

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, November 15, 2016**

**6:00 p.m.  
SAU Office**

**BOARD**

Rich Cahoon, Bernd Foecking,  
Tom Kelly, Janine Lesser,  
David Martz (6:16 pm), Stephan Morrissey (6:12 pm),  
Kristen Reilly, Crista Salamy,  
Myron Steere

Linda Compton, CVEA

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Tim Grossi, Facilities  
Nicky Fraley, FES  
Nicole Pease, DCS  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 6:03 p.m. The Pledge of Allegiance was recited.**

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. November 1, 2016**

**Tom Kelly motioned to accept the minutes of November 1, 2016. Janine Lesser second. Unanimous.**

**3. Points of Pride**

Kimberly Saunders shared Points of Pride as reported to her from administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) Notice of Stipend Positions**

Tim Markley referenced the stipend positions for notification only.

**b. Board Requests**

None.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

- Greenfield Community Conversation – December 5<sup>th</sup> @ 6:30 p.m. @ GES

A meeting to discuss the potential for GES students to attend GBS for middle schools grades has been scheduled for December 5<sup>th</sup> at 6:30 p.m. at GES.

**b. Executive Summary**

Kimberly Saunders referenced her Executive Summary report.

**7. Reports**

**a. Student Representative – Maeve Newman**

None.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**b. Teacher Representative** – Patrick Cogan/Linda Compton

Linda Compton reported that the CVEA will be at the CVHS Craft fair on Saturday.

**c. Communications Committee** – Stephan Morrissey

Stephan Morrissey reported that communication priorities were set at the last meeting.

In addition, Stephan Morrissey reported out on a recent ATC Advisory meeting.

**d. Strategic Plan Committee** – Pierce Rigrod

None.

**8. Old Business**

**a. Budget Discussion**

Marian Alese referenced Version 2 of the proposed budget. It is now approximately \$19,000 less than the current operating budget. Special Education Trust funds will be used, salaries will be reduced by almost \$82,000. Other reductions included those in the repairs and maintenance lines, and structural repairs and HVAC repairs line. \$34,000 was added for Running Start.

An additional copy, which did not include trust fund money, was shared as well.

The importance of the potential default would be \$600,000 less than the proposed budget; it is new positions and additional curriculum, supplies, and professional development funding. In 2018/2019, the proposed may appear to have larger increases as a result.

The proposed budget reflects an increase in district assessment of 1.60% due to the loss of revenue.

Please email Marian Alese with any questions.

**Stephan Morrissey moved to make this the final budget. Tom Kelly second. Unanimous.**

**b. 2<sup>nd</sup> Read Policy/Adoption (Board Vote Required)**

- EEA – Student Transportation Services

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- EF – Food Service Management

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second. Unanimous.**

- JJJ – Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils

**Rich Cahoon moved to adopt this policy as read. Stephan Morrissey second.**

**Rich Cahoon amended the policy to reflect that “Nonpublic” not be stricken and that the word “Schools” be added after it. In addition, “schools” should be plural to reflect “Charter Schools”. Tom Kelly second as amended. Unanimous.**

**9. New Business**

**a. 1<sup>st</sup> Read Policy**

- IF – Instructional Approach

- JEDB – Student Release Precautions

Rich Cahoon referenced these policies for a first read.

**b. Budget Transfer Requests**

Marian Alese referenced budget transfer requests as outlined within the agenda back up. Total transfer amount is \$1,670,000.

**Stephan Morrissey moved to allow the transfers as outlined. Rich Cahoon second. Unanimous.**

**c. Expenditure Report**

Marian Alese reviewed the Expenditure Report.

**d. Dublin Consolidated Community Conversation**

Kimberly Saunders reported that the community conversation for Dublin took place to discuss fifth grade students attending South Meadow School. Twenty participants attended which included community members, parents, and staff. Information gathered at this meeting will be shared with the board in December.

**e. Student Services – Administrative Assistant**

Kimberly Saunders shared that three years ago, the SAU eliminated 2.5 administrative assistant positions. In excess of 20 preschool referrals have come in this year. Ms. Saunders shared that an increase in positions may be requested in the near future.

#### **f. Antrim Gym Floor**

Marian Alese reported that there was an issue with the finish on the Antrim Town Gym floor back in August. The Town of Antrim notified that the floor was in need of repair and a quote was shared. Tim Grossi and Dick Dunning went to Antrim to discuss further. The agreement states that both sides, Antrim and the District, must agree prior to work being conducted.

Tim Grossi reported that he met with the recreation director in August. Peeling of the floor was apparent. There are areas where the urethane has separated. It could be prep work from past finishes or other reasons for the problem. Tim had not heard from Antrim since the August meeting until now. Tim Grossi contacted Budget & Property to look at the floor.

Rich Cahoon reported that he has also looked at the floor. The agreement does state that both sides must agree before work moves forward. The two sides must discuss and agree. Rich also reported that the floor has significant give. He wondered how long before the floor gets replaced. Both sides should meet to agree how long before replacement and then work out the agreement. Tim reported on the work done to date.

Crista Salamy agreed that the structural problem should be addressed rather than band aid it.

Bob Edwards, Antrim, agreed that the integrity of the floor should be investigated first before a band aid approach. As a Selectman, he understands that the agreement states that agreement must take place first before proceeding with work.

David Martz proposed that any further discussion on this topic take place in non-public session due to it being a negotiation. There was not a consensus that a non-public session was needed for this purpose.

Marian Alese reported that the recreation department is expecting the work to take place next week.

Students continue to have gym and it does not pose a safety issue.

Bob Edwards was asked to gather people to meet with district staff to set up negotiations.

#### **10. Public Comment**

None.

#### **11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that the manifests listed totaling \$490,437.60 and Payroll totaling \$799,207.22 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly process prior to their submittal to the School Board.

**Stephan Morrissey moved to accept the manifests as read. Rich Cahoon second. Unanimous.**

#### **12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

**Stephan Morrissey moved to enter into Non-Public session in accordance with RSA 91-A:3,II at 6:42 pm for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 6:59 pm was made and duly second. Unanimous.**

**Motion to waive the 1% penalty payment back and the negative 43 days was made. Second. Unanimous.**

**Motion to seal the minutes of non-public session for 5 years. Second. Unanimous.**

The Town of Sharon reports having found no one to serve on the Board for the town. The School District Moderator will be contacted to assist in finding a person to serve in this position.

**Stephan Morrissey motioned to adjourn at 7:00 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok