

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting  
Tuesday, June 20, 2017**

**SAU Office  
7:00 p.m.**

**BOARD**

Rich Cahoon, Dick Dunning,  
Bernd Foecking (7:15), Jim Fredrickson,  
Tom Kelly, Janine Lesser,  
David Martz, Stephan Morrissey,  
Linda Quintanilha, Crista Salamy,  
Myron Steere

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Cari Christian-Coates, Student Services  
Brian Grattan, Tech.  
Helena Bates, PES  
Gib West, CVHS  
Jim Elder, GBS

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. June 6, 2017**

**Stephan Morrissey moved to accept the minutes of June 6, 2017. Dick Dunning second. Linda Quintanilha and Crista Salamy abstained. All else in favor. Motion carried.**

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators. Ms. Saunders also said that Eric Bowman's speech at graduation was one of the finest graduation speeches.

**4. Public Comment**

Jessica Timmons, Greenfield, reported that she is present tonight, representing the League of Women Voters, to observe the process taking place at tonight's meeting.

**5. Consent Agenda**

**a. Personnel**

**Linda Quintanilha moved to accept the resignations of Amanda Woodward, Nicholas Seymour, and Stephanie Simon. Dick Dunning second. Unanimous.**

**Stephan Morrissey moved to accept the nomination of Mindy Ryan, Business Administrator. Dick Dunning second.** Kimberly shared Ms. Ryan's background that led her to the Business Administrator position at ConVal. **Unanimous.**

**Dick Dunning moved to accept the nomination of Kat Foecking, Community Principal, FES. Stephan Morrissey second. Unanimous.**

**Stephan Morrissey moved to accept the nominations of Vicki McCloskey, Elizabeth Hinkle, Karen Freedman, Alex Kendall, Janine Hastings, Sarah Hope, and Katelyn Chamberland. Dick Dunning second.**

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

Kimberly reported that nine of the 15 Keene Cohort members will have moved into leadership positions. **Unanimous.**

## **6. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

The "All Staff Appreciation Event" will take place on Friday, June 23<sup>rd</sup> at CVHS at 1:30 p.m. Board members were invited to attend.

Negotiations will meet on July 11<sup>th</sup> at 5:00 p.m. at the SAU Office.

Budget & Property Committee will meet on Tuesday, July 25<sup>th</sup> at the SAU Office at 6:00 p.m.

Education Committee will meet on Wednesday, August 2<sup>nd</sup> at the SAU at 5:30 p.m.

Negotiations will meet on Wednesday, August 23<sup>rd</sup> from 5:00 to 7:00 p.m. at the SAU.

Education Committee will meet on Monday, August 28<sup>th</sup> at the SAU at 5:30 p.m.

Budget & Property Committee will meet on Tues., August 29<sup>th</sup> at 6:00 p.m. followed by ATC Committee meeting at 7:00 p.m.

A School Board Retreat is in the process.

### **b. Hiring Status Update**

A list of open job postings was shared.

### **c. Field Trip Request (Board Vote Required)**

- 1) Great Brook School – eighth grade students will travel on June 22<sup>nd</sup> to June 23<sup>rd</sup> by private car with a staff member, to Carnegie Hall, NYC, to perform with a professional orchestra.

**Stephan Morrissey moved to approve the trip as shared. Dick Dunning second.** Jim Elder shared information that led to two students who were selected to perform at Carnegie Hall in NYC. They will perform with a professional orchestra.

Jahna Moncrief shared information about what the trip will look like for these students.

**Unanimous.**

### **d. Recognition of Service for David Martz, School Board Member**

Kimberly Saunders recognized David Martz, on behalf of the administration and the board, for his years of service on the School Board. David has served from 2012 to the present.

## **7. Reports**

### **a. Teacher Representative – Patrick Cogan/Linda Compton**

None.

### **b. Budget & Property Committee –Dick Dunning**

Dick Dunning reported that the Cop Sync application was reviewed. The application was submitted today. More work will take place tomorrow. A vote on the contract was tabled until the grant has been submitted.

**Dick Dunning moved to table the vote on the application until the grant is submitted. Second. Unanimous.**

### **c. ATC Committee – Stephan Morrissey**

Stephan Morrissey reported that programming was discussed at the last committee meeting. The Education Committee will be consulted with for crossover discussions. The ATC and local businesses are a way for the schools to connect with the community.

### **d. Education Committee- Crista Salamy**

**Crista Salamy moved to approve the Professional Development Master Plan. Linda Quintanilha second. Unanimous.**

**Crista Salamy moved the approval to adopt the Eureka Math Program, K-4, with a cap of \$60K. Linda Quintaniha second. Unanimous.**

Crista reported that the PACE application has been accepted. An appointment with the Commissioner or Deputy Commissioner will be sought for assurance that funding will remain in place for PACE.

## **8. Old Business**

### **a. Cop Sync (Board Vote Required)**

Tabled under agenda item 7b.

## **9. New Business**

### **a. Professional Development Plan (Board Vote Required)**

Voted under the Education Committee Report above; agenda item 7d.

### **b. 1<sup>st</sup> Read Policy**

- JICHB – Alcohol and Substance Abuse Policy

Rich Cahoon referenced this policy for a first read. Please send feedback to Ann Forrest or Carol Hills.

### **c. Expenditure Report**

Line 8 reflects multiple leaves of absences for various reasons.

Line 22 is related to New Hampshire Dance Institute.

Lines 23 and 24 reflect professional development, Line 24 will cover line 23.

Line 28 is for contracted services at PES and for the Business Administrator.

Line 30 reflects water/sewer rate changes.

Line 48 reflects open position advertising.

Line 63 reflects the food service software.

Line 65 reflects the ice machine at CVHS.

The unreserved fund balance of 725K is due to go back to communities.

Our current balance is encouraged to encumber remaining funds for capital projects previously approved.

**Stephan Morrissey moved to commit these funds for capital projects. Dick Dunning second. Unanimous.**

A final number will be available mid-July.

## **10. Public Comment**

None.

## **11. Approval of Manifests (Board Vote Required)**

Kimberly Saunders certified that manifests listed totaling \$546,510.97 and Payroll totaling \$808,190.32 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

## **12. Non-Public Session: RSA 91-A:3,II (If Required)**

### **a. Personnel**

### **b. Negotiations**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 7:38 p.m.**

**Stephan Morrissey moved to exit non-public session at 8:29 p.m. David Martz second.**

**Stephan Morrissey moved to seal as outlined follows:**

**Non-Public Session topic #1 was sealed permanently.**

**Non-Public Session topic #2 was sealed for 6 months.**

**Non-Public Session topic #3 was sealed for 6 months.**

**Non-Public Session topic #4 was sealed for 6 months.**

**Non-Public Session topic #5 was sealed indefinitely.**

**Non-Public Session topic #6 was sealed for 3 years.**

**Non-Public Session topic #7 was sealed for a period of one month.**

**Non-Public Session topic #8 was sealed for a period of one month.**

**David Martz second. Unanimous.**

**Linda Quintanilha moved to adjourn at 8:30 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok