

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, November 1, 2016**

**7:00 p.m.  
SAU Office**

**MINUTES**

**BOARD**

Rich Cahoon, Dick Dunning,  
Bernd Foecking, Thomas Kelly,  
Janine Lesser, David Martz,  
Stephan Morrissey, Pierce Rigrod,  
Myron Steere

Lily Denehy, CVHS Student Rep.  
Patrick Cogan, CVEA Rep.

**ADMINISTRATION**

Kimberly Saunders, Supt.  
Dr. Ann Allwarden, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Nicole Pease, DCS  
Amy Janoch, HES

**1. Call to Order and Pledge of Allegiance**

**Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Accept School Board Meeting Minutes (Board Vote Required)**

**a. October 18, 2016**

**Stephan Morrissey moved to accept the minutes of October 18, 2016. Dick Dunning second. Bernd Foecking and Pierce Rigrod abstained. All else in favor. Motion carried.**

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) November 2016 Retirement**

Tim Markley reported that this would be discussed in non-public session.

**2) Notice of Stipend Positions**

Tim Markley referenced the notice of stipend position for notification only.

**b. November 1, 2016 Enrollment Update and Projections**

Tim Markley shared November 1<sup>st</sup> enrollment information as well as projections. A teacher has been added at FES.

Projections – DCS does not reflect a 5<sup>th</sup> grade next year. FES straight-line reflects grades K and 1 with 8 students each. HES also reflects small class size projections.

**c. Board Requests**

- Middle School Class Size
- NWEA

Board members should have received information on the two board requests above.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

## **6. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

The School Board Communications Committee meeting was moved from November 2<sup>nd</sup> to November 9<sup>th</sup>. The Policy Committee meeting scheduled for November 15<sup>th</sup> was cancelled. The School Board meeting on November 15<sup>th</sup> will begin at 6:00 p.m.

The Strategic Plan Committee will meet on December 8<sup>th</sup> at 6:30 p.m. at the SAU.

Communications Committee will meet at 6:00 p.m. on December 13<sup>th</sup> with Budget & Property Committee to follow at 7:00 p.m.

The Education Committee will meet on December 19<sup>th</sup> at 5:30 p.m. at the SAU.

### **b. Field Trip Request (Board Vote Required)**

- 1) ConVal High School – students will fly to Nicaragua in April 2017 with the Conant High School Interact Club to support building a house with an outside stove for a family in impoverished area.

**Stephan Morrissey moved to approve the trip as outlined. Rich Cahoon second.** David Martz asked if the travel advisory is in place would the trip get cancelled. The response was that if the travel advisory is still in place the trip will be revisited.

### **c. Field Trip Request (Board Vote Required)**

- 1) South Meadow School – eighth grade students will travel by bus to significant places in American History. They will see Independence Hall, the Gettysburg Battlefield, and many places in Washington, D.C.

**Dick Dunning moved to approve the trip as requested. Stephan Morrissey second. Unanimous.**

### **d. Executive Summary**

Kimberly Saunders referenced the Executive Summary distributed as part of her report to the Board.

## **7. Reports**

### **a. Student Representative – Lily Denehy**

Lily Denehy reported that “Most Likely to Succeed” was viewed by students and has sparked a lot of discussion. The Haunted Trail fundraiser took place on Monday to support the Music Department.

### **b. Teacher Representative – Patrick Cogan**

Patrick Cogan reported that Oceanography students won Honorable Mention for a recent submission. In addition, AES staff participated in a Halloween parade with students. GBS staff dressed up as Smurfs.

### **c. Education Committee – Crista Salamy**

Ann Allwarden reported that a K-12 Equity Audit was recommended.

Rich Cahoon reported that adjustments to language about self-contained classrooms within the Strategic Plan was suggested.

Summer Programming between the two middle schools was discussed. The intent is for the program to be split between the two schools. Increasing summer programming research was requested of the Assistant Superintendent.

## **8. Old Business**

### **a. Press Release Priorities**

A release on SWIFT is in the works. Rich Cahoon suggested that an Education edition in the spring might include out of district tuition information.

A release on the Strategic Plan, science lab issues was suggested.

Accessing board agendas through an automatic feed was asked. Kimberly shared the difficulty with accessing the information from a public website. Handicapped access was cited.

An update on equity and configuration was suggested.

### **b. Middle School Class Size Challenges**

Passed over.

## **9. New Business**

### **a. 1<sup>st</sup> Read Policy**

- EEA – Student Transportation Services
- EF – Food Service Management
- JJJ – Access to Public School Programs by Nonpublic, Charter School and Home Educated Pupils

Rich Cahoon referenced the three policies for a first read.

**b. Budget Work Session – November 5<sup>th</sup> Agenda**

The draft agenda was reviewed.

**c. Set Date for District Meeting (& Snow Date)**

David Martz moved to set the date for District Meeting (Deliberative Session) on Wednesday, February 8<sup>th</sup> 6:00 p.m. with a snow date of Saturday, February 11<sup>th</sup> at 9:00 a.m. in the CVHS Gym. Stephan Morrissey second. Unanimous.

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests totaling \$625,676.62 and Payroll 9 and 301 totaling \$1,741,325.37 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Personnel**

Stephan Morrissey to enter into non-public session in accordance with RSA 91-A:3,II at 7:33 p.m. for matters of Personnel. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:15 p.m. Unanimous on a roll call vote.

Stephan Morrissey motioned to accept the early retirement request for the employee discussed and that the deadline be waived and the stipend be paid out. David Martz second.

In favor: 8

Opposed: 1

Motion carried.

Stephan Morrissey moved to waive the retirement date for the employee discussed and to make allowances as discussed. Dick Dunning second. One abstention. All else in favor. Motion carried.

Stephan Morrissey moved that if there is a delta that these amounts be allowed in this school year. Rich Cahoon second. Unanimous.

Stephan Morrissey motioned to enter into non-public session in accordance with RSA 91-A:3,II at 8:21 p.m. for negotiations. Unanimous on a roll call vote.

Motion to exit non-public session at 8:44 p.m. Unanimous.

David Martz moved to accept the CVAA Contract. Stephan Morrissey second. Unanimous.

Stephan Morrissey moved to accept evaluations as outlined. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for negotiations for a period of one year. David Martz second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for matters of personnel for 5 years. David Martz second. Unanimous.

Stephan Morrissey motioned to adjourn at 8:46 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok