

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

April 12, 2016

SAU Office

7:00 PM

Agenda

Committee Members:

- Dick Dunning, Chair
- Janine Lesser
- Tom Kelly
- David Martz
- Stephan Morrissey

- 1. Call to Order**
- 2. Approval of Minutes – March 10, 2016**
- 3. March Expense Report**
- 4. Withdrawal Study**
- 5. Track Update**
- 6. Facility Use Fee Schedule**
- 7. Security Bid Award and Project**
- 8. Capital Expense Priority**
- 9. Other**
- 10. Non-Public Session: RSA 91-A:3,II (If Needed)**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

March 10, 2016

SAU Office

6:30 PM

Minutes

Committee Members:

- Myron Steere, Chair
- Janine Lesser
- Pierce Rigrod
- David Martz
- Richard Dunning

Present: Myron Steere, Janine Lesser, Pierce Rigrod, David Martz, Richard Dunning, Kimberly Saunders, Tim Grossi

1. Call to Order

Myron Steere called the meeting to order at 6:30 p.m.

2. Approval of Minutes – January 26, 2016

Dick Dunning moved to approve the minutes of January 26, 2016. Pierce Rigrod second. Unanimous.

3. February Expense Report

The Expense Report was reviewed. No questions were asked.

4. February Transfer Requests

February Transfer requests were noted. More discussion at the upcoming School Board meeting.

5. Roof Bids

Tim Grossi referenced two quotes for roof bids included in tonight's agenda packet. They included a Mayo Roofing (\$242,000) and Melanson Roofing bid (\$236,500). Both reflect identical service with a warranty. The difference in the bid is travel. Both offer a two year warranty and a 20 year warranty through the manufacturer.

Tim Grossi recommended both roofers. If wet insulation is found underneath it will be an add-on. Structural damage will also result in an add-on.

Pierce Rigrod noted that Melanson will employ local people.

David Martz moved to accept the Melanson bid with an additional \$5,000 for cost over runs. Dick Dunning second.

Tim Grossi said that Carlisle roofing will be used.

David Martz brought attention to a paragraph in the Melanson quote about the possibility of debris. It was noted that it is a statement and not a condition.

This work would be done over the summer and will take approximately three weeks.

Tim Grossi spoke about necessary roof seam maintenance needed at SMS. Leaking has resulted.

Unanimous.

6. Security Bids

Tim Grossi reported that pricing from Securadyne was presented. A second company, One Source, in Merrimack was contacted. They provide security to Milford High School and Winnacunnet. A walk-through was conducted. Options were discussed. They are strong with wireless systems, which is not always best in our buildings. A presentation will be shared with Tim on Tuesday on possible solutions.

More discussion will take place at the next Budget & Property Committee meeting.

Tim Grossi reported that the Joint Loss Committee attended an Emergency Management work session in Keene recently. The philosophy is changing, in some instances, which affects how facilities will be secured.

7. Other

The ConVal School District budget and teacher's contract passed.

8. Non-Public Session: RSA 91-A:3,II (If Needed)

None.

Pierce Rigrod moved to adjourn at 7:12 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

Board Briefs

April 12, 2016

Expenses

Attached is the March 2016 expense report. Please note the following:

This report reflects all approved transfers to date.

- Line 11 reflects the transfer of \$500K to the unreserved line (Line 74)
- Lines 3 (Electrical) and 35 (HVAC) reflected unanticipated expenses at DCS and PES.
- I have encumbered \$500K for transfers to the Trust Accounts

It is likely that we will have surplus in snow plowing and oil. We anticipate using these funds to complete the tasks removed from the 16-17 budget.

2015-2016 Expense Report							12-Apr-16		
Line #	Account Number	Description	2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers
1	21.000.0000.00.110	REGULAR SALARIES	\$13,593,836.00	-\$121,450.00	\$13,472,386.00	\$9,117,840.24	\$4,043,214.91	\$311,330.85	2.31%
2	21.000.0000.00.111	PARA SALARIES	\$2,068,442.00	\$61,450.00	\$2,129,892.00	\$1,479,718.26	\$650,296.78	-\$123.04	-0.01%
3	21.000.0000.00.112	ADMIN ASSIST SALARIES	\$985,744.00	\$60,000.00	\$1,045,744.00	\$768,739.37	\$271,917.55	\$5,087.08	0.49%
4	21.000.0000.00.113	CUSTODIAL/MAINTEN SALARIES	\$697,995.00	-\$60,000.00	\$637,995.00	\$439,758.12	\$152,510.28	\$45,726.60	7.17% Vacancy
5	21.000.0000.00.114	ADMINISTRATOR SALARIES	\$2,253,283.00		\$2,253,283.00	\$1,714,480.59	\$534,163.93	\$4,638.48	0.21%
6	21.000.0000.00.115	DEPARTMENT HEADS	\$31,500.00		\$31,500.00	\$22,012.58	\$9,487.42	\$0.00	0.00%
7	21.000.0000.00.119	SUPPORT SERVICES	\$648,124.00		\$648,124.00	\$486,773.48	\$161,281.91	\$68.61	0.01%
8	21.000.0000.00.120	TEMPORARY SALARIES	\$850,008.00		\$850,008.00	\$600,180.46	\$156,825.33	\$93,002.21	10.94%
9	21.000.0000.00.130	OVERTIME	\$37,500.00		\$37,500.00	\$31,706.12		\$5,793.88	15.45%
10									
11	21.000.0000.00.211	HEALTH INSURANCE	\$6,415,928.00	-\$ 500,000.00	\$5,915,928.00	\$4,468,085.20	\$1,175,824.64	\$272,018.16	4.60% Transfer to Unreserved
12	21.000.0000.00.212	DENTAL INSURANCE	\$234,670.00		\$234,670.00	\$183,193.40	\$40,715.90	\$10,760.70	4.59%
13	21.000.0000.00.213	LIFE INSURANCE	\$40,500.00	\$ 4,090.00	\$44,590.00	\$33,208.00	\$11,382.00	\$0.00	0.00%
14	21.000.0000.00.214	LONG TERM DISABILITY	\$51,245.00	-\$ 4,090.00	\$47,155.00	\$34,955.32	\$12,011.85	\$187.83	0.40%
15	21.000.0000.00.220	FICA	\$1,578,932.00		\$1,578,932.00	\$1,083,973.42	\$446,555.05	\$48,403.53	3.07%
16	21.000.0000.00.225	HRA ACCOUNT	\$ 131,500.00		\$131,500.00	\$28,713.77		\$102,786.23	78.16%
17	21.000.0000.00.231	NON - TEACH RETIRE	\$573,133.00		\$573,133.00	\$392,516.06	\$148,443.68	\$32,173.26	5.61%
18	21.000.0000.00.232	TEACHER RETIRE	\$2,361,208.00		\$2,361,208.00	\$1,632,163.46	\$703,570.58	\$25,473.96	1.08%
19	21.000.0000.00.260	UNEMPLOYMENT	\$ 49,133.00		\$49,133.00	\$48,323.00		\$810.00	1.65%
20	21.000.0000.00.270	ADMIN ANNUITY	\$14,721.00		\$14,721.00			\$0.00	0.00%
21	21.000.0000.00.320	PRESENTERS	\$17,600.00		\$17,600.00	\$11,376.00		\$6,224.00	35.36%
22	21.000.0000.00.321	STAFF TUITION	\$75,540.00		\$75,540.00	\$54,854.00		\$20,686.00	27.38%
23	21.000.0000.00.322	STAFF SERVICES	\$ 70,200.00		\$70,200.00	\$39,279.73	\$23,837.00	\$7,083.27	10.09%
24	21.000.0000.00.323	PUPIL SERVICES	\$112,165.00		\$112,165.00	\$69,653.07	\$87,617.88	-\$45,105.95	-40.21%
25	21.000.0000.00.330	PURCHASED/PROF	\$1,116,416.00	\$ 60,000.00	\$1,176,416.00	\$826,511.62	\$286,914.96	\$62,989.42	5.35%
26	21.000.0000.00.340	STATISTICAL SERVICES	\$30,000.00		\$30,000.00	\$26,587.50		\$3,412.50	11.38%
27	21.000.0000.00.380	SCHOOL BOARD SERVICES	\$160,500.00		\$160,500.00	\$110,326.06		\$50,173.94	31.26%
28	21.000.0000.00.411	WATER/SEWER	\$48,800.00		\$48,800.00	\$39,265.87	\$3,790.47	\$5,743.66	11.77%

2015-2016 Expense Report								12-Apr-16	
Account Number Description		2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers	
Line #								Account Notes	
29	21,000.0000.00.421 DISPOSAL	\$41,650.00		\$41,650.00	\$27,412.50	\$7,696.50	\$6,541.00	15.70%	
30	21,000.0000.00.422 SNOW PLOWING	\$140,210.00		\$140,210.00	\$56,770.25	\$83,439.75	\$0.00	0.00%	
31	21,000.0000.00.430 REPAIR/MAINT	\$304,640.00	\$300,000.00	\$604,640.00	\$223,231.87	\$356,421.20	\$24,986.93	4.13%	
32	21,000.0000.00.431 STRUCTURAL REPAIRS	\$185,500.00	\$317,000.00	\$502,500.00	\$156,529.15	\$321,484.00	\$24,486.85	4.87%	
33	21,000.0000.00.432 ELECTRICAL REPAIRS	\$32,300.00	\$6,000.00	\$38,300.00	\$38,533.39	\$17,096.08	-\$17,329.47	-45.25%	DCS Fire Alarm
34	21,000.0000.00.433 MECHANICAL REPAIRS	\$58,500.00	\$43,000.00	\$101,500.00	\$45,194.34	\$50,933.42	\$5,372.24	5.29%	
35	21,000.0000.00.434 HVAC REPAIRS	\$98,900.00	\$50,000.00	\$148,900.00	\$137,305.10	\$47,664.12	-\$36,069.22	-24.22%	PES
36	21,000.0000.00.440 BUILDING RENTAL	\$2,500.00		\$2,500.00	\$1,200.00	\$1,300.00	\$0.00	0.00%	
37	21,000.0000.00.442 EQUIPMENT RENTAL	\$1,000.00		\$1,000.00			\$1,000.00	100.00%	
38	21,000.0000.00.450 RENTAL	\$4,000.00		\$4,000.00	\$495.00		\$3,505.00	87.63%	
39									
40	21,000.0000.00.510 FIELD TRIP /ATHLETIC	\$227,020.00		\$227,020.00	\$130,105.45	\$71,201.71	\$25,712.84	11.33%	
41	21,000.0000.00.519 PUPIL TRANSPORTATION	\$2,230,022.00		\$2,230,022.00	\$1,408,034.25	\$813,908.84	\$8,078.91	0.36%	
42									
43	21,000.0000.00.520 INSURANCE	\$211,550.00		\$211,550.00	\$197,900.10		\$13,649.90	6.45%	
44	21,000.0000.00.530 TELEPHONE /WEB ACCESS	\$151,000.00		\$151,000.00	\$100,770.89	\$47,058.10	\$3,171.01	2.10%	
45	21,000.0000.00.534 POSTAGE	\$29,420.00		\$29,420.00	\$7,824.42	\$1,538.38	\$20,057.20	68.18%	
46	21,000.0000.00.540 ADVERTISING	\$17,000.00		\$17,000.00	\$16,434.43	\$16,932.77	-\$16,367.20	-96.28%	
47	21,000.0000.00.550 PRINTING	\$16,850.00		\$16,850.00	\$15,470.77	\$960.00	\$419.23	2.49%	
48	21,000.0000.00.561 TUITION	\$1,774,341.00		\$1,774,341.00	\$1,150,177.78	\$549,358.91	\$74,804.31	4.22%	
49	21,000.0000.00.580 MILEAGE	\$93,130.00		\$93,130.00	\$46,503.43	\$8,211.89	\$38,414.68	41.25%	
50	21,000.0000.00.590 MISC PURCH SERV	\$15,000.00		\$15,000.00	\$9,147.96	\$240.74	\$5,611.30	37.41%	
51									
52	21,000.0000.00.622 ELECTRICITY	\$433,800.00		\$433,800.00	\$325,986.65	\$93,870.80	\$13,942.55	3.21%	
53	21,000.0000.00.623 BOTTLED GAS	\$11,700.00		\$11,700.00	\$6,675.92	\$5,049.08	-\$25.00	-0.21%	
54	21,000.0000.00.624 FUEL OIL	\$344,843.00		\$344,843.00	\$142,231.18		\$202,611.82	58.75%	
55	21,000.0000.00.656 PROPANE / GASOLINE	\$239,000.00		\$238,000.00	\$133,450.55	\$94,210.25	\$10,339.20	4.34%	
56									
57	21,000.0000.00.610 SUPPLIES	\$768,880.00		\$768,880.00	\$519,882.20	\$182,267.10	\$66,730.70	8.68%	
58	21,000.0000.00.640 BOOKS	\$75,103.00		\$75,103.00	\$45,297.96	\$24,976.02	\$4,829.02	6.43%	
59	21,000.0000.00.641 PERIODICALS	\$21,310.00		\$21,310.00	\$16,162.81	\$824.52	\$4,322.67	20.28%	

2015-2016 Expense Report								12-Apr-16	
Account Number		Description	2015-2016 Budget	2015-2016 Transfers	2015-2016 Adjusted Budget	2015-2016 Expense	2015-2016 Encumbered	Balance	Includes Approved Transfers
Line #									Account Notes
60	21.000.0000.00.649	OTHER INFO SOURCES	\$ 4,125.00		\$4,125.00	\$2,088.50	\$799.86	\$1,236.64	29.98%
61	21.000.0000.00.650	SOFTWARE SUPPORT	\$209,145.00		\$209,145.00	\$163,314.20	\$8,540.15	\$37,290.65	17.83%
62	21.000.0000.00.733	NEW FURNITURE	\$ 1,600.00		\$1,600.00	\$89.98		\$1,510.02	94.38%
63	21.000.0000.00.734	OTHER EQUIPMENT	\$ 0.00		\$0.00			\$0.00	
64	21.000.0000.00.737	REPL FURNITURE	\$13,500.00		\$13,500.00	\$2,240.45	\$622.87	\$10,636.68	78.79%
65	21.000.0000.00.738	REPL EQUIPMENT	\$271,147.00	\$33,665.00	\$304,812.00	\$276,941.65	\$17,464.74	\$10,405.61	3.41%
66	21.000.0000.00.739	NEW EQUIPMENT	\$ 7,800.00	\$ 25,000.00	\$32,800.00	\$74,770.85		-\$41,970.85	-127.96%
67									
68	21.000.0000.00.810	DUES & FEES	\$152,360.00		\$152,360.00	\$141,648.96	\$4,479.05	\$6,231.99	4.09%
69	21.000.0000.00.830	DEBT SERVICE INTEREST	\$109,756.00		\$109,756.00	\$109,755.00		\$1.00	0.00%
70	21.000.0000.00.890	MISCELLANEOUS	\$ 45,350.00		\$45,350.00	\$21,558.32	\$14,425.03	\$9,366.65	20.65%
71	21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$360,000.00		\$360,000.00	\$360,000.00		\$0.00	0.00%
TRANS TO TRUST FUNDS					\$0.00		\$500,000.00	-\$500,000.00	#DIV/0!
72	TOTAL		\$42,951,575.00	\$274,665.00	\$43,226,240.00	\$29,870,051.96	\$12,263,338.00	\$1,092,850.04	
73	PY ENCUMBRANCES		\$1,031,709.00	-\$774,665.00	\$257,044.00	\$15,302.16		\$241,741.84	
74	Unreserved Fund Balance			\$500,000.00	\$500,000.00		\$500,000.00	\$0.00	
75	Total		\$43,983,284.00	\$ 0.00	\$43,983,284.00	\$29,885,354.12	\$12,763,338.00	\$ 1,334,591.88	3.03%

Withdrawal Process

March 2016

Withdrawal

The Town(s) that wishes to consider withdrawal must present an Article on the Warrant to initiate a study committee for this purpose. The Board, at the request of the Town, may also present the Article on the Warrant. Notice and Public Hearing as above. We do not see that 2/3 of the voters must approve this Article; only the majority.

The Study Committee must be made up of one Board member from each town and one Selectman from each tow. Other members may be added. Once formed, this committee has 180 days to present their findings and recommendations to the State Board of Education. If the committee finds that withdrawal is feasible, it must also present a withdrawal plan to the State. RSA 195:26 states what must be included in the plan. If State approves plan, then the plan must be circulated among the towns and placed on the next available Warrant. Again, we do not see that 2/3 vote is required; only the majority of those voting.

Once study is called for the town that wants to withdraw will not be liable for any new bond issue or loss of state revenue, however, the town is still liable for the existing debt of the cooperative.

There must be payments made by the withdrawing town to the cooperative for any remaining debt that was incurred prior to the withdrawal. In addition, the transfer of property from the cooperative to the town must take into consideration original building costs, plus any renovations or additions, less withdrawing town's payments for those renovations and additions.

"The vote to withdraw from a cooperative school district shall take effect on July 1 of the calendar year one year subsequent to the date on which the withdrawal vote is passed." Then the new district must have a special meeting to elect officers.

Total time frame from initiation of study committee and actual withdrawal is about 2 plus years.

RSA 195:26 Withdrawal Plan

- Name and grades of withdrawing member.
- Number, composition, method of selection, terms of office of the withdrawing member and of the cooperative school board.
- Method of apportioning operating and capital expenses of cooperative school district if a change is to be proposed in conjunction with the withdrawal procedure.
- Proposed date of operating responsibility.
- Liability of withdrawing member for its share of outstanding indebtedness of the cooperative as per RSA 195:27.
- Plan for educating students in withdrawing district and continuation of cooperative. Include details of proposed grade assignments in grades operated by the cooperative and withdrawing member, including any tuition arrangements or contracts.
- Any other matters which the planning committee considers appropriate to include in the plan.

RSA 195:27 Liability of Withdrawing District

Withdrawing member remains liable for its share of indebtedness of the capital costs of the cooperative which is outstanding when withdrawal vote takes effect.

- Withdrawing member liable for same percentage of principal and interest payments as was liable for school year immediately preceding the date of withdrawal vote
- All amounts of state aid lost by cooperative as a result of the withdrawal, as determined by the State Board of Education, except for loss of aid after district has duly notified cooperative that withdrawal study is being requested.
- Payments to be made in accordance with a schedule agreed upon by cooperative board and withdrawing member, or as fixed by State Board of Education.
- Payments are deemed to be trust funds and shall be applied by cooperative solely in payment of indebtedness which was incurred to finance cooperative facilities and was outstanding on effective date of withdrawal vote.
- Withdrawing member forfeits its equity in any cooperative district schools.

RSA 195:28 Disposition of Property

Cooperative will transfer and convey title to any school building and land located in withdrawing district upon payment by withdrawing member of costs of capital improvements and additions to said buildings incurred by the cooperative school district, less the share which withdrawing member is required to contribute toward such costs as per RSA 195:27. The amount of said capital improvements and additions and the time of title shall be determined by the agreement for withdrawal. Withdrawing member forfeits equity in all other cooperative facilities.

RSA 195:29 Vote on Withdrawal

If state approves plan, the plan must be published in generally circulated newspaper within the cooperative district. Upon written notice from the state that plan is approved, it must be filed with clerk of cooperative district and submitted to voters as soon as possible at annual or special meeting called for the purpose. Vote is by ballot, after opportunity for debate. Language is as follows:

“Shall the school district accept the provisions of RSA 195 (as amended) providing for the withdrawal of the pre-existing district of _____ from the Contoocook Valley Regional Cooperative School District in accordance with the provisions of the proposed withdrawal plan filed with the school district clerk.”

If majority of voters voting approve, the clerk must file with the state a certified copy of the warrant, posting, evidence of publication, and minutes of meeting. A certificate from the state will be conclusive evidence of the withdrawal.

If majority of voters voting reject the plan, the withdrawing member has the right to appeal the vote to the state. After its investigation, the state will report back to the district and may require another meeting for a vote of reconsideration.

RSA 195:30 Time of Withdrawal

Vote to withdraw shall take effect on July 1 of the calendar year, one year subsequent to the date on which the withdrawal vote is passed. (Vote: March 2017; Effective July 1 2018).

The withdrawing member shall remain a part of the SAU of which it was a member prior to withdrawal unless the withdrawing member complies with SAU withdrawal process in RSA 194-C:2. A special meeting of the voters in the withdrawing district shall be held in order to provide for the election of officers.

DRAFT of Estimated Withdrawal Costs

Date	School	Project	Amount	Notes
1967	CVHS	Site Location	\$8,000.00	
		Vose Property	\$100,000.00	Not sure if this is purchase price; further research required
		Plans	\$160,000.00	
1968		Bond Issue	\$4,072,582.00	Actual Cost
		Interest	\$1,379,440.00	
1970	PES	Fire & Rebuild	\$804,367.00	
	SMS	Property	\$1,100,000.00	
		Renovation	\$910,000.00	
1989	SMS	Renovation Bond	\$7,413,106.00	
		Interest	\$2,536,800.00	
		Interest	\$2,536,800.00	
1995	CVHS	ATC	\$5,900,000.00	
2002-2006	PES	Renovation Bond	\$4,988,789.00	Actual Cost
		Interest	\$1,168,123.00	
2002-2004	CVHS	Renovation Bond	\$4,181,991.00	Actual Cost
		Interest	\$1,342,361.00	
2003-2015	CVHS	Miscellaneous	\$1,937,032.00	
2006-2014	PES	Miscellaneous	\$335,952.00	
2006-2014	SMS	Miscellaneous	\$436,229.00	
2013-2014	CVHS	Gymnasium	\$3,979,435.00	Actual Cost
Total Capital Improvement Costs			\$45,291,007.00	
Less 35% Already Paid			(\$15,851,852.45)	
Remaining Balance			\$29,439,154.55	
35% of Existing Debt Service	\$2,492,750		\$872,462.50	
Total			\$30,311,617.05	

Withdrawal Plan

It took the ConVal Organizational Committee two years to create the ConVal District. We will have 180 days to determine whether the withdrawal of Peterborough is feasible. Research and decisions must be made quickly and include, but not be limited to the following:

Organizational Structure

ConVal –

- PK -12 coop that tuitions students to high school(s)
- PK- 8 coop
- Create new coop with Peterborough for grades 9-12
- Grade levels at elementary levels

Peterborough

- Remain with SAU 1 as a separate district
- Withdraw from SAU 1 and create new SAU – This is a separate process from withdrawing from the coop and this will mean Central Office staff will have to relocate
- Area agreements for tuition

SAU 1

- Single district SAU – just ConVal
- Multi district SAU -
 - Budget for ConVal
 - Budget for Peterborough
 - Budget for SAU
 - ConVal Board
 - Peterborough Board
 - SAU Board (members from both Boards)

Programming

PES

- Preschool
- Elementary Life Skills

SMS

- Middle School Life Skills
- Middle School Emotional Support

CVHS

- High School Life Skills
- High School Emotional Support
- Region 14 ATC

Ancillary Services

- Transportation
- Food Service
- Facility Maintenance
- Technology Support

Other

- Region 14 ATC Agreement
- Conant/ConVal Hockey team
- VPAC Theatre Group
- CVEA/CVAA membership

shall not be required to maintain a separate school district checklist or conduct sessions of the supervisors of the checklist.

Source. 1996, 158:13, eff. July 1, 1996.

Section 195:20

195:20 Proportional Representation. – [Repealed 1979, 321:2, II, eff. Aug. 21, 1979.]

Section 195:21

195:21 Composition of Cooperative School Boards. – [Repealed 1979, 321:2, III, eff. Aug. 21, 1979.]

Section 195:22

195:22 Method of Proposal. – A plan for reapportionment, including the terms of office of members to be elected pursuant thereto, as provided for by RSA 195:19-c:

- I. May be submitted to the voters by the school board at any regular meeting of the district, and
- II. Shall be submitted to the voters on petition, which shall include the proposed plan, to the school board, signed by no less than 10 percent of the qualified voters in a cooperative district at the next regular meeting or at a special meeting of the district if requested in the petition.

Source. 1971, 252:1. 1996, 158:14, eff. July 1, 1996.

Section 195:23

195:23 Tenure of Existing Board Members. – [Repealed 1979, 321:2, IV, eff. Aug. 21, 1979.]

Withdrawal From Cooperative School District

Section 195:24

195:24 Withdrawal Vote. – [Repealed 1996, 158:19, eff. July 1, 1996.]

Section 195:25

195:25 Procedure for Withdrawal. – After the tenth anniversary of the date of operating responsibility, the school board of a cooperative school district may undertake a study of the feasibility and suitability of the withdrawal of one or more member districts from the cooperative district. A similar study shall be undertaken if, after the tenth anniversary of the date of operating responsibility, a pre-existing district shall, by a majority vote on a warrant article at a regular or special town meeting, direct the school board to conduct such a study. The study shall be conducted by a committee composed of at least one member of the school board from each of the pre-existing districts, one member of the board of selectmen from each town, and such other members as may be appointed by the committee. Within 180 days after the date of its formation, the committee shall report its findings to the state board of education. The committee shall submit to the state board of education either a report that withdrawal is not feasible or suitable, or a report that includes a withdrawal plan prepared in accordance with RSA 195:26. If the

committee determines that withdrawal is not feasible or suitable, the town which voted to undertake the study may submit a minority report at the same time as the committee report is filed with the state board of education. If the committee report does not include a withdrawal plan, the minority report may include a withdrawal plan prepared in accordance RSA 195:26. If the state board approves a withdrawal plan, whether submitted by the committee or by minority report, the plan shall be submitted to the voters of the cooperative school district in accordance with RSA 195:29.

Source. 1977, 439:1. 1979, 129:1. 2005, 110:1, eff. June 15, 2005.

Section 195:26

195:26 Withdrawal Plan. – A plan for the withdrawal of a member district or districts of a cooperative school district shall include the following:

- I. The name of the withdrawing district or districts and the grades.
- II. The number, composition, method of selection, and terms of office of the school board of the withdrawing district or districts and of the cooperative school board.
- III. The method of apportioning the operating and capital expenses among the members of the cooperative school district if a change is to be proposed in conjunction with the withdrawal procedure.
- IV. The proposed date of operating responsibility, at which time the withdrawing district shall be responsible for the education of its pupils and after which the cooperative district will no longer have such financial and educational responsibility.
- V. The liability of the withdrawing district for its share of any outstanding indebtedness of the cooperative school district as detailed in RSA 195:27.
- VI. A plan for the education of all students in the withdrawing school district and for the continuation of the school system of the cooperative district. This shall detail the proposed assignment of students in grades operated by the cooperative and withdrawing district or districts including, if any, tuition arrangements or contracts.
- VII. Any other matters, not incompatible with law, which the planning committee may consider appropriate to include in the withdrawal plan.

Source. 1977, 439:1, eff. Sept. 3, 1977.

Section 195:27

195:27 Liability of Withdrawing District. – Each withdrawing district shall remain liable for its share of the indebtedness of the capital costs of the cooperative school district which is outstanding when the withdrawal vote takes effect, and the withdrawing district shall pay to the cooperative school district annually (a) that percentage of the payments of principal and interest of such debt thereafter due which is the same as the percentage for which the withdrawing district was responsible in the school year immediately preceding the effective date of the withdrawal vote, and (b) all amounts of state aid for the purchase or construction of school buildings and any other state aids which are lost by the cooperative school district after the withdrawal of a district as a result of such withdrawal, as determined by the state board of education, except that the withdrawing district shall not be liable for any indebtedness or loss of state aid or other aid contracted after the district has duly notified the remaining districts in the cooperative that a withdrawal study is being requested. Payments in discharge of such liability shall be made in accordance with a schedule agreed upon by the school board of the cooperative school district and the withdrawing school district or, in the event they fail to agree, as fixed by the state board of education. Such payments shall be deemed to be trust funds and shall be applied by the cooperative school district solely in payment of its indebtedness which was incurred to finance cooperative school facilities and which was outstanding on the effective date of the withdrawal vote. A school district which

withdraws from the cooperative school district shall forfeit its equity in any cooperative district schools.

Source. 1977, 439:1, eff. Sept. 3, 1977.

Section 195:28

195:28 Disposition of Property. – If a pre-existing school district withdraws from the cooperative school district, the cooperative school district shall transfer and convey title to any school building and land located in the withdrawing district to the withdrawing district upon payment by the withdrawing district of the costs of capital improvements and additions to said school building incurred by the cooperative school district, less the share which the withdrawing school district has already paid toward such costs and the share which the withdrawing school district is required to contribute toward such costs as provided in RSA 195:27. The amount of said capital improvements and additions and the time of transfer of title shall be determined by the agreement for withdrawal between the cooperative school district and the withdrawing school district. The withdrawing school district forfeits its equity in all other cooperative school district facilities.

Source. 1977, 439:1, eff. Sept. 3, 1977.

Section 195:29

195:29 Vote on Withdrawal. – If the state board approves the plan for withdrawal, the board shall cause the withdrawal plan to be published once in some newspaper generally circulated within the cooperative school district. Upon receipt of a written notice of the board's approval of the withdrawal agreement, the school board of the cooperative district shall cause the withdrawal plan to be filed with the clerk of the cooperative school district and submitted to the voters of the district as soon as may reasonably be possible at an annual or special meeting called for the purpose, the voting to be by ballot with the use of the checklist, after reasonable opportunity for debate in open meeting. The article in the warrant for the district meeting and the question on the ballot to be used at the meeting shall be in substantially the following form:

"Shall the school district accept the provisions of RSA 195 (as amended) providing for the withdrawal of the pre-existing district of _____ from the _____ cooperative school district in accordance with the provisions of the proposed withdrawal plan filed with the school district clerk?"

Yes _____ No _____

If a majority of the voters present and voting shall vote in the affirmative, the clerk of the cooperative school district shall forthwith send to the state board of education a certified copy of the warrant, certificate of posting, evidence of publication, and minutes of the meeting. If the board finds that a majority of the voters present and voting have voted in favor of the withdrawal plan, it shall issue its certificate to that effect and such certificate shall be conclusive evidence of the withdrawal of the pre-existing district and the continuation of the cooperative school district as of the date of its issuance, or the dissolution of a 2-district cooperative if the cooperative was formed by 2 pre-existing districts, provided, however, that a withdrawal plan shall be prepared for a 2-district cooperative and it shall provide for the disposition of property held within the cooperative and a statement of assumption of liabilities. If a majority of voters present and voting reject the plan, the withdrawing district shall have the right to appeal such vote to the state board of education. The state board shall upon receipt of such appeal investigate and report back to the district on its findings and recommendations; and this report may

require that there will be another special meeting for a vote of reconsideration.

Source. 1977, 439:1. 1979, 129:2. 1996, 158:15, eff. July 1, 1996.

Section 195:30

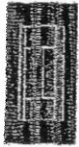
195:30 Time of Withdrawal. – The vote to withdraw from a cooperative school district shall take effect on July 1 of the calendar year one year subsequent to the date on which the withdrawal vote is passed. A preexisting school district which withdraws from a cooperative school district shall remain a part of the school administrative unit of which it was a member prior to withdrawal unless the withdrawing district complies with the school administrative unit withdrawal process set forth in RSA 194-C:2. After passage of the withdrawal vote and the issuance by the state board of education of its certificate of withdrawal, a special meeting of the voters in the withdrawing district shall be held at a time set by the state board of education. The warrant for this special meeting, approved by the state board of education and signed by the commissioner, shall provide for the election of officers in the withdrawing school district. The commissioner of education shall have authority to appoint officers pro tem as may be necessary and prepare the warrant for the special meeting held to elect officers. This meeting shall have the same power and authority as an annual meeting with reference to the raising or appropriating of money. The district officers elected at said meeting shall take office immediately and shall carry out the duties of their office and may take any action otherwise permitted by law which is necessary in order to carry out the provisions of the withdrawal.

Source. 1977, 439:1. 1979, 129:3, eff. Aug. 4, 1979. 2010, 5:3, eff. June 18, 2010.

Section 195:31

195:31 Modification. – In the event that the cooperative district adopts the provisions of RSA 194-B, the percentage of pupils authorized by a vote of the cooperative school district shall be permitted to attend a chartered public school which may be established in the district and approved by the voters in accordance with RSA 194-B:3.

Source. 2000, 106:1, eff. July 7, 2000. 2008, 354:1, eff. Sept. 5, 2008. 2009, 241:12, eff. Sept. 14, 2009.



Maine Tennis & Track

24 Mayall Road, Gray, Maine 04039

Since 1968

E-mail: surfaces@mainetennisandtrack.com
www.mainetennisandtrack.com

PROPOSAL

PHONE (207) 657-2140
FAX (207) 657-4842

TO

Tim Grossi
Facilities Director
Contoocook Valley School District
106 Hancock Road
Peterborough, NH 03458

PHONE
(603) 831-8213DATE
10/6/2015

JOB NAME / LOCATION

Con Val High School
Running Track

JOB NUMBER
15-121

JOB PHONE

We hereby submit specifications and estimates for:

400 Meter Running Track Reconstruction

Presuming existing running track layout is a true 400 meters we will sub-contract with GMI Asphalt and/or perform the following...

Reclaim existing pavement in place, to include rubberized surface, for oval and chutes.

Widen inside lane 1 of track, to accommodate accurate re-build, with 12" of compacted crushed gravel.

Remove and dispose of existing interior drainage.

Supply and Install 4" PVC perforated pipe wrapped in fabric and stone. Approx 1320'

Reconnect to catch basins at each end of track.

Remove and dispose of existing asphalt on pole vault and long jump.

Construct additional 15' of pole vault runway with 12" of compacted crushed gravel.

Construct High Jump area, 50' semi-circle, with 12" crushed gravel compacted in place.

Rough grade and compact reclaim material, supply water truck as needed.

Laser fine grade oval, chutes, high jump, long jump, and pole vault.

Supply and install machine pave asphalt at 2.5" compacted to oval, chutes, high jump, long jump, and pole vault.

(1.5" of 19mm binder and 1" of 9.5mm wear course.) Approx. 4055 SY.

(Asphalt pricing is based on July NH DOT AC posting \$502.50. Any change in AC will reflect in price.)

We Propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: _____ dollars (\$ _____).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance
Signature



Note: This proposal may be withdrawn by us if not accepted within 15 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Date of Acceptance _____



Maine Tennis & Track

24 Mayall Road, Gray, Maine 04039

"Since 1968"

E-mail: surfaces@mainetennisandtrack.com
www.mainetennisandtrack.com

PROPOSAL

PHONE (207) 657-2140
FAX (207) 657-4842

TO Tim Grossi Facilities Director Contoocook Valley School District 106 Hancock Road Peterborough, NH 03458	PHONE (603) 831-8213	DATE 10/6/2015
	JOB NAME / LOCATION Con Val High School Running Track	
	JOB NUMBER 15-121	JOB PHONE

We hereby submit specifications and estimates for:

400 Meter Running Track Reconstruction

We will install a 1/2" California Products Lightning Track System per manufactures specifications. 4055 SY.
Color to be black.

Surface to be installed on Oval, Chutes, High Jump, Pole Vault, and Long Jump.

We will layout and stripe all lane and field event markings as recommended by the NFSHSA.

We will also meet with the track coach and or athletic director to ensure that any specific requirements are included in the stripe layout.

(Any additional striping beyond standard layout to be billed separately.)

*Option 1: Construct additional Long Jump runway. 4' x 140'. Approx. 62 SY

Excavate and base, with 12" of compacted crushed gravel, pave, and 1/2" track surface. Add: \$9,850.00

Owner to provide adequate clean water source.

Owner to provide dumpster for disposal of rubber sacks/bags.

We **Propose** hereby to furnish material and labor -- complete in accordance with the above specifications for the sum of:
Two Hundred Seventy-Six Thousand Five Hundred Dollars and..... dollars (\$ **276,500.00**).

Payment to be made as follows:

\$40,000 deposit upon acceptance; balance upon completion of segments.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance
Signature

3: *[Signature]*



Note: This proposal may be withdrawn
by us if not accepted within 15 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Date of Acceptance _____



Maine Tennis & Track

24 Mayall Road, Gray, Maine 04039

*"Since 1968"*E-mail: surfaces@mainetennisandtrack.com
www.mainetennisandtrack.com

PROPOSAL

PHONE (207) 657-2140
FAX (207) 657-4842

TO Tim Grossi Facilities Director Contoocook Valley School District 106 Hancock Road Peterborough, NH 03458	PHONE (603) 831-8213	DATE 10/6/2015
	JOB NAME / LOCATION Con Val High School Running Track	
	JOB NUMBER 15-121	JOB PHONE

We hereby submit specifications and estimates for:

400 Meter Running Track Reconstruction

*Notes and disclaimers For Summer 2016 Running Track Reconstruction:

2015 pricing for, track surface materials, ie rubber and liquids, will be held with initial \$40,000 deposit upon acceptance of contract.

Any significant fluctuation in pricing for materials supplied by GMI i.e. crushed gravel and or stone (or other aggregate products), pipe, and or asphalt etc...

Price adjustment pending the severity of the fluctuation.

We Propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: _____ dollars (\$ _____).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance
Signature

B. FA

MEMBER

AMERICAN
SPORTS BUILDERS
ASSOCIATION

Note: This proposal may be withdrawn by us if not accepted within 15 days.

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Signature

Date of Acceptance _____

FACILITY FEE SCHEDULE
DRAFT Revised March 2016

Rental fees and other charges for use of school facilities shall be administered based on a fee schedule reviewed as necessary by the Contoocook Valley School Board, and may be subject to change from time to time. **All rental fees will be assessed on a daily basis.**

Type of Organization/Event	A	B
Non-profit		
Non-Profit Meeting Space	NC	
Private School Athletic Program		2% Facility Fee plus Staff Fee
Fund Raiser for Schools	NC	
Fund Raiser		Up to 5% of amount raised plus Staff Fee
For Profit		
All For Profit Organizations		2% Facility Fee plus Staff Fees

Labor Rates:

Custodial or Groundskeeper Staff:	\$30/hr. per staff member (2-hour minimum)
Kitchen Staff:	\$20/ hr. per staff member (2-hour minimum)
Auditorium/Technical Support:	\$35/ hr. per staff member (2 hour minimum)

SEASONAL OR LONG TERM USE

Applications for seasonal or long term-use should be submitted prior to the opening week of school or at least 10 days prior to the beginning of the event. Fee categories noted above will serve as the priority usage for facility usage.

Labor rates below will be in effect, where applicable.

Labor Rates:

Custodial or Groundskeeper Staff:	\$30/hr per staff member (2 hour minimum)
Kitchen Staff:	\$20/ hr per staff member (2 hour minimum)
Auditorium/Technical Support:	\$35/ hr per staff member (2 hour minimum)



603-645-5969

1-800-570-6478

Fax 603-645-5994

info@onesourcesecurity.com

Proposal 2487

March 23, 2016

Attn: Tim Grossi
ConVal School District
106 Hancock Road
Peterborough NH 03458

Dear Tim:

Thank you for taking time out of your schedule to meet with me the other day. I know you are busy and appreciate your time. Please find enclosed a proposal to install an access control system in your elementary schools along with an intercom system for the front doors. This system is expandable to hundreds of doors at any time. We offer a turnkey solution which includes all the hardware, software, installation and electronic locking hardware. Our installations are performed by One Source Security qualified technicians, not by subcontractors. Our proposal assumes that there are existing alarm systems with door contacts at each school. We would be reusing the wires but installing new contacts on them for the purpose of monitoring the status of the doors during the day. If there is not an existing system with door contacts, we can provide an alternative option to provide them.

We have worked with many school districts, including Milford, Amherst, Pembroke, Merrimack Valley, Hampton and more.

I have also included a brief background on our company below for your review.

OUR COMPANY

One Source Security & Automation, Inc. is a locally owned and operated FULL SERVICE alarm company providing New Hampshire and Massachusetts with quality installations and service of electronic security, fire and card access systems. We also provide closed circuit television, intercoms, environmental monitoring, video badging, automation systems, and complete locksmith services.

Our goal is to provide you with a single source for any security need. By custom designing each system according to your needs, lifestyle and budget we are able to integrate many systems together, thus simplifying operation and reducing costs. Our customers benefit by working with one vendor for many applications.

THE PEOPLE

Our management team offers you 50 years of experience in the security and electronics industry. We realize that any company can install a security system, but our commitment lies in developing a long-term relationship of trust, honesty and integrity. Our quality is our reputation, and our customers are the key to our success.

ASSOCIATIONS AND MEMBERSHIPS

One Source Security & Automation, Inc. is a member of the National Burglar & Fire Alarm Association (NBFAA), the New Hampshire Alarm Association (NHAA), the American Society for Industrial Security (ASIS), Merrimack Chamber of Commerce, Souhegan Valley Chamber of Commerce, and the Associated Locksmiths of America.

A copy of our \$2,000,000.00 liability insurance certificate is available upon request. All installations carry a one-year warranty on parts and labor. This proposal is valid for thirty (30) calendar days after receipt of this correspondence.

Peterborough Elementary School

- 1 Master Audio/Video Intercom station in office
- 1 Door Audio/Video Intercom station at front door
- 1 Continental Access Control Master Control Panels for 4 doors. This option contains the head end software and hardware for the entire system.
- 1 CA3000 Five User Software Program
- 1 Network Interface Board
- 3 Proximity Readers
- 3 Single Maglocks
- 3 Egress Touch Bars
- 1 Napco Gemini 1632 Master Control Panel
- 1 English text keypad
- 3 Egress buttons
- 2 Backup Batteries
- 9 Door Contacts
- 1 Cable, pipe, fittings, programming and installation included
- 1 Do you accept? Yes _____ No _____

Peterborough Elementary School Total \$9,522.71

Locksmith Work

- 9 Cylinders
- 1 Do you accept? Yes _____ No _____

Locksmith Work Total \$360.00

Antrim Elementary School

- 1 Master Audio/Video Intercom station in office
- 1 Door Audio/Video Intercom station at front door
- 2 Continental Two Door Access Control Panel
- 3 Proximity readers
- 3 Single Maglocks
- 3 Egress Touch Bars
- 1 Napco Gemini 1632 Master Control Panel
- 1 English text keypad
- 3 Egress Buttons
- 2 Backup Batteries
- 7 Door Contacts
- 1 Cable, Fittings and initial Programming included
- 4 Travel
- 1 Do you accept? Yes_____ No_____

Antrim Elementary School Total \$8,894.72

Locksmith Work

- 7 Cylinders
- 3 Do you accept? Yes_____ No_____

Locksmith Work Total \$165.00

Price Typical of 4 Identical Schools

- 1 Master Audio/Video Intercom station in office
- 1 Door Audio/Video Intercom station at front door
- 1 Continental Two Door Access Control Panel
- 1 Network Interface Board
- 2 Rim Strikes
- 1 Napco Gemini 1632 Master Control Panel wi
- 1 English text keypad
- 1 Backup Battery
- 9 Door Contacts
- 1 Cable, Fittings and initial Programming included
- 1 Pertains to Hancock, Greenfield, Francestown aand Temple Schools
- 1 Do you accept? Yes_____ No_____

Price Typical of 4 Identical Schools Total \$4,490.52

Locksmith Work

- 9 Cylinders
- 1 Do you accept? Yes_____ No_____

Locksmith Work Total \$360.00

Bennington Elementary School

- 1 Master Audio/Video Intercom station in office
- 1 Door Audio/Video Intercom station at front door
- 1 Continental Two Door Access Control Panel
- 1 Network Interface Board
- 3 Rim Strikes
- 3 Proximity readers
- 1 Napco Gemini 1632 Master Control Panel
- 1 English text keypad
- 1 Electric Latch Retraction
- 2 Backup Batteries
- 7 Door Contacts
- 1 Cable, Fittings and initial Programming included
- 1 Do you accept? Yes_____ No_____

Bennington Elementary School Total \$6,584.15

Locksmith Work

- 7 Cylinders
- 1 Do you accept? Yes_____ No_____

Locksmith Work Total \$330.00

Option: Vestibule Door Electric Lock

- 1 Install Electric Lock on Inner Vestibule Door of Bennington Elementary
- 1 Do you accept? Yes_____ No_____

Option: Vestibule Door Electric Lock Total \$580.00

Dublin Elementary School

- 1 Master Audio/Video Intercom station in office
- 1 Door Audio/Video Intercom station at front door
- 1 Continental Two Door Access Control Panel
- 1 Network Interface Board
- 1 Single Maglock
- 1 Rim Strike
- 1 Egress Touch Bar
- 1 Napco Gemini 1632 Master Control Panel wi
- 1 English text keypad
- 1 Battery
- 5 Door Contacts
- 1 Cable, Fittings and initial Programming included
- 1 Do you accept? Yes _____ No _____

Dublin Elementary School Total \$4,865.60

Locksmith Work

- 5 Primus Cylinders
- 1 Do you accept? Yes _____ No _____

Locksmith Work Total \$225.00

Credentials

- 1 Proximity keyfobs \$6.50 each QTY Desired: _____
- 1 Standard proximity cards \$3.50 each QTY Desired: _____

Credentials Total \$0.00

Terms and Conditions

* We require that, if awarded this contract, One Source Security & Automation, Inc. shall be invited to participate in the formulation of a mutually agreed to orderly and sequential progress schedule of construction for this project.

* Specifically excluded from this proposal are all site engineering or surveying, concrete work, cutting and patching, coring, masonry, wood backing or structural supports, temporary power consumption costs, trash removal off site, removal or handling of all materials considered to be hazardous waste, removal/disposal/ or replacement of unsuitable soil materials, all municipal utility company back charges for temporary and permanent services, overtime and/or accelerated work premium costs.

* When running cabling in an exposed ceiling area, we will support the wire to the building structure per NEC code. If a wire is to come down a wall, it will be concealed in wire mold or conduit, whichever is more appropriate and applicable to the NEC (National Electric Code).

* Where networking devices are involved, customer to provide a static IP address, subnet mask

* Proposal is valid for 30 days

* When referring to a Day/Night Camera, this is the manufacturers terminology that the camera will be a color picture in the daytime and will switch over to a black and white image when the surrounding lighting can no longer support a quality color picture. Black and White mode requires less light to provide a picture. As the surrounding light decreases, there is a point where the image will become grainy. This is determined by the LUX rating of the camera. The term Day/Night in no way refers to the cameras ability to see in total darkness. This would require a different style camera that is equipped with an infrared lens and is not part of this quote.

* Customer to provide a PC Monitor for the camera system. A high resolution monitor is recommended.

* All parts and labor are warranted for one year by One Source Security.

* One-Year Warranty on parts and labor.

* Customer to load client software with remote support from One Source Security

* One Source Security & Automation, Inc. will provide a full training of the system as soon as possible after the completion of the installation. All necessary personnel must be available for this training. If this is not feasible and it is necessary to conduct a series of trainings, the trainings will be billed at a rate of \$85 per hour plus travel time.

* Trash removal shall be to the general customer's dumpster located on site

* Fire Alarm Relay Connection: One Source Security will run the release wire to the Fire Alarm panel, however, due to liability concerns we will not connect it to the Fire Alarm Panel. The customer will be required to arrange for the Fire Alarm Vendor to connect the wire to the panel to release the magnetic locks.

* Unless otherwise specified, all software licenses are single user licenses

* This proposal includes the loading of remote client software for access or video systems on a maximum of two computers. Additional client stations can be loaded by the customer or performed by One Source Security on a time and material basis. Due to the wide variety of routers that are available, our proposal does not include reprogramming a customers firewall to open a port, which is necessary for remote viewing. One Source Security will attempt to support a customer if they have the login information, but depending on the circumstances and implications of the router, we may not be able to support you and ask that you have your provider accomplish this programming.

* One Source Security & Automation, Inc. will provide free "General Telephone Support" for 30 days after installation completion for those individuals who have gone through the training program. This support is to answer any questions and provide guidance in the early use of the system. No telephone support will be provided to individuals who have not gone through the training program. At the end of the 30 days a "General Telephone Support" contract may be purchased or technical support may be billed on a time and material basis.

* Customer is responsible for any collection costs on outstanding debts, including attorneys fees

* Contractor/Customer to provide a 120VAC outlet at all panel or recording locations and network switch locations

* Payment terms are 1/2 down upon acceptance of proposal, balance upon completion

* Customer to provide a conduit for low voltage wiring between floors and/or buildings if applicable.

* Customer to provide a conduit for low voltage wiring between floors and/or buildings if applicable

* One Source Security & Automation, Inc. is not responsible for installation delays caused by the Customer, General Contractor or other third party and cannot guarantee a previously agreed upon installation timeframe if delays occur. Additional overtime rates may be incurred in order to meet an original or accelerated timeframe.

* Any permit fees will be billed separately at cost

* Additional phases of work will not be started until payment has been received for all work already performed.

* Acceptance of the offer represented by this proposal is expressly limited to the provision hereof including One Source Security's Standard Terms and Conditions which are incorporated herein. Signing and returning the proposal or, in any event, acceptance in whole or in part of the articles to be furnished hereunder shall constitute acceptance of this estimate. This is the entire agreement and no changes of any kind whatsoever are binding on seller representative unless they are in writing and signed by an authorized One Source Security agent.

* This proposal is based on using non plenum wiring. If plenum wiring is required an additional cost will be quoted prior to installation.

* Customer to provide a scissor-lift for the duration of the project or One Source Security will provide one at prevailing rates.

* Access Control System only: Unless otherwise specified, customer to provide computer system which meets or exceeds outlined minimum hardware requirements. Although it is not required, it is highly recommended that the computer be dedicated to the access control system and NOT have Microsoft SQL already loaded on it, since the software comes with an express version of SQL. The complete computer specs. can be found at this website. <https://goo.gl/RIYGtn>

If the above proposal is acceptable to you, please indicate which options you desire, initial each page, and provide your signature below to authorize the work to be performed and mail or fax back to 603-645-5994.

Signature

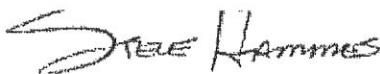
Date

Printed Name

Title

Thank You.

Sincerely,



Steve Hammes

2016-2017 Use of Trust Funds

Items Removed from Version 1

Fund	Balance June 2016	Proposed Use	Amount	Remaining Fund Balance
Athletics/Co-curricular	\$100,000	Hitting tunnel (\$14K) and lower field bleachers (18K) and wireless access on field (\$15K)	\$47,000	\$53,000
Capital Reserve (After previous actions)	\$394,217	SMS Roof	\$27,000	
		CVHS Thermal Envelope	\$32,000	
		HW Circulator pumps @ FES & TES	\$38,000	
		Pump upgrades @ AES & GES	\$28,000	\$269,217
PSNH/Rebate Account	\$56,974	DCS Classroom lighting	\$33,000	\$23,974
		GBS Library furniture	\$35,000	
		\$240,000		

Proposed Use of Remaining Trust Funds

Health Maintenance	\$200,000	HRA Expenses	\$135,000	\$65,000
Athletics/Co-Curricular	\$53,000	Lights on stadium field walkway and lower field parking	\$20,000	\$33,000
Capital Reserve	\$269,217	DCS & TES Parking Lots	\$59,000	
		AES Controls Final Phase	\$15,000	
		PES Thermal Doors	\$17,000	
		GBS Windows	\$10,000	
		GBS HVAC	\$30,000	\$138,217
		Total Budget Reduction	\$286,000	

Proposed Use of Erate and Indirect Cost

Erate/Indirect cost	\$207,500	SIS System	\$60,000	
		SNAP	\$24,000	
		DCS, FES, GES Infrastructure	\$78,000	
		CVHS Filtering	\$13,000	\$32,500

Capital Plan Expenses	\$308,000
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