

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee
SAU Office/Boardroom

Thursday, June 1, 2017
7:30 p.m.

Minutes

School Board Committee Members:

- Pierce Rigrod
- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Kristen Reilly

Present: Pierce Rigrod, Richard Dunning, Bernd Foecking, Jim Fredrickson, Kristen Reilly

Pierce Rigrod called the meeting to order at 7:35 p.m.

1. Approval of Minutes from May 11, 2017

Dick Dunning moved to accept the minutes of May 11, 2017. Jim Fredrickson second.

Pierce Rigrod and Bernd Foecking abstained. All else in favor. Motion carried.

2. ATC Programming Status

ATC Programming space was discussed. First, programs need to be viable before committing space. The priority at the high school, in terms of space, are the science labs.

Renting space across the street was seen as a potential if needed. Do we have a long term facility plan? Selectmen's Advisory Committee discussed their thoughts on board discussion about using the unreserved funds from the health insurance delta for the science labs at the last SAC meeting. It may turn the towns against a future bond proposal.

John Reitnauer is in charge of proposing ATC Programming and coming up with cost estimates for those programs.

One proposed program is anticipated to take near seven years to implement. Discussion took place about that time estimate and was said to just be way too long.

Partnerships with the proposed Nashua Community College proposed for Peterborough might be an option rather than duplicate efforts. A college rep for the ATC discussion will be sought.

Pierce Rigrod spoke about the Cornucopia Project and their desire to expand into the schools. They are planning to sell produce to sustain their program. Inviting them to a Budget & Property Committee meeting to join this program with the food service program was suggested.

Further discussion took place about the farming project at the high school and expansion of their business plan.

3. Six Sigma Matrix (ranking criteria)

Pierce Rigrod suggested staying the course with Six Sigma. The factors for consideration are all important and do not necessarily need ranking. Bernd said that he would be happy to take the ranking data and tally the results, if nothing else, to complete the exercise as informational. Having the conversation is informational. Admin Council has been working on developing a model of reconfiguration and a model for consolidation. Once presented, these will help define what we like and what we don't; there won't be a perfect model but it will bring forward further discussion.

The next step with Six Sigma is to average the ranking results. Correlations between certain data points needs to be formulated.

A final analysis will develop by the end of June.

4. Communications

Discussion took place about the responsibilities of the subcommittee/communication reps. A majority of people still receive their news through print media.

Developing a plan to actually get pertinent communications out on the Strategic Plan was discussed.

We are looking at the structures of the schools.

Creating a list of the publications was seen as valuable. Defining who is responsible for the writing and at what rate the communications would be pushed out is important.

OGAP, Summer Programming, and models discussion are topics that could be communicated on.

A plan to form consensus, once a plan rises above others, will be necessary and require significant time.

The financial and educational equity reports will inform further discussion and decisions.

The timeline needs to be worked backward from the vote in March.

5. Other

None.

The meeting was recapped.

Motion to adjourn at 8:44 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

CONVAL Strategic Plan Assessment (QFD)

CTQ's	Functional Requirements	Target/Restrictions	Potential Programs/Options
Curriculum Variety & Availability	Curriculum % desired courses offered capacity for courses offered locations for courses offered restrictions on courses offered	maximize maximize maximize minimize (i.e. available to all students in district)	additional ATC offerings additional PE (elementary) parental choice ("soft borders") expand foreign languages Universal pre-K
Quality	Staff Quals for courses taught Staff Effectiveness for courses taught Student grades for courses taken Student - Teacher ratio Staff Improvement	maximize maximize maximize minimize maximize	
Equity	Behavioral balance Special Ed balance Demographic balance Class size Student goals Class grade range/structure	to be defined to be defined to be defined <20 (except science/labs??) individualized plans for all no "3 grade" classes grade span 5 or less	
Services Availability Quality Food services	Services Service availability in each building Student/Support ratio Staff Quals for services provided Healthy food choices		Child care (before/after) Universal pre-K
Transportation Schedule Availability	Transportation Bus plan (elementary) Bus plan (HS/MS) Available to all < 14	< 30 min K-4...not in dark...no mix with MS < 50 min	
Community School locations Building use	"Local" elementary school Alternate uses impact on housing value Community involvement	maximize	Consolidation
Operating Budget	Total estimated budget Staffing expenses Facility Expenses Transportation Expenses Cost per student Financial equity	Minimize growth Minimize growth Balanced	Financial model changes
Other Considerations	Impact on teachers contract Safety Impact on long term Staff retention Impact on towns	declining enrollment, future changes, etc. maintain current district membership	