

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 17, 2016

School Board Meeting

Great Brook School

7:00 pm

1. Call to Order and Pledge of Allegiance
2. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. May 3, 2016 (pg. 1-4)
3. Points of Pride
4. Public Comment
5. Consent Agenda
 - a. Personnel (pg. 5)
 - 1) Nominations
 - 2) June 2016 Resignations
6. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 6-7)
 - 1) School Board Retreat
7. Reports
 - a. Student Representative – River Marmorstein
 - b. Teacher Representative – Patrick Cogan
 - c. Education Committee – Crista Salmay
 - 1) Sabbatical Proposal (**Board Vote Required**)
 - 2) Summer Program Transportation (**Board Vote Required**)
 - d. Budget & Property Committee – Richard Dunning (pg. 8)
 - 1) Superintendent Search (**Board Vote Required**)
 - 2) Food Service Contract (**Board Vote Required**)
 - 3) Fuel Purchase Authorization (**Board Vote Required**)
8. Old Business
 - a. Expenditure Report – Marian Alese (pg. 9-12)
 - b. 2nd Read/Adoption (**Board Vote Required**)
 - KFA: Public Conduct on School Property (pg. 13)
 - c. Rescind/Waive Policies (**School Board Vote Required**)
 - IHBCA: Pregnant Students (pg. 14)
9. New Business
 - a. 1st Read Policies
 - BDB: Board Officers (pg. 15-16)
 - JLCE: Emergency Care and First Aid (pg. 17)
 - b. School Board Priorities – Pierce Rigrod (**Board Vote Required**)
10. Public Comment
11. Approval of Manifests (**Board Vote Required**)
12. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Personnel

Upcoming Meetings:

Strategic Plan Committee – Thurs., May 19th @ 6:30 pm @ SAU

Budget & Property Committee – Tues., May 24th @ 7:00 pm @ SAU

Selectmen's Advisory Committee – Thurs., May 26th @ 7:00 pm @ SAU

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 3, 2016

School Board Meeting

7:00 P.M.

SAU Office

BOARD

Rich Cahoon, Richard Dunning,
Bernd Foecking, Tom, Kelly,
Janine Lesser, David Martz,
Stephan Morrissey, Linda Quintanilha,
Kristen Reilly, Pierce Rigrod,
Crista Salamy, Myron Steere

Patrick Cogan, CVEA Rep
River Marmorstein, Student Rep

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Anne O'Bryant, SMS
Brian Pickering, CVHS
Amy Janoch, HES
Nicky Fraley, FES
Nicole Pease, DCS
Jim Elder, GBS

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. School Board Chairman's Recognition

Linda Bundy, Lexy Heatley, Diane Clark and Butch Estey were recognized for their outstanding dedication and support for students and staff in the ConVal School District.

3. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. April 19, 2016

Dick Dunning moved to accept the minutes of April 19, 2016. Stephan Morrissey second. Tom Kelly abstained. All else in favor. Motion carried.

3. Points of Pride

Dr. Minnihan shared various Points of Pride as reported to him from administrators in the district.

4. Public Comment

None.

6. Consent Agenda

a. Personnel

1) Staff Nominations

Annual to Annual Contract-

Three additions were noted to the list that was included with the agenda: Roberta Wilmot, J Colaneri, and Allyson Irvine – grant funded should be added to this list.

Annual to Annual Contract-

Kevin Morneault, Sarah Russell, and Kristen Allen should have been included in this list and no other lists.

Stephan Morrissey moved to approve the nominations as read. Dick Dunning second. Unanimous.

Annual to Continuing Contract-

Stephan Morrissey moved to approve the nominations as read. Dick Dunning second. Unanimous.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to excel academically, contribute to the global community, and thrive as independent and productive citizens.

Continuing to Continuing Contract-

Stephan Morrissey motioned to accept the nominations as read. Linda Quintanilha second. Dick Dunning, Crista Salmay, and Bernd Foecking abstained. All else in favor. Motion carried.

2) June 2016 Resignations

Tim Markley referenced the resignation of Andrea Jurewich.

Stephan Morrissey motioned to accept the resignation as read. Dick Dunning second. Unanimous.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Budget & Property Committee will meet on Tuesday, May 24th at 7:00 p.m. at the SAU.

Selectmen's Advisory Committee will meet on Thursday, May 26th at 7:00 p.m. at the SAU.

b. May 1, 2016 Enrollment Update

Current Enrollment reflects very little change.

Straight-Line projection enrollment reflects current projections.

c. Accept Gift/Donation (Board Vote Required)

- 1) South Meadow School Food Pantry requests authorization to accept a gift/donation totaling \$500.00 from The ConVal High School Baseball Teams for the purpose of purchasing supplies for the food pantry at SMS for ConVal School District families.

Stephan Morrissey motioned to accept the donation with gratitude. Dick Dunning second. Unanimous.

- 2) South Meadow School Food Pantry requests authorization to accept a gift/donation totaling \$552.50 from The Antrim Elementary School PTO for the purpose of purchasing supplies for the food pantry at SMS for ConVal School District families.

Stephan Morrissey motioned to accept the donation with gratitude. Dick Dunning second. Unanimous.

8. Reports

a. Student Representative – River Marmorstein

River Marmorstein reported that Annie Kuster and Community College Representatives met at the high school to conduct a college affordability forum. In addition, the opioid crisis was discussed.

In coming weeks, the Project Crash will be executed on Friday, May 13th at 9:00 a.m. All are invited to come and observe.

ConVal High School Graduation is Saturday, June 11th at 10:00 a.m.

River Marmorstein introduced Lily Denehey as his successor as Student Rep to the Board.

b. Teacher Representative – Patrick Cogan

Patrick Cogan reported that the middle school students are attending an All-State Music Festival this weekend. In addition, an all-district string concert will take place this Thursday at CVHS.

The 5th grade students did an "around the school" clean up in recognition for Earth Day. Linda Compton is the new Co-President of CVEA for next two years.

Monadnock Region gave the CVEA award for their communication plan.

c. Education Committee – Crista Salmay

1) Technology Plan (Board Vote Required)

Crista Salmay reported that the Tech Plan was discussed at the last Education Committee meeting.

JV Golf was voted on to be reinstated as a club sport.

Competency based and PACE District was discussed at the last meeting.

Rich Cahoon recommended that whatever is decided about the later start time, that it would not be until the 17/18 school year at the earliest.

Linda Quintanilha moved to approve the Technology Plan. Dick Dunning second.

The board has already adopted the access to technology piece which is the largest monetary piece.

Discussion took place.

The vote was called. Kristen Reilly abstained. All else in favor to call the vote.

Motion to approve the Technology Plan. Second. Kristen Reilly abstained. Motion carried.

d. Communication Committee – Crista Salamy

1) Communication Statement on Withdrawal Study (School Board Vote Required)

Crista Salamy reported that the Petition Warrant Article to Study the Peterborough Withdrawal was discussed at the recent Communication meeting. As a result, a communication statement including facts, not opinions, was draft.

Linda Quintanilha moved to present the statement to the local newspaper. Stephan Morrissey second.

Stephan Morrissey moved to swap the first two paragraphs. Kristen Reilly said that the reason that the placement of the paragraphs was so as not to sound inflammatory.

In favor: Stephan Morrissey.

Opposed: All others

Motion failed.

Crista Salamy moved the statement forward to the newspaper. David Martz second.

Dick Dunning and Tom Kelly abstained.

Motion carried.

e. Selectmen's Advisory Committee – John Jordan

John Jordan reported that the student initiative for students to volunteer in the towns was discussed. The major discussion was on the withdrawal study.

A motion was made to share a statement of concern on the withdrawal study by SAC.

Pierce Rigrod added that the withdrawal would halt progress on the Strategic Plan.

9. Old Business

a. 2nd Read/Adoption (School Board Vote Required)

- GBAA – Sexual Harassment – Employees/Staff

Rich Cahoon moved this policy for adoption.

Discussion took place about Paragraph III, on page 17. The advantage of the language is that employees are now required to report sexual harassment. No one can be exempt from reporting. This language is that which is recommended by Human Resources and our labor attorney.

Linda Quintanilha moved the question. Stephan Morrissey second.

Bernd Foecking suggested changing the word "principal" to "supervisor".

Kimberly said that the goal is to recognize that not everyone's supervisor is the principal.

Rich would rather not wordsmith. He would rather it be kicked back to policy.

David Martz moved this policy return back to Policy Committee.

No second.

Back to original motion to pass.

Linda Quintanilha moved to adopt policy GBAA. David Martz and Bernd Foecking abstained.

Motion passed.

10. 1st Read Policies

- KFA – Public Conduct on School Property

Rich Cahoon asked that any feedback be sent to policy committee.

11. Public Comment

Myron Steere reminded the board that they may contact the State DOE as an individual and not as a board member. Otherwise, all communications should go through the SAU. Kimberly Saunders will put a program together to track requests.

12. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests listed totaling \$718,684.03 and Payroll 22 totaling \$1,713,924.62 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Second. Unanimous.

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3, II at 7:59 p.m. for matters of negotiations. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 8:35 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to seal the minutes of non-public session for 5 years. Unanimous.

David Martz moved to seal the minutes of a previous grievance hearing for 7 years. Second. Unanimous.

b. Personnel

Stephan Morrissey moved to enter non-public session in accordance with RSA 91-A:3,II at 8:36 p.m. for matters of personnel. Unanimous on roll call vote.

Motion and second to exit non-public session at 9:01 p.m. Unanimous.

Motion to seal the meeting minutes of non-public session for 15 years. Second. Unanimous.

Linda Quintanilha motioned to pay the buyback in August 2016. Rich Cahoon second.

In favor: 5

Opposed: 4

Kristen Reilly abstained.

Motion carried.

Motion to adjourn at 9:07 pm. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

May 17, 2016
Personnel Agenda

2016-17 Nominations:

SMS

Ann Catherine Keating	Gr. 8 Math Teacher	\$34,850
-----------------------	--------------------	----------

Special Education

Melissa Mucha	Elementary School Counselor	\$38,233
---------------	-----------------------------	----------

June 2016 Resignations:

SMS

Cynthia Bradshaw	Gr. 8 Teacher	
Deborah Dionne	School Counselor	

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy Committee Mtg. @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	4	5 School Board Non-Public Session @ 6:00 pm @ SAU	6	7
8	9 Education Committee Mtg. @ 5:30 pm @ SAU	10 Budget & Property Committee Mtg. @ 7:00 pm @ SAU	11	12	13	14
15	16	17 Policy Committee Mtg. @ 6:00 pm @ GBS School Board Mtg. @ GBS @ 7:00 pm	18	19 Strategic Plan Committee Mtg. @ 6:30 pm @ SAU	20	21
22	23	24 Budget & Property Committee Mtg. @ 7:00 p.m. @ SAU	25	26 Selectmen's Advisory Committee Mtg. @ 7:00 p.m. @ SAU	27	28
29	30 Memorial Day – No School	31				

June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 Education Committee Mtg. @ 5:30 pm @ SAU	7 Policy Committee Mtg. @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	8	9	10	11 ConVal High School Graduation @ 10:00 a.m. @ CVHS
12	13	14	15	16	17	18
19	20	21 Policy Committee Mtg. @ 6:00 pm @ SAU School Board Mtg. @ SAU @ 7:00 pm	22	23	24	25
26	27	28	29	30		

The following items were addressed at the May 10th Budget & Property Committee meeting:

1. Parking Fees for High School Students: Voted not to charge a fee; will be passing it on to Policy Committee.
2. Food Service Update: Voted to bring new contract to May 17th Board Meeting for approval. It is important that members look at the contract before the meeting. Marian will be sending it out to all members. The projected subsidy for the lunch program is \$75,275.00.
3. April Expense Report: See inclusion
4. Superintendent Search Funding: Voted to ask full board for \$50,000.00 to hire a company to do a Superintendent search.
5. Fuel Purchase Authorization: Voted to authorize Marian to pursue fuel purchase.
6. Went into Non-Public Session to discuss personnel issue: No vote needed.

Board Briefs

May 10, 2016

Expenses

Attached is the expense report for April.

Please note the following:

- There is still a substantial delta in line 1 (Salaries). This is primarily due to staffing changes and the amount added to the budget for the first year of the CVEA agreement (approximately \$400K). The CVEA amount was calculated using the then current staff, and again has been impacted by staffing changes. We also have several vacant positions at CVHS, SMS, and in Special Education. Note that the delta attributed to staffing changes is about \$240K.
- Line 3 (Custodial) reflects a vacancy at SMS that is currently being covered by contracted services.
- We have transferred \$500K to the unreserved line from the health insurance delta (Line 11). This line still reflects a delta of \$300K due to above mentioned staffing changes, vacancies, and additional insurance buyouts for staff.
- Line 24 (323) reflects an overdraft of \$47K. We will be requesting a transfer from either the salary line or tuition.
- Line 31 (430) reflects \$17K in unanticipated expenses as a result of our recent inspection by the Department of Labor. Items required are roof guards, eye wash stations and miscellaneous other small equipment.
- Line 57 (610) reflects \$100K in curriculum supplies encumbrance. We will be purchasing supplies as soon as possible. This amount was cut from 16-17 budget, and the decision was made to use available delta to get supplies and materials into the hands of teachers for the PD sessions that will begin as school is out in June.

2015-2016 Expense Report

5-May-16

Line #	Account Number	Description	2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers	Account Notes
1	21.000.0000.00.110	REGULAR SALARIES	\$13,593,836.00	-\$121,450.00	\$13,472,386.00	\$10,644,300.30	\$2,510,925.37	\$317,160.33	2.35%	
2	21.000.0000.00.111	PARA SALARIES	\$2,068,442.00	\$61,450.00	\$2,129,892.00	\$1,768,241.05	\$360,125.16	\$1,525.79	0.07%	
3	21.000.0000.00.112	ADMIN ASSIST SALARIES	\$985,744.00	\$60,000.00	\$1,045,744.00	\$856,577.28	\$189,390.31	-\$223.59	-0.02%	
4	21.000.0000.00.113	CUSTODIAL/MAINTEN SALARIES	\$697,995.00	-\$60,000.00	\$637,995.00	\$501,486.65	\$90,528.99	\$45,979.35	7.21% Vacancy	
5	21.000.0000.00.114	ADMINISTRATOR SALARIES	\$2,253,283.00		\$2,253,283.00	\$1,968,427.35	\$280,217.17	\$4,638.48	0.21%	
6	21.000.0000.00.115	DEPARTMENT HEADS	\$31,500.00		\$31,500.00	\$25,836.05	\$5,663.95	\$0.00	0.00%	
7	21.000.0000.00.119	SUPPORT SERVICES	\$648,124.00		\$648,124.00	\$562,164.15	\$87,674.03	-\$1,714.18	-0.26%	
8	21.000.0000.00.120	TEMPORARY SALARIES	\$850,008.00		\$850,008.00	\$689,978.76	\$158,470.79	\$1,558.45	0.18%	
9	21.000.0000.00.130	OVERTIME	\$37,500.00		\$37,500.00	\$35,111.86		\$2,388.14	6.37%	
10										
11	21.000.0000.00.211	HEALTH INSURANCE	\$6,415,928.00	-\$ 500,000.00	\$5,915,928.00	\$5,093,437.10	\$523,255.97	\$299,234.93	5.08% Transfer to Unreserved	
12	21.000.0000.00.212	DENTAL INSURANCE	\$234,670.00		\$234,670.00	\$205,290.93	\$18,534.29	\$10,844.78	4.62%	
13	21.000.0000.00.213	LIFE INSURANCE	\$40,500.00	\$ 4,090.00	\$44,590.00	\$36,995.00	\$7,628.00	-\$33.00	-0.07%	
14	21.000.0000.00.214	LONG TERM DISABILITY	\$51,245.00	-\$ 4,090.00	\$47,155.00	\$38,950.16	\$8,010.00	\$194.84	0.41%	
15	21.000.0000.00.220	FICA	\$1,578,932.00		\$1,578,932.00	\$1,263,012.08	\$274,562.82	\$41,357.10	2.62%	
16	21.000.0000.00.225	HRA ACCOUNT	\$ 131,500.00		\$131,500.00	\$52,787.46		\$78,712.54	59.86%	
17	21.000.0000.00.231	NON - TEACH RETIRE	\$573,133.00		\$573,133.00	\$457,887.44	\$84,219.49	\$31,026.07	5.41%	
18	21.000.0000.00.232	TEACHER RETIRE	\$2,361,208.00		\$2,361,208.00	\$1,897,722.83	\$438,656.34	\$24,828.83	1.05%	
19	21.000.0000.00.260	UNEMPLOYMENT	\$ 49,133.00		\$49,133.00	\$48,728.00		\$405.00	0.82%	
20	21.000.0000.00.270	ADMIN ANNUITY	\$14,721.00		\$14,721.00	\$14,721.00		\$0.00	0.00%	
21	21.000.0000.00.320	PRESENTERS	\$17,600.00		\$17,600.00	\$15,548.00	\$1,952.00	\$100.00	0.57%	
22	21.000.0000.00.321	STAFF TUITION	\$75,540.00		\$75,540.00	\$54,980.00		\$20,560.00	27.22%	
23	21.000.0000.00.322	STAFF SERVICES	\$ 70,200.00		\$70,200.00	\$42,167.72	\$23,837.00	\$4,195.28	5.98%	
24	21.000.0000.00.323	PUPIL SERVICES	\$112,165.00		\$112,165.00	\$76,025.57	\$83,845.38	-\$47,705.95	-42.53% Student driven. Will need transfer	
25	21.000.0000.00.330	PURCHASED/PROF	\$1,116,416.00	\$ 60,000.00	\$1,176,416.00	\$978,593.01	\$184,098.38	\$13,724.61	1.17%	
26	21.000.0000.00.340	STATISTICAL SERVICES	\$30,000.00		\$30,000.00	\$28,841.50		\$1,158.50	3.86%	
27	1 0.0000.00.380	SCHOOL BOARD SERVICES	\$160,500.00		\$160,500.00	\$120,168.49	\$41,000.00	-\$668.49	-0.42%	
28	1 0.0000.00.411	WATER/SEWER	\$48,800.00		\$48,800.00	\$39,627.81	\$3,790.47	\$5,381.72	11.03%	

2015-2016 Expense Report

5-May-16

Account Number		Description	2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers
Line #									Account Notes
29	21.000.0000.00.421	DISPOSAL	\$41,650.00		\$41,650.00	\$30,374.00	\$4,772.00	\$6,504.00	15.62%
30	21.000.0000.00.422	SNOW PLOWING	\$140,210.00		\$140,210.00	\$61,730.25	\$78,479.75	\$0.00	0.00%
31	21.000.0000.00.430	REPAIR/MAINT	\$304,640.00	\$300,000.00	\$604,640.00	\$244,420.75	\$365,484.44	-\$5,271.19	-0.87% DOL Inspection Requirements
32	21.000.0000.00.431	STRUCTURAL REPAIRS	\$185,500.00	\$317,000.00	\$502,500.00	\$160,099.76	\$321,484.00	\$20,976.24	4.17%
33	21.000.0000.00.432	ELECTRICAL REPAIRS	\$32,300.00	\$6,000.00	\$38,300.00	\$43,941.80	\$16,671.32	-\$22,313.12	-58.28% DCS Fire Alarm
34	21.000.0000.00.433	MECHANICAL REPAIRS	\$58,500.00	\$43,000.00	\$101,500.00	\$54,177.66	\$50,933.42	-\$3,611.08	-3.56%
35	21.000.0000.00.434	HVAC REPAIRS	\$99,900.00	\$50,000.00	\$148,900.00	\$138,933.99	\$46,119.23	-\$36,153.22	-24.28% PES Controls
36	21.000.0000.00.440	BUILDING RENTAL	\$2,500.00		\$2,500.00	\$1,200.00	\$1,300.00	\$0.00	0.00%
37	21.000.0000.00.442	EQUIPMENT RENTAL	\$1,000.00		\$1,000.00			\$1,000.00	100.00%
38	21.000.0000.00.450	RENTAL	\$4,000.00		\$4,000.00	\$495.00		\$3,505.00	87.63%
39									
40	21.000.0000.00.510	FIELD TRIP/ATHLETIC	\$227,020.00		\$227,020.00	\$149,076.06	\$45,856.54	\$32,087.40	14.13%
41	21.000.0000.00.519	PUPIL TRANSPORTATION	\$2,230,022.00		\$2,230,022.00	\$1,608,922.69	\$612,938.70	\$8,160.61	0.37%
42									
43	21.000.0000.00.520	INSURANCE	\$211,550.00		\$211,550.00	\$197,900.00		\$13,650.00	6.45%
44	21.000.0000.00.530	TELEPHONE /WEB ACCESS	\$151,000.00		\$151,000.00	\$112,821.92	\$35,005.77	\$3,172.31	2.10%
45	21.000.0000.00.534	POSTAGE	\$29,420.00		\$29,420.00	\$8,699.75	\$1,538.38	\$19,181.87	65.20%
46	21.000.0000.00.540	ADVERTISING	\$17,000.00		\$17,000.00	\$17,830.06	\$16,082.14	-\$16,912.20	-99.48%
47	21.000.0000.00.550	PRINTING	\$16,850.00		\$16,850.00	\$15,498.47	\$960.00	\$391.53	2.32%
48	21.000.0000.00.561	TUITION	\$1,774,341.00		\$1,774,341.00	\$1,273,060.36	\$441,978.89	\$59,301.75	3.34%
49	21.000.0000.00.580	MILEAGE	\$93,130.00		\$93,130.00	\$61,248.64	\$7,023.26	\$24,858.10	26.69%
50	21.000.0000.00.590	MISC PURCH SERV	\$15,000.00		\$15,000.00	\$10,301.05		\$4,698.95	31.33%
51									
52	21.000.0000.00.622	ELECTRICITY	\$433,800.00		\$433,800.00	\$365,179.89	\$54,677.76	\$13,942.35	3.21%
53	21.000.0000.00.623	BOTTLED GAS	\$11,700.00		\$11,700.00	\$7,528.19	\$4,596.81	-\$425.00	-3.63%
54	21.000.0000.00.624	FUEL OIL	\$344,843.00		\$344,843.00	\$258,229.20	\$15,000.00	\$71,613.80	20.77%
55	21.000.0000.00.656	PROPANE / GASOLINE	\$238,000.00		\$238,000.00	\$163,078.37	\$65,285.87	\$9,635.76	4.05%
56									
57	21.000.0000.00.610	SUPPLIES	\$768,880.00		\$768,880.00	\$567,828.05	\$249,724.81	-\$48,672.86	-6.33% Curriculum Supplies
58	21.000.0000.00.640	BOOKS	\$75,103.00		\$75,103.00	\$47,885.91	\$22,652.04	\$4,565.05	6.08%
59	21.000.0000.00.641	PERIODICALS	\$21,310.00		\$21,310.00	\$16,340.80	\$666.53	\$4,302.67	20.19%

