

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

September 13 ,2016

**SAU Office
7:00 PM**

AGENDA

Committee Members:

Dick Dunning, Chair
Janine Lesser
Tom Kelly
Dave Martz
Stephan Morrissey

- 1. Call to Order**
- 2. Approval of Minutes – August 16, 2016**
- 3. Proposed Use of CVSD Athletic Trust Funds
(Batting Tunnel \$9500 and \$5500 for prep work)**
- 4. PAYS Donation for Soccer Field: \$14,000**
- 5. CVHS Preliminary Bond Proposal**
- 6. Non-Public Session: RSA 91-A:3, II (If Needed)**

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BUDGET & PROPERTY

August 16, 2016

SAU Office

7:00 PM

MINUTES

Committee Members: Dick Dunning - Chair, Stephan Morrissey, Janine Lesser, Tom Kelly, David Martz

Also attending: Myron Steere, Tim Grossi, Kimberly Saunders, Marian Alese, John Jordan, Celeste Lunetta – Antrim Rec. Dept.

1. **Dick Dunning called the meeting to order at: 7:00 PM**

2. **Approval of June 30, 2016 Minutes:**

Motion to accept Minutes made by Stephan Morrissey, seconded by Janine Lesser.
Minutes accepted as written.

3. **Trust Account Update:**

Marian met with our attorneys; the Danielson Trustees wrote to the Attorney General (AG), who said we should have put our requested amount in our MS-22. This stopped the Trustees from moving forward, but they don't think the AG is correct. The question is does our attorney now meet with the AG to discuss this further? If successful, the Trustees will call a special meeting to disperse the funds. Do we want our attorney to meet with the AG? We still have money to be returned. Marian will have a conversation with the auditors. She would like to have the meeting. What happens if there is no meeting? The money sits there. When we want to then spend the money, we would have to put in in the MS-22. In the past, we've always had a hearing to approve the funds. We don't have to go to the Board for the meeting to be suggested. Marian will contact our Legal Counsel. MS-22 contains the budget and other money articles. Marian is not sure how we'd identify this.

All members in favor of Marian contacting our legal counsel to set up a meeting with the AG. David asked how much this will cost. Marian does not know. Dave thought this was the fault of the Trustees, but Dick thinks it is the AG's interpretation of the wording. It was asked if we should drop a line to the AG regarding our concerns.

4. **Summer Project:** Tim's staff did a great job renovating the SAU offices. Thanks to the company who donated the furniture. The CVHS Track is about 99% done. They have relocated the shotput and discus area. Sidewalks in Temple are done. Driveway into the

SAU is just about done. GBS granite curbing and parking lot fixes completed. New AC air handling unit at the high school. New LED lighting at the small schools. Exterior post lighting at the CVHS fields; security project is 75% done. Tim will meet with a tree service company to see what we can get for the Pine trees in front of CVHS, as EverSource wants to cut the trees. He doesn't want to stump it, but we could grind the stumps. It's been a busy summer and the guys did a great job.

By upgrading the track it was striped to also host middle school track events. Mark Swasey will request to host a State Track event. The Track coach wants to extend invitations to other districts. This would be a great boost to the economy. Myron suggested this be shared with the Communication committee. The track will require maintenance every six to eight years.

Janine asked about the concern of cleats. We have ordered runoff mats to protect the track. Tim has a protocol to get equipment on and off the track. All teams have 2 gates to get teams across. Double gates are now locked (except for an emergency). Mark has talked to the coaches regarding no cleats on the track. We are not allowing bikes and trikes on the track.

5. Peterborough Solar Project: Rodney was willing to come and speak to this committee, but Dick suggested he wait, and possibly present to the full Board. The laws have changed regarding the use of solar energy and how much can be saved. Rochester School District has done this and will continue to move forward. There is zero capital outlay. There are better deals for commercial facilities than private homes.

Myron asked if our elementary schools are open to the sun. Frankestown is probably the most shaded of all the schools. Stephan has no problem with Rodney coming in to speak to the Board. Greg Blake is a local gent with a lot of information. If it's OK, Dick will have someone come in to speak. Myron suggest to first make sure it's feasible, then present to the Board. Tim can speak with Rodney to see what the framework is and get an idea of the cost and the savings. Dick will speak with Rodney and put this topic on the next B&P agenda.

6. **17-18 Budget Assumptions:** Marian reviewed the attached document Somethings we know right now, financially. Year 2 of the CVES agreement; expect an increase of about \$650,000 or slightly less. Primex calls for 10% increase. Also there's a transportation increase; a bond interest reduction; health insurance, which we won't know until October, but the amount is based on a less expensive plan; NHRS rate change expected to increase (available in September).

Other considerations: for 2017-2018 : 12% CVEA, 12% non-CVEA; possible wage increase for non-CVEA support staff; last year of building aid, we will know better once the building project starts; CVHS Bond;

Not a lot to say now but in next 30 – 45 days Marian will know more. Adequacy and health insurance are the big pieces. Dick would like to propose a good faith flat reduction in the budget process. He would rather build from "here's what you have, now build your budget". Myron wondered with the lower enrollment at the HS, if we should look at them more closely.

Tom likes the idea of telling them what we expect and give them a cap. Then it's up to the administrators. It's not our job to tell them how to spend their money.

Marian indicated that the amount of change does not dictate the amount of change in the District assessment. The hope is that by mid-November, we'll have a better idea of what we can commit to the unreserved fund balance. Stephan thinks we need to start with the assumption of a flat budget. We can't push a bond and a loaded budget.

Myron indicated that a flat budget does not mean that we won't have increases. Something will have to give. Dick wants to say that we'll need to make specific cuts and then build the budget from there.

Marian reminded the committee that we'd be looking at a decrease in revenue and we will not be able to keep the assessment flat...it's not going to happen. Kimberly noted that we will have a better/clearer plan once we know what our numbers are. We work with the schools, telling them what their support is and letting them make the decisions.

Myron again suggested taking a closer look at the high school, as well as a reduction in the kindergarten classes, but the biggest enrollment drop is in the high school. Tom feels that this is the role of administration. They know the numbers. He does not want us going through line items.

Kimberly indicated that when we make the cuts, we don't do so lightly. It is hard once the decision is made to then have to shuffle the decisions because of a few complaints to the Board.

Marian said if the expectation is to budget for the loss of revenue, this is a very big deal! This could be up to a \$1,000,000. The last time NHRS had an increase it cost us over \$600,000.

Myron would not try to compensate for the loss, but feels we need to take some action to get the numbers down. Where will the money come from to keep the budget flat?

Dick wants to come back with parameters for the budget prep process.

Stephan asked about bringing in more Pre-K to bring in more revenue? Tom thinks the Communication Committee needs to work on this issue/goal. Just because we have a reduction in students, it does not mean we have lower costs.

Marian indicated we have had to contract out on some positions. Dave asked what the difference is for those positions. Marian did not know but indicated that there is as much as a \$20K gap between us and other surrounding districts. These are also hard to fill positions.

Marian believes that by the next meeting she'll have a better idea on staffing numbers, not long after the first payroll (for CVEA piece).

Dick asked if there were additional items to bring forward. Tim Grossi suggested the Antrim gym floor.

Celeste Lunetta: we have a standing agreement with the District, every other year for service/repairs. The contractor that the town of Antrim uses said they could not reseal the floor, as it has been peeling all year. The floor has stabilized. The quote she got from the company \$12,000 for a full sand down. They hope to do this in November during vacation. Myron asked if there is an intent to share in a different way. She will get

several more quotes. She would also like to paint the keys under the hoops. There are a lot of things to look at as to what is causing the peel.

Tim went up today and got samples, but believes that the problem is with the surface/lamination that the contractor peeled up/ put down. Is the contractor responsible, or it is because of the last urethane that we put down?

Marian asked if we did it last year. Yes, we did. This is Antrim's turn, but if the cost is significant, they want us to share the cost. Myron asked if the problem is with the floor, and not the finishing? There was a moisture issue several years ago, which was apparent. The pins in the sub floor were loosened.

The floor did fail and cannot be fixed without being pulled up. Stephan suggested a standardization of the process, so that there is no mixing of processes.

This is an FYI from Celeste. Dick indicated that an FYI that requires funding is a big FYI! Is this a town or school district issue? Where does the responsibility lie? The floor was replaced/built in 2003. It has been resealed every year but for three. We don't do our elementary floors every year. This would be in November so it would be in capital. Dick wants to get the answer on the cause of this problem.

Motion to adjourn made by Stephan Morrissey at 8:04 PM, seconded by Janine Lesser. Meeting adjourned at 8:05 PM.

Respectfully submitted,

Carol Hills

Tim Grossi

From: Mike Ward
Sent: Friday, March 25, 2016 2:24 PM
To: Tim Grossi
Cc: Mike Ward
Subject: RE: hitting tunnel
Attachments: img081.pdf

Tim, sorry, dropped the ball on you.

I scanned a couple of pages for our catalogue and wrote in your costs.

We have 2 styles of outdoor tunnel frames, "Pro Style" frames are 4" extruded aluminum tubes w/ curved 3' offset. The "Semi Permanent" model are 2' OD galvanized steel. Both systems come with ground sleeves for the uprights. The uprights can be stored out of the sleeves in the off season on either system.

The Semi Permanent unit is a single stand alone system. If you want 2 tunnels, you will need to purchase two of these units. The Pro Style comes in an optional tandem scenario. The middle posts hold up the sides of 2 tunnel nets.....5 Less sleeves to install.

Nets are sold separately on both options. Jaypro has 4 choices of nets, for comparison, the batting cage we installed inside your gym, that has the All Star Series Nets on it. Heavy duty, knotted nylon. That is Jaypro's best option and will last for years in an indoor or outdoor application.

Both systems also accommodate a 12' or 14' wide net. You have a 12' wide net in your gym. Widths are a personal preference by the coach. You can take 10% off the net prices.

Hope this helps. Let me know if you have any questions.

Regards,

Mike Ward
New England Facility Sales, Inc.
1 Quarry Road
Hooksett, NH 03106
603-621-0254 office - 203-232-3041 cell - 603-621-4857 fax mward@nefacsales.com

JAYPRO SPORTS
SHERIDAN BLEACHERS
ALL AMERICAN SCOREBOARDS

-----Original Message-----

From: Tim Grossi [mailto:tgrossi@conval.edu]
Sent: Friday, March 25, 2016 1:45 PM
To: Mike Ward
Subject: RE: hitting tunnel

Batting Tunnel Frames & Nets

59



Semi-Permanent Outdoor Batting Tunnel Frames

Economic and durable. Constructed of 2" O.D. galvanized steel tube. Net hangs on 3 rows of 3/16" galvanized aircraft cable. Includes ground sleeves. Accommodates both 12' and 14' wide nets. (Nets sold separately).

BBTF-70 - 5 wickets	12'H x 70'L	250 lbs.	\$1,989 each
BBTF-55 - 4 wickets	12'H x 55'L	225 lbs.	\$1,749 each

Surface Mounted Outdoor Batting Tunnel Frames

Same construction as our Semi-Permanent Outdoor Batting Tunnel Frames, but frames have integral 8" x 6" mounting plate for surface mounted installation. (Nets sold separately).

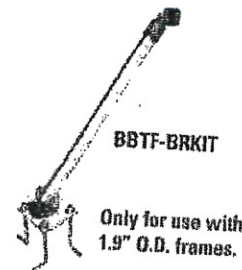
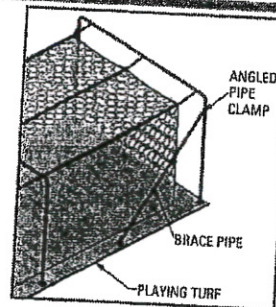
BBTFSM-70 - 5 wickets	12'H x 70'L	250 lbs.	\$2,295 each
BBTFSM-55 - 4 wickets	12'H x 55'L	225 lbs.	\$1,995 each

Secure all 4 corners!

Batting Tunnel Frame Brace Kit

Add diagonal braces to the end frames of your wicket style tunnel frame. Provides added support to prevent end frames from bowing in due to cable tension. Includes 4 braces, fittings and attachment hardware for 2" O.D. pipe. Works with either semi-permanent or surface mounted installations.

BBTF-BRKIT	150 lbs.	\$625 kit
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Only for use with 1.9" O.D. frames.

TUNNEL NETS

All-Star Series Tunnel Nets (Nylon)

Most Popular for ceiling suspended cages. #36 thread count UV protected. 1-3/4" square mesh. Black, twisted knotted nylon. 3/8" twisted poly rope borders.

BBC36-7014	12'H x 14'W x 70'L	134 lbs.	\$1,725 each
BBC36-7012	12'H x 12'W x 70'L	123 lbs.	\$1,675 each
BBC36-5514	12'H x 14'W x 55'L	107 lbs.	\$1,475 each
BBC36-5512	12'H x 12'W x 55'L	100 lbs.	\$1,425 each

Major League UV Stabilized Tunnel Nets

#42 thread count, 1-3/4" square mesh, black knotless nylon netting, UV stabilized.

BBC-470	12'H x 14'W x 70'L	106 lbs.	\$1,325 each
BBC-370	12'H x 12'W x 70'L	102 lbs.	\$1,275 each
BBC-270	12'H x 14'W x 55'L	86 lbs.	\$1,075 each

Pro Climatized Tunnel Nets

#42 thread count. 1-3/4" square mesh. 2.5mm polyethylene filament fiber. Best filament for outdoor use. Twisted knot construction will not run if cut. High abrasion resistant. Roped perimeter & corners.

BBCP-7014	12'H x 14'W x 70'L	132 lbs.	\$1,125 each
BBCP-7012	12'H x 12'W x 70'L	126 lbs.	\$975 each
BBCP-5514	12'H x 14'W x 55'L	111 lbs.	\$875 each
BBCP-5512	12'H x 12'W x 55'L	100 lbs.	\$825 each

Collegiate Climatized Tunnel Nets

#24 thread count. 1-3/4" square mesh. 2.0mm polyethylene filament fiber. Same features as our Pro series, but for youth.

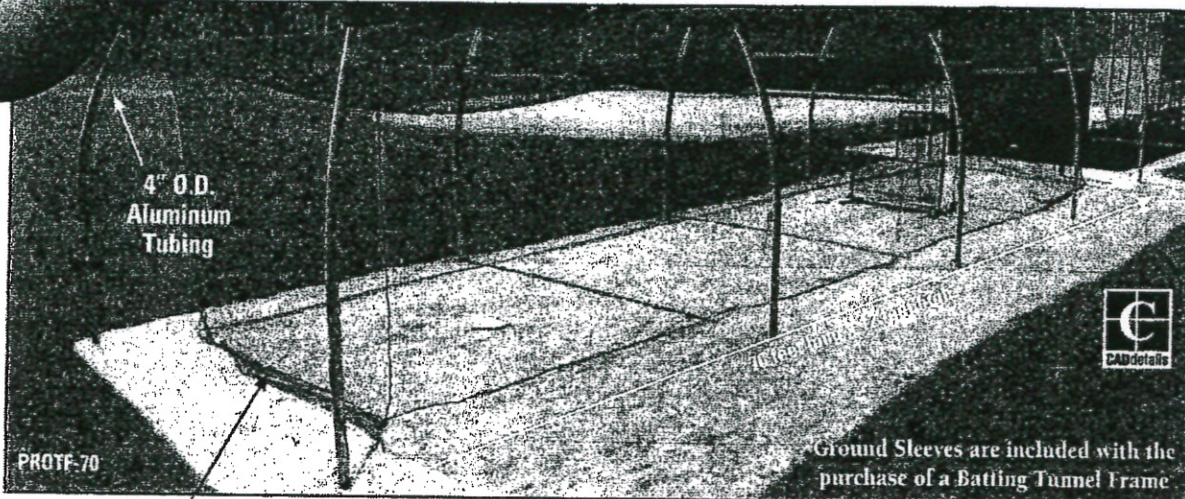
BBCC-7014	12'H x 14'W x 70'L	98 lbs.	\$875 each
BBCC-7012	12'H x 12'W x 70'L	93 lbs.	\$825 each
BBCC-5514	12'H x 14'W x 55'L	80 lbs.	\$775 each
BBCC-3514	12'H x 14'W x 35'L	54 lbs.	\$505 each

Contact your local Jaypro Representative

NEW VOLLEYBALL SOCCER FOOTBALL LACROSSE BASEBALL FIELD MARKING SCOREBOARD BASKETBALL GYMNASIUM FIELD BALL STORAGE SEATING TENNIS PHYS. ED.

Batting Tunnel Frames

NEW VOLLEYBALL SOCCER FOOTBALL LACROSSE BASEBALL FIELD MARKING SCOREBOARD BASKETBALL GYMNASIUM FIELD BALL STORAGE SEATING TENNIS PHYS. ED.



PROTF-70

Ground Sleeves are included with the purchase of a Batting Tunnel Frame

Easy to Install...
Easy to set up and take down the net!

Batting Tunnel Turl available on page 60

TUNNEL FRAMES

Professional Outdoor Batting Tunnel Frame

Individual hoist lines makes for easy installation and removal of net. Clean design with less structure for ball to ricochet off. Supports are curved to provide 3 feet of offset, and made of 4" O.D. aluminum tubing, offering ease of removal and storage. Includes ground sleeves. Accommodates both 12' and 14' wide nets. (Nets sold separately).

PROTF-70

12'H x 70'L

400 lbs.

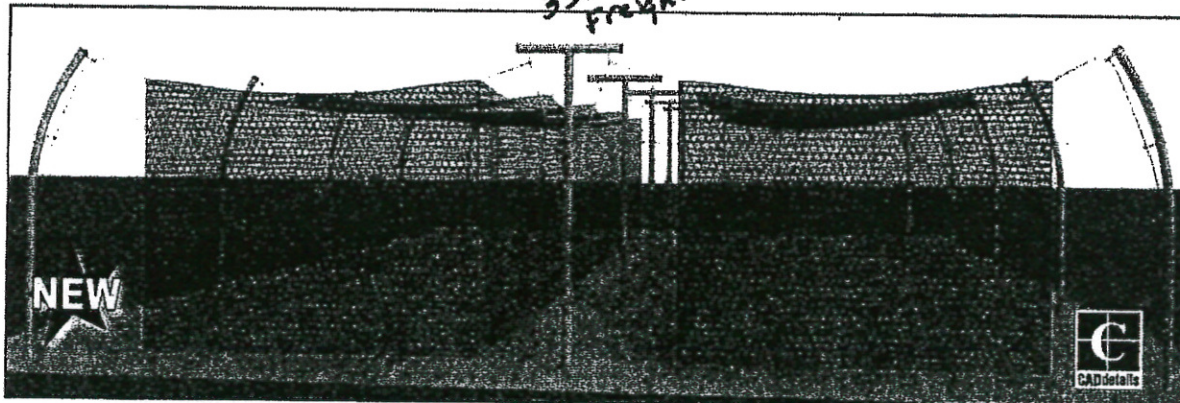
\$3,995 each

PROTF-55

12'H x 55'L

350 lbs.

\$3,695 each



All Tunnel Frames & Nets ship via Truck

TANDEM TUNNEL FRAMES

Tandem Professional Outdoor Batting Tunnel Frame

Side by side professional style batting tunnels. Same sturdy construction and easy to use design as Jaypro's single professional cage. Cages share the center supports and are 5 ft apart for added safety. Nets can be installed and removed in minutes. Includes ground sleeves. Accommodates both 12' and 14' wide nets. (Nets sold separately)

PROTF-70T

12'H x 70'L

800 lbs.

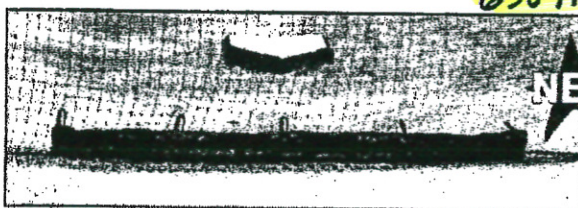
\$5,995 each

PROTF-55T

12'H x 55'L

750 lbs.

\$4,995 each



Weighted Tunnel Sand Tubes

Keep your net from blowing around! 60"L x 5"W, 18 oz. black vinyl with 5 clips to attach to the net, and an 8" zipper to aid in adding sand. We recommend 14 tubes for a 12'W x 70'L batting tunnel.

SWB-TUBE

1 lb.

\$25 each

Jaypro... When the Game is on the Line!



September 8, 2016

The remaining board members of the Peterborough Area Youth Soccer (PAYS) organization have decided to make a charitable donation in the amount of \$14,000 to the Conval Regional School District. The conditions of this donation are as follows:

1. Monies will be used to create a new outdoor space or improve upon an existing one that is suitable and safe for use by youth soccer programs.
 - a. Suitability of the space will be such that all U6 thru U12 age groups and associated US Youth Soccer sanctioned pitch sizes can be effectively accommodated.
 - i. This stipulation does NOT require that the space be such that ALL of the age groups be able to participate at the same time. Instead, access could be staggered on any given day.
 - b. Determination that a space is "safe" shall be made at the sole discretion of the Conval School district's Athletic Director.
2. The outdoor space in question shall be made available to a recreational youth soccer program of the school board's choosing that services the greater Conval school district.
 - a. As of August 2016, the only such organization is the Cougar Youth Soccer Club.
3. Scheduling of the space shall provide the recreational youth soccer program in question with 1st priority access during the late summer and fall months (mid-August thru November).
4. Ideally, the space in question will also be made available and appropriate for use by other outdoor youth recreational athletic programs including but not necessarily limited to baseball, lacrosse, football and field hockey.

DRAFT

The Educational Benefits to our Renovation Project

Our Mission

- The ConVal High School Community is dedicated to relentless pursuit of learning, thinking and growing for all students.

Our Core Values and Beliefs

- fostering a safe environment through positive culture;
- relentlessly pursuing learning, thinking and growing;
- demonstrating respect for self, peers, adults, and the facility;
- ensuring collaboration between students, staff, parents, and community.

Building on the gains we have made towards our vision of excellence and using our culture as the foundation for sustained growth, we are looking at further improvements in three key areas: academics, extra-curricular opportunities, and improvements of the physical space and infrastructure at ConVal.

Below is a list of initiatives and goals built into the strategic plan which align with our district goals and initiatives. With each goal below we are sharing “how” the renovation project supports our goals from an educational point of view. It should also be noted that our recent decennial NEASC report supports each of these goals (though with slightly different language) as well as asking for a special report on the progress for the upgrade of our science lab under the **Standard of “resources for learning.”**

Student Achievement and Growth

Over the next three years, we commit ourselves to:

- enhanced integration of 21st century skills through the use of school-wide rubrics in: reading, writing, public speaking, use of technology, collaboration, problem solving, self-management, and civic engagement.

How does the renovation project support this goal? The new renovation project plans have classroom spaces aligned with courses that will share common lessons and assessments for our 21st century skills. An example would be our writing rubric with teachers in Social Studies and Language Arts working in collaboration (The Humanities) with one another to assure consistent instructional and assessment practices around our skills. The other benefit with regards to this goal would be the shared conference spaces in each area that will allow for the most effective teacher collaboration and Professional Learning Community meetings to take place.

- new curriculum initiatives in the areas of the Arts, Humanities, STEAM, and the Applied Technology Center (Appendices A. and B.)

How does the renovation project support this goal?

- implementation of a competency-based education model in both the applied technology and traditional academic areas (Appendices B. and C.)

How does the Renovation Project support this goal?

- completion of the district-wide curriculum mapping process to offer a viable and guaranteed 9-12 curriculum in full alignment with all appropriate standards (Appendix D.)

How does the renovation project support this goal?

- implementation of enhanced inclusionary instructional practices to support student learning for all (Appendix E.)

How does the renovation project support this goal?

Integrating our special education teacher work spaces as well as relocating areas for academic support and students with 504 plans support our SWIFT inclusionary goals. Having students working in areas in collaboration with regular education student and teachers is supported with the location of the classroom spaces and co-teacher work spaces.

- advances in instructional delivery through the enhanced integration of appropriate technologies and learning commons resources (Appendices F. and G.)

How does the renovation project support this goal?

This renovation plan moves us away from a model where we need to schedule and bring students to a designated lab and into a model where we bring technology into the classrooms. Increased recommended square footage requirements and the elimination of three of our existing labs allows for this transition into our 1:1 technology goal.

- continued extended learning opportunities outside of the school day (Appendix H.)

How does the renovation project support this goal?

- Improved learning opportunities in Science through upgraded Science Labs

How does the renovation project support this goal?

Upgraded science labs will facilitate teachers' abilities to engage students in the seven NGSS Science and Engineering Practices of asking questions, using models, designing and carrying out investigations, analyzing data, constructing explanations, engaging in argument from evidence, and obtaining, evaluating, and communicating information. Science teachers employ a variety of instructional strategies including whole group instruction, small group work, and individual practice in both the laboratory and the desk spaces. On any given day, science students rotate through at least two or three different settings. For example, students may begin class seated in front of the whiteboard with the teacher giving direct instruction to all. Students then move to the lab benches to carry out an experiment with their partners. Afterwards, they work together in a Google document to analyze their results, then return to their individual desks for a formative assessment and the closure of class. On another day, students may visit several work stations the teacher has set up around the classroom. They then meet in small groups to discuss their findings, and finally report back to the whole class to debrief.

The renovation project will improve learning opportunities in science by enabling teachers to provide students with a diversity of learning activities in a safe environment. Flexible seating arrangements will allow furniture to be rearranged to accommodate different instructional objectives. New lab benches will be accessible to every student, including those with physical impairments, and make it easier for teachers to monitor students' laboratory practices. Science classrooms will have enough space to allow unimpeded movement of students, teachers, and desks, as well as quick access to safety equipment. Abundant electrical outlets will provide for Chromebooks, Vernier Lab Probes, and other electronic devices to remain charged. Ample storage spaces will allow teachers to effectively store supplies and maintain inventories. Chemicals must be kept in designated areas, away from students and on shelving and cabinets designed to prevent accidental reactions, conditions which will be met through the upgrade. The renovation project will open access for all students to a safe and differentiated learning environment.

As a result of these improvements, our students will benefit from a revitalized curriculum that will ensure that they are prepared for college and career-ready upon graduation.