

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee
SAU Office/Boardroom

Thursday, December 8, 2016
6:30 p.m.

AGENDA

School Board Committee Members:

- Pierce Rigrod
- Rich Cahoon
- Richard Dunning
- Bernd Foecking
- Kristen Reilly

- 1. Minutes from November 10 (approval)**
- 2. Status of Strategic Plan Implementation (K. Saunders)**
- 3. RFP for Financial Equity Analysis (M. Alese)**
Review of Tables Handed Out Nov 10 (Committee Comment)
Defining Financial Equity
Criteria from RFP - Expectations of Committee Review
Progress on Developing Supporting RFP-Based Analysis
Timeline for Completing Analysis
- 4. Educational Equity Audit (K. Saunders)**
Status of Equity Analysis / Role in Final SAU Recommendations
- 5. Configuration Options (K. Saunders, Timeline, Facilitation SvS)**
Status Quo (no changes)
Consolidation of Schools (closings)
Financial Formula Changes
Educational Models (w/ All Schools) - Details
Final Recommendations to Board (process and timeline)
- 6. Plan for Stakeholder Review**
Purpose
Responsibilities
Incorporating Feedback
Timeline
- 7. Communications (Press Release status)**
- 8. Other**
- 9. Non-Public**

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Thursday, November 10, 2016
6:30 p.m.

MINUTES

School Board Committee Members:

- Pierce Rigrod
- Rich Cahoon
- Richard Dunning
- Bernd Foecking
- Kristen Reilly

Present: Pierce Rigrod, Richard Dunning, Bernd Foecking, Tim Iwanowicz, Riley Young

Others Present: Kimberly Saunders, Dr. Ann Forrest, Marian Alese, Myron Steere, John Jordan (SAC), Ed Juengst

Pierce Rigrod called the meeting to order at 6:30 p.m.

1. Approval of Minutes – October 6, 2016

Dick Dunning moved to approve the minutes of October 6, 2016. Bernd Foecking second. Pierce Rigrod amended the minutes under agenda item 5 from “expected by the end...” to “expected before the end....”

Unanimous.

2. Status of Strategic Plan Implementation (K.Saunders)

Kimberly Saunders reported that the whole project is 15% complete.

Ms. Saunders spoke about the “Milestones Due” grid on page one. It refers to the number of self-contained classrooms. The truth is we do not have many. We do have “pull out” time where students are pulled out of class for instruction. Ms. Saunders recommended rewording the statement to something like “decrease the number of 14/15 pull out services by “X””. Dick Dunning cautioned that it is fine as long as the resources are available. Academic support would be needed in the classroom for students in need of services to get what they need.

Goal 2 reflects 26% completion. Co-teaching is tied into this goal.

Goal 3 and Goal 4 were reviewed as well.

3. RFP for Financial Equity Analysis (M.Alese)

Marian Alese reported that there were no responses to the Financial Equity RFP.

Plan B would be that we would do the financial funding analysis ourselves and have a peer review conducted for validity purposes. In the past, various organizations would hire retired superintendents and business administrators.

Marian shared two reports. One depicted the cost per student applying adequacy and not applying adequacy. A warrant might be possible to apply adequacy equally throughout the district.

The other report reflected a distribution of costs where towns paid for their elementary schools and middle and high school would be shared by the towns that attend. In this analysis, benefits are not included in the report. One option would be to unbundle services at the elementary and middle schools.

If we are not going to close schools, the only thing that we can do is to look at changing the funding formula. In order to move forward, we would have to conduct our own review and submit it for peer review.

The peer review might go through SERESC, MRI, and cooperative districts.

The State sets adequacy based on property value. We would be undoing what has been done to assist towns to meet their costs.

The question is what can we live with as a cooperative?

What is financial equity and how do we define it?

There may be a perception that one town with higher enrollment is supplementing another school with lower enrollment numbers.

4. Educational Equity Audit (K. Saunders)

Ann Forrest reported looking at three categories; teacher quality, programs, and student performance as indicators. Compiling this information together and making sense of it is the task. Collecting data and gathering stakeholders together to make sense of it are two phases of the work.

The impact of transportation has never been factored into past model studies.

5. Configuration Options (Timeline, Facilitation Sv)

Restructuring the district and the limits on facilities need determination.

A facilitator would be helpful to draw the discussion out on this topic. It would help build the options.

Kimberly Saunders asked for clear direction.

We are collecting financial and educational equity. We need to know what we would save with certain options. The committee might write down five options to consider.

Marian Alese said that the Model Study Committee provided various options. Some board members are willing to close schools while other board members are not. The board needs to come to a decision on whether or not closing buildings is an option.

What's on the table and what is off the table?

We have an option of status quo (what it looks like now and looking out five years).

We have an option of closing school(s) (several models).

Funding formula change options.

Educational model changes (balanced both educationally and financially).

How can we make an intelligent decision without all of the information on the table?

This work will go to Admin Council and return to the Strategic Plan. Options that are selected will be brought out into the communities for input before any recommendations would be made to the larger school board.

6. Copies of Strategic Plan (Disbursement to community)

The report is ready for pick up. They will be distributed to every town library and town hall as well as every board member.

7. Other

None.

Motion to adjourn at 7:49 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

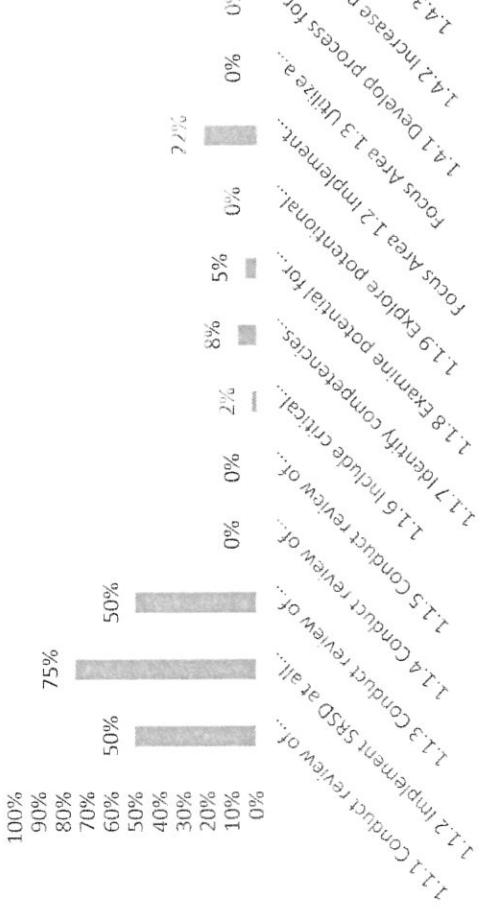
PROJECT OVERVIEW

ALL PROJECTS View Project List



0% COMPLETE
Status for all top-level tasks. To see the status for subtasks, click on the chart and update the outline level in the Field List.

Name	Start	Finish	Duration	% Complete	Resource Names
Tasks that are past due.					
1.1.5 Conduct review of critical metrics	Thu 9/1/16	Sun 4/1/18	413 days	0%	Curricula Committ
1.1.6 Include critical thinking, tech, and collaborative skills in all curricula areas	Thu 9/1/16	Tue 6/30/20	999 days	2%	Curricula Committ
1.2.2A Decrease number of 14-15 by 50%	Thu 10/1/15	Thu 6/30/16	196 days	0%	Student Services
1.2.2B Decrease number of 14-15 by 65%	Fri 9/30/16	Fri 6/30/17	196 days	0%	Student Services
1.2.3A Analyze data and make	Mon 10/3/16	Fri 12/30/16	65 days	20%	Student Services



0% COMPLETE

Goal 2 Project Overview

7/17/19 - 7/31/19

WIP (07/17/19)



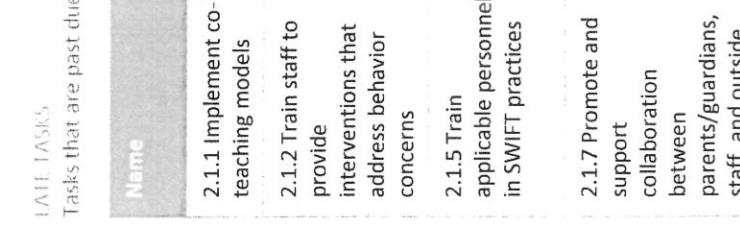
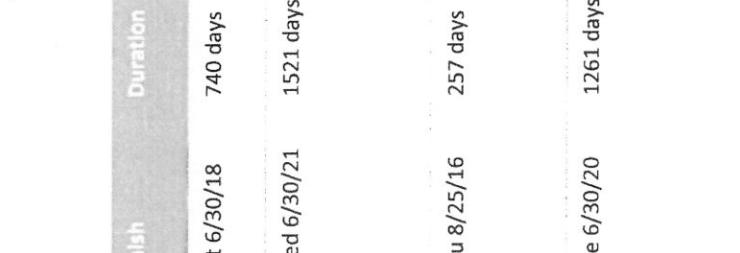
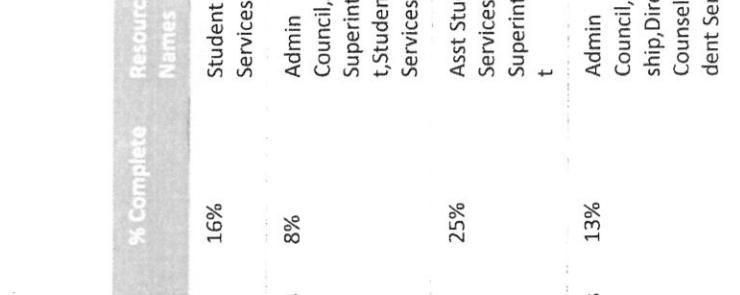
MILESTONES DUE
Milestones that are coming soon.

Name	Finish
2.1.1 Implement co-teaching models	Sat 6/30/18
2.1.3 Implement the use of instructional strategies that positively impact all learners	Tue 12/15/20
2.2.1 Train students to create personalized plans for success (Grade 7)	Fri 6/30/17
2.3.3 Enter into articulation agreements with other local institutions	Tue 11/1/16

Name	Start	Finish	Duration	% Complete	Resource Names
2.1.1 Implement co-teaching models	Tue 9/1/15	Sat 6/30/18	740 days	16%	Student Services
2.1.2 Train staff to provide interventions that address behavior concerns	Wed 9/2/15	Wed 6/30/21	1521 days	8%	Admin Council, A Superintendent, Student Services
2.1.5 Train applicable personnel in SWIFT practices	Wed 9/2/15	Thu 8/25/16	257 days	25%	Asst Student Services, Superintendent
2.1.7 Promote and support collaboration between parents/guardians, staff, and outside agencies	Tue 9/1/15	Tue 6/30/20	1261 days	13%	Admin Council, Leadership, Director, Counselor, Student Services

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2.1.7 Promote and support collaboration between parents/guardians, staff, and outside agencies	Tue 9/1/15	Tue 6/30/20	1261 days	13%	Admin Council, Leadership, Director, Counselor, Student Services

100% COMPLETE
Status for all top-level tasks. To see the status for subtasks, click on the chart and update the outline level in the Field List.



PROJECT OVERVIEW

MILESTONES & UPDATES



MILESTONES DUE
Milestones that are coming soon.

Name	Finish
3.1.2 Make a determination on whether to pursue multi-age/multi-grade as a District practice.	Tue 11/15/16
3.4.5 The School District will implement any change in the organizational structure	Tue 6/30/20
3.6.4 The School District will share bond information regarding high school and ATC renovation and space reconfiguration.	Fri 3/31/17

GOALS

Status for all top level tasks. To see the status for subtasks, click on the chart on the chart and update the outline level in the Field List.



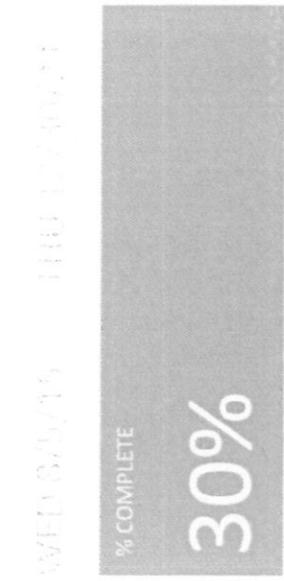
PAST TASKS
Tasks that are past due.

Name	Start	Finish	Duration	% Complete	Resource Names
Focus Area 3 - Organizational Structure	Mon 2/1/16	Wed 6/30/21	1413 days	0%	
3.1.1A.1 Report Ed Committee Recommendation to Board	Tue 11/1/16	Tue 11/1/16	1 day	50%	
3.2.1A Create process for school approval requests	Wed 11/2/16	Sun 1/29/17	64 days	5%	
3.5.1 The School District will research space usage throughout the District.	Mon 10/3/16	Thu 12/22/16	59 days	0%	Superintendent, School Principal, Superintendent & Principal, Committ, hool Boa
3.5.2 The School District will determine possible uses for excess	Mon 10/3/16	Thu 12/22/16	59 days	0%	Superintendent, School Principal, Superintendent & Principal, Committ, hool Boa

Goal 4 Project Overview

Phase 1 (Initial)

Status for all top-level tasks. To see the status for subtasks, click on the chart and update the outline level in the Field List.



Name	Start	Finish	Duration	% Complete	Resources
ALL TASKS					
Tasks that are past due.					
4.1.1 Create comprehensive inventory of building components and condition	Thu 6/2/16	Thu 12/1/16	131 days	85%	AA Data Entry, Facility Director
4.1.3.1 Identify key tasks and skill sets	Fri 7/1/16	Mon 10/3/16	67 days	45%	AA Data Entry, Facility Director
4.1.3.2 Creates and implement procedure and/or work instructions	Mon 4/4/16	Fri 6/30/17	325 days	35%	Facilities Technicalities Director
4.2.2 Create and implement building security policies and procedures	Tue 3/8/16	Fri 9/30/16	149 days	85%	Admin Council, School Board
4.2.3 E911 protocols are in place	Fri 4/1/16	Fri 9/1/17	371 days	25%	Technology Director
4.2.5 Train personnel in ICS 100	Fri 7/1/16	Wed 5/24/17	234 days	37%	Business Administrator
4.2.6 Draft Emergency Management Plans for	Fri 4/1/16	Sat 10/29/16	152 days	47%	Building, Landscaping

Equalized Valuation Per Pupil 2014-2015 Used for 15-16 District Assessment