

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, April 5, 2016**

**School Board Meeting**

**7:00 P.M.**

**SAU Office**

- 1. Call to Order and Pledge of Allegiance**
- 2. School Board Chairman's Recognition**
- 3. Acceptance of School Board Meeting Minutes (Board Vote Required)**
  - a. March 15, 2016 (pg. 1-4)**
- 4. Points of Pride**
- 5. Public Comment**
- 6. Consent Agenda**
  - a. Personnel**
    - 1) Notice of Stipend Positions (pg. 5)
- 7. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar (pg. 6-7)**
  - b. School Board Induction**
  - c. April 1, 2016 Enrollment Update (pg. 8-9)**
- 8. Reports**
  - a. Student Representative – River Marmorstein**
  - b. Teacher Representative – Patrick Cogan**
  - c. Education Committee – Crista Salamy**
- 9. Old Business**
  - a. 2nd Read/Adoption (School Board Vote Required)**
    - EBBC: Emergency Care and First Aid (pg. 10)
  - b. Authorization to Use Narcan in Schools (School Board Vote Required)**
- 10. New Business**
  - a. 1<sup>st</sup> Read Policies (pg. 11-17)**
    - JJA: Student Activities & Organizations
    - JJIB: Interscholastic Athletics
    - JLA: Student Insurance Program
    - KMB: Relations with Booster Organizations
  - b. Graduation Regalia Policy**
  - c. Upcoming Student Travel Abroad**
  - d. HealthTrust Authorization (School Board Vote Required) (pg. 18-19)**
  - e. Health Insurance Rate Update – Marian Alese**
- 11. Public Comment**
- 12. Approval of Manifests (Board Vote Required)**
- 13. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Personnel**

**Upcoming Meetings:**

Strategic Plan Committee Mtg. – Thurs., April 7<sup>th</sup> @ 6:30 p.m. @ SAU  
School Board Induction Mtg. – Sat., April 9<sup>th</sup> @ 8:30 a.m. @ SAU  
Budget & Property Committee Mtg. – Tues., April 12<sup>th</sup> @ 7:00 p.m. @ SAU  
School Board Mtg. – Tues., April 19<sup>th</sup> @ 7:00 p.m. @ SAU  
Education Committee Mtg. – Mon., April 25<sup>th</sup> @ 5:30 p.m. @ SAU  
Selectmen's Advisory Committee Mtg. – Thurs., April 28<sup>th</sup> @ 7:00 p.m. @ SAU

**MISSION STATEMENT**

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, March 15, 2016**

**School Board Meeting**

**7:00 P.M.**

**Great Brook School**

**BOARD**

Gary Backstrom, Rich Cahoon,  
Richard Dunning, Bernd Foecking,  
Tom Kelly, Janine Lesser,  
Stephan Morrissey, Linda Quintanilha,  
Crista Salamy, Myron Steere

Patrick Cogan, CVEA Rep  
River Marmorstein, Student Rep

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Jim Elder, GBS  
Dr. Ann Allwarden, AES/Pierce School  
Nicola Fraley, FES  
Colleen Roy, GES  
Nicole Pease, DCS

**1. Call to Order and Pledge of Allegiance**

Superintendent Minnihan called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

**2. Introduction and Swearing in of New and Returning Board Members**

Marian Alese swore in new and returning board members.  
Introductions were made.

**3. Call for Election of Officers – Superintendent**

Dr. Minnihan called for the election of officers. Myron Steere has submitted for School Board Chairman and Pierce Rigrod for Vice-Chair.

**In favor of Myron Steere for Chairman: Unanimous.**

**In favor of Pierce Rigrod for Vice-Chairman: Unanimous.**

**4. Appoint School District Clerk (Board Action/Vote Required)**

**Myron Steere read the appointment of Marian Alese for School District Clerk. In favor: Unanimous.**

**5. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. March 1, 2016**

**Dick Dunning moved to accept the minutes of March 1, 2016. Stephan Morrissey second.**

**Gary Backstrom and Linda Quintanilha abstained. All else in favor. Motion carried.**

**6. Points of Pride**

Dr. Minnihan shared many Points of Pride as reported to him.

Dick Dunning reported that he and Linda Quintanilha spoke with the NELMS Committee who is looking at GBS as a Spotlight School nominee. Mr. Dunning was confident that GBS would be chosen as a Spotlight school.

**7. Public Comment**

None.

**MISSION STATEMENT**

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## **8. Consent Agenda**

### **a. Personnel**

#### **1) Nominations**

Tim Markley referenced the nominations of John Jordan, Interim AES/Pierce School Principal and Melanie Wagner, Physical Therapist.

**Linda Quintanilha motioned to accept the nomination of John Jordan. Stephan Morrissey second. Unanimous.**

**Dick Dunning motioned to accept the nomination of Melanie Wagner. Stephan Morrissey second. Unanimous.**

#### **2) June 2016 Retirements**

**Linda Quintanilha motioned to accept the retirement of Deb Camara effective June 2016. Dick Dunning second. Unanimous.**

**Linda Quintanilha motioned to accept the retirement of Emily Wrubel effective June 2016. Stephan Morrissey second. Unanimous.**

Dick Dunning said that she will be greatly missed.

#### **3) Notice of Co-Curricular Positions**

Tim Markley referenced the notice of Courtney McKay, Track Assistant Coach Spring.

## **9. Superintendent's Report and Presentation of Business**

### **a. Election Results**

Election results were shared. Everything passed. Variations existed among the towns.

### **b. Monthly Events Calendar**

Myron Steere reported that Committee Chairs will be selected soon.

Selectmen's Advisory Committee will meet on Thursday, April 28<sup>th</sup> at 7:00 pm at the SAU Office.

## **10. Reports**

### **a. Student Representative – River Marmorstein**

River Marmorstein welcomed new School Board members.

He reported that the 39<sup>th</sup> Army Band performed at CVHS last week. Dodgeball competition took place last week as well. A blood drive is taking place this week. Community service opportunities will take place in New York City as well.

### **b. Teacher Representative – Patrick Cogan**

Patrick Cogan, CVEA Rep, invited School Board members to a "Meet & Greet" tomorrow evening at 6:30 p.m. at the SAU Office. It is a round table discussion.

Mr. Cogan reported that teacher's enjoyed last week's Professional Development day. It was informative with a lot of learning taking place.

### **c. Strategic Plan Committee – Pierce Rigrod**

No report provided.

### **d. Budget & Property Committee – Myron Steere**

Myron Steere reported that security requirements and bids were discussed at the last meeting. In addition, roofing bids were reviewed with a recommendation for Melanson Roofers bid plus an additional \$5K.

**Dick Dunning moved to accept the Melanson bid plus the additional monies if needed. Second. Unanimous.**

## **11. Old Business**

Tim Markley referenced the job description for the ATC Director position.

**Linda Quintanilha moved to approve the job description. Dick Dunning second. Unanimous.**

### **a. Expenditure Report – Marian Alese**

Marian Alese reported out on expenses and encumbrances through February 29, 2016 as noted on the backup included with the agenda.

**Stephan Morrissey moved the transfers as specified. Second.**

Rich Cahoon asked if lines 2 and 24 might be served by using funds in the Special Education Trust Fund. Marian referenced tuition funds remaining. Marian referenced February Transfer requests totaling \$578,865.00 as detailed. **Unanimous.**

**b. 2nd Read/Adoption (School Board Vote Required)**

- EBBC: Emergency Care and First Aid

Rich Cahoon delayed adopted this policy for the first meeting in April.

- JICF: Gang Activity

**Rich Cahoon moved this for a second read minus the first sentence. Second. Unanimous.**

**12. New Business**

**a. Set CVHS Date of Graduation – June 11, 2016**

Dr. Minnihan reported one snow day thus far. Typically graduation is the Saturday before the last day of school. One snow day has occurred; moving the last day of school to June 15<sup>th</sup>.

**Crista Salamy moved to set the date of CVHS Graduation on Saturday, June 11, 2016. Stephan Morrissey second. Unanimous.**

**b. 2016-2017 School Calendar Approval (Board Vote Required)**

Kimberly Saunders shared a final draft calendar for 2016-2017.

**Dick Dunning moved to adopt the 216/2017 calendar as presented. Stephan Morrissey second.**

Dick Dunning asked if we go by days or hours.

Dr. Brendan Minnihan said that we typically look at where the last day ends and makes a decision on days or hours.

**Unanimous.**

**c. Signing of MS22 (Report of Appropriations voted)**

Marian Alese shared a report of the appropriations voted last week. She asked that Board members present sign both copies as well as the Superintendent.

**Stephan Morrissey recommended and moved that future first meetings after a vote take place at the SAU. Gary Backstrom second. Unanimous.**

**13. Approval of Manifests (Board Vote Required)**

Marian Alese certified that the manifests listed totaling \$687,344.89 and Payroll totaling \$1,256,329.11 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

**Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.**

Myron Steere reminded board members to return their committee selections to him.

**14. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Personnel**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 7:38 p.m. for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 8:11 p.m. Unanimous on a roll call vote.**

**Dick Dunning moved to waive the 21 days as requested and revisit at the end of the year. Sense of the board was in agreement. Second. Crista Salamy abstained. Unanimous.**

**Stephan Morrissey moved to seal the minutes of non-public session for 20 years. Second. Unanimous.**

**Stephan Morrissey moved to enter into non-public session in accordance with RSA:91-A:3,II at 8:12 p.m. for matters of personnel. Unanimous on a roll call vote.**

**Motion to exit non-public session at 8:19 p.m. Unanimous.**

~~Dick Dunning moved to pay the amount of money for the buyback in June 2016. Second.~~  
~~Four board members were in favor. Two opposed. Two abstained.~~  
~~Motion passed.~~

Motion to seal the minutes for a period of 20 years. Second. Unanimous.

Stephan Morrissey motioned to adjourn at 8:21 p.m. Dick Dunning second. Unanimous.

Respectfully submitted,

Brenda Marschok

## NOTICE OF STIPEND POSITIONS

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<b>Supplemenatal</b>			
Cathy Riley	CVHS	Block 5 - English 2nd Semester	\$2,000.00
<b>Non-Athletic</b>			
Kevin LeBlanc	SMS	Weight Training - Winter/Spring	\$996.00
Elizabeth Ring-Forten	SMS	All State Strings	\$484.72

# April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	6	7 Strategic Plan Committee @ SAU @ 6:00 pm	8	9 School Board Induction Mtg. @ SAU @ 8:30 a.m.
10	11	12 Budget & Property Committee @ SAU @ 7:00 pm	13	14	15	16
17	18	19 Policy Committee Mtg. @ GBS @ 6:00 pm School Board Mtg. @ GBS @ 7:00 pm	20	21	22	23
24	25 Education Comm. Mtg. @SAU @ 5:30 pm	26	27	28 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	29	30

# May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Policy Committee Mtg. @ 6:00 pm @ SAU  School Board Mtg. @ SAU @ 7:00 pm	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Policy Committee Mtg. @ 6:00 pm @ GBS  School Board Mtg. @ GBS @ 7:00 pm	18	19	20	21
22	23	24	25	26	27	28
29	30 Memorial Day – No School	31				



Grade	Total	66	137	136	157	166	138	800	FTE Teachers
<b>SCHOOL</b>	<b>3,31.16</b>	<b>Pre-School</b>	<b>Kindergarten</b>	<b>1st Grade</b>	<b>2nd Grade</b>	<b>3rd Grade</b>	<b>4th Grade</b>	<b>Total</b>	
AES	# of Students Teacher Teacher Ratio	35 2 Teacher Teacher 17.5	23 2 Teacher Teacher 11.5	24 2 Teacher Teacher 12.0	34 2 Teacher Teacher 17.0	28 2 Teacher Teacher 14.0	24 2 Teacher Teacher 12.0	168	12
BES	# of Students # of Sections Teacher Ratio		Kindergarten 12 1 Teacher 12.0	1st Grade 16 1 Teacher 16.0	2nd Grade 13 1 Teacher 13.0	3rd Grade 14 1 Teacher 14.0	4th Grade 10 1 Teacher 10.0	65	5
DCS	# of Students # of Sections Teacher Para Ratio		Kindergarten & 1st Grade 13 + 8 = 21 1 Teacher 21.0	1st Grade 10 1 Teacher 10.0	2nd Grade 14 1 Teacher 14.0	3rd Grade 15 1 Teacher 15.0	4th & 5th Grade 6 + 11 = 17 1 Teacher 17.0	67	4
FES	# of Students # of Sections Teacher Ratio		Kindergarten 9 1 Teacher 9.0	1st Grade 10 1 Teacher 10.0	2nd Grade 20 1 Teacher 20.0	3rd Grade 15 1 Teacher 15.0	4th Grade 9 1 Teacher 9.0	63	5
GES	# of Students # of Sections Teacher Ratio	Pre-School 16 1 Teacher 16.0	Kindergarten 16 1 Teacher 16.0	1st Grade 11 1 Teacher 11.0	2nd Grade 15 1 Teacher 15.0	3rd Grade 18 1 Teacher 18.0	4th Grade 21 1 Teacher 21.0	97	6
HES	# of Students # of Sections Teacher Ratio		Kindergarten 14 1 Teacher 14.0	1st & 2nd Grade 6 + 7 = 13 1 Teacher 13.0	2nd Grade 47 3 Teacher 15.7	3rd Grade 12 1 Teacher 12.0	4th Grade 8 1 Teacher 8.0	47	4
PES	# of Students # of Sections Teacher Teacher Teacher Ratio	Pre-School 15 1 Teacher 15.0	Kindergarten 42 3 Teacher Teacher Teacher 14.0	1st Grade 55 3 Teacher Teacher Teacher 18.3	2nd Grade 47 3 Teacher Teacher Teacher 15.7	3rd Grade 49 3 Teacher Teacher Teacher 16.3	4th Grade 52 3 Teacher Teacher Teacher 17.3	260	16
TES	# of Students # of Sections Teacher Para Ratio		Kindergarten 8 1 Teacher 8.0	1st & 2nd Grade 6 + 7 = 13 1 Teacher 13.0	2nd Grade 47 3 Teacher Teacher Teacher 15.7	3rd & 4th Grade 15 + 8 = 23 1 Teacher Para* 23.0	4th Grade 52 3 Teacher Teacher Teacher 17.3	44	3
* Teaching Principal para Enrollment numbers may include tuitioned-in students									
Kindergarten after two enrollments = 53									
Total Students Pre-K-5									811
Total Elem. Students K-4									734
Total Students Pre-K-5									55

	A	B	C	D	E	F	G	H
1	SCHOOL							
2	DCS	3.31:16	4th & 5th Grade	Grade 6	Grade 7	Grade 8	Total	FTE Teachers
3		# of Students	6 + 11 = 17				11	
4		# of Sections	1					1
5		Teacher	17					
6		Ratio						
7	GBS	# of Students	51	65	70	64	250	
8		# of Sections	3	3	3	3		12
9		Teacher	Teacher	Teacher	Teacher	Teacher		
10		Teacher	Teacher	Teacher	Teacher	Teacher		
11		Teacher	Teacher	Teacher	Teacher	Teacher		
12		Ratio	17.0	21.7	23.3	21.3		
13								
14	SMS	# of Students	97	102	102	110	411	
15		# of Sections	4	4	4	5		17
16		Teacher	Teacher	Teacher	Teacher	Teacher		
17		Teacher	Teacher	Teacher	Teacher	Teacher		
18		Teacher	Teacher	Teacher	Teacher	Teacher		
19		Teacher	Teacher	Teacher	Teacher	Teacher		
20		Teacher	Teacher	Teacher	Teacher	Teacher		
21		Ratio	24.3	25.5	25.5	22.0		
22								
23	Total Students		159	167	172	174	672	29
24								
25								
26								
27	CVHS	Grade	9	10	11	12		
28		Teachers	165	203	202	207	777	
29			14	14	14	14		
30								
31						K to 4		55
32						5-8		29
33						9-12		56
34						Total 2015-16	2183	140.0
35								
36						2014-15	2239	
37						2013-14	2325	
38						2012-13	2342	
39						2011-12	2434	
40						2010-11	2534	
41						2009-10	2755	
42						2008-09	2855	
43						2007-08	2969	
						2006-07	3104	

## EBBC – Emergency Care and First Aid (Student Accidents and Accident Reports)

All school personnel have responsibilities regarding injuries and emergencies as follows:

1. Administering first aid and/or summoning medical assistance
2. Notifying administration
3. Notifying parents/guardians
4. Filing accident reports

School personnel must use reasonable judgment in handling accident cases. Caution should be exercised not to minimize or maximize any injuries or emergency. Personnel will understand the proper steps to be taken in the event of an injury or emergency, including appropriate activation of EMS and obtaining additional staff assistance when possible.

If a school nurse or licensed practical nurse is not available to a school for any reason, at least one other person who has a current first aid and cardiopulmonary certification (CPR) ~~certification shall will be available (per Ed 306.12), including AED training, (automated external defibrillator) certification will be available (per Ed 306.12).~~ Also required is annual training of the Health Office delegatee and other authorized staff in assisting in the administration of an Epi-pen, and a metered dose inhaler, and an opioid antagonist. Being available means they must be on school grounds during school hours or present at scheduled school activities so that they can provide emergency care immediately, without prior notification to parents/guardians.

~~Additionally, school nurse, or specially trained staff members may also administer epinephrine or opioid antagonists to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine or opioid antagonists without prior notification to parents/guardians.~~

All accidents judged to be other than minor require an accident report to be filled out and filed with the Principal and SAU Office within 24 hours of the incident per policy EBBB.

The District makes it possible for parents to subscribe to student accident insurance at low rates. The program is offered each year during September. The District does not provide student accident insurance.

At the beginning of each school year, the Principal shall review the policy on accidents and accident reporting with staff.

(Include in Staff Handbook)

### **Legal Reference:**

*RSA 200:40, Ed 306.12*

### **Category: P**

1<sup>st</sup> Read: February 16, 2016

2<sup>nd</sup> Read: ~~March 4~~ April 5, 2016

Adopted:



## JJA – Student Activities & Organizations

It is the policy of the School Board to allow opportunities for all students to participate in co-curricular activities designed to meet their needs and interests.

Such activities must supplement and enrich regular academic instruction, provide opportunities for social development, encourage participation in clubs, athletics, performing groups, or encourage service to the school and community.

Any student organization must be recommended by the Principal and approved by the Board.

### Eligibility

To participate in co-curricular and extra-curricular activities, all students must meet eligibility requirements, and understand that such participation is a privilege, not a right. The superintendent is directed to establish eligibility standards and procedures for acceptable academic performance, good citizenship/sportsmanship, parental permission, fees, and physical exams/health requirements. The eligibility standards and procedures will be published in the student/parent handbooks.

In addition, students who choose to participate in interscholastic sports will be governed by Policy JJIB, Interscholastic Athletics, and by the eligibility standards of the New Hampshire Interscholastic Athletic Association (NHIAA).

### Participation

The district allows students enrolled in other schools - including charter schools, non-public schools, and home schools - to participate on an equal basis in any activity offered by the district that is not offered at a student's school of attendance, provided they meet the eligibility requirements for participation. This applies to:

1. Students who are residents of this school district but who are being educated in a home school may participate provided they comply with all laws governing non-public home-based education.
2. Students who are residents of the district by who are being educated in an independent or parochial school if the school in which the student is enrolled does not sponsor the activity.

The superintendent is directed to establish procedures for application and appeal to implement this participation allowance.

### Participation Fees

Non-enrolled students participating in district co-curricular and extra-curricular activities are subject to the same fees charged enrolled students for the activity.

## JJA – Student Activities & Organizations, continued

### Legal Reference:

*NH Code of Administrative Rules, Section Ed. 306.26(d), Kindergarten-Grade 8 Curriculum*

*NH Code of Administrative Rules, Section Ed. 306.27(b)(5), High School Cocurricular Program*

*NH Code of Administrative Rules, Section Ed. 306.27(v), Reasonable accommodations for students with disabilities*

*See also:*

[http://66.223.48.174/PDFs/803/Sportsmanship\\_Brochure.pdf](http://66.223.48.174/PDFs/803/Sportsmanship_Brochure.pdf)

<http://66.223.48.174/PDFs/800/Brochure>

[Protecting Your High School Eligibility .pdf](#)

[http://66.223.48.174/PDFs/809/Guidelines\\_for\\_Student\\_Athletic\\_Standing.pdf](http://66.223.48.174/PDFs/809/Guidelines_for_Student_Athletic_Standing.pdf)

### **Category: O**

~~1<sup>st</sup> Read: November 5, 2013~~

~~2<sup>nd</sup> Read: December 3, 2013~~

~~Adopted: December 3, 2013~~

1<sup>st</sup> Read: April 5, 2016

2<sup>nd</sup> Read:

Adopted:

## **JJ JJIB – Interscholastic Athletics**

The Contoocook Valley School Board believes individual students will benefit through opportunities to grow physically and intellectually through their experience in self-discipline and their contribution to team effort made possible through competitive interschool and intramural team and individual sports activities.

It is the Board's policy to provide interscholastic athletic competition in a variety of sports. Students shall be allowed to participate in school-sponsored sports on the basis of their physical condition and desire. Qualified personnel should be provided for coaching and supervising such programs. In addition, it is the policy of the Board to provide intramural athletic activities as an outgrowth of class instruction in physical education and commensurate with the grade level of the students involved.

The purpose of school athletics is both educational and recreational. The athletic program should encourage participation by as many boys and girls as possible and should be carried on with the best interests of the participants as the first consideration. This should be done without unreasonable interference with other obligations in the school community.

It is recognized that a well-organized and well-conducted athletic program is a potent factor in the morale of a school student body and an important phase of good community-school relations. Too great an emphasis on winning contests or too consistent a record of losing them are both harmful to the development of good attitudes among students and the public.

### Policy Conditions

1. Students must provide written documentation that they have passed a physical at least once in the preceding 24 months prior to participation on the team. Students and parents should note that this may require a student to take and pass a physical during the school year, even if the student has already participated on a school athletic team during that school year.

This requirement does not apply to students participating in intramural athletics.

2. The athletic program is an integral part of the school curriculum and comes under the authority of the principal to the same degree as do all other phases of the curriculum.
3. Those teachers having direct responsibility for the conduct of the athletic program of the school are required to conform in all ways to the general education program as laid down by the Board and administration, including such matters as schedules, financial expenditures, relationships with other schools, and health and safety regulations.

## **JJ JJIB – Interscholastic Athletics, continued**

4. The High School is a member of the New Hampshire Interscholastic Athletic Association (NHIAA), and in all athletic matters will adhere firmly to the rules and regulations of that body and to the philosophy of sports which NHIA encourages. The eligibility of students to participate in the athletic program is determined in accordance with NHIAA regulations.
5. Expenditures for the athletic program are incorporated as part of the general budget of the Board. Coaches of each sport will submit their budgetary needs to the athletic director for the next school year, and the latter will present the total athletic budget request to the principal for approval and inclusion in the general budget. No expenditures for athletic purposes may be made in excess of those approved in the budget without approval of the Superintendent.
6. District participation in interscholastic athletics shall be subject to approval by the Board. This shall include approval of membership in any leagues, associations, or conferences, of rules for student participation, and of annual sports schedules.
7. Insurance against accident or injury shall be provided by the parents for students engaging in interscholastic athletics, who shall provide evidence of such insurance prior to the start of practice.

### **CVHS ATHLETIC RULES – NHIAA**

The Board hereby adopts the recommendations of the New Hampshire Interscholastic Athletic Association regarding student academic standing and eligibility to participate on school athletic teams.

#### Scholastic Standing

- A. No pupil who has failed to pass four (4) units of work\* during the previous ranking period\*\* shall represent the school in any interscholastic contest. A minimum of four (4) units of work per marking period is required for participation in interscholastic athletics.

#### Definitions:

1. Basic Ranking Period  
Not less than six (6) weeks
2. Previous Basic Ranking Period  
Indicates the last prior ranking period of the school year.
3. Passing Grade  
As determined by the NHIAA individual member high schools.

## **JJ JJB – Interscholastic Athletics, continued**

Summer School: A student athlete may not regain athletic eligibility by making up academic deficiencies or failures of the regular school year during the summer months.

B. Incompletes: Incompletes are not to be considered passing grades for purposes of eligibility.

\* A unit of work reflects a course that meets the equivalent of 5 times per week.

\*\* This is interpreted as the school's previous ranking period not the student's previous ranking period.

**Category: O**

**See Also JJA**

~~1<sup>st</sup> Read: September 1, 2009~~

~~2<sup>nd</sup> Read: October 6, 2009~~

~~Adoption: October 6, 2009~~

1<sup>st</sup> Read: April 5, 2016

2<sup>nd</sup> Read:

Adopted:



## **JHA JLA – Student Insurance Program**

The Board recommends that all students have accident insurance for their parents' protection. The school does not provide insurance covering medical payment for student accidents. Although arranging for such insurances is the responsibility of the student and parents or guardians, the Board will name an insurance carrier each year to offer group rates. Participation in the group plan is purely optional.

Please note that students participating in interscholastic athletics will be required to have accident insurance; proof of accident insurance is necessary if a student is to take part in interscholastic sports.

***Category: O***

~~Adopted: April 2, 1991~~

1<sup>st</sup> Read: April 5, 2016

2<sup>nd</sup> Read:

Adopted:

## KMB – Relations with Booster Organizations

The Contoocook Valley School Board recognizes that the endeavors and objectives of booster organizations and similar groups can be a valuable means of stimulating interest in and endorsement of the aims and achievements of our public school system.

Generally, actions initiated by boosters provide the atmosphere and climate to weld together desirable community-school relationships.

At any time, the District may establish an All Sports Booster Club whose purpose is to raise funds for athletic needs by acting as an official arm of the school district and by carrying the name of the school and/or district (i.e., CVHS All Sports Booster Club). This booster club will be directed by a Committee of Trustees (to include the CVHS Athletic Director) who will oversee official fund raising efforts to include seasonal sports program sales, concession stand sales, and other efforts as approved by the district School Board. All monies raised may be used to purchase goods and/or services not covered under the regular budget, at the discretion of the building principal (or designee), and the approval of the Business Administrator.

The second type of organization is community-based or sport-specific booster club whose purpose is to raise funds in support of particular athletic teams and/or programs. (i.e., Friends of Baseball). Except for those boosters already in existence and who are subject to ConVal District policies (Football and Hockey), this type of booster club may not carry the name of the ConVal district nor one of the ConVal schools.

All funds received by the District from these organizations ~~will be deposited into a fund within the general budget, categorized by activity.~~ will be considered donations to the particular program or programs. Any amount or (value of goods) over \$500 must be accepted at a School Board Meeting. Such funds may be used to purchase goods and/or services for a specific athletic program as designated by the booster club and approved by the building principal (or designee), and the Business Administrator.

~~1<sup>st</sup> Reading: July 20, 2004~~

~~Board Adoption: August 17, 2004~~

1<sup>st</sup> Read: April 5, 2016

2<sup>nd</sup> Read:

Adopted:

ADDENDUM A

HEALTHTRUST, INC.

**COMBINATION OF MEMBERS FOR RATING PURPOSES**

**CERTIFICATE OF AUTHORIZING RESOLUTION**

I hereby certify to HealthTrust, Inc. ("HealthTrust") that the following is a true copy of a resolution adopted by the governing body of School Administrative Unit #01 at a meeting duly held on \_\_\_\_\_ [Date].

RESOLVED: That School Administrative Unit #01 shall participate in the combined rating arrangement for medical coverage offered by HealthTrust to School Administrative Unit #01, Town of Antrim, Town of Dublin, Town of Francestown and Town of Hancock. Further, that the "Agreement Regarding Combination of Members for Rating Purposes" between School Administrative Unit #01, HealthTrust, and the other combining HealthTrust Member(s) (the "Combination Agreement") is hereby approved in the form presented to this meeting and that \_\_\_\_\_ [Name/Title] is/are hereby authorized and directed to execute and deliver to HealthTrust (i) an acknowledgement of the terms and (ii) a certificate of this resolution.

I further certify that the foregoing resolution remains in full force and effect without modification.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Authorized Official Signature

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_, duly authorized.

EXHIBIT A

**CERTIFICATE OF AUTHORIZING RESOLUTION**

I hereby certify to *HealthTrust, Inc.* ("HealthTrust"), that the following is a true copy of a resolution adopted by the Governing Body of School Administrative Unit #01 at a meeting duly held on \_\_\_\_\_ [Date].

RESOLVED: That School Administrative Unit #01 shall participate as a Member in the HealthTrust pooled risk management program for the provision of group medical and/or other benefit plans in accordance with the "Application and Membership Agreement" and NH RSA 5-B.

RESOLVED: That \_\_\_\_\_ [Name/Title] is hereby authorized and directed to execute and deliver to HealthTrust, on behalf of School Administrative Unit #01, the "Application and Membership Agreement" in substantially the form presented to this meeting.

I further certify that the foregoing resolution remains in full force and effect without modification.

APPLICANT: SCHOOL ADMINISTRATIVE UNIT #01

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Duly Authorized

Name: \_\_\_\_\_

Title: \_\_\_\_\_