

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, December 6, 2016

SAU Office

7:00 p.m.

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Bernd Foecking,
Janine Lesser, David Martz,
Stephan Morrissey, Kristen Reilly,
Pierce Rigrod, Crista Salamy,
Myron Steere

Maeve Newman, Student Rep.

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Nicky Fraley, FES
Amy Janoch, HES
Nicole Pease, DCS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Accept School Board Meeting Minutes (Board Vote Required)

a. November 5, 2016

Stephan Morrissey moved to accept the minutes of November 5, 2016. Second.

Rich Cahoon amended the minutes under "Use of Trust and Capital Reserve Funds" to reflect that Bernd Foecking moved to reflect the changes by the board by \$390,000 as opposed to reduce the budget by that same amount. Second. Unanimous as amended.

b. November 15, 2016

Stephan Morrissey moved to approve the minutes of November 15, 2016. Second.

Dick Dunning, Jim Fredrickson, and Kristen Reilly abstained. All else in favor. Motion carried.

Myron Steere recognized Jim Fredrickson as the new School Board Representative for Sharon.

3. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her from Administrators.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) 2016-2017 Nomination

Tim Markley referenced the nomination of Laura Seale, Kindergarten teacher at FES.

Richard Dunning moved to approve the nomination as read. Stephan Morrissey second. Unanimous.

2) June 2017 Retirements

Tim Markley referenced the retirement of Niki McGettigan at the end of this school year, after over 40 years with the district.

Stephan Morrissey moved to accept the retirement and make this an exception. Dick Dunning second. Unanimous.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Tim Markley referenced both current December 1st enrollment and straight-line projections.

b. Board Requests

None.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

- Set Date of Budget Public Hearing

The date for the Public Hearing on the proposed budget was set for Tuesday, January 17th at 6:00 p.m. at Great Brook School in Antrim. The Snow Date was set for the following evening, Wednesday, January 18th at 6:00 p.m. at the SAU Office.

- December 20th School Board Meeting

Stephan Morrissey moved that the School Board meeting scheduled for December 20th not take place. David Martz second. Unanimous.

b. Executive Summary

Kimberly Saunders referenced her Executive Summary.

c. Dublin Consolidated Community Conversation Report Out

Kimberly Saunders referenced information about a recent DCS community meeting. Information shared and discussed at that meeting was distributed for future discussion.

d. Greenfield Elementary School Conversation Report Out

Kimberly Saunders referenced information related to a timeline of events that took place on November 18th. More information to come.

7. Reports

a. Student Representative – Maeve Newman

Maeve Newman, Student Representative, reported that the Link, ConVal's Literary Magazine, received recognition in the Monadnock Ledger. In addition, four singers were selected for Allstate Chorus.

b. Teacher Representative – Patrick Cogan/Linda Compton

None.

c. Selectmen's Advisory Committee – John Jordan

John Jordan reported seven towns were represented at the last meeting.

At this meeting, Marian Alese explained the district assessment adjustments. The proposed budget was discussed. An update on the Strategic Plan was provided. Lastly, potential high school renovations were shared.

d. Education Committee – Crista Salamy

Crista Salamy reported that the PACE process is underway. The equity audit was discussed as well. We are in the beginning phase of data collection. In addition, summer program for middle school students was discussed. Multi-grade and multi-age discussion occurred as well.

Strategic Plan Committee – Pierce Rigrod

Configuration options were discussed. Four potential options were discussed.

8. Old Business

a. Budget Discussion

a. Default Budget

Most recent adequacy reflected a loss of \$60,000, which is lower than what was anticipated. District Assessment is less than 1% as a result.

The proposed budget is what was approved at the last board meeting.

Default budget by object was reviewed. The Default Budget is \$539,000 less than current budget. It is less than what we are proposing.

The tuition line includes ATC tuition to participating schools and Running Start fees.

b. Revenue Discussion

Revenue was discussed.

b. 2nd Read Policy/Adoption (Board Vote Required)

- IF – Instructional Approach

Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Jim Fredrickson abstained. All else in favor. Motion carried.

Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Jim Fredrickson abstained. All else in favor. Motion carried.

9. New Business

a. SWIFT Press Release and Budget Press Release

Kimberly Saunders referenced two press releases.

Stephan Morrissey moved to approve the press releases. David Martz second. Unanimous.

b. Student Services – Administrative Assistant

Kimberly Saunders reported that this information had been shared at a prior meeting.

Stephan Morrissey moved to approve the request for the Student Services administrative assistant to go to full time. Rich Cahoon second.

Rick Matte provided insight into this request and the reasons for it. **Jim Fredrickson abstained. All else in favor. Motion carried.**

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$505,941.42 and payroll totaling \$2,875,983.97 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of negotiation at 7:41 p.m. Unanimous on a roll call vote.

Stephan Morrissey motioned to exit non-public session at 7:46 p.m. Second. Unanimous.

Stephan Morrissey moved to accept Tim Markley's proposal for twice per year. Second. Unanimous.

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for personnel at 7:46 p.m. Unanimous on roll call vote.

Stephan Morrissey moved to exit non-public session at 7:58 p.m. Second. Unanimous.

Stephan Morrissey moved to approve the leave of absence as discussed. Second. Unanimous.

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:59 for a student related matter. Unanimous on roll call vote.

Stephan Morrissey moved to exit non-public session at 8:09 p.m. Second. Unanimous.

Stephan Morrissey motioned to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 8:09 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:17 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for student matters in perpetuity. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the non-public session minutes for both personnel for five years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for negotiations for one year. Second. Unanimous.

Stephan Morrissey motioned to adjourn at 8:19 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok