

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, September 15, 2015

School Board Meeting

SAU #1

Board Room

7:00 p.m.

MINUTES

BOARD

Gary Backstrom, Rich Cahoon,
Richard Dunning, Butch Estey,
Janine Lesser, David Martz,
Stephan Morrissey, Linda Quintanilha,
Pierce Rigrod, Crista Salamy,
Myron Steere, Fiona Tibbetts,
Jerome Wilson

River Marmorstein, Student Rep.
Patrick Cogan, CVEA Rep.

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Dr. Ann Allwarden, AES/Pierce
Jim Elder, GBS
Amy Janoch, HES
Ben Loi, PES
Anne O'Bryant, SMS
Nicole Pease, DCS
Brian Pickering, CVHS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. September 1, 2015

Myron Steere moved to accept the minutes of September 1, 2015. Pierce Rigrod second. Gary Backstrom and Janine Lesser abstained. All others in favor. Motion carried.

3. Points of Pride

FES

The school year is off to a tremendous start at FES. All staff and students have been working hard to build strong classroom communities focused on our core values of respect, responsibility and kindness. We have also been working together as a whole school to brainstorm ways in which we can act with respect, kindness and responsibility. Last week, Jeannie Connolly and Tara Fletcher, from Arts Enrichment, spent the day at the school helping us to build our community quilt. All students and staff members made a quilt square that will be put together and displayed in the entrance to the school throughout the year to remind us of our commitment to our core values and our school community.

GES

Greenfield had a great turnout at their recent Open House. It was wonderful to see so many families, old and new. Their "Girls on The Run" team is up and running full steam ahead. The girls are working hard to prepare for a 5K run in November. First graders marveled at caterpillars turning into chrysalids and then

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butterflies in a little over a week! They were lucky enough to observe them actually making the chrysalids. Science in action! Second graders

started working with the Cornucopia Project in our bountiful gardens. We had a bumper crop of cherry tomatoes despite the hot, dry weather! We can't wait to see how the potatoes turn out!

SMS

All 6th grade students attended Camp Takodah for a team building event last Friday. It was a great day! The SMS Dance team had their first Beach Party Event on Friday night to raise money for their trip to perform in Disneyworld.

Open House was a great success with over \$400.00 raised for the band field trip selling supper for the parents to purchase.

DISTRICT

Over 30 ConVal teachers participated in collaborative, professional learning with Beth Hulbert from the OGAP group about Additive Reasoning on Monday and Tuesday. This is the first of several learning opportunities that our teachers will be part of throughout this year. Teachers will be bringing some their new learning back to their classrooms!

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) Retirements (2017 and 2016)

Myron Steere motioned to accept the retirements of Frank Davidson (June 2017), and Christine McClure (June 2016). Pierce R. With Gratitude

2) 2015-2016 Stipend Positions

Tim Markley referenced stipend positions as informational.

3) Job Description – 504 Interventionist – High School (2nd Read/Adoption)

Myron Steere motioned to adopt the job description as read. Linda Quintanilha second. Unanimous.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Policy Committee will meet on October 6th and 20th at 6:00 p.m.

Budget & Property Committee will meet on October 13th at 6:30 p.m.

Dr. Minnihan proposed holding all School Board meetings at the SAU but requested that board members attend events in the schools. It would be more worthwhile to board members and legitimate to the students to see what they are doing in our schools.

Rich Cahoon asked for consideration of a meeting at GBS around budget season. It could be around the time of the budget hearing or other time.

David Martz proposed three meetings a year at GBS. Crista Salamy said that it would be nice to split the meetings. Four times a year at GBS was agreed.

b. Budget Process

1) Specific Program Review

Dr. Minnihan asked the board if there are specific programs that the board would like reviewed for the upcoming budget season.

Myron Steere asked for a priority list as conducted last year.

Pierce Rigrod asked for cost information on a summer program at GBS and SMS. It would model a summer academy.

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c. Enrollment Update

Dr. Minnihan shared a table of enrollment data detailing the changes from September 1st to September 15th. It also compared from September 1, 2014 and that of September 15, 2015. Full-time equivalent data was shared.

7. Assistant Superintendent's Report

a. Bullying Report

Tabled.

8. Reports

a. Teacher Representative – Patrick Cogan

Patrick Cogan reported out on a sharing by SMS fifth grade science on museum exhibits.

b. Student Representative – River Marmorstein

River Marmorstein reported that event planning is underway with Student Council. The emphasis is on getting more kids involved and getting everyone's voices heard. Several students have started an effort to give condolences to a local business owner who unexpectedly passed away.

c. Strategic Plan Committee – Pierce Rigrod

Pierce Rigrod reported that goal matrices are under development. The SAU is working on context material for tables which are the action steps to meet the goals. Community forums will be scheduled at the end of the process. Integrating other plans for alignment will take place.

Dr. Minnihan reported that he expects that a rough draft will be available for the next Strategic Plan Committee meeting.

d. Education Committee – Crista Salamy

Rich Cahoon reported that co-curricular information was shared. Individuals helping with co-curricular who are not receiving a stipend will be identified. In addition, GBS has asked that a gymnastics club be started. The practice is that middle school principals receive budgets which they can expend based on interest. Crista Salamy reported that multi-age and multi-grade were discussed. It will go back to policy and be added into an existing policy. A report back from the Policy Committee is expected.

Goal statements were reviewed. Further review is underway. The October 21st meeting will focus on the high school.

e. Budget & Property Committee – Myron Steere

Myron Steere reported that discussion on security took place. The Capital Plan was reviewed. Other plans are being prepared. A mini-van purchase for food service delivery was discussed. Draft budget assumptions were reviewed as well as the budget calendar. The formation of a non-profit was discussed. CVHS track bids were shared. Prebuying of materials for the track will allow for cost savings.

Myron Steere moved to prepurchase track materials. Richard Dunning second. Unanimous.

9. Old Business

a. Mission, Vision, and Core Beliefs Adoption (School Board Vote Required)

Dr. Minnihan shared the second draft of the Mission, Vision, and Core Beliefs.

Myron Steere moved to approve the ConVal Mission, Vision, and Core Beliefs. Second. Gary Backstrom opposed. Motion carried.

b. Kinder Morgan Pipeline – David Martz

David Martz said that the proposed compressor station is not an appropriate place in Temple. It is too close to the elementary school.

David Martz moved to send this letter to the Federal Energy Regulatory Commission requesting that the permit be denied. This is an opposition to the placement of the pipeline; not to the pipeline itself. The items in the letter are issues around the health and safety of our students.

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Rich Cahoon second.

David Martz reported that this letter has come from the Temple Selectmen.

Myron Steere and Butch Estey asked about the safety record referenced in the second bullet. Mr. Martz reported that they have had pipelines blow up, they have had issues around compressor stations, air emissions, and accidents. Myron Steere said that it would be nice to outline the safety concerns in the letter. David Martz agreed to add the detail.

Rich Cahoon said that the sentence should be struck from the letter.

David Martz moved to amend the letter to strike the second bullet on safety concerns. Rich Cahoon second.

Stephan Morrissey asked if this was appropriate for the board to draft.

Butch Estey asked if the board should get involved in every political issue. David Martz said that it is not political, it is from a safety standpoint.

Butch Estey said that maybe Temple Elementary School should be closed for safety issues as a result.

Richard Dunning said that he is neither for nor against this request. He would like to see the opposing side.

Butch Estey reported that Kinder Morgan was invited to meet with the board however, declined.

Gary Backstrom suggested that the State Representatives and Governor should be copied.

In favor: 8

Opposed: 2

Fiona Tibbetts was out of room at 7:36 p.m. at the time of the vote.

Abstained: 2

Motion carried.

10. New Business

a. 1st Read Policy

GBAA: Sexual Harassment - Employees/Staff

KL: Legislative Representative

LDA: Student Teaching and Internships

LEB: Advanced Course Work/Advanced Placement Courses

These policies were referenced as first read policies. Send questions/comments to Rich Cahoon or Kimberly Saunders.

Fiona Tibbetts exited the meeting at 7:45 p.m.

b. DOE 25 School Board Signing – Marian Alese

Marian Alese outlined the DOE 25. Unanticipated revenues are a result of LGC money. Marian asked approval.

Myron Steere moved to approve the DOE 25. Stephan Morrissey second. Unanimous.

c. Budget Calendar

Marian Alese outlined key dates in the budget calendar. In September, building administrators will be given general directions. Review of the budget assumptions is important. The budget will begin to build in October. An early presentation on November 7th will take place. January 12th is the last day to post hearing notices and have a collective bargaining agreement. The Budget Hearing is on January 19th. Deliberative Session on February 6th is proposed. Snow days will be added to the calendar.

11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests 9-14 totaling \$273,928.88 and Payroll totaling \$745,855.68 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to accept the manifests as read. Stephan Morrissey second. Unanimous.

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12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Myron Steere motioned to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 7:52 p.m. Unanimous on a roll call vote.

Kimberly Saunders and Rick Matte exited the meeting at 7:52 p.m.

Motion to exit non-public session at 8:20 p.m. Second. Unanimous.

Marian Alese, Tim Markley, and Dr. Minnihhan exited the meeting at 8:20 p.m.

Myron Steere motioned to seal the minutes for five years. Stephan Morrissey second. Unanimous.

Myron Steere motioned to enter non-public for matters of personnel at 8:20 p.m. Unanimous on roll call vote.

Myron Steere motioned to exit non-public session at 9:20 p.m. Unanimous.

Motion to seal the minutes indefinitely. Stephan Morrissey second. Unanimous.

Myron Steere moved to enter non-public session at 9:21 p.m. for matters of personnel. Unanimous.

Myron Steere motioned to exit non-public session at 9:34 p.m. Linda Quintanilha second. Unanimous.

Motion to seal the meetings of non-public session for infinity. Second. Unanimous.

Motion to adjourn at 9:34 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

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