

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, April 4, 2017**

**School Board Meeting**

**7:00 P.M.**

**SAU Office**

**BOARD**

Rich Cahoon, Dick Dunning,  
Bernd Foecking (7:30), Jim Fredrickson,  
Tom Kelly, Janine Lesser,  
David Martz (7:08), Stephan Morrissey,  
Linda Quintanilha, Kristen Reilly,  
Pierce Rigrod, Crista Salamy,  
Myron Steere,

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Markley, H.R.  
Helena Bates, PES  
Nicky Fraley, FES  
Amy Janoch, HES

Patrick Cogan, CVEA  
Linda Compton, CVEA  
Maeve Newman, Student Rep.

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. March 21, 2017**

**Stephan Morrissey moved to accept the minutes of March 21, 2017. Dick Dunning second. Linda Quintanilha and Tom Kelly abstained. All others in favor. Motion carried.**

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her from administrators in the schools.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) April 2017 Resignation**

**Stephan Morrissey moved to accept the resignation of Rick Matte in April 2017. Dick Dunning second. Unanimous.**

**2) June 2017 Resignations**

**Dick Dunning moved to accept the resignation of Holly Bly in June 2017. Stephan Morrissey second. Unanimous.**

**3) Notice of Stipend Positions**

**Stephan Morrissey moved to approve the stipend positions. Dick Dunning second. Unanimous.**

Nomination of Helena Bates – PES Principal

**Dick Dunning moved to approve the nomination as read. Second. Unanimous.**

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

## **6. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

The newly formed ATC Committee will meet on Thursday, April 13<sup>th</sup> at 6:00 pm with Strategic Plan to follow at 7:00 pm.

Negotiations will meet on May 4<sup>th</sup> at 5:30 pm. School Board will hold their retreat on Saturday, May 6<sup>th</sup> beginning at 9:00 am. The CVEA/School Board will hold a "Meet & Greet" on Monday, May 8<sup>th</sup> at the SAU at 7:00 pm. Budget & Property Committee will meet on May 9<sup>th</sup> at 7:00 pm; Strategic Plan Committee on Thursday, May 11<sup>th</sup> at 7:00 pm; Negotiations on Thursday, May 18<sup>th</sup> at 5:30 pm, and Education Committee will meet on Monday, May 22<sup>nd</sup> at 5:30 pm.

### **b. April 1, 2017 Enrollment Update**

April 1<sup>st</sup> enrollment and straight-line project enrollment information were reviewed.

### **c. Accept Gift/Donation (Board Vote Required)**

1) ConVal High School requests authorization to accept a gift/donation of CPR Educational Materials valued at \$650.00 from the Catholic Medical Center, Manchester, NH for the purpose of training students in CPR.

**Dick Dunning moved to accept the donation with gratitude. Stephan Morrissey second. Unanimous.**

2) Peterborough Elementary School requests authorization to accept a gift/donation of The Year of the Book grant valued at \$25,000 in books and in-kind services from the Children's Literacy Foundation (CLiF) for the purpose of promoting literacy.

**Stephan Morrissey moved to accept the donation with thanks. Dick Dunning second. Unanimous.**

## **7. Reports**

### **a. Student Representative – Maeve Newman**

Maeve Newman reported that a string quartet came to perform for students at ConVal. Five musicians attended All State. Student Council helped out in soup kitchens and food pantries in NYC over the weekend. Lastly, a student performance of *God Spell* will be held on April 13 to April 15<sup>th</sup> at CVHS.

### **b. Teacher Representative – Patrick Cogan/Linda Compton**

Patrick Cogan reported that negotiations are underway. CVEA asks the board to participate in a Meet & Greet informally. Patrick asked the board for dates that might be available. May 8<sup>th</sup> was scheduled for this purpose at 7:00 p.m. at the SAU.

Patrick Cogan also reported on a quartet visit at GBS

## **8. Old Business**

None.

## **9. New Business**

### **a. Health Insurance Rate Update – Kimberly Saunders**

Kimberly Saunders reported that the Guaranteed Maximum Rate for insurance was 12.5%; our rate came in at 4.5%.

### **b. SAU Organization 2017/2018**

Kimberly Saunders reported that the Business Administrator is presently out of the district and will be returning on a part-time business. How will this position look next year? Kimberly shared two potential options which included hiring a full-time Associate BA with our present BA working part-time. The second option might be to hire an experienced BA full-time and our present BA on board as well.

Student Services – Kimberly Saunders recommended that Cari Coates assume the responsibilities of Director of Student Services with some part-time support for the remainder of this school year.

For next year, we could advertise for a new director or we could have an Interim Director supported by part-time contracted services. This would allow a year to closely look at the needs of Student Services.

Kimberly asked that direction be provided at the next board meeting.

**c. School Board Sub-Committee Makeup**

A listing of the 2017/2018 School Board Subcommittee makeup was distributed. There is a new subcommittee; ATC Committee. The charge should be identified at the committee's first meeting.

**d. Expenditure Report**

The Expenditure Report was reviewed with noted areas discussed.

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Kimberly Saunders certified that Payroll totaling \$1,895,944.42 and Manifests totaling \$450,488.91 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

- a. Personnel
- b. Negotiations

**Stephan Morrissey moved to enter into non-public for matters of personnel at 7:31 p.m. Unanimous on a roll call vote.**

**Linda Quintanilha moved to exit non-public session at 8:08 p.m. Second. Unanimous.**

**Stephan Morrissey moved to seal the minutes of non-public session #1 for ten years. Dick Dunning second. Unanimous.**

**Non-public session #2 – not sealed.**

**Stephan Morrissey moved to seal the minutes of non-public session #3 for three years. Dick Dunning second. Unanimous.**

**Kimberly Saunders asked if it was okay for her to attend the LRP conference during April vacation. Confirmed.**

**Motion to adjourn at 8:11 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok