

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee  
SAU Office

Monday, November 2, 2015  
6:30 p.m.

MINUTES

**Present:** Pierce Rigrod, Myron Steere, Stephan Morrissey, Tim Iwanowicz, Dr. Brendan Minnihan, Kimberly Saunders, Marian Alese

**Pierce Rigrod called the meeting to order at 6:34 p.m.**

**1. Approval of Minutes – October 15, 2015**

**Myron Steere moved to accept the minutes of October 15, 2015. Stephan Morrissey second. Unanimous.**

**2. Fact Sheet Review**

The Strategic Plan fact sheet was reviewed. Send any proposed changes to Marian Alese by Wednesday.

**3. Draft Final Plan**

Final comments due by November 17<sup>th</sup>. Status of tables; include both short and long version with supporting documents totaling 186 pages. Short version is approximately 15 pages. “Strategic Plan Final” includes every component decided for inclusion in the final document in Google Docs.

**4. Fiscal Impact: What is the Cost of Implementing the Plan?**

Discussion took place about concerning associated costs and declining enrollment. Capital Plan figures were referenced. Security, roofing, and technology are figures to focus on. A bond is another. In the technology piece, 1:1 devices are not part of the plan. Providing an equitable education, within the current system, even with level funding for two years still results in a million dollar increase in the proposed budget. Pierce Rigrod suggested identifying, by breakout, what the larger dollar amounts reflect in the Capital Plan included in the Strategic Plan.

**5. Timeline for Completion: Final Draft for Committee Review Nov 2; Board Review Dec. 1; Board Vote Dec. 15**

Currently on schedule to meet the timeline as listed.

How will the board review best be conducted? Goals and overview would be shared, outlining focus areas with dollar values as possible.

Three people at each forum – Principal, student, and other rep was just one suggestion. Others are possible.

## **6. Public Forum Logistics Discussion**

Discussion about how to draw people to the public forums took place. Getting the word out is important.

Running a Power Point loop of information in locations to help promote the forums was suggested. "Soups and Strategies" was suggested by Tim Iwanowicz as an opportunity to gather people to learn more about the plan and enjoy some warm soup.

Pushing the information out in the regular ways that we advertise should begin immediately.

The public forums are December 8<sup>th</sup> at 6:30 p.m. at GBS and December 10<sup>th</sup> at 6:30 p.m. at SMS.

## **7. Incorporating Capital Plans, CVHS Plan, Tech Plan**

Hiring an editor to review the document was discussed.

Rough draft for December 1<sup>st</sup>. Board comment between December 1<sup>st</sup> and 14<sup>th</sup>. The board meeting on December 15<sup>th</sup> will focus on highlights and a vote.

Combining the Strategic Plan and budget discussion was suggested for one meeting; December 17<sup>th</sup>.

## **8. Other**

**Myron Steere motioned to adjourn 7:43 p.m. Stephan Morrissey second. Unanimous.**

Respectfully submitted,

Brenda Marschok