

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Tuesday, January 20, 2015

School Board Meeting

7:00 P.M.

SAU #1

- 1. Call to Order and Pledge of Allegiance**
- 2. Minutes (Board Vote Required)**
 - a. **January 6, 2015** (pg. 1-3)
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. **Personnel**
 - 1) Nominations (pg. 4)
 - 2) Notice of Co-Curricular Positions (pg. 5)
 - 3) Job Description – Maintenance Technician (2nd Read/Adoption) (pg. 6-8)
- 6. Superintendent's Report and Presentation of Business**
 - a. **Monthly Events Calendar** (pg. 9-10)
 - b. **Accept Gift/Donation (Board Vote Required)** (pg. 11-12)
 - 1) Great Brook School requests the authorization to accept a gift/donation totaling \$1,000.00 from Holly & Fletch Wilson of Francestown for the purpose of financial assistance to help students who cannot afford the full cost of the Washington, D.C. trip in April.
 - 2) South Meadow School requests the authorization to accept a gift/donation of \$1,000.00 from the Daniels Foundation in Hancock for the purpose of continued support of education and outreach programs at the SMS Library.
- 7. Reports**
 - a. **Student Representative-** River Marmorstein
 - b. **Teacher Representative** – Gil Morris
 - c. **Budget & Property Committee Meeting** – Myron Steere (pg. 13)
 - d. **Public Hearing on Budget & Teacher's Contract** – Butch Estey
 - e. **Communication Committee** – Myron Steere (pg. 14)
 - f. **Strategic Plan Committee** – Pierce Rigrod
- 8. Old Business**
 - a. **Expenditure Report** – Marian Alese (pg. 15-18)
 - b. **Antrim Field Agreement** – David Martz
- 9. New Business**
 - a. **1st Read Policies**
 - JFAB: Admission and Tuition of Nonresident Students (pg. 19)
 - JFABD: Admission of Homeless Students (pg. 20-21)
 - b. **Policy to Rescind (School Board Vote Required)**
 - JA: Student Policies Goals (pg. 22)
 - JB: Equal Educational Opportunities (pg. 23)
 - JECAA: Student Admissions Admission of Post-Secondary Students (pg. 24)
 - JECAB: Sibling Policy (pg. 25)
 - JEF: Release Time for Students (pg. 26)
 - JFBA: Student Government (pg. 27)

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

JFCB: Care of School Property by Students (pg. 28)

JFG: Interrogations and Searches (pg. 29)

c. **Theatre Group MOU Discussion**

d. **Petition Warrant Articles** (pg. 30-33)

e. **Acceptance of Warrant (Board Vote Required)**

f. **Signing of MS26, Warrant, and Default Budget Posting**

10. **Approval of Manifests (Board Vote Required)**

11. **Non-Public Session: RSA 91-A:3,II (If Required)**

Upcoming Meetings:

Education Committee Meeting – Thursday, January 22nd @ 5:30 p.m. @ SAU

Selectmen's Advisory Committee Meeting – Thursday, January 22nd @ 7:00 p.m. @ SAU

Deliberative Session (District Meeting) – Saturday, January 31st @ 10:00 a.m. @ ConVal High School Gym

School Board Meeting – Tuesday, February 3rd at 7:00 p.m. @ SAU

School Board Meeting – Tuesday, February 17th @ 7:00 p.m. @ CVHS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Tuesday, January 6, 2015

School Board Meeting

SAU #1

Board Room

7:00 p.m.

BOARD

Gary Backstrom, Rich Cahoon,
Butch Estey, Joel Green,
Jon Ingram, David Martz,
Stephan Morrissey, Linda Quintanilha,
Myron Steere, Fiona Tibbetts

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Nicola Fraley, FES
Ben Loi, PES
Brian Pickering, CVHS
Amy Janoch, HES
Dr. Ann Allwarden, AES/Pierce
Anne O'Bryant, SMS
Jim Elder, GBS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. December 16, 2014

Myron Steere moved to accept the minutes of December 16th as read. Stephan Morrissey second. Joel Green abstained. All else in favor. Motion carried.

3. Chairman's Recognition Award

Butch Estey recognized Margaret Blackburn, PES 2nd Grade Teacher, Harriet Ford, FES Administrative Assistant, and Tim Markley, Human Resource Director as recipients for the January Chairman's Recognition Award.

Myron Steere moved to enter into non-public session at 7:12 p.m. for matters of negotiations. Unanimous on a roll call vote.

Myron Steere moved to exit non-public session at 8:06 p.m. Unanimous on roll call

David Martz moved to seal the minutes of non-public session until January 13th at midnight. Gary Backstrom second. Unanimous.

Myron Steere moved to accept the negotiations as presented. Stephan Morrissey second. Joel Green and Jon Ingram abstained. All else in favor.

Butch Estey thanked the members of the negotiations team which included Linda Quintanilha, David Martz, and Rich Cahoon for their hard work. Chairman Estey thanked Tim Markley for his hard work and Cathy Peahl for the legal advice and expertise.

MISSION STATEMENT

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4. Points of Pride

PIERCE SCHOOL

The Pierce School PTO works to foster strong, positive relationships between parents, staff members, and the larger community of Bennington. As a result of these relationships, the members of the PTO have been able to work collaboratively with individuals in the larger community to plan multiple social events that have also raised significant amounts of funds. For example, for the past **30 years** the PTO at Pierce School has organized an annual winter craft fair. This year's winter craft fair was another huge success, hosting over 30 local artists and crafters. The funds raised by the Pierce School PTO are used to support and enrich the educational and social experiences of students.

HES, AES, and GES

WMUR recently reported that the organization NICHE ranked NH's top elementary schools. WMUR shared the top 50 schools. This list included three elementary schools from the ConVal School District--HES, AES, and GES.

CVHS

In collecting data on the number of parents/staff opening our recent Newsletter, the numbers are really good...starting with 855 successful deliveries electronically and 755 people who opened. As part of our goal for continued improved communication to all stakeholders, this appears to be a really good sign.

DCS

DCS students and staff recently roasted their own garden potatoes in their own bread oven - the maiden voyage for the oven

5. Public Comment

None.

6. Consent Agenda

a. Personnel

1) June 2016 Retirements

Tim Markley referenced the retirements as listed for Kathy Anderson, Linda Bundy, and Paula Rounds.

Linda Quintanilha moved to accept the June 2016 Retirements as read. Myron Steere second. Unanimous.

2) Job Description – 1st Read

- Maintenance Technician

Mr. Markley referenced the job description as a First Read. Mr. Markley reported an open position that is planned to hire directly and not through contracted services.

b. Enrollment Report – January 1, 2015

Tim Markley reported no significant change in the last month.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Communication Committee will meet on January 13th immediately following the Public Hearing(s). The snow date(s) for the Deliberative Session Part I will be added to the calendar for February 4th at 7:00 p.m. and February 7th for 10:00 a.m.

8. Reports

a. Student Representative – River Marmorstein

River Marmorstein reported that students met to discuss future regular meetings and work on getting people out to vote. Getting more people involved is a focus.

b. Teacher Representative – Gil Morris

None.

c. Strategic Plan Committee – Pierce Rigrod

Dr. Minnihan reported that John Kennedy, NESDEC, attended the most recent Strategic Plan Committee meeting and clarified a timeline. The process of developing a district profile is underway. Work on a public survey was discussed to get the larger public's input. Organizing different stakeholder groups was discussed as well.

d. Education Committee – Crista Salamy

The Education Committee meeting scheduled for today, prior to the Board meeting, was cancelled.

9. Old Business

a. Budget Version 5 – Marian Alese

Marian Alese reported that Version 5 represents oil purchases for next year as well as a secured propane contract for buses and new bus contract. Ms. Alese reported that the proposed budget is \$476,000 less than where we are this year. Revenue reflects no change. This shows a reduction in district assessment of approximately \$264,000 aside from other warrant articles.

Stephan Morrissey asked about longer term options before oil rises. Ms. Alese reported that she cannot go out more than 18 months but will look at again in 6 months.

The draft warrant was shared and reviewed. Ms. Alese reported that the hope is that this can be signed next week.

Rich Cahoon moved for a Version 6 that holds hourly employees harmless so that no one goes negative. David Martz second. Unanimous.

Rich Cahoon withdrew his motion. David Martz withdrew his second.

Rich Cahoon moved to determine the cost of making sure that no hourly staff goes negative as a result of health insurance and to authorize the Superintendent to make necessary adjustments. David Martz second. Unanimous.

10. New Business

None.

11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests 38 through 40 totaling \$721,589.98 and Payroll 131, 13, 132, and 141 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

Occurred earlier in the agenda.

Linda Quintanilha motioned to adjourn at 8:26 p.m. Joel Green second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

January 20, 2015
Personnel Agenda

Nominations:

Special Education

Kallie Provencher

School Social Worker

\$42,952.00 *

* Will need confirmation

CVHS

Stephanie Scherr

Science Teacher

\$42,776.00

NOTICE OF CO-CURRICULAR POSITIONS

Supplemental

CVHS

Brock Lambert

Class Advisor - Junior

\$477.25

RESIGNATIONS

CVHS

James Coppo

Ian West

Varsity Softball

Class Advisor - Junior

**NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1
CONTOOCCOOK VALLEY SCHOOL DISTRICT
DRAFT**

POSITION TITLE: *Maintenance Technician*

SUPERVISOR: Facilities Director

SUMMARY:

The Maintenance Technician, under the general direction from the Facilities Director or Facilities Team Lead, performs and oversees all duties as they relate to the structural repair, upgrade and new installations regarding construction. The Maintenance Technician participates in all the work of assigned building trades for the maintenance, repair, and improvement of District facilities.

Qualifications:

- High school diploma or equivalent
- Possess and maintain valid NH driver's license
- Overall familiarity or knowledge of methods, materials, and equipment used in maintenance and repair of structural, mechanical ,electrical and HVAC building systems
- Tech School, trade license or minimum 10 years of proven experience in the commercial construction field.
- Fluent in computer based maintenance management software like School Dude.
- Able to work with blueprints or verbal descriptions and plans. Must demonstrate initiative, ingenuity and judgment to complete assignments.
- Establish and maintain effective working relationships with other employees
- Effective communications skills
- Ability to interpret written instructions and/or oral instructions
- Maintain a high level of confidentiality
- Work independently and make judgments within the scope of respective job duties
- Ability to learn and accomplish tasks with minimum supervision
- Basic safety practices related to all building trades
- Determine priorities, schedule work, maintain files

DUTIES AND RESPONSIBILITIES:

- Performs skilled and semi-skilled carpentry related maintenance tasks in support of the district's maintenance plan.
- Keep the Facilities Director informed on matters relating to the overall operating efficiency, safety and conditions of the school sites.
- May direct and supervise contractors as required

- Work well with team members to foster a positive environment within the department
- Interface with vendors/ purchasing to support daily operations
- Provides repair support for a host facilities equipment
- Helps identify and administer department training procedures
- Provides quality control measures for shop work, recommendations for shop procedures, and equipment purchases
- Confers with Facilities Director regarding work schedule, project priorities, planning, and equipment material needs
- Will perform all other directly related job duties/tasks as required

ADA MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED:

- Occasional Climbing. Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like, using feet and legs and/or hands and arms. Body agility is emphasized. This factor is important if the amount and kind of climbing required exceeds that required for ordinary locomotion.
- Frequent Balancing. Maintaining body equilibrium to prevent falling and walking, standing or crouching on narrow, slippery, or erratically moving surfaces. This factor is important if the amount of balancing exceeds that needed for ordinary locomotion and maintenance of body equilibrium.
- Occasional Stooping. Bending body downward and forward by bending spine at the waist. This factor is important if it occurs to a considerable degree and requires full motion of the lower extremities and back muscles.
- Frequent Kneeling. Bending legs at knee to come to a rest on knee or knees.
- Occasional Crouching. Bending the body downward and forward by bending leg and spine.
- Occasional Crawling. Moving about on hands and knees or hands and feet.
- Frequent Reaching. Extending hand(s) and arm(s) in any direction.
- Constant Standing. Particularly for sustained periods of time.
- Frequent Walking. Moving about on foot to accomplish tasks, particularly for long distances or moving from one work site to another.
- Occasional Pushing. Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- Occasional Pulling. Using upper extremities to exert force in order to draw haul or tug objects in a sustained motion.
- Frequent Lifting. Raising objects from a lower to a higher position or moving objects horizontally from position-to-position. This factor is important if it occurs to a considerable degree and requires substantial use of upper extremities and back muscles.
- Frequent Fingering. Picking, pinching, typing or otherwise working, primarily with fingers rather than with the whole hand as in handling.
- Frequent Grasping. Applying pressure to an object with the fingers and palm.
- Frequent Feeling. Perceiving attributes of objects, such as size, shape, temperature or texture by touching with skin, particularly that of fingertips.

- Frequent Talking. Expressing or exchanging ideas by means of the spoken word. Those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly.
- Constant Hearing. Perceiving the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discriminations in sound.
- Frequent Repetitive motion. Substantial movements (motions) of the wrists, hands, and/or fingers

The physical requirements of this position

- Heavy work. Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

The visual acuity requirements including color, depth perception, and field vision

- The worker is required to have visual acuity to perform an activity such as: operates machines, such as lathes, drill presses, power saws, and mills where the seeing job is at or within arm's reach; performs mechanical or skilled trades tasks of a non-repetitive nature, such as carpenter, technicians, service people, plumbers, painters, mechanics, etc.

The conditions the worker will be subject to in this position.

- The worker is subject to both environmental conditions. Activities occur inside and outside.
- The worker is subject to noise

January 2015

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|---|--|---|----------------------------|---|
| | | | | 1 <u>Holiday Recess</u> | 2 <u>Holiday Recess</u> | 3 |
| 4 | 5 | 6 <u>School Board Meeting @ SAU Office</u> 07:00 PM | 7 <u>Policy Committee @ SAU Offices</u> 06:00 PM | 8 <u>Budget & Property Committee Meeting @ SAU Office</u> 06:30 PM | 9 | 10 |
| 11 | 12 | 13 <u>Public Hearing on Budget & Teacher's Contract (if applicable) @ SAU</u> 06:00 PM <u>Communication Committee Mtg. @ SAU immediately following Public Hearing(s)</u> 06:45 PM | 14 <u>Snow Date - Public Hearing on Budget and Teacher's Contract (if applicable) @ SAU</u> 06:00 PM | 15 <u>Strategic Plan Committee Meeting @ SAU</u> 06:30 PM | 16 | 17 |
| 18 | 19 <u>Martin Luther King Day - No School</u> | 20 <u>School Board Meeting @ SAU Office</u> 07:00 PM | 21 <u>Policy Committee @ SAU Offices</u> 06:00 PM | 22 <u>Education Committee @ SAU Offices</u> 05:30 PM <u>Selectmen's Advisory Committee Mtg. @ SAU Office</u> 07:00 PM | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 <u>District Meeting Part I - Deliberative Session @ ConVal High School (snow date Feb. 4, 2015)</u> 10:00 AM |



February 2015

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|----------------------------|---|---|----------------------------|----------------------------|--|
| 1 | 2 | 3 <u>School Board Meeting @ SAU Office</u> 07:00 PM | 4 <u>Policy Committee @ SAU Offices</u> 06:00 PM <u>Snow Date #1- District Meeting - Deliberative Session Part I at ConVal High School</u> 07:00 PM | 5 | 6 | 7 <u>Snow Date #2- District Meeting - Deliberative Session Part I at ConVal High School</u> 10:00 AM |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 <u>School Board Meeting @ CVHS</u> 07:00 PM | 18 <u>Policy Committee @ SAU Offices</u> | 19 | 20 | 21 |
| 22 | 23 <u>Winter Recess</u> | 24 <u>Winter Recess</u> | 25 <u>Winter Recess</u> | 26 <u>Winter Recess</u> | 27 <u>Winter Recess</u> | 28 |

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NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Brendan Minnihan
Superintendent of Schools
bminnihan@conval.edu

Kimberly Saunders
Assistant Superintendent of Schools
ksaunders@conval.edu

TO: Contoocook Valley School Board

FROM: Jim Elder

DATE: 1/6/15

RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Great Brook School requests authorization to accept from:

Name/Address: Holly & Fletch Wilson, 57 Main St., Franconstown, NH
03043

the following gift/donation of: a check valued at \$ 1000.00

for the purpose of: Student activities - to help students who can
not afford the full cost of the Washington D.C. trip in April.

James Elder
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received 1/7/15

Date Approved by School Board _____

Date Not Approved by School Board/Reason: _____

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Brendan Minnihan
Superintendent of Schools
bminnihan@conval.edu

Kimberly Saunders
Assistant Superintendent of Schools
k Saunders@conval.edu

TO: Contoocook Valley School Board
FROM: Daniel's Foundation
DATE: December 23, 2014
RE: REQUEST TO ACCEPT A GIFT OR DONATION

The South Meadow School requests authorization to accept from:

Name/Address: Daniels Foundation
285 Middle Road, Hancock NH 03114

the following gift/donation of: _____ valued at \$ 1,000.-

for the purpose of: Continued support of education and outreach programs at the SMS library.

Anne Lopez
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received 1/8/15

Date Approved by School Board _____

Date Not Approved by School Board/Reason: _____

Budget & Property Subcommittee Report Out

Date: January 8, 2015

Members Present: Myron Steere-Chair, Fiona Tibbetts, Pierce Rigrod and David Martz; Others: Butch Estey, Marian Alese, Donna Reynolds-CVFS, Janis Cox-CVFS, and several students.

| Item/Objective | Status | Decisions | Remaining Issues | Next Steps |
|----------------------------|---|--|--|--|
| Café Services Presentation | <p>Will continue all current programs. No loss contract. Hire all current employees w/@2% pay hike. Typical raises @2%-5%. Affordable Care Act benefits. Capital improvements of \$50,000. More food options.</p> | <p>Eliminated two food service vendors in favor of presenters.</p> | <p>Taste testing.</p> | <p>Complete taste testing.</p> |
| ConVal Food Service | <p>Reduction of 3 FT to PT. Reducing health benefit costs (3 options). To improve program will need new/updated equipment - unknown increase in costs. Need to market.</p> | <p>Continue on same path or modify as proposed.</p> | <p>Taste testing.</p> | <p>Complete taste testing.</p> |
| Food Service Evaluation. | <p>Presentations as noted above.</p> | <p>B&P food service recommendation to the Board to be completed.</p> | <p>Reommendation to Board after taste testing.</p> | <p>Taste testing and recommendation to Board. Early February, if possible.</p> |
| Antrim Fields agreement. | <p>Draft agreement completed - to be reviewed by GBMS Principal - Jim Elder and Superintendent.</p> | <p>Board will need to approve agreement.</p> | <p>Board agreement.</p> | <p>Vote of the Board.</p> |

Communications Subcommittee Report Out

Date: January 13, 2015

Members Present: Myron Steere-Chair, Pierce Rigrod, Stephan Morrissey, Gary Backstrom, and Davis Martz (Alt); Others: Butch Estey, Dr. Brendan Minnihan, and Marian Alese

| Item/Objective | Status | Decisions | Remaining Issues | Next Steps |
|---|--|---|--|---|
| <p>Review Budget communication opportunities.</p> | <p>Two letters to the editor from B&P Chair. Other possibilities - - Press releases - Facebook - PTO information sessions - Student involvement</p> | <p>Use of Alert Now - needs vote of Board. Newspaper notice paid by Board members. PTO information sessions - refreshments paid by District. "Remember to Vote" Banners provided to each town with date change option. Students volunteers - electronics and/or handout distribution. Deliberative session - refreshments and baby-sitting provided. Others to be determined.</p> | <p>Agreement by Board on selected options.</p> | <p>Select options. Implementation.</p> |
| <p>Other regular communications.</p> | <p>Under review.</p> | <p>To be determined.</p> | <p>N/A.</p> | <p>N/A.</p> |

Board Briefs

January 20, 2015

December 30 Expense

Attached is the December 30 expense report. Please note the following:

- Line 1: We currently have a CVHS science vacancy.
- Line 2 :(Para Salaries) We currently have a speech language para vacancy and are contracting for these services. It is likely we will transfer funds to line 23 in the future
- Line 4: (Custodial Salaries). We have transferred funds to line 24 to cover contracted services.
- Line 11: (Health Insurance) reflects an unencumbered balance of \$875K. Transfers out include \$170K to line 72 for Food Service, \$129K to line 63 for equipment.
- Line 23 reflects the addition of the contracted speech services
- Line 24 reflects the change to contracted custodial services
- Lines 32, 33, and 35 reflect transfers for prior year encumbrances

2014-2015 Expense Report

31-Dec-14

| Line # | Account Numbr Description | 2014-2015 Budget | 2014-2015 Transfers | 2014-2015 Adjusted Budget | 2014-2015 Expense | 2014-2015 Encumbered | Balance | Account Notes |
|--------|---|------------------|---------------------|---------------------------|-------------------|----------------------|--------------|--|
| 1 | 21.000.0000.00.110 REGULAR SALARIES | \$13,420,459.00 | -\$198,756.00 | \$13,221,703.00 | \$5,616,866.86 | \$7,390,286.23 | \$214,549.91 | 1.62% Vacancy CVHS |
| 2 | 21.000.0000.00.111 PARA SALARIES | \$2,070,991.00 | \$45,000.00 | \$2,115,991.00 | \$929,979.55 | \$1,168,504.64 | \$16,506.81 | 0.78% Vacancy SpL |
| 3 | 21.000.0000.00.112 ADMIN ASSIST SALARIES | \$1,005,556.00 | | \$1,005,556.00 | \$502,549.30 | \$503,938.53 | -\$931.83 | -0.09% |
| 4 | 21.000.0000.00.113 CUSTODIAL/MAINTEN SALARIES | \$711,497.00 | -\$28,000.00 | \$683,497.00 | \$362,610.61 | \$277,945.50 | \$42,940.89 | 6.28% Transferred to line 24 Custodial |
| 5 | 21.000.0000.00.114 ADMINISTRATOR SALARIES | \$2,060,464.00 | \$100,120.00 | \$2,160,584.00 | \$1,123,906.95 | \$1,037,331.31 | -\$654.26 | -0.03% |
| 6 | 21.000.0000.00.115 DEPARTMENT HEADS | \$40,500.00 | | \$40,500.00 | \$15,231.04 | \$20,768.96 | \$4,500.00 | 11.11% |
| 7 | 21.000.0000.00.119 SUPPORT SERVICES | \$466,011.00 | \$93,636.00 | \$559,647.00 | \$268,698.58 | \$290,829.80 | \$118.62 | 0.02% |
| 8 | 21.000.0000.00.120 TEMPORARY SALARIES | \$896,445.00 | | \$896,445.00 | \$307,503.46 | \$222,672.89 | \$366,268.65 | 40.86% |
| 9 | 21.000.0000.00.130 OVERTIME | \$34,000.00 | | \$34,000.00 | \$20,692.63 | | \$13,307.37 | 39.14% |
| 10 | | | | | | | | |
| 11 | 21.000.0000.00.211 HEALTH INSURANCE | \$6,944,265.00 | -\$ 339,014.00 | \$6,605,251.00 | \$3,335,876.97 | \$2,393,650.50 | \$875,723.53 | 13.26% |
| 12 | 21.000.0000.00.212 DENTAL INSURANCE | \$238,875.00 | -\$ 6,264.00 | \$232,611.00 | \$145,762.51 | \$83,557.48 | \$3,291.01 | 1.41% |
| 13 | 21.000.0000.00.213 LIFE INSURANCE | \$40,820.00 | | \$40,820.00 | \$20,051.00 | \$20,769.00 | \$0.00 | 0.00% |
| 14 | 21.000.0000.00.214 LONG TERM DISABILITY | \$53,245.00 | | \$53,245.00 | \$23,247.00 | \$29,998.00 | \$0.00 | 0.00% |
| 15 | 21.000.0000.00.220 FICA | \$1,596,350.00 | | \$1,596,350.00 | \$666,121.11 | \$814,783.03 | \$95,445.86 | 5.98% |
| 16 | 21.000.0000.00.231 NON - TEACH RETIRE | \$559,852.00 | | \$559,852.00 | \$263,106.06 | \$264,411.46 | \$32,334.48 | 5.78% |
| 17 | 21.000.0000.00.232 TEACHER RETIRE | \$2,263,397.00 | | \$2,263,397.00 | \$902,694.18 | \$1,158,283.27 | \$202,429.55 | 8.94% |
| 18 | 21.000.0000.00.260 UNEEMPLOYMENT | \$ 43,993.00 | | \$43,993.00 | \$21,996.00 | \$21,997.00 | \$0.00 | 0.00% |
| 19 | 21.000.0000.00.270 ADMIN ANNUITY | \$17,675.00 | | \$17,675.00 | \$12,915.00 | \$4,760.00 | \$0.00 | 0.00% |
| 20 | | | | | | | | |
| 21 | 21.000.0000.00.320 PRESENTERS | \$17,600.00 | | \$17,600.00 | \$1,793.60 | | \$15,806.40 | 89.81% |
| | 21.000.0000.00.321 STAFF TUITION | \$70,200.00 | | \$70,200.00 | \$44,592.00 | | \$25,608.00 | 36.48% |
| 22 | 21.000.0000.00.322 STAFF SERVICES | \$ 75,540.00 | | \$75,540.00 | \$22,143.75 | | \$53,396.25 | 70.69% |
| 23 | 21.000.0000.00.323 PUPIL SERVICES | \$78,020.00 | | \$78,020.00 | \$26,518.63 | \$97,550.99 | -\$46,049.62 | -59.02% SpL Para Position |
| 24 | 21.000.0000.00.330 PURCHASED/PROF | \$934,308.00 | \$ 28,000.00 | \$962,308.00 | \$541,600.45 | \$420,347.27 | \$360.28 | 0.04% Transfer from line 4 |
| 25 | 21.000.0000.00.340 STATISTICAL SERVICES | \$35,000.00 | | \$35,000.00 | \$28,687.50 | | \$6,312.50 | 18.04% |
| 26 | 21.000.0000.00.380 SCHOOL BOARD SERVICES | \$160,500.00 | | \$160,500.00 | \$61,745.79 | \$37,308.73 | \$61,445.48 | 38.28% |
| 27 | | | | | | | | |
| 28 | 21.000.0000.00.411 WATER/SEWER | \$59,200.00 | | \$59,200.00 | \$16,309.27 | \$7,741.99 | \$35,148.74 | 59.37% |

2014-2015 Expense Report

31-Dec-14

| Line # | Account Numbr Description | 2014-2015 Budget | 2014-2015 Transfers | 2014-2015 Adjusted Budget | 2014-2015 Expense | 2014-2015 Encumbered | Balance | Account Notes |
|--------|--|------------------|---------------------|---------------------------|-------------------|----------------------|--------------|------------------------|
| 29 | 21.000.0000.00.421 DISPOSAL | \$46,400.00 | | \$46,400.00 | \$18,078.00 | \$18,106.00 | \$10,216.00 | 22.02% |
| 30 | 21.000.0000.00.422 SNOW PLOWING | \$119,600.00 | | \$119,600.00 | \$7,534.67 | \$112,385.00 | -\$319.67 | -0.27% |
| 31 | 21.000.0000.00.430 REPAIR/MAINT | \$354,755.00 | | \$354,755.00 | \$131,971.49 | \$128,985.90 | \$93,797.61 | 26.44% |
| 32 | 21.000.0000.00.431 STRUCTURAL REPAIRS | \$158,900.00 | \$ 61,853.00 | \$220,753.00 | \$118,192.85 | \$59,981.24 | \$42,578.91 | 19.29% PY Encumbrances |
| 33 | 21.000.0000.00.432 ELECTRICAL REPAIRS | \$ 54,900.00 | \$ 28,150.00 | \$83,050.00 | \$71,162.81 | \$13,553.40 | -\$1,666.21 | -2.01% PY Encumbrances |
| 34 | 21.000.0000.00.433 MECHANICAL REPAIRS | \$121,400.00 | | \$121,400.00 | \$35,717.96 | \$1,628.56 | \$84,053.48 | 69.24% |
| 35 | 21.000.0000.00.434 HVAC REPAIRS | \$147,900.00 | \$ 10,000.00 | \$157,900.00 | \$70,483.92 | \$11,582.76 | \$75,833.32 | 48.03% PY Encumbrances |
| 36 | 21.000.0000.00.440 BUILDING RENTAL | \$2,500.00 | | \$2,500.00 | \$250.00 | \$350.00 | \$1,900.00 | 76.00% |
| 37 | 21.000.0000.00.442 EQUIPMENT RENTAL | \$3,100.00 | | \$3,100.00 | | | \$3,100.00 | 100.00% |
| 38 | 21.000.0000.00.450 RENTAL | \$4,000.00 | | \$4,000.00 | | | \$4,000.00 | 100.00% |
| 39 | | | | | | | | |
| 40 | 21.000.0000.00.510 FIELD TRIP /ATHLETIC | \$225,580.00 | | \$225,580.00 | \$72,605.06 | \$112,895.22 | \$40,079.72 | 17.77% |
| 41 | 21.000.0000.00.519 PUPIL TRANSPORTATION | \$2,043,151.00 | | \$2,043,151.00 | \$881,117.81 | \$1,201,728.89 | -\$39,695.70 | -1.94% |
| 42 | | | | | | | | |
| 43 | 21.000.0000.00.520 INSURANCE | \$196,819.00 | | \$196,819.00 | \$195,879.00 | | \$940.00 | 0.48% |
| 44 | 21.000.0000.00.530 TELEPHONE /WEB ACCESS | \$155,000.00 | | \$155,000.00 | \$72,894.98 | \$79,564.56 | \$2,540.46 | 1.64% |
| 45 | 21.000.0000.00.534 POSTAGE | \$ 29,150.00 | | \$29,150.00 | \$13,105.00 | \$2,245.11 | \$13,799.89 | 47.34% |
| 46 | 21.000.0000.00.540 ADVERTISING | \$ 16,000.00 | | \$16,000.00 | \$12,390.00 | \$4,709.01 | -\$1,099.01 | -6.87% |
| 47 | 21.000.0000.00.550 PRINTING | \$ 26,350.00 | | \$26,350.00 | \$5,343.68 | \$599.28 | \$20,407.04 | 77.45% |
| 48 | 21.000.0000.00.561 TUITION | \$1,776,342.00 | | \$1,776,342.00 | \$745,881.07 | \$904,897.94 | \$65,562.99 | 3.69% |
| 49 | 21.000.0000.00.580 MILEAGE | \$96,415.00 | | \$96,415.00 | \$28,238.21 | \$16,160.55 | \$52,016.24 | 53.95% |
| 50 | 21.000.0000.00.590 MISC PURCH SERV | \$12,500.00 | | \$12,500.00 | \$4,160.46 | \$688.29 | \$7,651.25 | 61.21% |
| 51 | | | | | | | | |
| 52 | 21.000.0000.00.622 ELECTRICITY | \$429,700.00 | | \$429,700.00 | \$200,192.40 | \$226,182.70 | \$3,324.90 | 0.77% |
| 53 | 21.000.0000.00.623 BOTTLED GAS | \$14,350.00 | | \$14,350.00 | \$3,331.69 | \$2,818.31 | \$8,200.00 | 57.14% |
| 54 | 21.000.0000.00.624 FUEL OIL | \$426,870.00 | | \$426,870.00 | \$126,474.88 | | \$390,395.12 | 70.37% |
| 55 | 200.0000.00.656 DIESEL / GASOLINE | \$402,000.00 | | \$402,000.00 | \$129,418.76 | \$6,942.13 | \$265,639.11 | 66.08% |
| 56 | | | | | | | | |
| 57 | 200.0000.00.610 SUPPLIES | \$712,513.00 | | \$712,513.00 | \$323,990.86 | \$152,605.67 | \$235,916.47 | 33.11% |

2014-2015 Expense Report

| Line # | Account Numbr Description | 2014-2015 | | 2014-2015 | | 2014-2015 | | 2014-2015 | | Balance | Account Notes |
|--------|---|-----------------|---------------|-----------------|-----------------|-----------------|-----------------|-----------|--|---------|---------------|
| | | Budget | Transfers | Adjusted Budget | Expense | Encumbered | | | | | |
| 58 | 21.000.0000.00.640 BOOKS | \$109,132.00 | | \$109,132.00 | \$44,077.95 | \$32,008.55 | \$33,045.50 | | | 30.28% | |
| 59 | 21.000.0000.00.641 PERIODICALS | \$23,801.00 | | \$23,801.00 | \$18,015.06 | \$3,540.54 | \$2,245.40 | | | 9.43% | |
| 60 | 21.000.0000.00.649 OTHER INFO SOURCES | \$ 8,873.00 | | \$8,873.00 | \$1,027.62 | \$496.00 | \$7,349.38 | | | 82.83% | |
| 61 | 21.000.0000.00.650 SOFTWARE SUPPORT | \$204,149.00 | | \$204,149.00 | \$164,574.87 | \$22,802.25 | \$16,771.88 | | | 8.22% | |
| 62 | 21.000.0000.00.733 NEW FURNITURE | \$ 7,639.00 | | \$ 7,639.00 | \$1,322.14 | \$2,900.14 | \$3,416.72 | | | 44.73% | |
| 63 | 21.000.0000.00.734 OTHER EQUIPMENT | \$122,725.00 | \$129,000.00 | \$251,725.00 | \$190,457.21 | \$30,421.38 | \$30,846.41 | | | 12.25% | |
| 64 | 21.000.0000.00.737 REPL FURNITURE | \$34,090.00 | | \$34,090.00 | \$9,783.74 | \$1,452.41 | \$22,853.85 | | | 67.04% | |
| 65 | 21.000.0000.00.738 REPL EQUIPMENT | \$241,702.00 | | \$241,702.00 | \$239,653.22 | \$2,807.55 | -\$758.77 | | | -0.31% | |
| 66 | 21.000.0000.00.739 NEW EQUIPMENT | \$108,491.00 | | \$108,491.00 | \$97,544.13 | \$9,530.99 | \$1,415.88 | | | 1.31% | |
| 67 | | | | | | | | | | | |
| 68 | 21.000.0000.00.810 DUES & FEES | \$148,298.00 | | \$148,298.00 | \$91,533.06 | \$40,236.54 | \$16,528.40 | | | 11.15% | |
| 69 | 21.000.0000.00.830 DEBT SERVICE INTEREST | \$117,316.00 | | \$117,316.00 | \$58,657.50 | \$58,658.50 | \$0.00 | | | 0.00% | |
| 70 | 21.000.0000.00.890 MISCELLANEOUS | \$ 43,840.00 | | \$43,840.00 | \$7,235.12 | \$10,904.36 | \$25,700.52 | | | 58.62% | |
| 71 | 21.000.0000.00.910 DEBT SERVICE PRINCIPAL | \$360,000.00 | | \$360,000.00 | | \$360,000.00 | \$0.00 | | | 0.00% | |
| 72 | 21.000.0000.00.930 TRANS TO FS HEALTH | | \$ 170,014.00 | \$170,014.00 | \$76,164.01 | \$89,497.95 | \$4,352.04 | | | 2.56% | |
| 73 | 21.000.0000.00.930 TRANS TO FS DENTAL | | \$6,264.00 | \$6,264.00 | \$2,858.72 | \$3,447.00 | -\$41.72 | | | -0.67% | |
| 74 | TOTAL | \$43,001,014.00 | \$100,003.00 | \$43,101,017.00 | \$19,574,509.71 | \$20,055,751.26 | \$3,470,756.03 | | | | |
| 75 | PY ENCUMBRANCES | \$277,552.00 | -\$100,003.00 | \$177,549.00 | | \$0.00 | \$177,549.00 | | | | |
| 76 | Total | \$43,278,566.00 | \$ 0.00 | \$43,278,566.00 | \$19,574,509.71 | \$20,055,751.26 | \$ 3,648,305.03 | | | 8.43% | |

Category: P

ADMISSION AND TUITION OF NONRESIDENT STUDENTS

Students who are not residents of the Contoocook Valley School District may attend District schools so long as there is space available, and upon payment of established tuition fees. Except as set forth in paragraph 3, below, admission of nonresident students shall be subject to approval by the Superintendent. The Superintendent shall establish criteria for the admission of nonresident students. Such students shall be assigned to a school by the Superintendent of Schools. An application for admission shall be granted on an annual basis; if the nonresident student wishes to continue to attend District schools, then the parent or legal guardian must reapply prior to the start of each school year.

When a nonresident student is enrolled in the District, the District shall immediately notify the district of residence of the name, date of birth, address, and grade assignment of the student. Such notification shall be made at the beginning of each school year for which the child is enrolled.

The District acknowledges the provisions of RSA 193:3, which states that the District in which the student resides shall retain all responsibility for the provision of special education and related services pursuant to RSA 186-C. The Superintendent's decision on whether to enroll a nonresident student will not be based, in whole or in part, on whether that student is a student with a disability as defined by applicable State or Federal law.

Students who are not residents of the District, who are admitted by the Superintendent, shall be charged tuition, except under the following circumstances:

1. To bring into the school system on occasion, students from other countries who are the guests of district residents under exchange programs that have been recognized for purposes of school attendance by the Superintendent.
2. Seniors whose families move during their senior year may complete the current school year in the District, tuition free. If the student does not graduate at the conclusion of that school year then the student must apply to enroll in the District and if admitted, he/she shall be required to pay tuition. All other students who move during the school year and are admitted by the Superintendent as a nonresident student for the remainder of the school year, shall pay tuition on a pro-rata basis.
3. ~~Upon the Superintendent's approval,~~ eChildren of Contoocook Valley School District employees who are not district residents, will be permitted to attend a school in the Contoocook Valley School District. Such students will attend at a reduced tuition so that the District's share of that student's costs will not exceed two-thirds (2/3rds) of the District's per student costs for the previous school year. The Superintendent's decision regarding admittance is non-grievable.

Except as set forth above, or unless enrolled through separate agreement with another school system or agency, all nonresident day students shall be charged tuition at a rate set by the School Board. Tuition shall be billed quarterly in advance to the district of residence or the parent responsible for payment. When a district of residence is responsible for tuition, prior approval must be granted by that district's school board, and the districts may elect to enter into an agreement for payment of tuition.

Nonresident students who are admitted to the District shall comply with all District policies, rules, and regulations, including but not limited to the District's code of conduct and its bullying policy.

The provisions of this policy may be modified on a case-by-case basis, as needed, pursuant to separate contracts, agreements, and other binding arrangements.

Legal Reference:

RSA 186-C:13, Special Education; Liability of Expenses
RSA 193:3, Change of School or Assignment
RSA 193:12, Legal Residence Required

Adopted: October 1, 2013
 1st Read: January 21, 2015
 2nd Read:

Category: P

ADMISSION OF HOMELESS STUDENTS

To the extent practical and as required by law, the District will work with the homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school. Homeless students will be provided District services for which they are eligible.

Homeless students are defined as (per NCLB definitions) lacking a fixed, regular and adequate nighttime residence, including:

1. Sharing the housing of other persons due to loss of housing or economic hardship;
2. Living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
3. Living in emergency or transitional shelters;
4. Are abandoned in hospitals;
5. Awaiting foster care placement;
6. Living in public or private places not designed for or ordinarily used as a regular sleeping accommodations for human beings;
7. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations or similar settings;
8. Are migratory children living in conditions described in previous examples.

Liaison:

The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families.

Enrollment:

To the extent feasible, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing. Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in which attendance area the student is actually living, or other schools.

If there is an enrollment dispute, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian shall be informed of the district's decision and their appeal rights in writing. Unaccompanied youth will also be enrolled pending resolution of the dispute.

Category: P

ADMISSION OF HOMELESS STUDENTS

(continued)

Once the enrollment decision is made, the school shall immediately enroll the student, pursuant to district policies. If the student does not have immediate access to the immunization records, the student shall be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Records from the student's previous school shall be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrollment consistent with district policies.

Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will make reasonable efforts to coordinate the transportation services necessary for the student.

The district's liaison for homeless students and their families shall coordinate with local social services agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. The district's liaison will also review and recommend to the district policies that may act as barriers to the enrollment of homeless students.

Legal References:

NH Code of Administrative Rules, Section Ed 306.04(a)(19), Homeless Students

RSA 193:12, Legal Residence Required

No Child Left Behind Act, 2002

McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, et seq.

Original Adoption Date: November 17, 2009

1st Read: January 20, 2015

2nd Read:

Adoption:

Contoocook Valley School District Policy

STUDENT POLICIES GOALS

Students are the first concern of the district, and must receive the primary attention of the Board and all staff members. To fulfill its obligation to students, the Board will strive to spend most of its time in formulating policy and considering other matters related to students. A similar commitment is expected of all staff members. In pursuing this primary goal, it is imperative that the good of the individual student be kept paramount. Each student shall be considered and treated with respect as an individual. One of the major tasks of the educational program shall be to assist each student in becoming self-sufficient in utilization of decision-making processes and techniques, eventually becoming responsible for determining his or her own learning purposes and the means for achieving them. Staff members shall seek to be wise counselors of children and youth and skillful facilitators of learning. To this end, the Contoocook Valley District Schools should encourage each student to:

1. Develop fundamental learning skills.
2. Develop pride in accomplishments and a feeling of self-worth.
3. Learn how to examine and use information.
4. Gain a general education.
5. Learn about and try to understand the changes that take place in the world.
6. Develop a desire for learning now and in the future.
7. Develop character and self-respect.
8. Learn to respect and get along with people within our society.
9. Learn how to be a good citizen.
10. Learn how to use leisure time.
11. Gain an appreciation and expression of culture and beauty.
12. Learn how to understand and appreciate man's total environment.
13. Learn how to be a good manager of money, property, and time.
14. Learn how to respect and understand people throughout the world.
15. Practice and understand the ideas of health and safety.
16. Understand and practice democratic ideas and ideals.
17. Understand and practice the skills of family living.

April 2, 1991

Contoocook Valley School District Policy

EQUAL EDUCATIONAL OPPORTUNITIES

It shall be the policy of Contoocook Valley School District that there shall be equal opportunity for all students in the entire school program, including all extracurricular activities.

Criteria and selection for the assignment or selection of students to programs, courses, or classes are developed and applied without regard to bias, prejudice, or discrimination. All courses are open to all students. However, a student may not be able to be enrolled in the specific course or section of his/her choice, due to scheduling and/or budget constraints. All programs, courses, classes are conducted without discrimination in assignment, materials and services.

April 2, 1991

Contoocook Valley School District Policy

STUDENT ADMISSIONS ADMISSION OF POST-SECONDARY STUDENTS

Admission Requirements

1. Residents

Students who reside within the district and who have graduated from the local high school or another accredited high school may be admitted by the Superintendent of Schools to post graduate study, either as a part-time or full-time student, upon the recommendation of the principal and in accordance with the terms set forth below.

- a. The acceptance of the student must not present a staffing or a space problem which would lessen the effectiveness of instruction to regular students.
- b. The citizenship record of the applicant must be commendable.
- c. The admission provides for a direct continuation (June to September) of the student's education.
- d. The student has presented a clearly defined and reasonable educational objective.
- e. The student will not be receiving more than ten months of post-secondary education at the expense of the district.

April 2, 1991

Contoocook Valley School District Policy

SIBLING POLICY

For the academic year 1990-91, all students entering middle school who currently have a sibling at SMS will have choice of attending SMS or GBS. Thereafter, all students will attend their designated schools. Special exceptions will be considered on a case-by-case basis.

RESCIND 2015

April 2, 1991

Contoocook Valley School District Policy

RELEASED TIME FOR STUDENTS

A student who is released early from school to work at a job that he/she has obtained by himself/herself and has no relation to any school program is participating in the Contoocook Valley Work Release Program. The school gives no credit for this work and provides no supervision. The only criteria are that students provide proof of a job and parental permission, and that he/she observes all school rules and maintains good standing in school.

RESCIND 2015

April 2, 1991

Contoocook Valley School District Policy

STUDENT GOVERNMENT

The Contoocook Valley School Board sanctions and recommends the organization of student government bodies in the middle and high schools.

Student government shall be "of the students, by the students, and for the students," representing all students in the school in communications with the administration.

Members to student councils shall be elected democratically. The rights and responsibilities of the council shall be clearly set forth. An adviser for each student council shall be chosen by the principal.

RESCIND 2015

April 2, 1991

Contoocook Valley School District Policy

CARE OF SCHOOL PROPERTY BY STUDENTS

Students will be held responsible for proper care and return of books or other school property issued to them. Textbooks must be covered; students must pay for all books or other school property damaged or lost. Final report cards and diplomas may not be issued until bills are paid.

RESCINDED 2015

April 2, 1991

Contoocook Valley School District Policy

Also KNJ

INTERROGATIONS AND SEARCHES

It is the policy of the schools to cooperate with law enforcement agencies in the interest of the larger welfare of all citizens. At the same time, schools have the responsibility to parents for the welfare of the students while they are in the care of the school. To carry out this responsibility school officials should observe the following:

1. A student may not be interrogated on school premises by any authority without the knowledge of the school official.
2. In all instances, the parents of minor students will be notified prior to student involvement in police business while on school property.
3. Any interrogation must be done in private, if possible, with an official school representative present.
4. In a situation where the student is the subject of the investigation, the police will notify parents prior to contact on school property or will provide a court order to school personnel. Evidence of police notification to parents will be provided by school personnel in the form of a signed verification.
5. A student may not be released into the custody of persons other than parent or legal guardian, unless placed under arrest by legal authority.
6. If a student is removed from the school by legal authority, the school will attempt to contact the student's parents.
7. School officials have the right to search every student's locker and to confiscate any drug or material that may be illegal or harmful.

April 2, 1991

Regional School: ConVal

New Hampshire

Warrant and Budget

2015

To the Inhabitants of the Contoocook Valley School District consisting of the Towns of Antrim, Bennington, Dublin, Frankestown, Greenfield, Hancock, Peterborough, Sharon, and Temple qualified to vote in District affairs:

You are hereby notified to meet at the **ConVal High School** at 184 Hancock Rd., (Route 202 North) in Peterborough on the **thirty first day of January** next at **10 o'clock in the morning** for the first session of the Annual School District Meeting, and you are further notified to meet at the following places in the Town of your residence:

| | | |
|--------------|--------------------------|------------------|
| Antrim | Antrim Town Hall | 8 a.m. – 7 p.m. |
| Bennington | Pierce Elementary School | 8 a.m. – 7 p.m. |
| Dublin | Dublin Town Hall | 8 a.m. – 7 p.m. |
| Frankestown | Frankestown Town Office | 10 a.m. – 7 p.m. |
| Greenfield | Greenfield Town Hall | 10 a.m. – 7 p.m. |
| Hancock | Hancock Town Office | 8 a.m. – 7 p.m. |
| Peterborough | Peterborough Town House | 8 a.m. – 7 p.m. |
| Sharon | Sharon Meeting House | 11 a.m. – 7 p.m. |
| Temple | Temple Town Hall | 10 a.m. – 7 p.m. |

on the **tenth day of March** next for the second session of the Meeting (polls will be open for voting at the second session) to act upon the following subjects:

Article 01: Operating Budget-School District-SB2

Shall the Contoocook Valley Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$44,746,514? Should this article be defeated, the default budget shall be \$44,547,714, which is the same as last year, with certain adjustments required by previous action of the Contoocook Valley Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The ConVal School Board RECOMMENDS adoption of this article.)

Article 02: Collective Bargaining Agreements

To see if the Contoocook Valley Regional School District will vote to approve the cost items included in the collective bargaining agreement reached between the ConVal School Board and the ConVal Education Association which calls for the following increases in salaries and benefits at the current staffing level:

| Fiscal Year | Estimated Increase |
|-------------|--------------------|
| 2015 -2016 | \$426,596 |

and further to raise and appropriate \$426,596 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The ConVal School Board RECOMMENDS adoption of this article.)

Article 03: Special Meeting for Defeated/Amended Collective Bargaining Unit

Shall the Contoocook Valley Regional School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 2 cost items only? (Majority vote)

Article 04: Appropriate to Capital Reserve Fund from Fund Balance

Shall the Contoocook Valley Regional School District vote to raise and appropriate the sum of \$100,000 to be added to the Contoocook Valley Regional School District Building Capital Reserve Fund, previously established. This sum to come from June 30, 2015 fund balance available for transfer on July 1, 2015. No amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article and RECOMMENDS adoption of this article).

Article 05: Appropriate to Special Education Trust Fund from Fund Balance

Shall the Contoocook Valley Regional School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Trust Fund as previously established. This sum to come from June 30, 2015 fund balance available for transfer on July 1, 2015. No amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article and RECOMMENDS adoption of this article.)

Article 06: Appropriate to Athletics/Co-Curricular Trust Fund from Fund Balance

Shall the Contoocook Valley Regional School District will vote to raise and appropriate the sum of \$100,000 to be added to the Athletics/Co-Curricular Fund as previously established under the provisions of RSA 198:20-c? This sum to come from June 30, 2015 fund balance available for transfer on July 1, 2015. No amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article and RECOMMENDS adoption of this article.)

Article 07: Appropriate to Health Insurance Maintenance Trust Fund From Fund Balance

Shall the Contoocook Valley Regional School District will vote to raise and appropriate the sum of \$100,000 to be added to the Health Insurance Maintenance Fund as previously established pursuant to the provisions of RSA 198:20-c? This sum to come from June 30, 2015 fund balance available for transfer on July 1, 2015. No amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL article and RECOMMENDS adoption of this article.)

Article 08: Create Capital Reserve Equipment Trust Fund

Shall the Contoocook Valley Regional School District 1) establish an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Capital Reserve Equipment Fund, for the purpose of replacing and upgrading equipment in the Contoocook Valley Regional School District Schools; 2) to designate the trustees of the Trust Funds of the Town of Peterborough as custodian of the Trust Funds and 3) to designate the Contoocook Valley Regional School Board as agents to expend the Trust Funds? (The ConVal School Board RECOMMENDS this article).

Article 09: Accept Reports of Auditors and Others

Shall the Contoocook Valley School District accept the reports of Agents, Auditors, Committees, and Officers chosen?

Article 10: School Board Salaries

Shall the Contoocook Valley Regional School District appoint the salaries of the School Board and fix the compensation of any other officers or agents of the District as follows: School Board Chair, \$1500; each member, \$1000; Treasurer, \$2,500; Moderator, \$300? (The ConVal School Board RECOMMENDS adoption of this article.)

Article 11: Other – Petitioned Article

By August, 2015, the Great Brook middle school shall be closed, and its students, faculty, and staff combined with those of the South Meadow school to form a new entity at the South Meadow campus, to be called the ConVal middle school.

Beginning in August, 2015, the fifth graders in the ConVal district shall be educated at the elementary schools of the towns in which they reside. (SUBMITTED BY PETITION. The ConVal School Board DOES NOT RECOMMEND THIS ARTICLE).

Article 12: Other – Petitioned Article

Shall the Contoocook Valley School District vote to amend the Articles of Agreement among the School District Towns of Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, Sharon, and Temple as follows {2/3 vote required):

Article 5 shall be amended by replacing this sentence:

Elementary Schools shall be maintained in Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, and Temple.

With:

Elementary Schools may be maintained in Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, and Temple.

The amended Article 5 will read as follows:

The Contoocook Valley School District {ConVal) shall be responsible for grades one through twelve {1-12) and Kindergartens. Kindergartens were previously authorized by a vote at an annual Cooperative School District meeting. Grades nine through twelve {9-12) shall be educated at the centrally located Senior High School in Peterborough. Grades five through eight {5-8) may be educated at the Middle Schools in Antrim and Peterborough. Elementary Schools may be maintained in Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, and Temple. As school populations change, students from the Middle Schools may be reassigned to Elementary School locations. Such reassignment needs would be determined by ConVal Administration, but each location change would have to be approved by the School Board.

(SUBMITTED BY PETITION. The ConVal School Board DOES NOT RECOMMEND THIS ARTICLE) (2/3 VOTE REQUIRED)

Article 13: School Board Members

To choose Contoocook Valley School District Officers as follows: Five (5) Members of the School Board; one (1) from the Town of Bennington for a term of three (3) years; one (1) from the Town of Greenfield for a term of three (3) years; one (1) from the Town of Peterborough for a term of three (3) years; one (1) from the Town of Sharon for a term of two (2) years; one from the Town of Temple for a term of three (3) years; and one (1) Moderator for the School District for a term of three (3) years.