

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, August 9, 2016

SAU Office

7:00 p.m.

MINUTES

BOARD

Rich Cahoon, Tom Kelly,
Janine Lesser, Stephan Morrissey,
Linda Quintanilha, Pierce Rigrod,
Myron Steere

Patrick Cogan, CVEA

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Allwarden, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Jim Elder, GBS
Nicky Fraley, FES
Amy Janoch, HES
John Jordan, AES/Pierce
Anne O'Bryant, SMS
Nicole Pease, DCS
Brian Pickering, CVHS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Moment of Silence – Mr. Jim Grant and Cole Wohle

A moment of silence in recognition of the recent loss of Jim Grant and Cole Wohle took place.

3. Accept School Board Meeting Minutes (Board Vote Required)

a. July 12, 2016

Stephan Morrissey motioned to accept the minutes of July 12, 2016. Second. Unanimous.

4. Points of Pride

Kimberly Saunders shared Points of Pride as reported to her from administrators.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) Notice of Stipend Positions

Tim Markley shared stipend positions for notification purposes.

b. Board Requests

Kimberly reported that board request emails will be posted with the minutes of tonight's meeting.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

A draft of the School Board Meeting Schedule for the upcoming school year was shared. Please review and submit any suggestions for change before next meeting.

Policy Committee will meet on Tues., August 23rd at 6:00 p.m. at the SAU.

Communications Committee will meet on Wed., August 31st at 6:00 p.m. at the SAU.

Policy Committee will meet on Tues. September 6th @ 6:00 p.m. at the SAU.

Strategic Plan Committee will meet on Thursday, September 8th at 6:30 p.m. at the SAU.

Budget & Property Committee will meet on Tues., September 13th at 7:00 p.m. at the SAU.

Policy Committee will meet on Tues., August 20th at 6:00 p.m. at the SAU.

b. August 1, 2016 Enrollment Update

Tim Markley shared an update on Kindergarten enrollment figures to date by school. Incoming kindergarten numbers are down from last year's numbers.

c. Accept Gift/Donation (Board Vote Required)

- 1) South Meadow School requests authorization to accept a gift/donation totaling \$3,000.00 from Travis and Amy Hatmaker for the purpose of purchasing Cross Country Uniforms.

Stephan Morrissey moved to accept the gift from the Hatmaker's with thanks. Rich Cahoon second. Unanimous.

d. Accept Gift/Donation (Board Vote Required)

- 1) The Career Technical Education requests authorization to accept a gift/donation of Firefighter program equipment from the Mascenic Regional School District.

Stephan Morrissey moved to accept the gift from the Mascenic School District with thanks. Rich Cahoon second. Unanimous.

e. Executive Summary

Kimberly Saunders referenced the Executive Summary that she shared with the board. She noted the need to bring multi-grade/multiage research information to the Education Committee.

8. Reports

a. Teacher Representative – Patrick Cogan

Patrick Cogan reported out on work being done on Curriculum Mapping, classrooms being set up, and other work taking place in the district. School begins two weeks from tomorrow.

b. Strategic Plan Committee – Pierce Rigrod

Pierce Rigrod reported that the committee met and Scott Spradling, Spradling Group, shared a communication plan. It included social media opportunities as tools to communicate with families and the community. Other creative ideas were shared to provide ConVal a higher profile. Sequencing configuration discussion was discussed. Discussion took place about the timeline.

c. Education Committee – Janine Lesser

Janine Lesser reported that Flag Football will be offered grades 1-6. Kevin Carne will be paid a \$500 stipend which will be gifted to the district and turned over to Mr. Carne.

A preliminary draft of balanced assessment was shared. Discussion took place about the difference between testing and assessment. Goals were developed by the committee as well.

9. Old Business

a. Fill the Void Design Update – Janine Lesser

Janine Lesser reported that an RFP will be written to seek the funds to pay for the feasibility study for the building. The deliverables should be included in the Memorandum of Understanding.

If the purpose of the feasibility study is to calculate space and building, Hutter Construction might be contacted. March 2017 ballot would include a warrant for an architectural rendering.

Marian Alese confirmed that Hutter will do the feasibility study.

Brian Pickering reported that a site feasibility study would be needed first. The next feasibility study would be a financial one. The architectural design piece would follow.

Discussion took place about the potential of art rooms in the theatre. Mr. Pickering confirmed that space for fine arts would be for display purposes and not instructional.

10. New Business

a. 1st Read Policy

- EEAA: Video and Audio Surveillance on School Property

Rich Cahoon reported that the words "and audio" should be stricken everywhere in this policy.

- EEAB: Video and Audio Recording for Instructional and Professional Development Purposes

Rich Cahoon referenced this policy as a first read.

- JIH: Student Searches and Their Property

Rich Cahoon reported that the words "whenever possible" in #6, second sentence to reflect that "two authorized persons shall be present during any search of a student or student property."

b. Formal Recognition of ConVal Youth Sports Association

Janine Lesser moved to formerly recognize the ConVal Youth Sports Association. Stephan Morrissey second.

Kimberly Saunders shared that Bob Crowley has done an enormous amount of work in this area.

Marian Alese said that a formal Memorandum of Understanding would be developed with the group and the district.

Unanimous.

c. Communication Contract – Spradling Group (Board Vote Required)

Kimberly Saunders reported that this proposal was not in the initial budget therefore, it is brought to the board for vote tonight.

Stephan Morrissey moved to accept the contract as presented. Second.

Janine Lesser asked consideration for how various groups receive their information be considered in the communication plan. Confirmed.

Unanimous.

d. Request for additional personnel

Kimberly Saunders asked for additional nursing staff at GES. Currently, GES has a part-time nurse. In particular, a full-time nursing need at GES is being asked. The cost is approximately an additional \$20,000.

Rich Cahoon confirmed that once the student matriculates to SMS that the position would return to half-time. Confirmed.

Stephan Morrissey motioned to increase the nursing position to full-time for one year. Rich Cahoon second. Unanimous.

e. Monadnock Community Hospital Memorandum of Understanding (Board Vote Required)

Kimberly Saunders reported that we have had a Memorandum of Understanding in the past with the Monadnock Community Hospital for a personal trainer position. Recently, the district personal trainer being replaced was offered a full-time position in Portsmouth.

Kimberly Saunders asked permission to finish the draft and grant permission to enter into this agreement.

Stephan Morrissey moved to pursue the MOU as shared. Second.

Brian Pickering thanked MCH for their outreach and for rallying to put this together for ConVal.

Unanimous.

11. Public Comment

None.

12. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$913,193.73 and Payroll totaling \$1,031,430.30 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey motioned to approve the manifests as read. Rich Cahoon second. Unanimous.

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel and negotiations. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:28 pm. Unanimous.

Stephan Morrissey moved to enter non-public session in accordance with RSA 91-A:3,II for matters of negotiations at 8:29 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:38 p.m. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of both non-public sessions for negotiations and personnel for a period of five years. Second.

Stephan Morrissey motioned to adjourn at 8:38 p.m. Linda Quintanilha second. Unanimous.

Respectfully submitted,

Brenda Marschok