

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, July 12, 2016**

**School Board Meeting**

**SAU Office**

**7:00 P.M.**

1. Call to Order and Pledge of Allegiance
2. Acceptance of School Board Meeting Minutes (Board Vote Required)
  - a. June 21, 2016 (pg. 1-3)
3. Points of Pride
4. Public Comment
5. Consent Agenda
  - a. Personnel
    - 1) Notice of Stipend Positions - Supplemental (pg. 4)
6. Superintendent's Report and Presentation of Business
  - a. AES/Pierce School Interim Principal Introduction
  - b. Monthly Events Calendar (pg. 5-6)
  - c. Executive Summary
  - d. Board Requests
7. Reports
  - a. Selectmen's Advisory Committee – John Jordan
  - b. Budget & Property Committee – Richard Dunning
8. Old Business
9. New Business
  - a. Facilitator Discussion: Primex
    - 1) Re: Strategic Plan Goal #3, Action Item 3.4.1- Develop a Framework for considering new school configuration options.
10. Public Comment
11. Approval of Manifests (Board Vote Required)
12. Non-Public Session: RSA 91-A:3,II (If Required)
  - a. Negotiations
  - b. Personnel

**Upcoming Meetings:**

Strategic Plan Committee Mtg. – Wed., July 13<sup>th</sup> @ 6:30 p.m. @ SAU

Education Committee Mtg. – Mon., July 25<sup>th</sup> @ 5:30 p.m. @ SAU

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, June 21, 2016**

**School Board Meeting**  
**SAU Office**

**7:00 P.M.**

**BOARD**

Rich Cahoon, Richard Dunning,  
Bernd Foecking, Janine Lesser,  
David Martz, Stephan Morrissey,  
Kristen Reilly, Pierce Rigrod,  
Crista Salamy, Myron Steere

**ADMINISTRATION**

Kimberly Saunders, Interim Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Rick Matte, Student Services  
Brian Pickering, CVHS  
Nicky Fraley, FES

**1. Call to Order and Pledge of Allegiance**

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. June 7, 2016**

Stephan Morrissey moved to accept the minutes of June 7, 2016. Dick Dunning second. Unanimous.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her from Administrators throughout the district.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

None.

**6. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

Policy Committee will meet on Tuesday, July 12<sup>th</sup> at 6:00 p.m. at the SAU Office.

**b. Report Template – Superintendent**

Kimberly Saunders presented a report template for Executive Session that she will be using to report out to the Board. The intent is to provide information and instill a sense of pride. It may spark questions or raise issues as well. It should provide material to support discussion. Send Kimberly feedback to Kimberly through email.

In addition, Kimberly provided information on Pathways III as well as the criteria for Outstanding Performance.

**7. Reports**

**a. Strategic Plan Committee – Pierce Rigrod**

Pierce Rigrod reported out on the recent Strategic Plan Committee meeting. Riley Young is the new Student Representative for this committee.

**b. Budget & Property Committee – Richard Dunning**

**1) Encumbrance for 1:1 initiative (Board Vote Required)**

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.* – 1 –

The proposal is to expend up to \$140K to complete infrastructure work for the 1:1 initiative. It is erate eligible.  
**A motion to allow the Business Administrator to authorize up to \$140K of unexpended funds to complete infrastructure work for the 1:1 initiative was moved and second.**  
Erate money comes in to special revenue accounts and then the board is typically requested to expend the money, through a public hearing, for similar kinds of tech needs.  
**Kristen Reilly abstained. All else in favor. Motion carried.**

2) Notice of Co-Curricular Transfer - \$3,000 from CVHS to SMS (\$1,500) and GBS (\$1,500)  
A transfer of \$3,000 from CVHS to SMS and GBS was shared for Informational purposes only.

The "NFL Play 60" proposal was recommended to the Education Committee by the Budget & Property Committee. In addition, Budget & Property agreed to the use of PES by a local film company.

Dick Dunning shared a concern with where the Trustees are going with decision making on trust monies. Money is being requested to encumber work on the CVHS track.

Marian Alese reported that the Trustees are apprehensive to fund specific requests. Last week, the Trustees met on requests including the track and others. The Daniel's Fund is a fund set up to support athletic requests. The Trustees have shared their belief that the Athletic Trust, created by the school district, has lapsed because it was unfunded for several years. Not so. In 2013, the track was on the warrant requesting taxpayer funds and information on that vote was requested. The Trustees are seeking clarity. Marian shared her concern for future requests since the last two requests have been difficult.

Marian requested that \$287K be encumbered for the track, causing the potential to put less money in the trust accounts should the Trustees not grant the request for the track.

**Stephan Morrissey moved that \$287,000 in funds be encumbered in the event that the Trustees do not work with the District in our favor.**

Rich Cahoon asked that the attorney be asked what the process would be to transfer the trust funds. Confirmed.  
**David Martz opposed. All else in favor. Motion carried.**

#### **c. Policy Committee – Rich Cahoon**

No report.

### **8. Old Business**

Stephan Morrissey asked about Pathways III. Mr. Morrissey asked the process to modify the document. Kimberly Saunders reported that it would be a modification to the evaluation system. It would have to go to both the negotiations committee and the board. Ms. Saunders did not recommend specific dates in the plan. Human Resources is involved throughout the process.

Myron Steere asked for a process outline. Tim Markley said that legal advice cautions to put dates in the document.

Removal of the word "informally" was asked.

### **9. New Business**

#### **a. Tuition Rate – discuss and set tuition**

Kimberly Saunders shared the calculation for ConVal tuition for out of district students.

**Stephan Morrissey moved to accept the schedule for tuition as outlined (\$6,826.44 per student per year).**

Rich Cahoon said that this was voted in years past with the intent to draw students to the district through advertisement.

Kimberly said that we can advertise this opportunity and asked what form of advertisement should be used.

David Martz suggested that it be placed on our website.

The tuition rate of \$6,826.44 is the current charge for a parent request. It is different than what a district would pay to another district for tuition.

**Crista Salamy abstained. All else in favor. Motion carried.**

Communications Committee can further discuss how to publicize this opportunity for out of district families.

#### **b. Sabbatical Request**

Kimberly Saunders reported out on a recent Sabbatical Request from Carter Judkins.

The request was asked for consideration with the caveat that this request was not budgeted for. Based on the merits of a sabbatical Kimberly said that she would recommend the request.

**Stephan Morrissey moved considering the sabbatical request. Rich Cahoon second.**

Kimberly Saunders said that the Capstone Project is on the Responsive Classroom. This individual will research and implement Responsive Classroom which will benefit both the teacher and the district.

Dick Dunning shared concern of opening the door to others pursuing their Master's. We provide Professional Development funds. This will move one on the salary scale as well.

Kimberly Saunders noted that Tim Markley had the same objection as Mr. Dunning.

Stephan Morrissey said that we only allow one per year which causes him to have less concern about Dick Dunning's concern.

Dick Dunning asked when classroom assistance would be provided to other teachers. Ms. Saunders said that it would be outside of Ms. Judkins regular day.

Bernd Foecking asked if this is permitted does it bind a teacher to stay with the district. Tim Markley confirmed that they must stay for a period of two years or pay the district back.

Carter Judkins reported that she already has a Master's Degree so her salary would not change. She is pursuing a second Master's Degree. She wants to go into school counseling.

**In favor: 7**

**Opposed: 2 (Crista Salamy and Janine Lesser)**

**Motion passed with the condition that funding must be available.**

#### **10. Public Comment**

None.

#### **11. Approval of Manifests (Board Vote Required)**

Marian certified that manifests listed totaling \$398,787.92 and Payroll totaling \$2,183,160.88 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

#### **12. Non-Public Session: RSA 91-A:3,II (If Required)**

##### **a. Negotiations**

Stephan moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:02 p.m. for matters of Negotiations. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public at 8:08 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to allow Tim Markley to present documents to Myron for his signature. Second. Unanimous.

##### **b. Personnel**

###### **1) Superintendent Search**

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:09 p.m. Dick Dunning second. Unanimous on a roll call vote.

Kimberly Saunders, Marian Alese, Tim Markley, and Rick Matte exited at 8:09 p.m.

Stephan Morrissey moved to exit non-public session at 8:35 p.m. Second. Unanimous.

Stephan Morrissey moved to allow the Chairman to make an offer as discussed in non-public. Second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for three years. Dick Dunning second. Unanimous.

Stephan Morrissey moved to enter non-public session in accordance with RSA 91-A:3,II at 8:40 p.m. for matters of personnel. Second. Unanimous on a roll call vote.

Motion to exit non-public session at 8:54 p.m. Second. Unanimous.

Motion to seal the minutes for 20 years. Second. Unanimous.

Motion to adjourn at 8:59 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

# NOTICE OF STIPEND POSITIONS

## SUPPLEMENTAL

| Name               | DAC  | Position   | Stipend Amt |
|--------------------|------|--|-------------|
| Fabiola Woods      | AES  | Teacher in Charge                                | \$2,000.00  |
| Barbara Cannon     | BES  | Teacher in Charge                                | \$2,000.00  |
| Rachel Diemler     | CVHS | Backstage to Onstage                             | \$2,000.00  |
| Brock Lambert      | CVHS | Forensic Science                                 | \$2,000.00  |
| Jason Lambert      | CVHS | It's In the Room                                 | \$2,000.00  |
| Greg Leonard       | CVHS | Political Issues and Economic Issues             | \$4,000.00  |
| Karrie Mitschmyer  | CVHS | Ceramics and Jewelry making                      | \$4,000.00  |
| Brian Moore        | CVHS | Backstage to Onstage                             | \$2,000.00  |
| Elizabeth Moore    | CVHS | Backstage to Onstage                             | \$2,000.00  |
| Elizabeth Moore    | CVHS | Media in the Modern World                        | \$2,000.00  |
| Christine Morris   | CVHS | Credit Recovery Geometry & Algebra 2 Preparation | \$4,000.00  |
| Greg Morris        | CVHS | Credit Recovery Algebra & Algebra 1 Preparation  | \$4,000.00  |
| John Reitnauer     | CVHS | Summer Academy Director                          | \$5,000.00  |
| Richard Tracy      | CVHS | Department Stipend                               | \$3,000.00  |
| Jarvis Adams       | PES  | Department Stipend                               | \$2,000.00  |
| Keith Lee          | SAU  | Department Stipend                               | \$3,000.00  |
| Denise McLenon     | SAU  | Treasurer  | \$2,500.00  |
| Michelle Hauntanen | SMS  | Summer Reading and Math                          | \$38.96/Hr. |
| Mary Hopgood       | SMS  | Summer Reading and Math                          | \$38.96/Hr. |
| Sara Norby         | SMS  | Summer Reading and Math                          | \$38.96/Hr. |
| Kim Wall           | SMS  | Summer Reading and Math                          | \$38.96/Hr. |

# July 2016

| Sunday | Monday  | Tuesday                                 | Wednesday                                 | Thursday | Friday | Saturday |
|--------|---|---|---|----------|--------|----------|
|        |   |   |   |          | 1      | 2        |
| 3      | 4<br>District Closed                              | 5                                       | 6   | 7        | 8      | 9        |
| 10     | 11  | 12<br>School Board @<br>SAU @ 7:00 p.m. | 13<br>Strategic Plan @<br>SAU @ 6:30 p.m. | 14       | 15     | 16       |
| 17     | 18  | 19                                      | 20  | 21       | 22     | 23       |
| 24     | 25<br>Education<br>Committee @ SAU<br>@ 5:30 p.m. | 26                                      | 27  | 28       | 29     | 30       |
| 31     |   |   |   |          |        |          |

# August 2016

| Sunday | Monday | Tuesday                                    | Wednesday | Thursday | Friday | Saturday                                  |
|--------|--------|--|-----------|----------|--------|---|
|        | 1      | 2  | 3         | 4        | 5      | 6   |
| 7      | 8      | 9<br>School Board Mtg.<br>@ SAU @ 7:00 pm  | 10        | 11       | 12     | 13  |
| 14     | 15     | 16   | 17        | 18       | 19     | 20  |
| 21     | 22     | 23<br>School Board Mtg.<br>@ SAU @ 7:00 pm | 24        | 25       | 26     | 27<br>School Board<br>Retreat – 9:00 a.m. |
| 28     | 29     | 30   | 31        |          |        |   |