2015-2016 Expense Report

5-May-16

Line #	Account Number	Description	2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers	Account Notes
60	21.000.0000.00.649	OTHER INFO SOURCES	\$ 4,125.00		\$4,125.00	\$2,088.50	\$644.41	\$1,392.09	33.75%	
61	21.000.0000.00.650	SOFTWARE SUPPORT	\$209,145.00		\$209,145.00	\$174,442.49	\$14,813.16	\$19,889.35	9.51%	
62	21.000.0000.00.733	NEW FURNITURE	\$ 1,600.00		\$1,600.00	\$90.00		\$1,510.00	94.38%	
63	21.000.0000.00.734	OTHER EQUIPMENT	\$ 0.00		\$0.00			\$0.00		
64	21.000.0000.00.737	REPL FURNITURE	\$13,500.00		\$13,500.00	\$7,012.88	\$500.00	\$5,987.12	44.35%	
65	21.000.0000.00.738	REPL EQUIPMENT	\$271,147.00	\$33,665.00	\$304,812.00	\$292,608.99	\$7,684.54	\$4,518.47	1.48%	
66	21.000.0000.00.739	NEW EQUIPMENT	\$ 7,800.00	\$ 25,000.00	\$32,800.00	\$68,219.46	\$15,959.99	-\$51,379.45	-156.64%	Tractor
67										
68	21.000.0000.00.810	DUES & FEES	\$152,360.00		\$152,360.00	\$148,253.16	\$3,196.98	\$909.86	0.60%	
69	21.000.0000.00.830	DEBT SERVICE INTEREST	\$109,756.00		\$109,756.00	\$109,755.00		\$1.00	0.00%	
70	21.000.0000.00.890	MISCELLANEOUS	\$ 45,350.00		\$45,350.00	\$27,057.07	\$11,959.38	\$6,333.55	13.97%	
71	21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$360,000.00		\$360,000.00	\$360,000.00		\$0.00	0.00%	
		TRANS TO TRUST FUNDS		\$400,000.00	\$400,000.00		\$900,000.00	-\$500,000.00	-125.00%	14-15 Encumbrance and 15-16 Anticipated Transfers
72		TOTAL	\$42,951,575.00	\$674,665.00	\$43,626,240.00	\$34,323,883.72	\$8,790,376.03	\$511,980.25		
73		PY ENCUMBRANCES	\$1,371,728.00	-\$1,174,665.00	\$197,063.00	\$15,302.16		\$181,760.84		
74		Unreserved Fund Balance		\$500,000.00	\$500,000.00		\$500,000.00	\$0.00		
75		Total	\$44,323,303.00	\$ 0.00	\$44,323,303.00	\$34,339,185.88	\$ 9,290,376.03	\$ 693,741.09	1.57%	

KFA - Public Conduct On School Property

For purposes of this policy, "school property" means any buildings, vehicles, property, land, or facilities used for school purposes or school-sponsored events, whether public or private.

The School District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event. No person on school property or at a school event shall:

1. Injure, threaten, harass, or intimidate a staff member, a School Board member, sports official or coach, or any other person;
2. Damage or threaten to damage another's property;
3. Damage or deface School District property;
4. Violate any New Hampshire law, or town or county ordinance;
5. Smoke or otherwise use tobacco products;
6. Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs, or possess dangerous devices or weapons;
7. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);
8. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the School Board;
9. Operate a motor vehicle in violation of an authorized District employee's directive or posted road signs.
10. Violate other District policies or regulations, or an authorized District employee's directive.

Any person who violates this policy or any other acceptable standard of behavior may be ordered to leave school grounds. Law enforcement officials may be contacted at the discretion of the supervising district employee if such employee believes it necessary.

Additionally, the District reserves the right to issue "no trespass" letters to any person whose conduct violates this policy, acceptable standards of conduct, or creates a disruption to the school district's educational purpose.

Legal References:

RSA 193:11, Disturbance
RSA 635:2, Criminal Trespass

1st Read: May 3, 2016
2nd Read: May 17, 2016
Adopted:

Category: R

PREGNANT STUDENTS

Maternal or paternal status shall not affect the rights and privileges of students to receive a public education.

Pregnant students shall be permitted to continue in school in all instances when continued attendance has the sanction of the expectant mother's physician.

Rescind

1st Read: October 15, 2013

2nd Read: November 5, 2013

Adopted: November 5, 2013

BDBA BDB– Board Officers

1. At the first meeting of the School Board after the District Voting in March, the Board shall elect a Chairperson and a Vice-Chairperson. Candidates for Chairperson shall have served at least two years as a member of the Board. Candidates for Vice-Chairperson shall have served at least one year as a member of the Board.
2. Method of Election. Candidates for each office shall declare in writing their candidacy at the first Board meeting in February of each year. Each candidate shall have the opportunity to speak to their qualifications at the following meeting and answer questions from Board members.

In the event that Board members may be leaving the Board, the candidates to replace them shall be invited and encouraged to attend this meeting.

The election of the Chairperson and Vice-Chairperson shall be done by a roll-call vote at the first meeting of the School Board after the District Voting in March. A plurality of votes cast during this open roll-call vote will be sufficient to elect a candidate.

3. Term Limits.

The length of term for these offices shall be one year. A Board member may serve as either Chairperson or Vice-Chairperson, or four terms in a combination of these offices.

4. Duties.

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall call special meetings as needed, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may determine.

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may determine.

5. Resignation of Chairperson.

In the event that a Chairperson shall resign or be otherwise unable to serve a full term, the Vice-Chairperson shall assume the role of Chairperson. The Board will decide whether to elect an interim Vice Chairperson. If so, the aforementioned election procedure will be followed.

6. Other Officers.

Secretary

BDBA BDB – Board Officers, continued

The Secretary of the School Board is hired by the Superintendent subject to approval by the Board. The Secretary shall be responsible for Board correspondence when directed by the Chairperson. The Secretary shall attend all board meetings and keep an accurate record of all proceedings which she/he shall sign.

She/He shall have custody of the record books and documents of the School Board, which are to be available for public inspection at all reasonable times. She/He shall be responsible to the Superintendent in performance of duties.

Legal References:

RSA 195:5, Cooperative School District Officers: School Board Powers & Duties
RSA 197:20, School Meetings & Officers: Clerk Duties
RSA 197:22, School Meetings & Officers: Treasurers Bond
RSA 197:23-a, School Meetings & Officers: Treasurers Duties
RSA 671:23, School District Elections: Warrant
RSA 671:6, School District Elections: Other Officers
RSA 671:31, School District Elections: Reports by Clerk

Category: R

~~1st Read: November 16, 2010~~
~~2nd Read: December 21, 2010~~
~~Adoption: December 21, 2010~~
~~Amended: May 3, 2011~~

1st Read: May 17, 2016
2nd Read:
Adopted:

JLCE – Emergency Care and First Aid (Student Accidents and Accident Reports)

All school personnel have responsibilities regarding injuries and emergencies as follows:

1. Administering first aid and/or summoning medical assistance
2. Notifying administration
3. Notifying parents/guardians
4. Filing accident reports

School personnel must use reasonable judgment in handling accident cases. Caution should be exercised not to minimize or maximize any injuries or emergency. Personnel will understand the proper steps to be taken in the event of an injury or emergency, including appropriate activation of EMS and obtaining additional staff assistance when possible. Personnel shall also understand their role as it relates to the District's Emergency Response Plan.

If a school nurse or licensed practical nurse is not available to a school for any reason, at least one other person who has a current first aid and cardiopulmonary certification (CPR), including AED training, (automated external defibrillator) will be available (per Ed 306.12). Also required is annual training of the Health Office delegatee and other authorized staff in assisting in the administration of an Epi-pen, a metered dose inhaler, and/or an opioid antagonist. Being available means they must be on school grounds during school hours or present at scheduled school activities so that they can provide emergency care immediately, without prior notification to parents/guardians. However, parents/guardians shall be promptly notified after emergency assistance has been provided.

All accidents judged to be other than minor require an accident report to be filled out and filed with the Principal and SAU Office within 24 hours of the incident per policy EBBB.

The District makes it possible for parents to subscribe to student accident insurance at low rates. The program is offered each year during September. The District does not provide student accident insurance.

At the beginning of each school year, the Principal shall review the policy on accidents and accident reporting with staff. Each school may adopt procedures consistent with this policy for its effective implementation.

(Include in Staff Handbook)

Legal Reference:

RSA 200:40, Ed 306.12

Category: P

1st Read: May 17, 2016

2nd Read:

Adopted: