

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, August 23, 2016

SAU Office

7:00 p.m.

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Tom Kelly, David Martz (electronically),
Stephan Morrissey, Kristen Reilly,
Myron Steere

Lori Groleau, CVEA

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Allwarden, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Helena Bates, PES
Nicky Fraley, FES
Amy Janoch, HES
Anne O'Bryant, SMS
Brian Pickering, CVHS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Accept School Board Meeting Minutes (Board Vote Required)

a. August 9, 2016

Stephan Morrissey moved to accept the minutes of August 9, 2016. Rich Cahoon second. David Martz and Dick Dunning both abstained. Motion carried.

3. Points of Pride

Kimberly Saunders shared Points of Pride as reported to her from Administrators.

4. Public Comment

None.

6. Consent Agenda

a. Personnel

Tim Markley referenced a nomination for Sheree Hodgson, part-time school nurse.

Dick Dunning motioned to approve the nomination as shared. Stephan Morrissey second. Unanimous.

Tim Markley also reported that a retirement request came in for June 2018 for Lisbeth Frisbee.

Stephan Morrissey motioned to approve the retirement request for June 2018. Dick Dunning second. Unanimous.

b. Board Requests

Kimberly Saunders reported receiving one school board request that has come in.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

A Public Hearing on Policy EEAB was scheduled on Tuesday, September 6th at 7:00 p.m. at the SAU.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Education Committee will meet on Monday, September 26th at 5:30 p.m. at the SAU Office.

b. Enrollment Update

Mr. Markley reported that 122 Kindergarten students have enrolled to date.

d. Executive Summary

Kimberly Saunders referenced the Executive Summaries that she has been sending to the Board.

The Saturday, August 27th, School Board Retreat at the Harris Center in Hancock, NH agenda was outlined. Rich Cahoon asked for 20 minutes of Board Governance time to recommend that subcommittees have set meeting times regardless of who is able to attend.

8. Reports

a. Student Representative – Maeve Newman

Maeve Newman reported out as Student Representative on the Board.

b. Teacher Representative – Patrick Cogan

Lori Groleau, SMS Rep, reported that a CVEA summer retreat was held last week. New teachers were met with. CVEA will meet with teachers tomorrow as well as on “Welcome Back Day”
Ms. Groleau noted the transition at the SAU offices and the many hours that went into it.

c. Budget & Property – Dick Dunning

Dick Dunning reported that the Trust accounts were discussed. The Attorney General will be connected with to clarify language. The Trustees are being very supportive of us.
Marian Alese said that a resolution is hoped for by the end of the week; if not early next week.
Summer projects work was reported out on.
A potential Solar Energy project was discussed. Dick Dunning will seek information from companies to offset some of the costs. The district should have “zero” costs for capital investment because of changes in law.

d. Strategic Plan Committee – Pierce Rigrod

None.

e. Education Committee – Crista Salmay

None.

9. Old Business

a. Second Read Policies

- EEAA: Video Surveillance on School Property

Rich Cahoon referenced this policy for adoption.

Rich Cahoon moved this policy for adoption. Stephan Morrissey second. Unanimous.

- JIH: Student Searches and Their Property

Rich Cahoon referenced this policy for adoption.

Rich Cahoon moved this policy for adoption. Stephan Morrissey second. Unanimous.

b. Memorandum of Understanding with Monadnock Community Hospital – finalized

Kimberly Saunders referenced the agreement as outlined in the agenda.

Stephan Morrissey moved to ratify the agreement. Dick Dunning second.

Dick Dunning asked if this individual is available to middle school students. Kimberly confirmed at times. David Martz abstained. Motion carried.

c. Report from Primex on Facilitated Discussion

Kimberly Saunders referenced the Primex report included in tonight’s packet.

Stephan Morrissey moved to table further discussion until the retreat. Dick Dunning second. Unanimous.

10. New Business

a. Additional Personnel

Kimberly Saunders referenced South Meadow School Numbers for Grade 6. We are asking for a .8 teacher which would be budget neutral by eliminating the 6th grade Para, who is a certified teacher.

The difference between a .8 and a full-time teacher is approximately \$8K. Dick Dunning would like it to become a full-time position to allow the additional resources in the school.

Dick Dunning moved to make the position a full-time and not a .8 position for ELA and Social Studies. Stephan Morrissey second.

Rich Cahoon asked for consideration that the decision be made at the school level.

Dick Dunning and Stephan Morrissey withdrew their motion and second.

Stephan Morrissey moved to modify that the position could go up to full-time. Second. Unanimous.

Kimberly Saunders added that a discussion about SMS numbers in terms of a long-term solution is needed.

b. RFP Financial Analysis

Marian referenced an RFP that has been revised. The content captures everything discussed at the Strategic Plan Committee meeting. It still requires formatting. Marian asked the board for a return by the end of September.

Stephan Morrissey moved to send out the RFP for Financial Analysis. Dick Dunning second to send it out. Dave Martz abstained. All else in favor. Motion carried.

c. Grant Support

A letter of support has been requested for this grant writing. The goal is to increase skilled workers in specific areas.

Rich Cahoon moved to allow administrators to write a letter of support. Stephan Morrissey second. Unanimous.

d. Board Retreat: 8/27/16, 8:30 – 3:00 (no later than) at The Harris Center in Hancock

Reminder- board retreat at 8:30 in Hancock on Saturday, August 27th.

e. Board Agendas 2016 – 2017

Kimberly recommended that topics be put together for future agendas. Ms. Saunders asked if presentations should be incorporated into board agendas at specific points in time. Confirmed.

Dick Dunning asked that the presentation not be given at both a subcommittee and a board meeting; once is sufficient.

11. Public Comment

None.

12. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$1,018,290.87 and Payroll 4, totaling \$221,304.37, have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

None

Stephan Morrissey moved to adjourn at 7:38 p.m. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok