

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Rd.**

**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, May 2, 2017**

**School Board Meeting**

**7:00 P.M.**

**SAU Office**

- 1. Call to Order and Pledge of Allegiance**
- 2. Acceptance of School Board Meeting Minutes (Board Vote Required)**
  - a. April 18, 2017 (pg. 1-4)**
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
  - a. Personnel (pg. 5-6)**
    - 1) June 2017 Resignation
    - 2) Notice of Stipend Positions
- 6. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar (pg. 7-8)**
  - b. May 1, 2017 Enrollment Update**
- 7. Reports**
  - a. Student Representative – Maeve Newman**
  - b. Teacher Representative – Patrick Cogan/Linda Compton**
- 8. Old Business**
  - a. VPAC Agreement (Board Vote Required) (pg. 9-10)**
  - b. SAU Model – B.A., Student Services (Reaffirm Vote)**
  - c. 2<sup>nd</sup> Read Policy (Board Vote Required)**  
JLIE – Student Automobile Use (pg. 11)
- 9. New Business**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Personnel**
  - b. Negotiations**

**Upcoming Meetings:**

School Board Retreat – Sat., May 6<sup>th</sup> @ 8:30 a.m.  
Budget & Property Committee Mtg. – Tues., May 9<sup>th</sup> @ 6:00 p.m. @ SAU  
ATC Committee Mtg. – Thurs., May 11<sup>th</sup> @ 6:00 p.m. @ SAU  
Strategic Plan Committee Mtg. – Thurs., May 11<sup>th</sup> @ 7:00 p.m. @ SAU  
Policy Committee Mtg. – Tues., May 16<sup>th</sup> @ 6:00 p.m. @ GBS  
School Board Mtg. – Tues., May 16<sup>th</sup> @ 7:00 p.m. @ GBS  
Education Committee Mtg. – Mon., May 22<sup>nd</sup> @ 5:30 p.m. @ SAU  
Selectmen's Advisory Committee – Thurs., May 25<sup>th</sup> @ 7:00 p.m. @ SAU

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

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**106 Hancock Rd.**

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**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Tuesday, April 18, 2017**

**School Board Meeting**

**7:00 P.M.**

**SAU Office**

**BOARD**

Rich Cahoon, Richard Dunning,  
Bernd Foecking, Jim Fredrickson,  
Tom Kelly, Janine Lesser,  
David Martz (7:10), Stephan Morrissey,  
Linda Quintanilha, Kristen Reilly,  
Pierce Rigrod, Crista Salamy,  
Myron Steere

Patrick Cogan, CVEA Rep  
Lily Denehy, Student Rep.

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Nicky Fraley, FES  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

Myron Steere called the board meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. April 4, 2017**

Stephan Morrissey moved to accept the minutes of April 4, 2017. Dick Dunning second. Unanimous.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her from administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) July 1, 2017 Nominations**

**Annual to Annual Contract:**

Stephan Morrissey moved to approve the nominations of staff listed from annual contract to continue on annual contract.

Dick Dunning reported that he had a question that would require non-public session.

Stephan Morrissey moved to table his motion until after non-public session. Bernd Foecking second. Unanimous.

**Special Service Professionals (SSP's):**

Mr. Markley reported that SSP's are on annual contracts; are always annual to annual.

Stephan Morrissey moved to approve the nominations of SSP's to continue on annual contract. Dick Dunning second. Unanimous.

**Annual to Continuing Contract:**

Stephan Morrissey moved to nominate those listed to move from annual contract onto continuing contract. Dick Dunning second. Bernd Foecking abstained. Unanimous.

**MISSION STATEMENT**

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Continuing to Continuing Contract:

Tim Markley noted that Mark Holding will be removed from this list due to his retirement.

**Stephan Morrissey moved the nomination of those on continuing contract to continue on continuing contract. Rich Cahoon second. Dick Dunning, Bernd Foecking, and Crista Salamy abstained. All else in favor. Motion carried.**

**2) Notice of Stipend Positions**

Tim Markley referenced the notice of stipend positions as informational.

**3) June 2017 – Retirement – Mark Holding**

**Linda Quintanilha moved to accept the June 2017 retirement of Mark Holding. Dick Dunning second. Unanimous.**

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

The Negotiations meeting previously scheduled for Thursday, April 20<sup>th</sup> was cancelled.

The start time of the May 9<sup>th</sup> Budget & Property Committee was changed to 6:00 p.m.

Selectmen's Advisory Committee will meet on Thursday, May 25<sup>th</sup> at 7:00 p.m. at the SAU Office.

**b. Strategic Plan Update**

Kimberly Saunders shared a Strategic Plan update. The Strategic Plan has four (4) around student learning and performance, community culture, organization, and operations. The goals are designed to support goal #1. Goal 1 is 28% complete; it is very foundational. Goal 2 is 26% complete, Goal 3 is 17% complete, and Goal 4 is 35% complete. Major accomplishments so far were shared. They included the implementation of SRSD, SWIFT, Substance Abuse Task Force, Middle School Summer Adventures Program, a Financial Equity Study, Educational Equity Study, and hiring and evaluation strides among many others.

Outstanding portions of the plan that are behind were shared as well.

**7. Reports**

**a. Student Representative – Lily Denehy**

Lily Denehy reported that a performance of God Spell recently took place. In addition, a mock legislative session for Youth & Government recently resulted in one bill identified as best bill.

Miss Denehy reported that students are leaving for Austria tonight. Band students are traveling to Disney, students are traveling to Spain, and other students are traveling to Nicaragua over spring break.

Advanced Placement Tests are happening two weeks after break. Followed up by Spirit Week and Prom (May 20<sup>th</sup>).

**b. Teacher Representative – Patrick Cogan/Linda Compton**

Patrick Cogan reported 8<sup>th</sup> grade students in Washington, DC this week returning on Friday.

A photographer came in to teach photography to GBS students.

At SMS, Lori Groleau has volunteered her time to work in the greenhouse.

**c. Budget & Property Committee – Richard Dunning**

Dick Dunning reported a passive solar energy presentation was shared at the most recent Budget & Property Committee meeting. There is a way to go to make this happen in the district.

The Bond was discussed. Reps from the high school will be met with to discuss further. The original estimate will be reviewed and the vision discussed.

Cop Sync is a 911 alert delivery program through the internet rather than a 911 phone call. Next steps will be discussed. Two districts who use the program have been visited. More information to come.

**d. ATC Committee – Stephan Morrissey**

Stephan Morrissey reported that a committee charge is under development.

**e. Strategic Plan Committee – Pierce Rigrod**

Pierce Rigrod reported that continued discussion took place about work underway and accomplishments. Models were discussed as well. Weighting criteria for potential consolidation/restructuring models was discussed. The Financial Equity Analysis was discussed. Multi-age, soft borders were touched on. Bond discussion took place as well.

**f. Education Committee – Crista Salamy**

Crista Salamy reported that PACE, Multi-age, middle school summer adventure program, and high school graduation requirements were discussed at the Education Committee meeting.

**8. Old Business**

**a. Temple Land**

Kimberly Saunders reported that the district will not need to sign paperwork related to a claim for land in Temple previously discussed. It is likely taken care of outside of ConVal.

**9. New Business**

**a. 1<sup>st</sup> Read Policy**

**JLIE – Student Automobile Use**

Rich Cahoon referenced this policy for a first read. It has changed enough to allow it to come for a first read again. Fees are not included in the policy. They were not included in the past policy.

**KB – Title I Family and Community Engagement**

Rich Cahoon pulled this policy for a first read. It will return for a first read in the future.

**b. Fill the Void VPAC Update – Bob Edwards**

Bob Edwards, Vice-President for *Fill the Void*, thanked the Board for time on tonight's agenda to share information about the status of this initiative. Mr. Edwards said that this is a wonderful opportunity for the region and for our children.

Mr. Edwards introduced Rob Eichler, President of VPAC. Mr. Eichler reported that they are a 501-3c non-profit. They are able to raise money through private funds. The idea is to provide a new center, a new magnet, which will support arts education and provide a proper venue. It will be a magnet for dance companies in the town. The organization is trying to address a need. It will be attractive to book people interested in performing. Architectural renderings of what the facility could look like were shared. A sight feasibility study has been completed. A geophysical study was performed and determined that the land can hold the weight of such a structure. A timeline was shared. The services of a financial feasibility study are underway. So far, it has been determined that there is a strong desire for this to culminate. If we build it, they will come.

Fundraising events continue to build funds and community gathering.

Bob Edwards said that his charge is to raise \$10 million dollars. Corporate sponsorship will be sought. It is an aggressive goal. Moving forward, communication is important to share accomplishments. Meeting quarterly with the board was asked.

To what extent is the feasibility analysis incorporating the town of Peterborough? Mr. Eichler reported that the Duncan Webb Report is apropos. Three independent recommendations came forward. A collaborative scheduling team will develop to assure equality opportunity to use the facility.

How was 500 seats arrived at? Administration at the high school was met with. Ample space was desired. Will independent programming be run or will space be made available? Education and Arts is one piece, community support to those that need space, and bringing in programming is the third piece.

**c. VPAC Memorandum of Understanding Amendment Approval (Board Vote Required)**

Rich Cahoon requested that this be tabled for attorney review. Stephan Morrissey second. Unanimous.

**d. Research Projects**

Kimberly Saunders referenced three (3) research projects (see handout attached). Project #1 was recommended.

Dick Dunning moved to accept Research Project 1 – KSC as presented. Stephan Morrissey second. Unanimous.

Project #2 – Stephan Morrissey moved to accept Research Project 2 – KSC as presented. Dick Dunning second. Unanimous.

Project #3 – Stephan Morrissey moved to accept Research Project 3 – KSC as presented. Dick Dunning second. Unanimous.

An advertisement for accepting out-of-district tuition students was shared. The advertisement listing cost information was shared. "Full-Day K" will be added to the print.

#### **10. Public Comment**

Patrick Cogan asked for more information about the tuition. Information was shared.

#### **11. Approval of Manifests (Board Vote Required)**

Kimberly Saunders certified that manifests listed totaling \$593,806.76 and Payroll totaling \$848,163.29 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

#### **12. Non-Public Session: RSA 91-A:3,II (If Required)**

##### **a. Personnel**

##### **b. Negotiations**

Stephan Morrissey motioned to enter into non-public session in accordance with RSA 91-A:3,II at 8:10 p.m. Unanimous on a roll call vote.

Motion to exit non-public session at 9:33 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of this non-public session # 1 for a period of five (5) years. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session #2 for a period of five (5) years. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session #3 for a period of two years. David Martz second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session #4 for a period of two (2) years. David Martz second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session #5 for a period of one (1) year. David Martz second. Unanimous.

Stephan Morrissey moved seal the minutes of non-public session #6 for a period of five (5) years. David Martz second. Unanimous.

Stephan Morrissey moved to grant item #2 on choices; after determination, positon will be advertised before hiring from within.

Stephan Morrissey withdrew his motion.

Stephan Morrissey moved to allow for the second option. Prior to making final decision; return to board to discuss final structure and any advertising.

This defines advertising once structure is confirmed. Second. Unanimous.

Linda Quintanilha moved to accept the nominations of those from annual contract to continue on annual contract. Bernd Foecking second. Dick Dunning, Crista Salamy, and Kristen Reilly abstained. Motion carried.

Kimberly Saunders asked if a Business Administrator or Business Manager should be advertised.

Stephan Morrissey moved to authorize advertising as the Superintendent sees fit. Second. Unanimous.

Linda Quintanilha motioned to adjourn at 9:41 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

May 2, 2017  
Personnel Agenda

June 2017 Resignation:

FES

Nicky Fraley

Principal

Notice of Stipend Positions:

See Attached

## NOTICE OF STIPEND POSITIONS

Name	DAC	Position	Stipend Amt	FTE
Sandra Murray	SMS	Yearbook Club	\$309.59	0.25
Eileen Couture	SMS	Yearbook Club	\$309.59	0.25
Sarah Russell	SMS	Yearbook Club	\$619.18	0.5



# May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	<b>2</b> Policy Committee @ 6:00 p.m. @ SAU School Board Mtg. @ 7:00 p.m. @ SAU	<b>3</b>	<b>4</b> Negotiations (non-public) @ 5:30 pm @ SAU	<b>5</b>	<b>6</b> School Board Retreat @ 8:30 am – 12:00 pm @ SAU
<b>7</b>	<b>8</b> CVEA/School Board "Meet & Greet" @ 7:00 pm @ SAU	<b>9</b> Budget & Property Committee @ 6:00 pm @ SAU	<b>10</b>	<b>11</b> ATC Committee @ 6:00 pm @ SAU Strategic Plan Committee @ 7:00 pm @ SAU	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> Policy Committee @ 6:00 p.m. @ GBS School Board Mtg. @ 7:00 p.m. @ GBS	<b>17</b>	<b>18</b> Negotiations (non-public) @ 5:30 pm @ SAU	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> Education Committee @ 5:30 pm @ SAU	<b>23</b>	<b>24</b>	<b>25</b> Selectmen's Advisory Committee @ 7:00 pm @ SAU	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> Memorial Day – District Closed	<b>30</b>	<b>31</b>			



# June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	7	8	9	10
11	12	13	14	15	16	17 CVHS Graduation @ 10:00 a.m.
18	19	20 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm @ SAU	21	22	23	24
25	26	27	28	29	30	

## AMENDMENT TO AGREEMENT OF JULY 9, 2015

NOW COME the Contoocook Valley Regional School District, a public cooperative school district, (herein "ConVal" or "District") and the Contoocook Valley Visual and Performing Arts Center, a private charitable nonprofit (herein "VPAC") (together, "the Parties") and agree this \_\_\_\_ day of \_\_\_\_\_, 2017 as follows:

### Recitals

WHEREAS, the Parties entered into an Agreement on July 9, 2015, with regard to the funding and constructing a Performing Arts Center at the ConVal High School; and

WHEREAS, the District passed a Warrant Article on the March 2016 District Warrant establishing a Performing Arts Center expendable trust fund; and

WHEREAS, the Warrant Article, as passed, did not authorize the School Board to enter into any and all necessary agreements pertaining to the design, construction, operation and maintenance of a Performing Arts Center at ConVal High School; and

WHEREAS, the Parties are in agreement that additional time is needed in which to raise private donations and grants for the construction of a visual and Performing Arts Center at ConVal High School.

NOW THEREFORE, the Parties agree to amend their Agreement of July 9, 2015, as follows:

1. Notwithstanding any language in their July 9, 2015 agreement to the contrary, VPAC shall have until January 1, 2019 in which to raise the Phase II capital necessary for the construction of the visual and Performing Arts Center. In the event that the parties are in agreement that VPAC has raised sufficient capital by January 1, 2018, the District agrees to place on its 2018 Warrant an article authorizing the School Board to appropriate the funds necessary for construction from the Performing Arts Center Expendable Trust Fund and further authorizing the School Board to enter into any and all necessary agreements pertaining to the design, construction, operation and maintenance of the Performing Arts Center at ConVal High School.

In the event that, in the sole opinion of the District, insufficient funds have been raised to construct a suitable Performing Arts Center, the parties shall agree to defer placing the article on the Warrant until March 2019.

In the event that insufficient funds have been raised by January 1, 2019, the District shall determine whether it wishes to provide VPAC with additional time in which to raise funds or in the alternative to cancel the project and propose a Warrant Article permitting dissolution of the Performing Arts Center expendable trust fund and return of the funds to VPAC, as well as any other donors.

The balance of the Agreement of July 9, 2015 shall remain intact.

Contoocook Valley Regional  
School District

Dated:

By \_\_\_\_\_  
Its duly authorized Chair

Contoocook Valley Visual and Performing  
Arts Center (VPAC)

Dated:

By \_\_\_\_\_  
Its duly authorized President

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## JLIE – Student Automobile Use

Improper or unsafe use of a motor vehicle on school grounds can result in suspension from school (in-school or out-of-school) for a period of time not exceed five (5) days. Driving a motor vehicle from school grounds during the school day without authorization will be considered improper use of a motor vehicle and will be considered grounds for discipline, up to and including suspension.

Parking at the school is a privilege granted by the school and the privilege will be withdrawn if it is abused.

Prior to driving or parking on school grounds, students will be required to register motor vehicles in the main office and will be required to have a school sticker on the motor vehicle.

Due to pedestrian traffic in the area of the school speed should not exceed 15 mph.

Violations of regulations will result in suspension of the right to drive on school property.

### ***Category: R***

*1<sup>st</sup> Read: April 18, 2017*

*2<sup>nd</sup> Read: May 2, 2017*

*Adopted:*