Policy Committee MINUTES August 9, 2016

Members	Rich Cahoon, Janine Lesser, Thomas Kelly, Kristen Reilly, Stephan Morrissey, Kimberly Saunders
	Attendees: Stephan Morrissey, Tom Kelly, Rich Cahoon, Janine Lesser, Myron Steere, Ann Allwarden, Marian Alese, Kimberly Saunders, Patrick Cogan
i.	a. Approval of July 12, 2016 Minutes
	Rich requested a motion to Approve the June 7, 2016 Minutes. Motion to accept as written made by Stephan and seconded by Tom Kelly; Janine abstained. Minutes were approved as written.
2.	Policies to the Board:
	The following policies going to the Board tonight for a 1 st read.
	EEAA – Video and Audio Surveillance on School Property – Will need to strike the word Audio from this policy (all instances). Tom asked if the system has the ability to watermark the recording, as this would prevent altering. We need to check with the vendor. Kimberly will check the language last paragraph before 2 nd read. Are these considered educational records? Is the gym considered a classroom? We can put recorder on a timer (for the gym). Should we document this in the policy or in the procedure? Tom is OK with this being clearly stated in the procedure. Rachel asked how this relates to teacher evaluations. EEAA is OK to move forward tonight.
	EEAB — Video and Audio Recording for Instructional and Professional Development Purposes: Tom had a question on the last paragraph. He asked about part of the RSA (legal hearing anytime we want to record) being missing from this policy. Kimberly indicated that this policy goes up as a public hearing. The revisions to the RSA indicated that this was not their intent, as it would become too burdensome. Last year we held a hearing to adopt the policy. The hearing notifies the community of what we plan to do; we would then send permissions to the families. Teachers would be a case-by-case basis.
	Do we move forward, ask legal, or include additional restrictions? Patrick asked if this would be mobile or a stationary thing. Kimberly explained It is not in our PD or evaluation plan to record teachers. Patrick asked who sees these video recordings and how can we ensure they are not altered? These are not used for evaluations. We would record for 1, educational purposes, or 2, for PD reasons (with the teachers' approval). There is nothing in this policy that we have used to evaluation a teacher. Patrick is concerned where the videos would go, who would have control of them, and if they would they be safe. If we were recording for PD, we would condense it and then delete it after its viewing.
	Rachel asked about the teacher and student having access to the recording. This would be an educational reason and covered under FERPA. Kimberly indicated we could create an R-procedure for this policy, covering in more detail the responsibilities of ownership. Rachel asked for examples of who might have access in student recordings. Kimberly indicated school psychologists, doctors, speech pathologists, etc.

Rich asked if anyone had specific language they wanted to add/edit. If not, he would like to move it forward for a first read. Is Kimberly contacting Legal about the hearing portion of this policy? No. Rachel asked about the Pathways III procedure. It's in the narrative of the evaluation program. Do we have cameras in our library? Motion to move for 1st read, seconded Janine. All in favor; Tom opposed. Policy will move forward tonight.

JIH: Student Searches and Their Property: Strike two authorized persons and remove #7. Will move forward for a first read.

Old Business:

 JBAA: Sexual Harassment – Students: Change Teacher to District employee on page one (see edits). Patrick asked how often staff is trained, and what about Café Services and other contracted employees (they are trained by their company). Primex could facilitate a training. This is an HR function. Will bring back to next meeting

Stopped here at 6:52 PM and moved to Non-Public (see below).

For August 23 Agenda:

- 2. IKG: Awards and Scholarships
- 3. JEDB: Student Release Precautions this policy is dated 1991. Committee agreed to rewrite this policy.
- 4. JLIE: Student Automobile Use
 - 1. Strategic Plan related policies the following policies are the first to be identified to be directly affected by the Strategic Plan:
 - a. Class size: IIBb. Security: ECA
 - c. Communications: BHC, GBD
 - d. Assessment: IGA, IHBH, IK, ILBA, IMBC
 - e. Graduation Requirements: IKF
 - f. Community Partnerships: KCB

Non-Public: if needed.

Moved to go into Non-Public: Stephan noted RSA 91.A3: Student Records: at 6:52 PM.

Kimberly listed dates of sealed minutes she is bringing forward: Motion made to release 66 of the 68 presented sealed non-public minutes. Motion by made by Stephan, seconded by Rich/Tom. All in favor.

Move to come out of Non-Public at 6:59 PM and adjourn meeting. Tom seconded motion to adjourn. Meeting adjourned at 7:00 PM.

7. Next Meeting: August 23 @ 6:00 PM

MINUTES OF THE CONTOOCOOK VALLEY SCHOOL DISTRICT

EXECUTIVE SESSION Thursday, June 28, 1979

A special meeting of the Contoocook Valley School Board was held on the above date with Chairman Sweet, Mr. Peters, Mr. Porter, Mrs. Force, Mrs. Hubbell, Mr. Ray, Ms. von Adler, Mr. Tenney, Mr. Merrifield, Mr. Smith, Mrs. Harrington, Superintendent Page, Assistant Superintendent Carr, Business Administrator Gauthier, and Norman Makechnie, District Counsel.

With legal counsel present the Board met in executive session to determine appropriate action relative to events pertaining to an incident regarding transportation security, and to clarify the status of the transportation contract.

Mr. Page and Attorney Makechnie updated the Board and informed them of options with reference to events related to the incident of May 23, 1979, when a cover-up of a defective tire was attempted by the management of the busing company. Copies of a letter with reference to the transportation contract from Mr. Pasquala Alosa of Jan-Car, of which the Board was informed at its previous meeting, were distributed.

The Board briefly heard Mr. Douglas Brown, ConVoy bus manager, who requested to be informed of the status of the three-year contract which he signed with the District at an earlier date. He also raised the issue of discipline enforcement (aboard buses) by the administration, suggesting that a mutual understanding of policy and procedure in this area is necessary.

Following discussion of options available, the Board voted that a transportation sub-committee (Mr. Ray, Mr. Peters) and Chairman Sweet meet with Mr. Brown immediately. After hearing a report of this meeting with Mr. Brown, the Board reasserted the transportation contract as signed, and agreed that the transportation subcommittee will study the discipline issue in an effort to resolve it. The Board further requested a letter of clarification, signed by duly authorized representatives of both Jan-Car and ConVoy, stating the relationship between the two and delineating responsibility for the District's transportation contract. District counsel was instructed to prepare such a document.

Chairman Sweet read the letter of reprimand, written by him as instructed at the previous meeting, which will be sent to Mr. Alosa and Mr. Brown regarding the bus security incident. It was reaffirmed (and Mr. Brown was so informed) that the letter will be released to the media in order to inform the public of the incident.

The meeting was adjourned, with the next meeting scheduled for July 3, 1979 at 7:30 p.m.

Respectfully submitted,

Carol A Brambott

Carol A. Bramblett, Secretary

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MINUTES OF THE CONTOOCOOK VALLEY SCHOOL BOARD

EXECUTIVE SESSION

Tuesday, July 3, 1979

PRESENT: Chairman Sweet, Mr. Peters, Mrs. Harrington, Mr. Tenney, Mr. Merrifield, Ms. von Adler, Mr. Smith, Mr. Ray, Mrs. Hubbell, Mr. Porter, Superintendent Page.

In executive session a motion was approved that if, through negotiations prior to a (scheduled) hearing before a Master, a settlement of \$75,000 is offered, to be received in one payment, with the time limit determined according to the advice of counsel, then the Board's subcommittee is empowered to accept on behalf of the Board. Mr. Ray's amendment to the motion, that in no case will the Board authorize a settlement that will net less than \$65,000, was seconded but defeated. (Mr. Ray did not support the original motion.)

The Board returned to open session.

Respectfully submitted.

Carol A. Bramblett

Minutes of the Contoocook Valley School Board May 6, 1986 Executive Session

In Executive Session, members of the negotiating team reviewed with the Board the terms of the agreement with the teachers and recommended it be approved.

Respectfully submitted,

Audrey W. Sweeney

Minutes of the Contoocook Valley School Board Meeting of June 17, 1986 Executive Session - II

In Executive Session, the Superintendent's Staffing Report was discussed.

Respectfully submitted,

Audrey W. Sweeney

Minutes of the Contoocook Valley School Board August 12, 1986 Executive Session

In Executive Session, the Board conducted a self-evaluation.

Respectfully submitted,

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Audrey W. Sweeney

Contoocook Valley School Board Executive Session September 9, 1986

In Executive Session, the status of a grievance filed by an employee was discussed.

Respectfully submitted,

Audrey W. Sweeney

Contoocook Valley School Board Executive Session September 23, 1986

In Executive Session a nomination was reviewed and discussion took place.

Respectfully submitted,

Quarry Successy

Audrey W. Sweeney Secretary

Contoocook Valley School Board Executive Session II October 7, 1986

In Executive Session, Dr. Homicz asked for input from the Board regarding the upcoming negotiations with teachers.

Respectfully submitted,

Quearey Surency

Audrey W. Sweeney

Contoocook Valley School Board Executive Session I October 7, 1986

In Executive Session, the Board heard from a grandparent who was angered that her grandchild's school records were not released to her.

Also, Dr. Reidy informed the Board that he had received a letter from Joseph Lessard informing the District that he will retire at the end of this year.

Respectfully submitted,

Audrey W. Sweeney

Contoocook Valley School Board October 20, 1987 Executive Session

Guarcy White Successing

In Executive Session the Board reviewed the SAU reorganization as it will affect SAU personnel.

Respectfully submitted,

Audrey White Sweeney

Contoocook Valley School Board September 1, 1987 Executive Session

In Executive Session, Mr. Tenney expressed concerns related to the NS25 and postdating purchase orders for inclusion in prior budgets.

Respectfully submitted,

Audrey White Sweeney

Contoocook Valley School Board June 16, 1987 Executive Session

In Executive Session, the Board met with a Dublin family regarding school Board policy as it concerns personnel and student disciplinary issues at the high school.

Respectfully submitted,

Audrey White Sweeney

Contoocook Valley School Board June 2, 1987 Executive Session

In Executive Session, the Board discussed the hiring of an acting assistant superintendent for a period of eleven months.

Respectfully submitted,

Audrey White Sweeney

Contoocook Valley School Board May 12, 1987 Executive Session I

In Executive Session, the Board discussed the proposed package by the Administrators.

Respectfully submitted,

Queary Success

Audrey White Sweeney

Contoocook Valley School Board May 12, 1987 Executive Session II

In Executive Session, the Board discussed negotiations. Respectfully submitted,

John Pierce Secretary Pro Tem Contoocook Valley School Board May 12, 1987 Executive Session III

In Executive Session, the Board discussed the search for a superintendent.

Respectfully submitted,

John Pierce Secretary Pro Tem Contoocook Valley School Board May 5, 1987 Executive Session

In Executive Session, Dr. Reidy informed the Board of a recent drug incident at Peterborough Middle School.

Respectfully submitted,

Audrey White Sweeney

Contoocook Valley School Board April 21, 1987 Executive Session

In Executive Session, Dr. Reidy announced that he has accepted another position and will be leaving, regretfully, this District on approximately June 30.

Mr. Brennan reported that he is returning to the field of education and that, depending on where he accepts a position, he may have to resign as Chairman of the Board.

Respectfully submitted,

Scenery White Sweeney

Contoocook Valley School Board Executive Session I April 7, 1987

In Executive Session, the Board met with a student and his parents regarding recent disciplinary issues.

Respectfully submitted,

Geodrey White Sweeney

Contoocook Valley School Board March 17, 1987 Executive Session

In Executive Session, the Board discussed the status of the negotiating efforts.

Respectfully submitted,

Guerrey White Successey

Audrey White Sweeney

Contoocook Valley School Board Executive Session February 9, 1987

In Executive Session, an employee grievance was discussed.

Respectfully submitted,

Audrey White Sweeney

Minutes of the Contoocook Valley School Board Executive Session January 6, 1987

In Executive Session, a student disciplinary problem at Peterborough Middle School was discussed. After discussion, Mr. Brennan made a motion that the Board accept the recommendation of the Superintendent; it was seconded by Mrs. Burgess and passed.

Respectfully submitted,

Guerrey White Sweeney

Audrey White Sweeney

MINUTES OF THE CONTOOCOOK VALLEY SCHOOL BOARD Tuesday, December 22, 1987 **Executive Session**

The Board met in Executive Session to discuss their response to the Public Employee Labor Relations Board regarding the Teachers Contract.

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Respectfully submitted,

Larry Bramblett Secretary Pro tem

MINUTES OF THE CONTOOCOOK VALLEY SCHOOL BOARD Tuesday, January 5, 1988 Executive Session

The Board met in Executive Session to establish parameters for administrators negotiations.

Respectfully submitted,

Joanne Johnson

MINUTES OF THE CONTOOCOOK VALLEY SCHOOL BOARD Tuesday, February 2, 1988 Executive Session

The Board met in Executive Session to discuss contractual matters.

The Board requested that the proposed bus contractor write the Board a letter regarding the insurance clause on the proposed contract.

Mr. Hayes spoke to the Board, document attached.

The Board directed the Superintendent to present a warrant article for the next meeting in regard to the above.

Motion at 11:10 PM made by Mr. Phelps and seconded by Mr. Tenney to come out of executive session. Motion passed.

Respectfully submitted,

Joanne Johnson Secretary

MINUTES OF THE CONTOOCOOK VALLEY SCHOOL BOARD February 24, 1988 Executive Session

The Board met in Executive Sesstion to discuss Personnel Issues, Contract Negotiations, and a Settlement Offer.

Respectfully submitted,

Joanne Johnson

Tuesday, May 21, 1996

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a student matter and personnel.

Respectfully submitted,

Kathi Kendall

Tuesday, May 7, 1996

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing Personnel.

Respectfully submitted,

Kathi Kendall

Tuesday, April 16, 1996

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing legal and personnel issues.

Respectfully submitted,

Kathi Kendall

Contoocook Valley School Board

Tuesday, March 19, 1996

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing personnel issues.

Respectfully submitted,

Kathi Kendall,

Contoocook Valley School Board

Monday February 26, 1996

Non-Public Session

Pursuant to RSA 91A-3 IIc the Board met in a Non-Public Session for the purpose of discussing teacher negotiations.

Respectfully submitted,

Kathi Kendall District Clerk

Contoocook Valley School Board Tuesday, February 6, 1996

Non-Public Session

Pursuant to RSA 91A-3 II c the Board met in a Non-Public Session for the purpose of discussing negotiations.

Pursuant to RSA 91A-3 IIc a second Non-Public Session was held to discuss a student's residency and a grievance.

Respectfully submitted,

Kathi Kendall

Tuesday, January 23, 1996

Non-Public Session

Pursuant to RSA 91A-IIc the Board met in Non-Public Session to discuss bus contracts and negotiations.

Respectfully submitted,

Kathi Kendall

Tuesday, January 9, 1996

Non-Public Session

Pursuant to RSA 91A-3 IIc the Board met in a Non-Public Session for the purpose of discussing negotiations and a student matter.

Respectfully submitted,

Kathi Kendall

Tuesday, December 5, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing personnel issues.

Respectfully submitted,

Kathi Kendal

Contoocook Valley School Board

Tuesday, November 7, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing negotiations and two personnel matters.

Respectfully submitted,

Kathi Kendall

Tuesday, October 17, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing two student matters and negotiations.

Respectfully submitted,

Kathi Kendall

Tuesday, October 3, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a new school board member, student matters and a land matter.

Respectfully submitted,

Kathi Kendall

Tuesday, September 19, 1995

Non-Public Session

Pursuant to RSA 91-A, IIc the Board met in a Non-Public Session to discuss student related matters.

Respectfully submitted,

Keith R. Burke Acting Clerk

Tuesday, September 5, 1995

Non-Public Session

Pursuant to RSA 91-A3, IIc the Board met in a Non-Public Session for the purpose of discussion Special Education.

Respectfully submitted,

Tuesday, August 22, 1995

Non-Public Session

Pursuant to RSA 91-A, IIc the Board met in a Non-Public Session to discuss personnel issues.

Respectfully submitted,

Kathi Kendall

Tuesday, July 18, 1995

Non-Public Session

Pursuant to RSA 91-A, IIc the Board met in a Non-Public Session for the purpose of discussing legal issues.

Respectfully submitted,

Tuesday, June 20, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a student matter and administrators negotiations.

Respectfully submitted,

Kathi Kendall

Contoocook Valley School Board

Tuesday, June 6, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIC the Board met in a Non-Public Session for the purpose of discussing a student matter and administrative negotiations.

Respectfully submitted,

Kathi Kendall

Tuesday, May 16, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a student matter and personnel.

Respectfully submitted,

Kathi Kendall

Tuesday, May 2, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc, the Board met in a Non-Public Session for the purpose of discussing personnel issues.

Respectfully submitted,

Kathi Kendall

Tuesday, April 18, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussion personnel issues.

Respectfully submitted,

Kathi Kendall

Tuesday, March 21, 1995

Non-Public Session

Pursuant to RSA 91A-3 IIc the Board met in a Non-Public Session for the purpose of discussing personnel issues.

Respectfully submitted,

Kathi Kendall

Tuesday, March 7, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussion a student matter and personnel.

Respectfully submitted,

Kathi Kendall

Tuesday, February 7, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a personnel issue, negotiations and a student matter.

Respectfully submitted,

Tuesday, January 31, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing negotiations.

Respectfully submitted,

Tuesday, January 24, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing a personnel matter, two student matters and a special education matter.

Respectfully submitted,

Kathi Kendell

Kathi Kendall

Tuesday, January 10, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing legal issues.

Respectfully submitted,

Kathi Kendall

Tuesday, January 3, 1995

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session to discuss the fact finders report.

Respectfully submitted,

Kathi Kendall

Tuesday, December 20, 1994

Pursuant to RSA 91A-3, IIc the board met in a Non-Public Session to discuss contract matters and a student matter.

Respectfully submitted,

Kathi Kendal

Tuesday, December 6, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in Non-Public Sessions for the purpose of discussing personnel, student matters and negotiations.

Respectfully submitted,

Tuesday, November 1, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in Non-Public Session for the purpose of discussing a student matter, negotiations and personnel.

Respectfully submitted,

Kothe Kendall

Kathi Kendall

Tuesday, October 18, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in Non-Public Session for the purpose of discussing a student matter and Superintendent Evaluation.

Respectfully submitted,

Kathi Kendall

Tuesday, October 4, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIC the Board met in Non-Public Session for the purpose of discussing legal matters and a SPED issues.

Respectfully submitted,

Tuesday, September 20, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in Non-public Session for the purpose of discussing Administrative Evaluations.

Respectfully submitted,

Kathi Kendall

CONTOCCOOK VALLEY SCHOOL BOARD Tuesday, September 6, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing personnel matters and negotiations.

Respectfully, submitted,

Tuesday, August 2, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing personnel matters.

Respectfully submitted,

Tuesday, July 26, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purpose of discussing personnel issues.

Respectfully submitted,

Tuesday, June 21, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session for the purposes of discussion a special education issue, a student matter, teacher negotiations and personnel.

Respectfully submitted,

Kathi Kendall

Tuesday, June 7, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in a Non-Public Session to discuss negotiations.

Respectfully submitted,

Tuesday, May 17, 1994

Non-Public Session

Pursuant to RSA 91A-3, IIc the Board met in Non-Public sessions to discuss a negotiated matter and Administrators Negotiations.

Respectfully submitted,

Tuesday, April 19, 1994

Non-Public Session

Pursuant to RSA 91A-IIc the Board met in a Non-Public Session for discussing Administration Negotiations and Home Schooling.

Respectfully submitted,

Kathi Kendall