

# OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road  
Peterborough, New Hampshire

## CONTOOCOOK VALLEY SCHOOL BOARD

### School Board Meeting

Tuesday, January 3, 2017

SAU Office

7:00 p.m.

### AGENDA

1. Call to Order and Pledge of Allegiance
2. Accept School Board Meeting Minutes (Board Vote Required)
  - a. December 6, 2016 (pg. 1-3)
  - b. December 13, 2016 (pg. 4)
3. Points of Pride
4. Public Comment
5. Consent Agenda
  - a. Personnel (pg. 5)
    - 1) June 2017 Resignations
    - 2) Notice of Stipend Positions
  - b. January 1, 2017 Enrollment Update and Projections (pg. 6-7)
  - c. Board Requests
6. Superintendent's Report and Presentation of Business
  - a. Monthly Events Calendar (pg. 8-9)
  - b. Accept Gift/Donation (Board Vote Required) (pg. 10)
    - 1) ConVal Regional High School requests authorization to accept a gift/donation totaling \$1,000.00 from Mr. Stan Fry, Peterborough, for the purpose of matching funds for the STEAM Grant through the NH State Council on the Arts.
  - c. Executive Summary
7. Reports
  - a. Student Representative – Maeve Newman
  - b. Teacher Representative – Patrick Cogan/Linda Compton
  - c. Strategic Plan Committee – Pierce Rigrod
8. Old Business
  - a. Antrim Agreement
  - b. NHSBA Delegate
  - c. NHSBA Resolutions
  - d. School Calendar Survey
9. New Business
  - a. 1<sup>st</sup> Read Policy  
- IKG: Awards (pg. 11)
10. Public Comment
11. Approval of Manifests (Board Vote Required)
12. Non-Public Session: RSA 91-A:3,II (If Required)
  - a. Negotiations
  - b. Personnel

### Upcoming Meetings:

Mon., Jan. 9th – Education Committee Mtg. @ SAU @ 5:30 pm

Tues., Jan. 10th – Budget & Property Committee Mtg. @ SAU @ 7:00 pm

Thurs., Jan. 12<sup>th</sup> – Strategic Plan Committee Mtg. @ SAU @ 6:30 pm

Tues., Jan. 17<sup>th</sup> – Public Hearing on Proposed Budget @ GBS @ 6:00 pm (Snow Date: Wed., Jan. 18<sup>th</sup> @ SAU @ 6:00 pm)

Tues., Jan. 17<sup>th</sup> – School Board Meeting @ GBS immediately following Public Hearing

Thurs., Jan. 19<sup>th</sup> – Selectmen's Advisory Committee Meeting @ SAU @ 7:00 pm

### MISSION STATEMENT

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, December 6, 2016**

**SAU Office  
7:00 p.m.**

**MINUTES**

**BOARD**

Rich Cahoon, Richard Dunning,  
Jim Fredrickson, Bernd Foecking,  
Janine Lesser, David Martz,  
Stephan Morrissey, Kristen Reilly,  
Pierce Rigrod, Crista Salamy,  
Myron Steere

Maeve Newman, Student Rep.

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Nicky Fraley, FES  
Amy Janoch, HES  
Nicole Pease, DCS  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. November 5, 2016**

Stephan Morrissey moved to accept the minutes of November 5, 2016. Second.

Rich Cahoon amended the minutes under "Use of Trust and Capital Reserve Funds" to reflect that Bernd Foecking moved to reflect the changes by the board by \$390,000 as opposed to reduce the budget by that same amount. Second. Unanimous as amended.

**b. November 15, 2016**

Stephan Morrissey moved to approve the minutes of November 15, 2016. Second.

Dick Dunning, Jim Fredrickson, and Kristen Reilly abstained. All else in favor. Motion carried.

Myron Steere recognized Jim Fredrickson as the new School Board Representative for Sharon.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her from Administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) 2016-2017 Nomination**

Tim Markley referenced the nomination of Laura Seale, Kindergarten teacher at FES.

Richard Dunning moved to approve the nomination as read. Stephan Morrissey second. Unanimous.

**2) June 2017 Retirements**

Tim Markley referenced the retirement of Niki McGettigan at the end of this school year, after over 40 years with the district.

Stephan Morrissey moved to accept the retirement and make this an exception. Dick Dunning second. Unanimous.

**MISSION STATEMENT**

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Tim Markley referenced both current December 1<sup>st</sup> enrollment and straight-line projections.

**b. Board Requests**

None.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

- Set Date of Budget Public Hearing

The date for the Public Hearing on the proposed budget was set for Tuesday, January 17<sup>th</sup> at 6:00 p.m. at Great Brook School in Antrim. The Snow Date was set for the following evening, Wednesday, January 18<sup>th</sup> at 6:00 p.m. at the SAU Office.

- December 20<sup>th</sup> School Board Meeting

**Stephan Morrissey moved that the School Board meeting scheduled for December 20<sup>th</sup> not take place. David Martz second. Unanimous.**

**b. Executive Summary**

Kimberly Saunders referenced her Executive Summary.

**c. Dublin Consolidated Community Conversation Report Out**

Kimberly Saunders referenced information about a recent DCS community meeting. Information shared and discussed at that meeting was distributed for future discussion.

**d. Greenfield Elementary School Conversation Report Out**

Kimberly Saunders referenced information related to a timeline of events that took place on November 18<sup>th</sup>. More information to come.

**7. Reports**

**a. Student Representative – Maeve Newman**

Maeve Newman, Student Representative, reported that the Link, ConVal's Literary Magazine, received recognition in the Monadnock Ledger. In addition, four singers were selected for Allstate Chorus.

**b. Teacher Representative – Patrick Cogan/Linda Compton**

None.

**c. Selectmen's Advisory Committee – John Jordan**

John Jordan reported seven towns were represented at the last meeting.

At this meeting, Marian Alese explained the district assessment adjustments. The proposed budget was discussed. An update on the Strategic Plan was provided. Lastly, potential high school renovations were shared.

**d. Education Committee – Crista Salamy**

Crista Salamy reported that the PACE process is underway. The equity audit was discussed as well. We are in the beginning phase of data collection. In addition, summer program for middle school students was discussed. Multi-grade and multi-age discussion occurred as well.

Strategic Plan Committee – Pierce Rigrod

Configuration options were discussed. Four potential options were discussed.

**8. Old Business**

**a. Budget Discussion**

**a. Default Budget**

Most recent adequacy reflected a loss of \$60,000, which is lower than what was anticipated. District Assessment is less than 1% as a result.

The proposed budget is what was approved at the last board meeting.

Default budget by object was reviewed. The Default Budget is \$539,000 less than current budget. It is less than what we are proposing.

The tuition line includes ATC tuition to participating schools and Running Start fees.

**b. Revenue Discussion**

Revenue was discussed.

**b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- IF – Instructional Approach

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Jim Fredrickson abstained. All else in favor. Motion carried.**

Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Jim Fredrickson abstained. All else in favor. Motion carried.

**9. New Business**

**a. SWIFT Press Release and Budget Press Release**

Kimberly Saunders referenced two press releases.

Stephan Morrissey moved to approve the press releases. David Martz second. Unanimous.

**b. Student Services – Administrative Assistant**

Kimberly Saunders reported that this information had been shared at a prior meeting.

Stephan Morrissey moved to approve the request for the Student Services administrative assistant to go to full time. Rich Cahoon second.

Rick Matte provided insight into this request and the reasons for it. Jim Fredrickson abstained. All else in favor. Motion carried.

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests listed totaling \$505,941.42 and payroll totaling \$2,875,983.97 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of negotiation at 7:41 p.m. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 7:46 p.m. Second. Unanimous.

Stephan Morrissey moved to accept Tim Markley's proposal for twice per year. Second. Unanimous.

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for personnel at 7:46 p.m. Unanimous on roll call vote.

Stephan Morrissey moved to exit non-public session at 7:58 p.m. Second. Unanimous.

Stephan Morrissey moved to approve the leave of absence as discussed. Second. Unanimous.

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:59 for a student related matter. Unanimous on roll call vote.

Stephan Morrissey moved to exit non-public session at 8:09 p.m. Second. Unanimous.

Stephan Morrissey motioned to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 8:09 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:17 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for student matters in perpetuity. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the non-public session minutes for both personnel for five years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for negotiations for one year. Second. Unanimous.

Stephan Morrissey motioned to adjourn at 8:19 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Tuesday, December 13, 2016**

**School Board Emergency Meeting**

**SAU Office**

**6:30 pm**

**Present:** Kimberly Saunders, Dr. Ann Forrest, Marian Alese, Myron Steere, Rich Cahoon, Crista Salamy, Tom Kelly, Stephan Morrissey, Richard Dunning, Kristen Reilly, Linda Quintanilha, Jim Fredrickson, Janine Lesser, Bernd Foecking, David Martz (6:39 pm)

**1. Non-Public Session: RSA 91-A:3,II  
a. Personnel**

**Myron Steere called the emergency meeting to order at 6:30 p.m.**  
The Pledge of Allegiance was recited.

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 6:31 p.m. for matters of personnel. Unanimous on a roll call vote.**

**Stephan Morrissey moved to exit non-public session at 7:09 p.m. Second. Unanimous.**

**Rich Cahoon moved to seal the minutes of this non-public session in perpetuity. Second. Unanimous.**

**Stephan Morrissey motioned to adjourn at 7:09 p.m. Unanimous.**

Respectfully submitted,

Brenda Marschok

**MISSION STATEMENT**

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OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

January 3, 2017  
Personnel Agenda

June 2017 Resignations:

CVHS

Rich Davis

Math Teacher

Notice of Stipend Positions

Athletic

CVHS

Tyler Mudrick	Basketball – Boys Freshman	\$2,656
Amanda Hinton	Basketball - Girls Asst Varsity	\$2,656



- 6 -

12.27.16		Grade 6	Grade 7	Grade 8	Total	FTE Teachers
GBS	# of Students	57	67	73	250	12
	# of Sections	3	3	3		
	Teacher	Teacher	Teacher	Teacher		
	Teacher	Teacher	Teacher	Teacher		
	Ratio	19.0	22.3	24.3		
SMS	# of Students	93	107	105	420	20
	# of Sections	4	5	5		
	Teacher	Teacher	Teacher	Teacher		
	Teacher	Teacher	Teacher	Teacher		
	Teacher	Teacher	Teacher	Teacher		
CVHS	Total Students	150	174	178	670	32
	Grade	9	11	12		
	Teachers	180	196	216	756	54
		14	14	14	768	32
				K to 4	756	56
Enrollment numbers may include tuitioned-in students						142.0
Total 2016-17						2194
2015-16						2169
2014-15						2239
2013-14						2325
2012-13						2342
2011-12						2434
2010-11						2534
2009-10						2755
2008-09						2855
2007-08						2969
2006-07						3104



# January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 District Closed	3 Policy Comm. Mtg. @ 6:00 pm @ SAU  School Board Mtg. @ 7:00 pm @ SAU	4	5	6	7
8	9 Education Comm. Mtg. @ 5:30 pm @ SAU	10 Budget & Property Comm. Mtg. @ 7:00 pm @ SAU	11	12 Strategic Plan Committee Mtg. @ 6:30 pm @ SAU	13	14
15	16 District Closed	17 Public Hearing on Proposed Budget @ 6:00 pm @ GBS  School Board Mtg. immediately following Public Hearing at GBS	18 SNOW DATE: for Public Hearing on Proposed Budget @ SAU @ 6:00 pm	19 Selectmen's Advisory Comm. Mtg. @ 7:00 pm @ SAU	20	21
22	23	24	25	26	27	28
29	30	31				

# February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	22	23	24	25
26	27	28				

SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[aallwarden@conval.edu](mailto:aallwarden@conval.edu)

TO: Contoocook Valley School Board

FROM:

Stan Fry

DATE:

12/6/16

RE:

REQUEST TO ACCEPT A GIFT OR DONATION

The CVRHS School requests authorization to accept from:

Name/Address:


Stan Fry

20 Depot St. Peterborough

NH 03458

the following gift/donation of: one thousand dollars valued at \$ 1,000.00

for the purpose of: Matching funds for the STEAM  
Grant through NH State Council on the Arts.

  
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received 12.7.16

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

## **IKG – Awards and Scholarships**

The Contoocook Valley School District offers a variety of awards and scholarships sponsored by groups and individuals. Any new award must be approved by the Contoocook Valley School Board. The Board will not accept the offer of any award which is discriminatory on the basis of race, color, creed, national origin, or sex.

A complete list of awards and scholarships is available at the high school guidance office.

**Category: O**

April 2, 1991

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1<sup>st</sup> Read: January 3, 2017

2<sup>nd</sup> Read:

Adopted: