

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 16, 2017

**Great Brook School
Antrim, NH**

**School Board Meeting
Immediately Following Public Hearing**

BOARD

Rich Cahoon, Dick Dunning,
Bernd Foecking, Jim Fredrickson,
David Martz (7:15), Tom Kelly,
Janine Lesser, Stephan Morrissey,
Linda Quintanilha, Kristen Reilly (7:06),
Pierce Rigrod, Myron Steere

Maeve Newman, Student Representative
Linda Compton, CVEA Representative

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Coates, Student Services
Gib West, CVHS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. May 2, 2017

Stephan Morrissey moved to accept the minutes of May 2, 2017. Dick Dunning second. Jim Fredrickson amended the minutes to reflect that he was not in attendance at the last meeting. Jim Fredrickson abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared a point of pride as reported to her by administrators.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

None.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Budget & Property Committee will meet on Tues., May 30th at 6:00 p.m.

Strategic Plan Committee will meet on Thurs., June 1st at 7:30 p.m.

The ATC Committee will meet on Tues., June 13th at 7:00 p.m.

Summer School Board meetings were scheduled for one per month on July 18th and August 15th.

b. GBS 5th Grade Enrollment

It was reported that there are currently 72 students with 3 teachers expected for grade 5 at GBS. An additional teacher may be needed should enrollment continue to increase.

c. Hiring Status Update

A hiring status update was shared.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

d. Accept Gift/Donation (Board Vote Required)

- 1) Temple Elementary School requests authorization to accept a gift/donation of \$1,000 from the Ladies Aid Society of Temple, NH for the purpose of field trips and activities for students.

Stephan Morrissey moved to accept the gift as presented. Dick Dunning second. Unanimous.

7. Reports

a. Student Representative – Maeve Newman

Maeve Newman recognized Hunter Mathewson, Fire Explorer of the Year from Frankestown. This recognition makes him eligible to become a firefighter upon turning 18 years old.

Miss Newman also reported that Spirit Week is this week, Prom this Saturday, Pops Concert next week with an in school assembly following the next day.

b. Teacher Representative – Patrick Cogan/Linda Compton

Linda Compton reported Children and the Arts Day is this Saturday. A CVEA Senior Scholarship Raffle is underway.

c. School Board Retreat – Myron Steere

Myron Steere reported that a status update on the Strategic Plan was shared by the Superintendent at the retreat. The House of Quality (Six Sigma) was worked on in relation to configuration/consolidation discussion.

d. Budget & Property Committee – Dick Dunning

Dick Dunning reported discussion on the new Food Service Agreement having taken place. In addition, time was spent on high school renovation discussion. The scope of the project and cost information is currently being sought. Ability to renovate 4 labs downstairs and move a lab from upstairs to downstairs is possible depending upon costs.

The hope is to do this work without going out for a bond. This may be a way to save taxpayers money along with the potential to phase renovations as well.

May 23rd at 1:00 will be a Cop Sync presentation. Police Chiefs from our towns have been invited. This is a preliminary phase; no decisions are being made.

Internet phone system information was shared. Dialing direct from school to school would be possible without dialing the complete phone number. This would enhance the service. Our internet service would also be enhanced. It would enhance PowerSchool and our Food Service for data collection.

ERate reimbursement was discussed.

Contract negotiations would occur next.

e. ATC Committee – Stephan Morrissey

Dick Dunning reported that the ATC Director was told that the board supported the center. They are looking to increase programming; they are looking to support and not criticize.

The Fire Safety Program and LNA Program was discussed and electrical and plumbing are being investigated.

f. Strategic Plan Committee

Myron Steere reported on the Strategic Plan Committee meeting.

8. Old Business

a. CTQ Follow-Up (45 min.)

Critical to Quality (CTQ) factors were discussed at the retreat. A brainstorming session took place. Ideas were documented and placed into categories. This leads to a discussion about what is important when determining the rating.

Stephan Morrissey straw polled the board as to how comfortable they felt with the process being discussed. Is this where the board wants to go and spend their time?

Myron Steere asked if board members had another process to use?

Rich Cahoon asked the timeline using this process? Kimberly said that models would be looked at during the end of June or during July. Eventually, models would be scored and evaluated.

Tom Kelly said that this is more complicated than it needs to be; it is a process in search of a problem.

Individual Board members will rate the CTQ's and turn them into the Superintendent for compilation.

b. Job Description (2nd Read) (Board Vote Required)

- High School Registrar

Tim Markley referenced the Registrar job description.

Dick Dunning moved to approve the job description as presented. Stephan Morrissey second. Unanimous.

9. New Business

a. Ratification of District Vote

Rich Cahoon moved that this School Board, having held a duly noticed public hearing, hereby legalizes, ratifies and confirms the actions, votes and proceedings held at the March 2017 second session school district elections of the Contoocook Valley School District, and further that this Board shall cause this approved motion to be posted in the same manner as the results of the school district election.

Stephan Morrissey second. Unanimous.

b. Letter for Nashua Community College

Myron Steere referenced the Nashua Community College presentation and suggested that a letter of support be sent to their board to open up a center in Peterborough.

Stephan Morrissey moved to authorize Scott Spradling to draft a letter. Second.

Kimberly Saunders said that the Spradling Group typically works on other communications rather than letters.

Stephan Morrissey amended his motion to authorize that the Superintendent write the letter of support. Second. Kristen Reilly abstained. Motion carried.

c. Permission to hire teachers, SSP's, and Para's

The Superintendent would like authorization to hire for next year's contracts rather than wait for the next Board meeting to do so.

Stephan Morrissey moved to authorize the Superintendent to make hiring decisions. David Martz second.

Kimberly Saunders reported that she would hire and send emails about the hires. Hearing nothing back from the board, it will be considered a nod to offer a contract.

Rich Cahoon opposed. All others in favor; motion carried.

d. 1st Read Policy

- KB – Title I Family Involvement in Education

Rich Cahoon referenced this policy for a first read. Board members should let Policy Committee members or Carol Hills know of concerns.

10. Public Comment

Bob Edwards, Antrim, shared that some community members and Selectmen have written letters of support for Nashua Community College as well.

11. Approval of Manifests (Board Vote Required)

Kimberly Saunders certified that manifests listed totaling \$1,025,844.22 and Payroll totaling \$774,223.35 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

b. Negotiations

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:13 p.m. for matters of personnel.

Stephan Morrissey moved to exit non-public session at 9:00 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of Non-Public Session topic #1 for a period of 5 years. David Martz second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session topics 2-4 for a period of one year. Linda Quintanilha second. Unanimous.

Motion to adjourn at 9:00 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok