

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan/School Board Focus Group Session

5:00 p.m.

School Board Goal Setting Session

Immediately following focus group session

School Board Meeting

Tuesday, June 2, 2015

Pierce School

Bennington, NH

7:00 p.m.

1. Call to Order and Pledge of Allegiance
2. Pierce School Welcome – Dr. Ann Allwarden
3. Minutes (Board Vote Required)
 - a. May 19, 2015 (pg. 1-4)
4. School Board Chairman's Award
5. Points of Pride
6. Public Comment
7. Consent Agenda
 - a. Personnel (pg. 5)
 - 1) Retirements
 - 2) Nominations
8. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 6-7)
 - b. June 1, 2015 Enrollment Update
 - c. End of Year Appreciation Event
9. Reports
 - a. Student Representative –River Marmorstein
 - b. Teacher Representative – Patrick Cogan
 - c. Selectmen's Advisory Committee – Myron Steere
 - d. Education Committee – Crista Salmay
 - e. Strategic Plan Committee – Pierce Rigrod
 - f. Negotiations Committee – Butch Estey
10. Old Business
 - a. Goal Setting Update
11. New Business
 - a. HealthTrust Annual Agreement – Marian Alese
12. Approval of Manifests (Board Vote Required)
13. Non-Public Session: RSA 91-A:3,II (If Required)

Upcoming Meetings:

Budget & Property Committee. – Thurs., June 4, 2015 @ 6:00 p.m. @ SAU

Bus Company Open House – Tues., June 16th @ 6:00 p.m. @ SAU

School Board Meeting – Tues., June 16th @ 7:00 p.m. @ SAU

Education Committee – Mon., June 22nd @ 5:00 p.m. @ SAU

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, May 19, 2015

School Board Meeting

Antrim Elementary School

7:00 p.m.

BOARD

Rich Cahoon, Richard Dunning,
Butch Estey, Tom Ferenc,
Janine Lesser, David Martz,
Stephan Morrissey, Linda Quintanilha,
Pierce Rigrod (7:11), Crista Salamy
Myron Steere, Fiona Tibbetts (7:22)

Patrick Cogan, CVEA
River Marmorstein, Student Rep.

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Dr. Ann Allwarden, AES/Pierce
Anne O'Bryant, SMS
Colleen Roy, GES
Ben Loi, PES

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Antrim Elementary School Welcome – Dr. Ann Allwarden

Dr. Ann Allwarden welcomed everyone to tonight's meeting. She reported that she developed an entry plan when she was hired into the principal position. She took time to find out about the school, the towns, and the culture. She shared a copy of questions she used when interviewing with various groups. She shared what she heard as she met with individuals with regard with what is important and valued.

3. Minutes (Board Vote Required)

a. May 5, 2015

Myron Steere moved to accept the minutes of May 5, 2015. Stephan Morrissey second. Richard Dunning and Crista Salamy abstained. All else in favor. Motion carried.

4. Points of Pride

Hancock Elementary School

- The third grade finished up their study of vertebrates with individual oral presentations about an animal that they researched. A parent volunteer worked with each student to create a PowerPoint as a visual support for their oral presentation. The presentations for parents and students at HES were quite informative.
- HES students, parents and teachers had a wonderful time preparing for and participating in Children and the Arts. Students painted mini pictures which were on display at Joseph's Coat. They also created "hot air balloons" to carry during the Giant Puppet Parade. Finally, many children and parents helped out at the food court where the PTO sold ice cream as a fundraiser. Fun was had by all.
- Finally, last week the fourth grade built raised beds for Cornucopia. K - 3rd graders filled the beds with young vegetable plants that they grew from seed.

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South Meadow School

- SMS band earned a Gold Medal at the states competition Friday!
- Michelle Hautanen was named Middle School Teacher of the Year!

Dublin Consolidated

DCS fifth graders spent their move-up day on Wednesday May 13 at SMS, and received a wonderful, warm, and well organized welcome. We also were privileged to see the SMS band and chorus concert, which was terrific. Thanks to everyone at SMS for sharing their wonderful school with 13 incoming sixth graders!

Great Brook School

- All-State Band and Chorus preformed in Hopkinton on May 9th
- Students completed the SBAC test for the first time this spring. A great deal of effort was expended!
- The 6th grade have been going to Otter Brook Farm to learn about soil
- GBS held its annual "Semi - Formal" dance on May 15th
- The GBS band and chorus preformed the spring concert on the 14th

Greenfield Elementary School

Greenfield Elementary is busy! Kindergarteners are reading and writing so well! They've grown so much since the first day of school! First graders are learning about the phases of the moon, planting vegetables in our gardens and measuring in math. Second graders have been studying what it was like to go to school 100 years ago and visited the Monadnock Center Historical one room schoolhouse. Third grade visited Squam Lake Science Center to learn more about NH animals and Fourth grade is busy practicing their lines and songs to get ready for the annual 4th grade play. Many students took part in the Children and the Arts parade and enjoyed the day full of dance, song and art.

Francestown Elementary School

On Friday, May 22, all FES students, staff and community members will walk to Cemetery #3 to honor our fallen veterans. We will be accompanied by veterans, widows, widowers and family members from the Francestown community. Together we will lay a wreath on the Tomb of the Unknown Soldier. The program will include the students singing songs, the reading of a poem, bagpipes, and taps. The Memorial Day service is a long-standing tradition in Francestown.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) Nominations

Annual to annual contract –

Myron Steere moved to accept the grant nominations as shared. Stephan Morrissey second. Unanimous.

Continuing to continuing –

Myron Steere moved to accept the nominations as shared. Stephan Morrissey second. Unanimous.

Tim referenced newly hired individuals Stephanie Simon, Amy Iwanowicz, Yevgeniya Kashian:

Myron Steere moved to accept the nominations as read. Stephan Morrissey second. Unanimous.

2) Resignations May 2015

Myron Steere moved to accept the resignations listed under May 2015 of Cynthia D'Andrea and Carol Schieb. Stephan Morrissey second. Unanimous.

3) Resignations in June 2015

Myron Steere moved to accept the resignations of Lisa LeBlanc and Scott Daniels. Stephan Morrissey second. Unanimous.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Budget & Property Committee will meet on Thursday, June 4th at 6:00 p.m. at the SAU Office.

The Strategic Plan Committee meeting scheduled for June 18th will be rescheduled.

Education Committee will meet on Monday, June 22nd at 5:00 p.m. at the SAU Office.

School Board will meet on July 14th and August 18th during the summer months at 7:00 p.m. at the SAU.

8. Reports

a. Student Representative –River Marmorstein

River Marmorstein reported that the Prom is May 30th.

Cindy Hodgdon was announced as the District Teacher of the Year.

The End of Year Schedule has just been released. River reported that "We are in the home stretch".

b. Teacher Representative – Gil Morris

Patrick Cogan, newly elected CVEA President for the next 3 years, reported that GBS is celebrating 25 years as GBS. Morning Show video is being reviewed to give students and staff historical perspective.

c. Budget & Property Committee – Myron Steere

Myron Steere reported that a visit to a company that reviews building security was reviewed, further in depth discussion on security took place, summer projects were reviewed, track replacement and vendor selection was discussed, a July Public Hearing was discussed, 15/16 payment schedule was reviewed; should 13/14 ADM or 14/15 rates that will be available but were not at the time schedule was set be used?

The truck purchase was discussed as well. The truck will cost \$4K more than voted at the public hearing but could come out of general budget.

The Food Service transition is moving forward. The decision to supply severance to employees has been well received.

Myron Steere moved to take the additional \$3K to purchase the truck out of general budget. Second.

Marian Alese reported that the legal opinion is that there is a requirement to hold a public hearing as was held. A public hearing is not necessary to expend \$3K out of operating budget.

Unanimous.

d. Strategic Plan Update – Pierce Rigrod

Dr. Minnihan reported that 530 survey responses have been returned. 300 were electronic, the remainder are in the process of being hand entered. The schedule for the focus groups have been finalized. Dr. Minnihan agreed to share the schedule with the board. Two open meetings for interested citizens will be held. Business leaders, high school students, teachers, school board, and parent sessions are scheduled as well.

9. Old Business

a. Expenditure Report – Marian Alese

Marian Alese reported that the report reflects all transfers to date. Food Service severance of \$156K will go out in June with last payroll. FEMA has been billed for possible reimbursements as a result of storm. Line 18 reflects an increase in Unemployment Insurance, Line 57 reflects a transfer of prior year encumbrance to this line and money transferred from this line to Replacement Equipment to cover the cost of projectors and Smartboards. Line 61 reflects the purchase of DocStar software.

b. 2nd Read/Adoption (School Board Vote Required)

DGA: Authorized Signatures/Check-Writing Services

Policy DGA was placed on hold.

DK: Payment Procedures

Policy DK was placed on hold.

JLIA: Supervision of Students

Rich Cahoon moved to adopt policy JLIA. Linda Quintanilha second. Unanimous.

10. New Business

a. 1st Read Policy

JICJ: Authorized Use of Personal Electronic Devices

Rich Cahoon referenced this policy for a first read; send feedback to Kimberly Saunders.

b. School Board Goal Setting Date

Pierce Rigrod reminded the board that last year this process was completed over two meetings.

June 2nd and July 14th will be dates used in conjunction with regular board meetings to complete this work.

The June 2nd meeting will start at 5:30 p.m. at Pierce School in Bennington.

Butch Estey shared with the board that a parent approached him about Policy JEB, Entrance Age for kindergarten. The policy is firm. It is possible for an exception to be requested. There is no mechanism to grant a waiver. In order for us to discuss the waiver, we would have to suspend the board rules. Chairman Estey asked the sense of the board.

Myron Steere said that if we do this we set precedent for future requests. Mr. Steere said that the board needs to think closely.

Crista Salamy said that we have had requests in the past and the board has denied. She agrees with not opening this up.

Rich Cahoon said that a significant change was made to this policy; he would like to review the policy.

Ben Loi shared the possibility that a student attend First Friends for three years as a result of being three days short of the date for kindergarten entry.

Stephan Morrissey said that education and emotional aspects are factors. There should be discretionary limits.

Richard Dunning said that in the past it did not open the flood gates. It makes sense to offer choice to families when dates are close. A policy that would allow this to take place would be helpful.

David Martz asked if the policy could be revised before making a decision. Therefore a waiver could be made under a policy that allows a waiver.

JEB will return to the Policy Committee.

Suspending this policy would require a unanimous vote of the board.

Dr. Minnihan said that we have a parent who is trying to figure out what will be possible for their child.

Motion and second to suspend rules.

In favor: Pierce Rigrod, Linda Quintanilha, Richard Dunning, Rich Cahoon, David Martz, Stephan Morrissey, Janine Lesser, Tom Ferenc.

Opposed: Crista Salamy, Myron Steere.

Rich Cahoon asked if the policy comes back with a waiver; what the sense of the board is for support after that. If the decision will be made, we can avoid the hoops for parents.

Crista Salamy and Myron Steere both confirmed that they would go with the waiver.

Myron Steere moved to bring it back for vote. Second.

In favor to suspend rules of the board. Unanimous.

Linda Quintanilha moved to allow this student to enter into K. Second. Myron Steere abstained.

Motion carried.

11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests totaling \$340,890.07 and Payroll #23 totaling \$764,425.38 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

None.

Linda Quintanilha motioned to adjourn at 8:04 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

June 2, 2015
Personnel Agenda

June 2015 Retirements:

CVHS

Scott Jenkins

Industrial Arts Teacher

Nominations:

GBS

Jennifer Regis

Gr. 7 Language Arts/Social Studies Teacher \$42,639

June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 School Board Mtg. @ Pierce School 07:00 PM	3	4 Budget & Property Committee Mtg. @ SAU 06:00 PM	5	6
7	8	9	10	11	12	13 CVHS Graduation 10:00 AM
14	15	16 School Board Meeting @ SAU Office 07:00 PM	17	18	19	20
21	22 Education Committee Mtg. @ SAU 05:00 PM	23	24	25	26	27
28	29	30				

July 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 School Board Meeting @ SAU Office 07:00 PM	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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