

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board

SAU Office

Tuesday, July 18, 2017

Non-Public Session

6:00 p.m.

Non-Public Session: RSA 91-A:3,II

a. Legal (6:00-6:30 p.m.)

b. Student (6:30 p.m.)

School Board Meeting

Immediately Following Non-Public Session

1. Call to Order and Pledge of Allegiance
2. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. June 20, 2017 (pg. 1-4)
3. Points of Pride
4. Public Comment
5. Consent Agenda
 - a. Personnel (pg. 5-6)
 - b. July 1, 2017 Enrollment Update
6. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 7-8)
 - b. Hiring Status Update
 - c. Kindergarten Enrollment – PES
 - d. Result of Board Retreat Doodle
 - e. Update on 5th Grade Enrollment
 - f. High School Administration Update
 - g. Temple School Board Representative Update
 - h. Website/Webmaster Information
7. Reports
 - a. Teacher Representative – Patrick Cogan/Linda Compton
8. Old Business
 - a. Cop Sync – tabled at 6/20/2017 meeting
 - b. 2nd Read Policy (Board Vote Required)
 - JICHB – Alcohol and Substance Abuse Policy (pg. 9)
9. New Business
 - a. Expenditure Report
10. Public Comment
11. Approval of Manifests (Board Vote Required)
12. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Personnel
 - b. Negotiations

Upcoming Meetings:

Strategic Plan Committee Meeting – Thurs., July 20th @ 6:30 p.m. @ SAU

Budget & Property Committee Meeting – Tues., July 25th @ 6:00 p.m. @ SAU

Education Committee Meeting – Wed., August 2nd @ 5:30 p.m. @ SAU

School Board Meeting – Tues., August 22nd @ 7:00 p.m. @ SAU

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, June 20, 2017

SAU Office

7:00 p.m.

BOARD

Rich Cahoon, Dick Dunning,
Bernd Foecking (7:15), Jim Fredrickson,
Tom Kelly, Janine Lesser,
David Martz, Stephan Morrissey,
Linda Quintanilha, Crista Salamy,
Myron Steere

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Christian-Coates, Student Services
Brian Grattan, Tech.
Helena Bates, PES
Gib West, CVHS
Jim Elder, GBS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. June 6, 2017

Stephan Morrissey moved to accept the minutes of June 6, 2017. Dick Dunning second. Linda Quintanilha and Crista Salamy abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators. Ms. Saunders also said that Eric Bowman's speech at graduation was one of the finest graduation speeches.

4. Public Comment

Jessica Timmons, Greenfield, reported that she is present tonight, representing the League of Women Voters, to observe the process taking place at tonight's meeting.

5. Consent Agenda

a. Personnel

Linda Quintanilha moved to accept the resignations of Amanda Woodward, Nicholas Seymour, and Stephanie Simon. Dick Dunning second. Unanimous.

Stephan Morrissey moved to accept the nomination of Mindy Ryan, Business Administrator. Dick Dunning second. Kimberly shared Ms. Ryan's background that led her to the Business Administrator position at ConVal. Unanimous.

Dick Dunning moved to accept the nomination of Kat Foecking, Community Principal, FES. Stephan Morrissey second. Unanimous.

Stephan Morrissey moved to accept the nominations of Vicki McCloskey, Elizabeth Hinkle, Karen Freedman, Alex Kendall, Janine Hastings, Sarah Hope, and Katelyn Chamberland. Dick Dunning second.

MISSION STATEMENT

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Kimberly reported that nine of the 15 Keene Cohort members will have moved into leadership positions.
Unanimous.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The "All Staff Appreciation Event" will take place on Friday, June 23rd at CVHS at 1:30 p.m. Board members were invited to attend.

Negotiations will meet on July 11th at 5:00 p.m. at the SAU Office.

Budget & Property Committee will meet on Tuesday, July 25th at the SAU Office at 6:00 p.m.

Education Committee will meet on Wednesday, August 2nd at the SAU at 5:30 p.m.

Negotiations will meet on Wednesday, August 23rd from 5:00 to 7:00 p.m. at the SAU.

Education Committee will meet on Monday, August 28th at the SAU at 5:30 p.m.

Budget & Property Committee will meet on Tues., August 29th at 6:00 p.m. followed by ATC Committee meeting at 7:00 p.m.

A School Board Retreat is in the process.

b. Hiring Status Update

A list of open job postings was shared.

c. Field Trip Request (Board Vote Required)

- 1) Great Brook School – eighth grade students will travel on June 22nd to June 23rd by private car with a staff member, to Carnegie Hall, NYC, to perform with a professional orchestra.

Stephan Morrissey moved to approve the trip as shared. Dick Dunning second. Jim Elder shared information that led to two students who were selected to perform at Carnegie Hall in NYC. They will perform with a professional orchestra.

Jahna Moncrief shared information about what the trip will look like for these students.

Unanimous.

d. Recognition of Service for David Martz, School Board Member

Kimberly Saunders recognized David Martz, on behalf of the administration and the board, for his years of service on the School Board. David has served from 2012 to the present.

7. Reports

a. Teacher Representative – Patrick Cogan/Linda Compton

None.

b. Budget & Property Committee –Dick Dunning

Dick Dunning reported that the Cop Sync application was reviewed. The application was submitted today. More work will take place tomorrow. A vote on the contract was tabled until the grant has been submitted.

Dick Dunning moved to table the vote on the application until the grant is submitted. Second. Unanimous.

c. ATC Committee – Stephan Morrissey

Stephan Morrissey reported that programming was discussed at the last committee meeting. The Education Committee will be consulted with for crossover discussions. The ATC and local businesses are a way for the schools to connect with the community.

d. Education Committee- Crista Salamy

Crista Salamy moved to approve the Professional Development Master Plan. Linda Quintanilha second. Unanimous.

Crista Salamy moved the approval to adopt the Eureka Math Program, K-4, with a cap of \$60K. Linda Quintanilha second. Unanimous.

Crista reported that the PACE application has been accepted. An appointment with the Commissioner or Deputy Commissioner will be sought for assurance that funding will remain in place for PACE.

8. Old Business

a. Cop Sync (Board Vote Required)

Tabled under agenda item 7b.

9. New Business

a. Professional Development Plan (Board Vote Required)

Voted under the Education Committee Report above; agenda item 7d.

b. 1st Read Policy

- JICHB – Alcohol and Substance Abuse Policy

Rich Cahoon referenced this policy for a first read. Please send feedback to Ann Forrest or Carol Hills.

c. Expenditure Report

Line 8 reflects multiple leaves of absences for various reasons.

Line 22 is related to New Hampshire Dance Institute.

Lines 23 and 24 reflect professional development, Line 24 will cover line 23.

Line 28 is for contracted services at PES and for the Business Administrator.

Line 30 reflects water/sewer rate changes.

Line 48 reflects open position advertising.

Line 63 reflects the food service software.

Line 65 reflects the ice machine at CVHS.

The unreserved fund balance of 725K is due to go back to communities.

Our current balance is encouraged to encumber remaining funds for capital projects previously approved.

Stephan Morrissey moved to commit these funds for capital projects. Dick Dunning second. Unanimous.

A final number will be available mid-July.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that manifests listed totaling \$546,510.97 and Payroll totaling \$808,190.32 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

b. Negotiations

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 7:38 p.m.

Stephan Morrissey moved to exit non-public session at 8:29 p.m. David Martz second.

Stephan Morrissey moved to seal as outlined follows:

Non-Public Session topic #1 was sealed permanently.

Non-Public Session topic #2 was sealed for 6 months.

Non-Public Session topic #3 was sealed for 6 months.

Non-Public Session topic #4 was sealed for 6 months.

Non-Public Session topic #5 was sealed indefinitely.

Non-Public Session topic #6 was sealed for 3 years.

Non-Public Session topic #7 was sealed for a period of one month.

Non-Public Session topic #8 was sealed for a period of one month.

David Martz second. Unanimous.

Linda Quintanilha moved to adjourn at 8:30 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

July 18, 2017
Personnel Agenda

Nominations 2017-18:

CVHS

Daphne Logan	Special Education Teacher	\$46,367
Diane Tandy	Physics/Math Teacher	\$66,856
Ashley Jones	Library Media Specialist	\$40,971

SMS

Sandra Baker	Special Education Teacher	\$37,675
Meredith Lyons	Grade 8 Science	\$43,919

GBS

Heidi Barb	Physical Education Teacher	\$43,335
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AES

Asher MacLeod	Grade 4 Teacher	\$35,634
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PES

Erin Murphy	Kindergarten	\$37,838
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Resignations June 2017:

Special Education

Kelly Means	School Psychologist
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SMS

Karen Newton	Special Education Gr. 8 Teacher
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PES

Alexandra Blais	Speech/Language Pathologist
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Notice of Stipend Positions 2017-18:

Attached

NOTICE OF STIPEND POSITIONS

Name		DAC	Position		Stipend Amt	FTE
Greg	Morris	CVHS	Algebra 1 and 2 Prep	Summer Academy	\$2,000.00	1
Greg	Morris	CVHS	Algebra 1 and 2 Credit Recovery	Summer Academy	\$2,000.00	1
Greg	Leonard	CVHS	American Economics	Summer Academy	\$2,000.00	1
Greg	Leonard	CVHS	American Government	Summer Academy	\$2,000.00	1
Elizabeth	Moore	CVHS	Backstage to Onstage	Summer Academy	\$2,000.00	1
Kerrie	Mitschmeyer	CVHS	Ceramics	Summer Academy	\$2,000.00	1
Kerrie	Mitschmeyer	CVHS	Jewelry Making	Summer Academy	\$2,000.00	1
Brian	Moore	CVHS	Backstage to Onstage	Summer Academy	\$2,000.00	1
Brock	Lambert	CVHS	Forensic Science	Summer Academy	\$2,000.00	1
Mary	Goldthwaite	CVHS	How to Make Books	Summer Academy	\$2,000.00	1
Abe	Ewing	CVHS	Introduction to Woodworking	Summer Academy	\$2,000.00	1
Paul	Landau	CVHS	Strength Training	Summer Academy	\$2,000.00	1

July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 District Closed	4 District Closed	5	6	7	
9	10	11 Negotiations - 5:00-7:00 @ SAU	12	13	14	15
16	17	18 Non-Public School Board Mtg. @ 6:00 p.m. @ SAU School Board Mtg. @ SAU immediately following non-public	19	20 Strategic Plan Committee @ 6:30 @ SAU	21	22
23	24	25 Budget & Property @ 6:00 p.m. @ SAU	26	27	28	29
30	31					

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Education Committee Mtg. @ 5:30 p.m. @ SAU	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22 Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. @ 7:00 p.m. @ SAU	23 Negotiations - 5:00-7:00 @ SAU	24	25	26
27	28 Education Committee Mtg. @ 5:30 p.m. @ SAU	29 Budget & Property @ 6:00 p.m. @ SAU ATC Committee @ 7:00 p.m. @ SAU	30	31		

JICHB - Alcohol and Substance Abuse Policy

The ConVal School District recognizes that substance misuse and abuse is a complex problem. For this reason, the district takes a comprehensive approach to addressing the issue through education as a means of prevention, strategies of intervention, policy and enforcement.

This policy refers to any and all illegal substances or items misused with the intention of producing an altered state. No student shall possess, ingest, sell, provide, or be under the influence of substances not prescribed to him or her by a medical practitioner.

The above restrictions shall apply in any of the following situations:

On school property before, during or after school hours, en route to or from school in a school bus or other school authorized vehicle, en route to or from a curricular, co-curricular, extracurricular or athletic activity in a school bus or other authorized vehicle at a curricular, co-curricular, extracurricular or athletic activity.

Reasonable Suspicion

Given reasonable suspicion of substance misuse or abuse, school administrators may conduct reasonable searches of students, including their person and their personal effects. Please refer to policy JIH: Lockers Student Searches and Their Property.

School Violations

Each school level (high school, middle school, and elementary) will develop their own age appropriate procedures. Procedures will be published in the handbook of each level.

Other Provisions

In all cases where there has been a violation, a school administrator will call a parent or guardian. The student will be released to the parent or guardian. If the parent or guardian cannot be reached or is unwilling to come to the school, the local Police Department will be called; informed of the facts, and requested to take protective custody of the student.

Prescription Drugs/Other Medication

Any student who is required to carry a prescription drug or other medication during school hours shall do so under the provisions of Board Policy JLCD.

Requests for Help

District counseling services will be available upon request to any student who is having problems with substance misuse or abuse. Also, when a student has violated Alcohol and Other Substance Use Policies, the student will be referred to a student assistance counselor. The counselor will provide counseling on an individual basis, or in small groups, and/or assist in making appropriate referrals to outside agencies. Conversations will be kept confidential per the ASCA ethical standards of practice.

Legal References:

21 U.S.C. § 812(c), *Controlled Substances Act*

RSA 318-C, *Controlled Drug Act*

RSA 571-C:2, *Intoxicating Beverages at Interscholastic Athletic Contests*

1st Read: June 20, 2017

2nd Read: July 18, 2017

Adopted: