

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

**Strategic Plan Committee**

SAU Office/Boardroom

Thursday, June 1, 2017

**7:30 p.m.**

**AGENDA**

**School Board Committee Members:**

- Pierce Rigrod
- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Kristen Reilly

1. Approval of Minutes from May 11, 2017
2. ATC Programming Status
3. Six Sigma Matrix (ranking criteria)
4. Communications
5. Other

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Thursday, May 11, 2017  
7:00 p.m.

**MINUTES**

**School Board Committee Members:**

- Pierce Rigrod
- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Kristen Reilly

**Committee Members Present:** Richard Dunning, Jim Fredrickson, Kristen Reilly, Riley Young

**Others Present:** Myron Steere, Kimberly Saunders, Ann Forrest, Ed Juengst, Rich Cahoon,  
John Jordan (SAC)

**Meeting called to order at 7:14 p.m.**

**1. Approval of Minutes from April 13, 2017**

**Motion to approve the minutes of April 13, 2017. Second. Unanimous.**

**2. Six Sigma & Prioritization of Reconfiguration options**

Jim Fredrickson spoke about the work done at the recent School Board Retreat. A handout titled "ConVal Strategic Plan Assessment (QFD), capturing some of this work was distributed (see handout).

**3. Companion reports (status)**

Companion reports (education equity and financial equity) will be available on June 8<sup>th</sup> and presented to the Board in July or August.

**4. Plan Implementation report**

A Strategic Plan Update (5/11/17) was distributed (see attached). Items of accomplishment in *italics* are those that have been completed but not part of the Strategic Plan.

**5. Retreat and Plan Priorities for 2018**

Tabled. Discussion at the Board meeting will take place about a retreat. Administrator/Building Goals should be complete by June 30<sup>th</sup>.

**6. Process and timeline for options / review**

Information will come forward in July/August.

Status Quo, Consolidation, and a Reconfiguration Option will come forward. The Financial Equity is complete.

## **7. Other**

A scope of work of the Student Services Department will come forward in June.

Ed Juengst said that he first started coming to meetings with a mind on the tax problem. He came biased. Now he has a better sense of the education piece. We have all of these schools that we are trying to maintain. Mr. Juengst hears that we can't always do the programs that the district wants because of the eye on taxes. He has read about needed capital improvements to the high school. He appreciates what is going on.

Jim Fredrickson moved to adjourn at 7:41 p.m. Kristen Reilly second. Unanimous.

Respectfully submitted,

Brenda Marschok

# CONVAL Strategic Plan Assessment (QFD)

CTQ's	Functional Requirements	Target/Restrictions	Potential Programs/Options
Curriculum Variety & Availability	Curriculum % desired courses offered capacity for courses offered locations for courses offered restrictions on courses offered	maximize maximize maximize minimize (i.e. available to all students in district)	additional ATC offerings additional PE (elementary) parental choice ("soft borders") expand foreign languages Universal pre-K
Quality	Staff Qualls for courses taught Staff Effectiveness for courses taught Student grades for courses taken Student - Teacher ratio Staff Improvement	maximize maximize maximize minimize maximize	
Equity	Behavioral balance Special Ed balance Demographic balance Class size Student goals Class grade range/structure	to be defined to be defined to be defined <20 (except science/labs??) individualized plans for all no "3 grade" classes grade span 5 or less	
Services Availability Quality <del>Food Services</del>	Services Service availability in each building Student/Support ratio Staff Qualls for services provided Healthy food choices		Child care (before/after) Universal pre-K
Transportation Schedule Availability	Transportation Bus plan (elementary) Bus plan (HS/MS) Available to all < 14	< 30 min K-4...not in dark...no mix with MS < 50 min	
Community School locations Building use	"Local" elementary school Alternate uses Impact on housing value Community involvement	maximize	Consolidation
Operating Budget	Total estimated budget Staffing expenses Facility Expenses Transportation Expenses Cost per student Financial equity	Minimize growth    Minimize growth Balanced	Financial model changes
Other Considerations	Impact on teachers contract Safety Impact on long term Staff retention Impact on towns	declining enrollment, future changes, etc.  maintain current distict membership	