

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, December 6, 2016**

**SAU Office**

**7:00 p.m.**

**AGENDA**

- 1. Call to Order and Pledge of Allegiance**
- 2. Accept School Board Meeting Minutes (Board Vote Required)**
  - a. November 5, 2016** (pg. 1-6)
  - b. November 15, 2016** (pg. 7-9)
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
  - a. Personnel** (pg. 10)
    - 1) 2016-2017 Nomination
    - 2) June 2017 Retirements
  - b. Board Requests**
- 6. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar** (pg. 11-12)
    - Set Date of Budget Public Hearing
    - December 20<sup>th</sup> School Board Meeting
  - b. Executive Summary**
  - c. Dublin Consolidated Community Conversation Report Out**
  - d. Greenfield Elementary School Conversation Report Out**
- 7. Reports**
  - a. Student Representative** – Maeve Newman
  - b. Teacher Representative** – Patrick Cogan/Linda Compton
  - c. Selectmen's Advisory Committee** – John Jordan
  - d. Education Committee** – Crista Salamy
- 8. Old Business**
  - a. Budget Discussion** (pg. 13-18)
    - a. Default Budget
    - b. Revenue Discussion
  - b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**
    - IF – Instructional Approach (pg. 19)
    - JEDB – Student Release Precautions (pg. 20)
- 9. New Business**
  - a. SWIFT Press Release**
  - b. Student Services – Administrative Assistant**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Negotiations**
  - b. Personnel**

**Upcoming Meetings:**

Thurs., Dec. 8<sup>th</sup> – Strategic Plan Committee Mtg. @ SAU @ 6:30 pm  
Tues., Dec. 13<sup>th</sup> – Communication Committee Mtg. @ SAU @ 6:00 pm  
Tues., Dec. 13<sup>th</sup> – Budget & Property Committee Mtg. @ SAU @ 7:00 pm

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Budget Work Session**  
**SAU BOARD ROOM**

**NO PUBLIC PARTICIPATION**

**Saturday, November 5, 2016**  
**8:30 a.m.**

**Minutes**

**BOARD**

Rich Cahoon, Richard Dunning,  
Bernd Foecking, Thomas Kelly,  
Janine Lesser, David Martz,  
Stephan Morrissey, Pierce Rigrod,  
Crista Salamy, Myron Steere

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Allwarden, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Tim Grossi, Facilities  
Brian Grattan, Technology  
Cari Coates, Student Services  
Jim Elder, GBS  
Nicky Fraley, FES  
Amy Janoch, HES  
Anne O'Bryant, SMS  
Nicole Pease, DCS  
Brian Pickering, CVHS  
Colleen Roy, GES

**8:30 – 9:00            -    Welcome & Breakfast**

**Myron Steere called the meeting to order at 9:00 a.m.**

Kimberly Saunders spoke about the proposed budget and the process that took place to arrive at what is being presented today.

**9:00 – 10:15            -    FY'18 Budget Work Session – Marian Alese**  
                                 -    Overview of Materials  
                                 -    Budget Assumptions  
                                 -    FY18' Presentation and Discussion

Marian Alese outlined the layout of the budget presentation and materials included for discussion. The vision is to "Become a model of educational excellence within 5-7 years". This will require investments in several areas to achieve this goal.

The stages toward excellence included foundational stages, pedagogical foundations, data and accountability foundations, and organizational foundations.

Four areas of the Strategic Plan include student achievement, culture and community, organizational structure, and operations.

The use of Trust Funds is proposed to mitigate the impact on the budget.

Warrant Articles include wording to appropriate monies to Trust Funds, change the "Capital Reserve" to "Buildings and Grounds", adding the School Board as agents to expend, change "Equipment" to "Furniture

and Equipment", also identifying the School Board as agents to expend. Lastly, consideration of the funding formula.

Budget Assumptions include procedural, financial, and programmatic assumptions. Examples of what types of items for each of the assumptions was shared.

The current version of the proposed budget is up 2.06%. District Assessment is up 2.83% with the use of a piece of the health insurance from the unreserved fund balance (\$725,000).

This is the last year for building aid. Adequacy impacts the budget due to the decline in enrollment.

The salary line is up \$821,225 due to the net of added positions, reduction in other positions, the CVEA agreement, a merit pool for CVAA, 3.2% pool for Support Staff, lane changes, retirements, insurance buyout, summer work increases, substitute costs, and CVHS athletic stipends.

Alignment to the Strategic Plan and Toward Excellence Foundational Stages was shared.

A reduction of \$664,773 in benefits is proposed due to a plan rate increase of 12.3%, changes in the plan, a 12% staff contribution, NHRS etc.

The Property Services line is up \$337,860 due to a 20% increase in the cost of water in both Antrim and Peterborough, roofs, flooring, windows, and doors. A maintenance storage shed, bleachers and lower field parking at CVHS, and HVAC work.

Other Purchased Services reflects a decrease of \$120,724.

Supplies and Materials is up \$97,951 due to an increase for math curriculum, software for PowerSchool, and a reduction in propane for buses.

Furniture and Equipment is up \$423,710 of which half is the 1:1 initiative at GBS, SMS, and CVHS.

Miscellaneous and Debt Service is proposed to reduce by \$5,735.

The proposed use of \$609,500 in trust fund money was detailed.

Significant decreases in revenue are anticipated in upcoming years.

Next year is the last year of the CVEA contract and will require negotiation.

The increase in athletic stipends is due to paying coaches who have been doing so for years for nothing, sports moving from "club" to an official status, and freshman teams.

## **10:15 – 12:00 - Discussion**

### **- Summer Programming**

A Summer Program at both GBS and SMS is proposed. They would not run simultaneously. Students from both middle schools can attend programming at either or both schools.

It reflects two weeks at each program. District transportation would be provided.

The budget reflects \$10K for salary and \$6K for transportation.

Rich Cahoon asked why the increase, we currently provide 4 weeks with transportation; it should net out at zero. Programming for outdoor components was cited as one reason.

### **- Co-curricular/Athletic Activities**

Concerns about increasing stipends was cited as well as adding new athletic and co-curricular offerings. Previously, a budget was provided and the department had to work within that.

Kimberly Saunders said that the intent is to create reserve teams resulting in increased stipends. Does the Board want to offer reserve teams or cut back on stipends?

Rich Cahoon said that there was a commitment not to bring golf back. He would rather fund reserve teams. The high school plan states no new sports for five years.

Myron Steere shared his concern for bass fishing. Marian Alese said that the individual that oversees this sport has done so for nothing and has used their \$50K boat.

Neither Myron Steere nor Stephan Morrissey recalled the intent for Bass Fishing to evolve to a stipend position. Stephan said that he did not have a problem with the sport, but he said that things fall in and out of favor. The school should make decisions within their budget.

Boys soccer was questioned – is the intent to pay 3 and the additional .5 new? No, the intent is to pay the current positions excluding the possibility of a reserve or freshman coach.

Discussion took place about coaches and co-curricular position stipends not meeting the minimum wage law. It is seen as a voluntary position with a nominal stipend.

Clarification as to whether we are vulnerable or not was asked. Marian said that this is not an issue to worry about with the Labor Board.

What is going to be the end result when we leave today?

Dick Dunning asked for clarification on the athletic stipends.

Boys Soccer = 3 coaches

Girls Soccer = 2 coaches + 1 assistant

Spring Track = 1 coach + 2.3 assistant coaches

Stephan Morrissey said that we have a significant reduction in funding coming. We need to give direction to administration. Are we making decisions on the individual positions or on the overall budget?

**Rich Cahoon moved the authorization of freshman or reserve in basketball, soccer, and lacrosse.**

**Janine Lesser second.**

**Rich Cahoon modified his motion to clarify that this is for the 2017/2018 year.**

**Janine Lesser seconded and spoke in favor of supporting extra-curricular activities.**

What is the minimum participation for these activities?

Dave Martz said that if we approve the budget we approve administration's request.

Rich Cahoon said that his hope was to resolve the non-controversial positions

Can we allow the reserve teams for lacrosse, soccer, and basketball?

Stephan Morrissey asked if we can afford all of this. He doesn't want to tell administration which sports to support. He is concerned about district assessment.

Kimberly Saunders asked if the Board wants to give clear direction to administration not to exceed a certain budget amount or percentage.

In effect, Rich said that he was seeking to approve \$10K of the near \$29K.

Tom Kelly said that with the NHRS increases and contractual obligations, you essentially almost have a flat line, if not negative budget.

Rich Cahoon does not support requesting a specific percentage of administration. In addition, we have strayed from the motion.

**Rich's motion is that the lacrosse, soccer, and basketball be decided.**

The default would likely still have an increase in District Assessment.

Increased participation in the extra-curricular activities are an essential part of a well-rounded education.

Pierce Rigrod suggested moving off of this topic as a result of it totaling \$29K.

If we end up with a default and the revenue reflects the \$600K+ it is problematic.

Rich Cahoon said that Varsity and JV Golf is not an adequate proposal given the plan not to add. He would like to see an adequate proposal.

Brian Pickering said that prior to committing to not adding anything new, we had golf and we had bass fishing. We took a step back in golf because the numbers were not good. A re-investment at the middle school was to build the sport back up. We do not look at them as new sports because both bass fishing and golf have been in place.

Tim Grossi spoke about giving students a positive thing to do after school. \$29K looks like short money for that purpose.

#### - Use of Trust and Capital Reserve Funds

The CVHS parking lot and bond are off the table at this point.

Rich Cahoon asked why not boost the capital figure. There is \$1.6M in health surplus; \$700,000 is suggested as a healthy balance. \$450K to trust funds leaving several hundred thousand that we can either encumber for specific things or let roll to increase the unreserved fund balance.

Myron Steere asked for tech budget info; replacement information and 1:1 costs.

**Stephan Morrissey moved to permit encumbrances from health surplus for 1:1 initiative totaling \$280,887.00 and additional IT replacement totaling \$109,113.00 out of additional unencumbered fund to reduce the following year's budget. Rich Cahoon second.**

**Committing \$725K for unreserved fund balance for use in decreasing 17/18 budget. Unanimous.**

Myron Steere spoke about the special education trust fund; we have committed to keeping it a \$500,000.

**Bernd Foecking moved to reduce the budget and assessment by \$390,000.00. Stephan Morrissey second.**

**David Martz abstained. All else in favor.**



**Motion carried.**

This will complete the 1:1 for one year only.

- Potential salary/wage increases for those individuals not covered by the CVEA contract and the CVAA agreement

3.2% was the percentage cited for non CVEA and CVAA staff.

- Curriculum and Professional Development Amounts

The board reviewed the justification to support the budget.

**Rich Cahoon moved to leave this as presented. Stephan Morrissey second. Unanimous.**

- Class Size

Presently, an assumption based on ongoing conversations with Dublin parents reflecting 5<sup>th</sup> grade students attending SMS. A discussion with the Dublin community is necessary.

Bernd Foecking and Kimberly Saunders would work with Nicole Pease to start a community conversation. The conversation would surround self-selection or the commitment that 5<sup>th</sup> grade students would now automatically attend SMS moving forward.

Crista Salamy suggested a cutoff; as an example, current K-4 could opt in or out but future years would automatically attend SMS.

Marian Alese spoke about educational opportunities; 5<sup>th</sup> grade DCS students do not have the same opportunities as SMS and GBS 5<sup>th</sup> grade students.

A long term commitment by the Dublin Community was to keep 5<sup>th</sup> grade students at DCS. Recently, they have asked to attend SMS.

The 1:1 initiative was seen as an opportunity that would be problematic to DCS 5<sup>th</sup> grade.

This is not part of the Articles of Agreement.

**Dick Dunning moved that the board support that 5<sup>th</sup> graders from Dublin will attend SMS now and in the future. Stephan Morrissey second.**

David Martz said that community buy in is necessary and they should be allowed to express their opinion.

Pierce Rigrod asked for a consensus now or consensus later. He agreed that a process to consult with Dublin families is respectful and necessary before making a motion.

Dick Dunning supported that; he was looking to forward the discussion.

Bernd suggested reaching out first and then voting at the board later.

Kimberly reported that the parent group should be met with first. Engaging the community to inform a decision is important.

Bernd suggested a flyer be handed out on Election Day to inform the community.

**The motion died.**

Multi-age and Multi-grade discussion is still pending Education Committee recommendations.

- Staffing Justifications

Library Media Specialist at elementary level: this is directly related to the Strategic Plan and a Learning Commons Model to allow collaboration and co-teaching models. The current structure would make this impossible.

In order to allow students with equal access; we are forced to add resources in the face of declining enrollment.

Rich Cahoon asked if there was an equity issue given the proposed LMA would be serving communities with a lower Free and Reduced Lunch (FRL) percentage.

Ann Allwarden said that the question asked speaks to allocating resources across the district.

Crista Salamy spoke about the Environmental Scan conducted by Susan Ballard several years ago that cited that the library media centers were understaffed. We haven't been able to move on that recommendation yet.

Dr. Allwarden said that implementation of a Learning Commons Model has a domino effect.

Does this address some schools accessing library as "a special"? Because of configuration, this program and position looks different across schools.

Rich Cahoon asked that staffing allocation for LMS be part of the educational equity audit.

AES increase of .5 Administrative Assistant: Dick Dunning recommended that this increase be supported.

PES increase from 1.5 Administrative Assistant to 2.0 full-time Admin Assistants: Dick Dunning recommended this request be supported.

Three (3) positions – COTA to serve preschools, increase of .5 preschool psych to full-time, and a Speech & Language Pathologist Assistant.

Cari Christian-Coates reported that 20 new referrals have come in since the start of school. The Federal Government requires the district to start looking at students at 26 months of age. Related services have been shared and are significant interventions for this age group. Currently, resources are shared and stretched. This would allow children to receive services.

Janine Lesser spoke in favor of supporting this request. Solving these problems early on has the potential to save money down the line.

Kimberly Saunders spoke about the current demand that would allow the addition of one or two preschools. The current request is meant to strengthen current program.

FT EST Para at AES: Rich Cahoon said that we reduce positions based on need and we should add similarly.

GBS Interventionist: consensus.

## **12:00- 12:30 - Lunch**

Rich Cahoon proposed to provide fee support for participation in Running Start Courses. Rich noted that the information provided are based on his estimates. Increased ATC course subscription may result.

**Pierce Rigrod moved to support Option #1. Stephan Morrissey second.**

### Option 1

*The first and preferred option would be to pay the CCSNH fee for all ConVal students enrolled in a Running Start course. Paying the fee for all students will maximize participation, simplify administration, and avoid the possibility of stigmatizing students on the basis of their economic status.*

*Based on the 2015/2016 enrollment of 228, this option would cost \$34,200.*

Rich Cahoon proposed that Administration propose a way to fund it.

Do we have information whether the credits earned have gone to student's degrees?

Tom Kelly spoke about the growing number of colleges that accept Running Start credit.

Dick Dunning preferred it not be an offset in the budget but that it be added in.

Bernd Foecking asked about a cap on the number allocated for this purpose.

Rich Cahoon said that a 25% increase might be proposed.

Kimberly Saunders agreed to provide a list of colleges that accept Running Start credits. This has the potential to help students decide on a career.

Brian Pickering spoke about the opportunity for this to encourage further education.

## **12:30 – - Discussion (Cont'd)/Additional Considerations**

- Unreserved fund balances

Discussed above.

The amount would not be increased in the accounts this year.

How much would we put in on Warrant Articles?

Building and Grounds – \$250K

**Rich Cahoon moved to put \$250K in the reserve fund. David Martz opposed. Motion carried.**

- Health Trust Maintenance Account

Discussed above.

- 1:1 Initiative

Discussed above.

- **Final Thoughts**

Marian Alese said that we will continue with \$725K on revenue as unreserved balance.

Reducing 390K for tech that will be encumbered this year.

Running Start will be added.

Approving athletic reserve stipends; coming back with clarifications.

Use Special Education Trust Revenue of \$68,000.

Finalize public hearing in January

DCS – leaflet at polls for further conversation on DCS 5<sup>th</sup> grade

LMS staffing allocations get included in equity audit.

Clean up “staffing” section of budget book.

List of schools that accept Running Start credit.

David Martz said that he would like to see the budget flat.

Does Health Trust allow more comfort in budgeting insurance a little tighter? Marian cited caution on the insurance buyout uncertainty.

Hiring deltas and benefits might allow us to be flat.

Bernd Foecking shared his caution in pursuing a flat budget.

Tom Kelly agreed that the budget presented is reasonable; costs do go up.

Myron Steere said that we would lose any money we would give back to the tax payers resulting in difficulty in following years.

David Martz said that holding a flat budget would show positive management skill. When our product is declining, people expect the budget to decline.

- **Next Steps**

Finalize the budget through decision making.

- **Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

**b. Personnel**

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 1:23 p.m.

Stephan Morrissey motioned to exit non-public session at 1:25 p.m.

Stephan Morrissey motioned to allow Marian Alese to disperse as requested on a special circumstance and to seal the minutes of non-public session for a period of 5 years.

Second. Unanimous.

Stephan Morrissey moved to adjourn at 1:25 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, November 15, 2016**

**6:00 p.m.**

**SAU Office**

**BOARD**

Rich Cahoon, Bernd Foecking,  
Tom Kelly, Janine Lesser,  
David Martz (6:16 pm), Stephan Morrissey (6:12 pm),  
Kristen Reilly, Crista Salamy,  
Myron Steere

Linda Compton, CVEA

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Tim Grossi, Facilities  
Nicky Fraley, FES  
Nicole Pease, DCS  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

Myron Steere called the meeting to order at 6:03 p.m. The Pledge of Allegiance was recited.

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. November 1, 2016**

Tom Kelly motioned to accept the minutes of November 1, 2016. Janine Lesser second. Unanimous.

**3. Points of Pride**

Kimberly Saunders shared Points of Pride as reported to her from administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) Notice of Stipend Positions**

Tim Markley referenced the stipend positions for notification only.

**b. Board Requests**

None.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

- Greenfield Community Conversation – December 5<sup>th</sup> @ 6:30 p.m. @ GES

A meeting to discuss the potential for GES students to attend GBS for middle schools grades has been scheduled for December 5<sup>th</sup> at 6:30 p.m. at GES.

**b. Executive Summary**

Kimberly Saunders referenced her Executive Summary report.

**7. Reports**

**a. Student Representative – Maeve Newman**

None.

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.* – 7 –

**b. Teacher Representative** – Patrick Cogan/Linda Compton  
Linda Compton reported that the CVEA will be at the CVHS Craft fair on Saturday.

**c. Communications Committee** – Stephan Morrissey  
Stephan Morrissey reported that communication priorities were set at the last meeting.

In addition, Stephan Morrissey reported out on a recent ATC Advisory meeting.

**d. Strategic Plan Committee** – Pierce Rigrod  
None.

## **8. Old Business**

### **a. Budget Discussion**

Marian Alese referenced Version 2 of the proposed budget. It is now approximately \$19,000 less than the current operating budget. Special Education Trust funds will be used, salaries will be reduced by almost \$82,000. Other reductions included those in the repairs and maintenance lines, and structural repairs and HVAC repairs line. \$34,000 was added for Running Start.

An additional copy, which did not include trust fund money, was shared as well.

The importance of the potential default would be \$600,000 less than the proposed budget; it is new positions and additional curriculum, supplies, and professional development funding. In 2018/2019, the proposed may appear to have larger increases as a result.

The proposed budget reflects an increase in district assessment of 1.60% due to the loss of revenue.

Please email Marian Alese with any questions.

**Stephan Morrissey moved to make this the final budget. Tom Kelly second. Unanimous.**

### **b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- EEA – Student Transportation Services

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- EF – Food Service Management

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- JJJ – Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second.**

**Rich Cahoon amended the policy to reflect that “Nonpublic” not be stricken and that the word “Schools” be added after it. In addition, “schools” should be plural to reflect “Charter Schools”. Tom Kelly second as amended. Unanimous.**

## **9. New Business**

### **a. 1<sup>st</sup> Read Policy**

- IF – Instructional Approach

- JEDB – Student Release Precautions

Rich Cahoon referenced these policies for a first read.

### **b. Budget Transfer Requests**

Marian Alese referenced budget transfer requests as outlined within the agenda back up. Total transfer amount is \$1,670,000.

**Stephan Morrissey moved to allow the transfers as outlined. Rich Cahoon second. Unanimous.**

### **c. Expenditure Report**

Marian Alese reviewed the Expenditure Report.

### **d. Dublin Consolidated Community Conversation**

Kimberly Saunders reported that the community conversation for Dublin took place to discuss fifth grade students attending South Meadow School. Twenty participants attended which included community members, parents, and staff. Information gathered at this meeting will be shared with the board in December.

### **e. Student Services – Administrative Assistant**

Kimberly Saunders shared that three years ago, the SAU eliminated 2.5 administrative assistant positions. In excess of 20 preschool referrals have come in this year. Ms. Saunders shared that an increase in positions may be requested in the near future.



**f. Antrim Gym Floor**

Marian Alese reported that there was an issue with the finish on the Antrim Town Gym floor back in August. The Town of Antrim notified that the floor was in need of repair and a quote was shared. Tim Grossi and Dick Dunning went to Antrim to discuss further. The agreement states that both sides, Antrim and the District, must agree prior to work being conducted.

Tim Grossi reported that he met with the recreation director in August. Peeling of the floor was apparent. There are areas where the urethane has separated. It could be prep work from past finishes or other reasons for the problem. Tim had not heard from Antrim since the August meeting until now. Tim Grossi contacted Budget & Property to look at the floor.

Rich Cahoon reported that he has also looked at the floor. The agreement does state that both sides must agree before work moves forward. The two sides must discuss and agree. Rich also reported that the floor has significant give. He wondered how long before the floor gets replaced. Both sides should meet to agree how long before replacement and then work out the agreement. Tim reported on the work done to date.

Crista Salamy agreed that the structural problem should be addressed rather than band aid it.

Bob Edwards, Antrim, agreed that the integrity of the floor should be investigated first before a band aid approach. As a Selectman, he understands that the agreement states that agreement must take place first before proceeding with work.

David Martz proposed that any further discussion on this topic take place in non-public session due to it being a negotiation. There was not a consensus that a non-public session was needed for this purpose.

Marian Alese reported that the recreation department is expecting the work to take place next week.

Students continue to have gym and it does not pose a safety issue.

Bob Edwards was asked to gather people to meet with district staff to set up negotiations.

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that the manifests listed totaling \$490,437.60 and Payroll totaling \$799,207.22 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly process prior to their submittal to the School Board.

**Stephan Morrissey moved to accept the manifests as read. Rich Cahoon second. Unanimous.**

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

**Stephan Morrissey moved to enter into Non-Public session in accordance with RSA 91-A:3,II at 6:42 pm for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 6:59 pm was made and duly second. Unanimous.**

**Motion to waive the 1% penalty payment back and the negative 43 days was made. Second. Unanimous.**

**Motion to seal the minutes of non-public session for 5 years. Second. Unanimous.**

The Town of Sharon reports having found no one to serve on the Board for the town. The School District Moderator will be contacted to assist in finding a person to serve in this position.

**Stephan Morrissey motioned to adjourn at 7:00 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

December 6, 2016  
Personnel Agenda

2016-17 Nominations:

FES

Laura Seale

Kindergarten Teacher

(Pro-Rated) \$22,633.82

June 2017 Retirements:

TES

Niki McGettigan

Teaching Principal

# December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Policy Committee @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	7	8 Strategic Plan Committee Mtg. @ SAU @ 6:30 pm	9	10
11	12	13 Communication Committee Mtg. @ SAU @ 6:00 p.m. Budget & Property Committee Mtg. @ SAU @ 7:00 p.m.	14	15	16	17
18	19 Education Committee Mtg. @ SAU @ 5:30 pm	20 School Board Mtg. @ GBS @ 7:00 pm	21	22	23 District Closed	24
25	26 District Closed	27	28	29	30 District Closed	31

# January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy Comm. Mtg. @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Policy Comm. Mtg. @ 6:00 pm @ SAU School Board Mtg. @ 7:00 pm	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2-Dec-16 Revenue Code V2A		Proposed 2017-2018	Approved 2016-2017	Difference Increase (Decrease)	Percent
<b>1000 Revenue from Local Sources</b>					
					N/A
Tuition		115,000.00	115,000.00	0.00	0.00%
Voc Ed Tuition		16,000.00	16,000.00	0.00	0.00%
<b>Total Tuition</b>		<b>131,000.00</b>	<b>131,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Unreserved Fund Balance</b>		<b>725,000.00</b>	<b>1,066,833.00</b>	<b>(341,833.00)</b>	<b>-32.04%</b>
Transfer to SpEd Trust			50,000.00	(50,000.00)	-100.00%
Transfer to Capital Reserve			150,000.00	(150,000.00)	-100.00%
Transfer to Health Maintenance			100,000.00	(100,000.00)	-100.00%
Transfer to Athletic Trust			100,000.00	(100,000.00)	-100.00%
Transfer to Equipment Trust			100,000.00	(100,000.00)	-100.00%
Earned Interest		5,000.00	5,000.00	0.00	0.00%
<b>Trust Fund Income</b>		<b>577,748.00</b>	<b>0.00</b>	<b>577,748.00</b>	
Special Revenue Fund		200,000.00	200,000.00	0.00	0.00%
Child Nutrition		655,000.00	655,000.00	0.00	0.00%
<b>Total Local Sources</b>		<b>2,162,748.00</b>	<b>2,426,833.00</b>	<b>(264,085.00)</b>	<b>-10.88%</b>
<b>3000 Revenue from State Sources</b>					
<b>Adequacy Grant</b>		<b>7,343,853.00</b>	<b>7,402,785.00</b>	<b>(58,932.00)</b>	<b>-0.80%</b>
Catastrophic Aid		414,995.00	414,995.00	0.00	0.00%
<b>Building Aid</b>		<b>440,790.00</b>	<b>438,590.00</b>	<b>2,200.00</b>	<b>0.50%</b>
Vocational Aid		25,000.00	25,000.00	0.00	0.00%
Child Nutrition		245,000.00	245,000.00	0.00	0.00%
Medicaid		325,000.00	325,000.00	0.00	0.00%
<b>Total State Sources</b>		<b>8,794,638.00</b>	<b>8,851,370.00</b>	<b>(56,732.00)</b>	<b>-0.64%</b>
<b>4000 Revenue from Federal Sources</b>					
All Special Ed		475,000.00	475,000.00	0.00	0.00%
Other Federal Sources		243,000.00	243,000.00	0.00	0.00%
Title I & II		403,535.00	403,535.00	0.00	0.00%
<b>Total Federal Sources</b>		<b>1,121,535.00</b>	<b>1,121,535.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL ESTIMATED REVENUES</b>		<b>12,209,921.00</b>	<b>12,530,738.00</b>	<b>-320,817.00</b>	<b>-2.56%</b>
<b>PROPOSED GROSS BUDGET</b>		<b>45,886,117.00</b>	<b>45,896,170.00</b>	<b>-10,053.00</b>	<b>-0.02%</b>
Less Revenues		12,209,921.00	12,530,738.00	-320,817.00	-2.56%
<b>DISTRICT ASSESSMENT</b>		<b>33,676,196.00</b>	<b>33,365,432.00</b>	<b>310,764.00</b>	<b>0.93%</b>

Nov 15

Final

District assessment includes state property tax.



**CONTOOCCOOK VALLEY SCHOOL DISTRICT BUDGET 2017-2018**

**112/02/2016**

Object Code	Description	Proposed 2017-2018 Budget	Approved 2016-2017	Difference	Percent
<b>100</b>	<b>Personnel Services - Salaries</b>				
110	Teachers	13,836,429.00	13,468,205.00	368,224.00	2.73%
111	Paraprofessionals	2,160,588.00	2,153,670.00	6,918.00	0.32%
112	Administrative Assistants	1,092,670.00	1,029,225.00	63,445.00	6.16%
113	Custodial/Maintenance	608,340.00	626,430.00	(18,090.00)	-2.89%
114	Administrators	2,322,933.00	2,246,548.00	76,385.00	3.40%
115	Department Heads	31,500.00	31,500.00	0.00	0.00%
119	Support Services	735,557.00	713,925.00	21,632.00	3.03%
120	Other Salaries	1,086,786.00	871,451.00	215,335.00	24.71%
130	Overtime	48,000.00	42,500.00	5,500.00	12.94%
	<b>Total Salaries</b>	<b>21,922,803.00</b>	<b>21,183,454.00</b>	<b>739,349.00</b>	<b>3.49%</b>
<b>200</b>	<b>Personnel Services - Employee Benefits</b>				
211	Health Insurance	5,451,225.00	6,559,784.00	(1,108,559.00)	-16.90%
212	Dental Insurance	230,500.00	230,500.00	0.00	0.00%
213	Life Insurance	43,560.00	43,000.00	560.00	1.30%
214	Long-Term Disability	49,500.00	49,500.00	0.00	0.00%
220	FICA	1,677,095.00	1,606,014.00	71,081.00	4.43%
225	Admin Annuity	14,721.00	14,721.00	0.00	0.00%
231	Non-Teacher Retirement	520,016.00	589,273.00	(69,257.00)	-11.75%
232	Teacher Retirement	2,795,082.00	2,370,610.00	424,472.00	17.91%
260	Unemployment Compensation	47,000.00	52,500.00	(5,500.00)	-10.48%
270	Health Reimbursement			0.00	#DIV/0!
	<b>Total Benefits</b>	<b>10,828,699.00</b>	<b>11,515,902.00</b>	<b>(687,203.00)</b>	<b>-5.97%</b>
<b>300</b>	<b>Purchased Prof. &amp; Technical Services</b>				
320	Presenters	17,600.00	17,600.00	0.00	0.00%
321	Staff Tuition	78,890.00	77,198.00	1,692.00	2.19%
322	Staff Services	102,900.00	102,930.00	(30.00)	-0.03%
323	Pupil Services	116,230.00	99,805.00	16,425.00	16.46%
330	Other Purchased & Tech. Servi	1,367,887.00	1,341,879.00	26,008.00	1.94%
340	Testing Services	30,000.00	30,000.00	0.00	0.00%
380	Board of Education Services	161,000.00	161,000.00	0.00	0.00%
	<b>Total Services</b>	<b>1,874,507.00</b>	<b>1,830,412.00</b>	<b>44,095.00</b>	<b>2.41%</b>
<b>400</b>	<b>Purchased Property Services</b>				
411	Water & Sewer	56,400.00	41,700.00	14,700.00	35.25%
421	Disposal Services	40,800.00	41,400.00	(600.00)	-1.45%
422	Snow Plowing Services	198,000.00	198,000.00	0.00	0.00%
430	Repair and Maint. Services	290,690.00	303,130.00	(12,440.00)	-4.10%
431	Structural Repairs and Maint	182,400.00	137,000.00	45,400.00	33.14%
432	Electrical Repairs and Maint	32,700.00	35,100.00	(2,400.00)	-6.84%
433	Mechanical Repairs and Maint	38,600.00	71,600.00	(33,000.00)	-46.09%
434	HVAC Repairs and Maint	30,000.00	26,500.00	3,500.00	13.21%
440	Rental	3,500.00	3,500.00	0.00	0.00%
442	Rental of Equip. & Vehicles	1,000.00	1,000.00	0.00	0.00%
450	Rental	2,000.00	4,000.00	(2,000.00)	-50.00%

	<b>Total Property Services</b>	<b>876,090.00</b>	<b>862,930.00</b>	<b>13,160.00</b>	<b>1.53%</b>
<b>500</b>	<b>Other Purchased Services</b>				
510	Field Trip/Athletic Transportation	250,517.00	237,230.00	13,287.00	5.60%
519	Pupil Transportation	2,374,125.00	2,303,067.00	71,058.00	3.09%
520	Insurance	252,730.00	217,689.00	35,041.00	16.10%
530	Telephone / Web Access	159,500.00	149,000.00	10,500.00	7.05%
534	Postage	17,950.00	23,870.00	(5,920.00)	-24.80%
540	Advertising	22,000.00	20,000.00	2,000.00	10.00%
550	Printing	21,300.00	20,800.00	500.00	2.40%
560	Tuition	114,200.00	75,000.00	39,200.00	52.27%
561	Special Needs Tuition	1,259,830.00	1,516,845.00	(257,015.00)	-16.94%
580	Mileage	93,320.00	88,495.00	4,825.00	5.45%
590	Misc Purchased Services	15,000.00	15,000.00	0.00	0.00%
	<b>Total Other Services</b>	<b>4,580,472.00</b>	<b>4,666,996.00</b>	<b>(86,524.00)</b>	<b>-1.85%</b>
<b>600</b>	<b>Supplies and Materials</b>				
610	Supplies	864,784.00	786,428.00	78,356.00	9.96%
622	Electricity	446,100.00	439,600.00	6,500.00	1.48%
623	Bottled Gas	10,420.00	12,450.00	(2,030.00)	-16.31%
624	Fuel Oil	346,670.00	344,843.00	1,827.00	0.53%
640	Books	97,268.00	93,577.00	3,691.00	3.94%
641	Periodicals	24,139.00	22,820.00	1,319.00	5.78%
649	A/V Materials	4,120.00	3,815.00	305.00	7.99%
650	Software Support	238,315.00	218,612.00	19,703.00	9.01%
656	Gasoline/Diesel	202,780.00	214,500.00	(11,720.00)	-5.46%
	<b>Total Supplies and Materials</b>	<b>2,234,596.00</b>	<b>2,136,645.00</b>	<b>97,951.00</b>	<b>4.58%</b>
<b>700</b>	<b>Property</b>				
733	Additional Furniture	20,970.00	13,153.00	7,817.00	59.43%
734	Additional Equipment	0.00	2,507.00	(2,507.00)	-100.00%
737	Replacement Furniture	35,300.00	38,980.00	(3,680.00)	-9.44%
738	Replacement Equipment	71,743.00	225,328.00	(153,585.00)	-68.16%
739	Other Equipment	48,699.00	30,890.00	17,809.00	57.65%
	<b>Total Property</b>	<b>176,712.00</b>	<b>310,858.00</b>	<b>(134,146.00)</b>	<b>-43.15%</b>
<b>800</b>	<b>Other Objects</b>				
810	Dues and Fees	151,068.00	151,343.00	(275.00)	-0.18%
830	Payment of Bond Interest	87,435.00	98,595.00	(11,160.00)	-11.32%
890	Miscellaneous	63,200.00	57,500.00	5,700.00	9.91%
	<b>Total Other</b>	<b>301,703.00</b>	<b>307,438.00</b>	<b>(5,735.00)</b>	<b>-1.87%</b>
910	Payment of Bond Principal	360,000.00	360,000.00	0.00	0.00%
	<b>Total</b>	<b>360,000.00</b>	<b>360,000.00</b>	<b>0.00</b>	<b>0.00%</b>
930	Food Service Transfer			0.00	#DIV/0!
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>
<b>TOTAL OPERATIONAL BUDGET</b>		<b>43,155,582.00</b>	<b>43,174,635.00</b>	<b>-19,053.00</b>	<b>-0.04%</b>
	Title II & II	403,535.00	403,535.00	0.00	0.00%
	Other Federal Programs	243,000.00	243,000.00	0.00	0.00%
	IDEA	475,000.00	475,000.00	0.00	0.00%
	Food Service	900,000.00	900,000.00	0.00	0.00%
	Special Revenue Fund	200,000.00	200,000.00	0.00	0.00%
	<b>Trust Fund Expenses</b>	<b>509,000.00</b>		<b>509,000.00</b>	
	<b>Health Maintenance Trust</b>		100,000.00	<b>(100,000.00)</b>	-100.00%
	<b>Athletic Trust</b>		100,000.00	<b>(100,000.00)</b>	-100.00%
	<b>Capital Reserve</b>		150,000.00	<b>(150,000.00)</b>	-100.00%
	<b>Equipment Trust</b>		100,000.00	<b>(100,000.00)</b>	-100.00%
	<b>Special Education Trust</b>		50,000.00	<b>(50,000.00)</b>	-100.00%
<b>TOTAL GROSS BUDGET</b>		<b>45,886,117.00</b>	<b>45,896,170.00</b>	<b>(10,053.00)</b>	<b>-0.02%</b>

CONTOOCOOK VALLEY SCHOOL DISTRICT BUDGET 2017-2018  
12/02/2016

Object Code	Description	Proposed 2017-2018 Budget	Default 2017-2018	Difference Between Proposed	Percent	Approved 2016-2017	Difference Between 2016-2017
100	Personnel Services - Salaries						
110	Teachers	13,836,429.00	13,740,429.00	(\$96,000.00)	-0.70%	13,468,205.00	\$272,224.00
111	Paraprofessionals	2,160,588.00	2,160,588.00	\$0.00	0.00%	2,153,670.00	\$6,918.00
112	Administrative Assistants	1,092,670.00	1,064,670.00	(\$28,000.00)	-2.63%	1,029,225.00	\$35,445.00
113	Custodial/Maintenance	608,340.00	608,340.00	\$0.00	0.00%	626,430.00	(\$18,090.00)
114	Administrators	2,322,933.00	2,322,933.00	\$0.00	0.00%	2,246,548.00	\$76,385.00
115	Department Heads	31,500.00	31,500.00	\$0.00	0.00%	31,500.00	\$0.00
119	Support Services	735,557.00	735,557.00	\$0.00	0.00%	713,925.00	\$21,632.00
120	Other Salaries	1,086,786.00	913,719.00	(\$173,067.00)	-18.94%	871,451.00	\$42,268.00
130	Overtime	48,000.00	48,000.00	\$0.00	0.00%	42,500.00	\$5,500.00
	<b>Total Salaries</b>	<b>21,922,803.00</b>	<b>21,625,736.00</b>	<b>(\$297,067.00)</b>	<b>-1.37%</b>	<b>21,183,454.00</b>	<b>\$442,282.00</b>
200	Personnel Services - Employee Benefits						
211	Health Insurance	5,451,225.00	5,451,225.00	\$0.00	0.00%	6,559,784.00	(\$1,108,559.00)
212	Dental Insurance	230,500.00	230,500.00	\$0.00	0.00%	230,500.00	\$0.00
213	Life Insurance	43,560.00	43,560.00	\$0.00	0.00%	43,000.00	\$560.00
214	Long-Term Disability	49,500.00	49,500.00	\$0.00	0.00%	49,500.00	\$0.00
220	FICA	1,677,095.00	1,652,151.00	(\$24,944.00)	-1.51%	1,606,014.00	\$46,137.00
225	Admin Annuity	14,721.00	14,721.00	\$0.00	0.00%	14,721.00	\$0.00
231	Non-Teacher Retirement	520,016.00	520,016.00	\$0.00	0.00%	589,273.00	(\$69,257.00)
232	Teacher Retirement	2,795,082.00	2,778,415.00	(\$16,667.00)	-0.60%	2,370,610.00	\$407,805.00
260	Unemployment Compensation	47,000.00	47,000.00	\$0.00	0.00%	52,500.00	(\$5,500.00)
270	Health Reimbursement			\$0.00	#DIV/0!		\$0.00
	<b>Total Benefits</b>	<b>10,828,699.00</b>	<b>10,787,088.00</b>	<b>(\$41,611.00)</b>	<b>-0.39%</b>	<b>11,515,902.00</b>	<b>-728,814.00</b>
300	Purchased Prof. & Technical Services						
320	Presenters	17,600.00	17,600.00	\$0.00	0.00%	17,600.00	\$0.00
321	Staff Tuition	78,890.00	78,890.00	\$0.00	0.00%	77,198.00	\$1,692.00
322	Staff Services	102,900.00	102,900.00	\$0.00	0.00%	102,930.00	(\$30.00)
323	Pupil Services	116,230.00	116,230.00	\$0.00	0.00%	99,805.00	\$16,425.00
330	Other Purchased & Tech. Servi	1,367,887.00	1,367,887.00	\$0.00	0.00%	1,341,879.00	\$26,008.00
340	Testing Services	30,000.00	30,000.00	\$0.00	0.00%	30,000.00	\$0.00
380	Board of Education Services	161,000.00	161,000.00	\$0.00	0.00%	161,000.00	\$0.00
	<b>Total Services</b>	<b>1,874,507.00</b>	<b>1,874,507.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>1,830,412.00</b>	<b>44,095.00</b>



400	Purchased Property Services							
411	Water & Sewer	56,400.00	56,400.00	\$0.00	0.00%	41,700.00	\$14,700.00	
421	Disposal Services	40,800.00	40,800.00	\$0.00	0.00%	41,400.00	(\$600.00)	
422	Snow Plowing Services	198,000.00	198,000.00	\$0.00	0.00%	198,000.00	\$0.00	
430	Repair and Maint. Services	290,690.00	274,690.00	(\$16,000.00)	-5.82%	303,130.00	(\$28,440.00)	
431	Structural Repairs and Maint	182,400.00	137,000.00	(\$45,400.00)	-33.14%	137,000.00	\$0.00	
432	Electrical Repairs and Maint	32,700.00	32,700.00	\$0.00	0.00%	35,100.00	(\$2,400.00)	
433	Mechanical Repairs and Maint	38,600.00	38,600.00	\$0.00	0.00%	71,600.00	(\$33,000.00)	
434	HVAC Repairs and Maint	30,000.00	30,000.00	\$0.00	0.00%	26,500.00	\$3,500.00	
440	Rental	3,500.00	3,500.00	\$0.00	0.00%	3,500.00	\$0.00	
442	Rental of Equip. & Vehicles	1,000.00	1,000.00	\$0.00	0.00%	1,000.00	\$0.00	
450	Rental	2,000.00	2,000.00	\$0.00	0.00%	4,000.00	(\$2,000.00)	
	Total Property Services	876,090.00	814,690.00	(\$61,400.00)	-7.54%	862,930.00	-48,240.00	
500	Other Purchased Services							
510	Field Trip/Athletic Transportation	250,517.00	250,517.00	\$0.00	0.00%	237,230.00	\$13,287.00	
519	Pupil Transportation	2,374,125.00	2,374,125.00	\$0.00	0.00%	2,303,067.00	\$71,058.00	
520	Insurance	252,730.00	252,730.00	\$0.00	0.00%	217,689.00	\$35,041.00	
530	Telephone / Web Access	159,500.00	149,000.00	(\$10,500.00)	-7.05%	149,000.00	\$0.00	
534	Postage	17,950.00	17,950.00	\$0.00	0.00%	23,870.00	(\$5,920.00)	
540	Advertising	22,000.00	20,000.00	(\$2,000.00)	-10.00%	20,000.00	\$0.00	
550	Printing	21,300.00	20,800.00	(\$500.00)	-2.40%	20,800.00	\$0.00	
560	Tuition	114,200.00	114,200.00	\$0.00	0.00%	75,000.00	\$39,200.00	
561	Special Needs Tuition	1,259,830.00	1,259,830.00	\$0.00	0.00%	1,516,845.00	(\$257,015.00)	
580	Mileage	93,320.00	88,495.00	(\$4,825.00)	-5.45%	88,495.00	\$0.00	
590	Misc Purchased Services	15,000.00	15,000.00	\$0.00	0.00%	15,000.00	\$0.00	
	Total Other Services	4,580,472.00	4,562,647.00	(\$17,825.00)	-0.39%	4,666,996.00	-104,349.00	
600	Supplies and Materials							
610	Supplies	864,784.00	786,428.00	(\$78,356.00)	-9.96%	786,428.00	\$0.00	
622	Electricity	446,100.00	446,100.00	\$0.00	0.00%	439,600.00	\$6,500.00	
623	Bottled Gas	10,420.00	10,420.00	\$0.00	0.00%	12,450.00	(\$2,030.00)	
624	Fuel Oil	346,670.00	346,670.00	\$0.00	0.00%	344,843.00	\$1,827.00	
640	Books	97,268.00	93,577.00	(\$3,691.00)	-3.94%	93,577.00	\$0.00	
641	Periodicals	24,139.00	22,820.00	(\$1,319.00)	-5.78%	22,820.00	\$0.00	
649	AV Materials	4,120.00	3,815.00	(\$305.00)	-7.99%	3,815.00	\$0.00	
650	Software Support	238,315.00	238,315.00	\$0.00	0.00%	218,612.00	\$19,703.00	
656	Gasoline/Diesel	202,780.00	202,780.00	\$0.00	0.00%	214,500.00	(\$11,720.00)	
	Total Supplies and Materials	2,234,596.00	2,150,925.00	(\$83,671.00)	-3.89%	2,136,645.00	14,280.00	
700	Property							
700	Additional Furniture	20,970.00	9,650.00	(\$11,320.00)	-117.31%	13,153.00	(\$3,503.00)	

734	Additional Equipment	0.00	0.00	\$0.00	#DIV/0!	2,507.00	(\$2,507.00)
737	Replacement Furniture	35,300.00	23,520.00	(\$11,780.00)	-50.09%	38,980.00	(\$15,460.00)
738	Replacement Equipment	71,743.00	71,743.00	\$0.00	0.00%	225,328.00	(\$153,585.00)
739	Other Equipment	48,699.00	30,890.00	(\$17,809.00)	-57.65%	30,890.00	\$0.00
	<b>Total Property</b>	<b>176,742.00</b>	<b>135,803.00</b>	<b>(\$40,909.00)</b>	<b>-30.12%</b>	<b>310,858.00</b>	<b>-175,055.00</b>
800	Other Objects						
810	Dues and Fees	151,068.00	151,068.00	\$0.00	0.00%	151,343.00	(\$275.00)
830	Payment of Bond Interest	87,435.00	87,435.00	\$0.00	0.00%	98,595.00	(\$11,160.00)
890	Miscellaneous	63,200.00	57,500.00	(\$5,700.00)	-9.91%	57,500.00	\$0.00
	<b>Total Other</b>	<b>301,703.00</b>	<b>296,003.00</b>	<b>(\$5,700.00)</b>	<b>-1.93%</b>	<b>307,438.00</b>	<b>-11,435.00</b>
910	Payment of Bond Principal	360,000.00	360,000.00	\$0.00	0.00%	360,000.00	\$0.00
	<b>Total</b>	<b>360,000.00</b>	<b>360,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>360,000.00</b>	<b>0.00</b>
930	Food Service Transfer			\$0.00	#DIV/0!		
	<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>#DIV/0!</b>	<b>0.00</b>	<b>0.00</b>
	<b>TOTAL OPERATIONAL BUDGET</b>	<b>43,155,582.00</b>	<b>42,607,399.00</b>	<b>(\$548,183.00)</b>	<b>-1.29%</b>	<b>43,174,635.00</b>	<b>-567,236.00</b>
	Trust Fund Expenses	509,000.00		\$509,000.00			
	Title II & II	403,535.00	403,535.00	\$0.00	0.00%	403,535.00	\$0.00
	Other Federal Programs	243,000.00	243,000.00	\$0.00	0.00%	243,000.00	\$0.00
	IDEA	475,000.00	475,000.00	\$0.00	0.00%	475,000.00	\$0.00
	Food Service	900,000.00	900,000.00	\$0.00	0.00%	900,000.00	\$0.00
	Special Revenue Fund	200,000.00	200,000.00	\$0.00	0.00%		
	Health Maintenance Trust		100,000.00	(\$100,000.00)	-100.00%		
	Athletic Trust		100,000.00	(\$100,000.00)	-100.00%		
	Capital Reserve		150,000.00	(\$150,000.00)	-100.00%		
	Equipment Trust		100,000.00	(\$100,000.00)	-100.00%		
	Special Education Trust		50,000.00	(\$50,000.00)	-100.00%		
	<b>TOTAL GROSS BUDGET</b>	<b>45,886,117.00</b>	<b>45,328,934.00</b>	<b>(\$539,183.00)</b>	<b>-1.19%</b>	<b>45,196,170.00</b>	<b>-567,236.00</b>



## IF – Instructional Approach

It is the policy of the School Board that instruction will be aligned with the goals, mission, and policies of the School District. Additionally, the District's instructional program will comply with the rules of the NH Department of Education and all applicable state statutes and federal law.

Instruction will be focused on meeting the instructional needs of all students.

The instructional program will include:

1. Procedures for diagnosing learner needs
2. Methods and strategies for teaching that incorporate learner needs
3. Research-based learning opportunities
4. Techniques for evaluating student outcomes
5. The provision of remedial instruction as needed

Instruction will also include, where possible, consideration of all available community resources, including but not limited to organizations, businesses, talented individuals, natural resources, and technology to engage each student in achieving the necessary skill and knowledge.

### **Legal References:**

*N.H. Code of Administrative Rules, Section Ed 306.26(a)(2), Kindergarten through Grade 8 Curriculum, Instructional Program*

*N.H. Code of Administrative Rules, Section Ed 306.27(b)(3), High School Curriculum, Instructional Program*

**Category:** R

**See also:** IFA, IGA, IJ

1<sup>st</sup> Read: November 15, 2016

2<sup>nd</sup> Read: December 6, 2016

Adopted:

## JEDB – Student Release Precautions

All school personnel are to be instructed to refuse requests for students to leave the school grounds once they have come to the school or have been deposited there from the school buses or other vehicles. Students shall not leave the school grounds from the time they arrive until the time of their departure for home except as follows:

- a. No school or grade may be dismissed before the regular hour for dismissal except with the approval of the Office of the Superintendent of Schools.
- b. No teacher may permit any individual pupil to leave school prior to the regular hour of dismissal except by permission of the principal or his/her indicated representatives.
- c. No pupil may be permitted to leave school prior to the dismissal hour for any reason unless permission of the parent or guardian has been first secured, nor sent home unless a responsible adult is at the home.
- d. As provided by the ConVal High School Student Handbook, any student being released during the school day must be released through the school office when he/she leaves and must report to the office when he/she returns, except that students who are ill may also be released through the nurse's office. Students will be released only when legally authorized by the parent or legal guardian.

### ***Category: R***

1<sup>st</sup> Read: November 15, 2016

2<sup>nd</sup> Read: December 6, 2016

Adopted: