless either party terminates agreement within 30 days of prior year expiration.
3. **Software Maintenance and Support.** SAU 1 shall receive free software maintenance and technical support as long as a current services agreement is maintained. Software maintenance includes but is not limited to: all necessary software enhancements, revisions, bug fixes, and patches that are developed by COPsync. Any additional services or software, other than those described herein, will be an option for the customer at an additional charge.
4. **Permitted use only.** The COPsync911 software may only be used by sworn law enforcement officers, hospital administrators and authorized support staff, in each case that are registered with B-C and for law enforcement purposes only.
5. **Restrictions.** SAU 1 may not:
 - a. Copy, duplicate, disassemble, reverse engineer, decompile, modify, adapt, nor create derivative words based upon any part of the Software;
 - b. Allow any unauthorized person to use the Software;
 - c. Allow more than one user to share the same registration number;
 - d. Use the Software in any manner that infringes upon copyright and intellectual property rights;
 - e. Use the software to develop a law enforcement product or service;
 - f. Sell, rent, license, distribute or transfer the Software or its contents; or

- g. Share the Software with any other person or organization, whether business or governmental.
6. **Title and Confidentiality.** Title, ownership rights and intellectual property rights, with respect to the Software, the related Services and all documentation made available by us, remain with B-C. The Software and related Services are protected by the copyright laws of the United States and international copyright treaties.
7. **Payment.** B-C will issue invoices for the initial term and each subsequent term of the Agreement. Invoices are due upon receipt. Please make all checks payable to: Brandon COPsync LLC, 99 Rosewood Drive, Suite 270, Danvers, MA 01923.
8. **Warranty Provisions.** We warrant that, when properly used for the purpose and in the manner authorized by this Agreement, the Software will perform substantially as set forth in our published documentation. As our sole liability and your sole remedy for any breach of this warranty, we shall use all commercially reasonable efforts to cause the Software to perform substantially in accordance with the published documentation and SAU 1 shall give us a reasonable opportunity to do so. If we are unable to do so, the sole and exclusive remedy of SAU 1 shall be to terminate the Agreement upon 5 days written notice and, upon such termination, any prepaid fees shall be refunded.
9. **Use of Software.** Subscriber's use of the Software and related services is at its own risk. Except for the aforesaid Limited Warranty, the Software is provided "As Is" and B-C makes no other warranty, representation or condition, express or implied.
10. **Implementation.** The timeline from contract execution to delivery of software and user information is typically 30 days. However, this timeline can be extended if Subscriber does not provide user information within 10 days of receiving request from B-C Information Technology Department. The timeline could also be impacted by demand upon the software developer. In any case, B-C warrants that SAU 1 shall receive the fully functional software no later than 30 days after complete submission of user profile information.
11. **Training.** The purchase of the COPsync911 and Responder software entitles SAU 1 to one remote webinar training session. Training is most efficiently scheduled upon the submission of all user information. We typically provide training to an authorized "super-user" who is then responsible for disseminating the training throughout SAU 1's organization. While we will make exceptions at request of SAU 1 to address wider audiences of users, additional training classes will be billed at then-current professional service rates.
12. **Limitation of Liability.** To the maximum extent permitted by applicable law, B-C nor any of our contractors, suppliers or other associated parties, will be liable for any damages of any kind arising under the Agreement or otherwise in connection with your use of the Software and related services. Our aggregate liability to you arising under this Agreement shall not exceed the amounts you actually paid to B-C under this Agreement for such then existing calendar year. Any claim by Subscriber shall be brought within twelve (12) months following the event giving rise to such claim.
13. **Termination.** SAU 1 may terminate the contract if the facility is placed on the Medicare Exclusion List. Additionally, either party may terminate this Agreement for breach of any of the terms contained herein. Upon termination, SAU 1 agrees to:
- Discontinue use of the Software
 - Remove the Software from any and all servers and wherever else installed;
 - Return to us the Software acknowledging that you are allowed to transfer any data to a new service provider.
14. **Indemnification.** Subscriber shall indemnify, hold harmless, and defend B-C, its employees and agents, from and against any and all liability, claims, costs, and expenses, including without limitation, attorneys' fees, arising out of or from any third party claim, in connection with the misuse of the software by the Subscribers' users or the Subscriber's breach of any term of this Agreement.

15. **Governing Law, Jurisdiction, and Jury Waiver.** This Agreement shall be governed and construed in accordance with the laws of the Commonwealth of Massachusetts without regard to its rules governing conflicts of law. Exclusive jurisdiction for any dispute with B-C, or in any way relating to this Agreement, resides in the courts of the Commonwealth of Massachusetts, and Subscriber submits to the personal jurisdiction of, and venue in, such courts. Prior to any court action, the parties agree to adhere to mediation to settle any dispute. THE PARTIES WAIVE TRIAL BY JURY IN ANY ACTION BETWEEN THEM.
16. **General.** This Agreement represents the complete agreement between the parties concerning this subscription and service arrangement and supersedes any prior agreements or representations between the parties.

ACKNOWLEDGEMENTS:

BRANDON-COPsync

SCHOOL ADMINISTRATIVE UNIT #1

Print Name: Fran Sullivan
Title: CFO

Print Name:
Title:

JICHB - Alcohol and Substance Abuse Policy

The ConVal School District recognizes that substance misuse and abuse is a complex problem. For this reason, the district takes a comprehensive approach to addressing the issue through education as a means of prevention, strategies of intervention, policy and enforcement.

This policy refers to any and all illegal substances or items misused with the intention of producing an altered state. No student shall possess, ingest, sell, provide, or be under the influence of substances not prescribed to him or her by a medical practitioner.

The above restrictions shall apply in any of the following situations:

On school property before, during or after school hours, en route to or from school in a school bus or other school authorized vehicle, en route to or from a curricular, co-curricular, extracurricular or athletic activity in a school bus or other authorized vehicle at a curricular, co-curricular, extracurricular or athletic activity.

Reasonable Suspicion

Given reasonable suspicion of substance misuse or abuse, school administrators may conduct reasonable searches of students, including their person and their personal effects. Please refer to policy JIH: Lockers Student Searches and Their Property.

School Violations

Each school level (high school, middle school, and elementary) will develop their own age appropriate procedures. Procedures will be published in the handbook of each level.

Other Provisions

In all cases where there has been a violation, a school administrator will call a parent or guardian. The student will be released to the parent or guardian. If the parent or guardian cannot be reached or is unwilling to come to the school, the local Police Department will be called; informed of the facts, and requested to take protective custody of the student.

Prescription Drugs/Other Medication

Any student who is required to carry a prescription drug or other medication during school hours shall do so under the provisions of Board Policy JLCD.

Requests for Help

District counseling services will be available upon request to any student who is having problems with substance misuse or abuse. Also, when a student has violated Alcohol and Other Substance Use Policies, the student will be referred to a student assistance counselor. The counselor will provide counseling on an individual basis, or in small groups, and/or assist in making appropriate referrals to outside agencies. Conversations will be kept confidential per the ASCA ethical standards of practice.

Legal References:

21 U.S.C. § 812(c), *Controlled Substances Act*

RSA 318-C, *Controlled Drug Act*

RSA 571-C:2, *Intoxicating Beverages at Interscholastic Athletic Contests*

1st Read: June 20, 2017

2nd Read:

Adopted: