

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, July 15, 2014  
School Board Meeting**

**SAU #1  
Board Room  
7:00 p.m.**

**BOARD**

Gary Backstrom, Rich Cahoon,  
Butch Estey, Tom Ferenc,  
Joel Green, David Martz,  
Stephan Morrissey, Linda Quintanilha,  
Pierce Rigrod, Myron Steere,  
Fiona Tibbetts

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Tim Markley, H.R.  
Dr. Ann Allwarden, AES/Pierce  
Jim Elder, GBS  
Nicola Fraley, FES  
Anne O'Bryant, SMS  
Brian Pickering, CVHS  
Mark Swasey, CVHS

**1. Call to Order and Pledge of Allegiance**

**Butch Estey called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. June 17, 2014**

**Myron Steere moved to accept the minutes of June 17, 2014 as read. Gary Backstrom second. Linda Quintanilha abstained. All else in favor. Motion carried.**

**3. Points of Pride**

**CVHS**

Summer Academy has an enrollment slightly higher than in the past. A high number of 9<sup>th</sup> grade students are enrolled to help them with their transition as well as two alumni. The breakdown on numbers is as follows:

111 seats  
19 dual enrolled students  
93 total students  
16 incoming 9<sup>th</sup> graders  
12 middle school students  
2 alumni

**Camp Quest**

74 middle school students participated in Camp Quest. They spent the mornings completing forestry based activities involving math, English, and science. Student campers spent afternoons learning more outdoor skills like kayaking, rock wall climbing, and archery. All indications are that the students had a great time. Thanks to the Peterborough Rotary for their support.

**4. Public Comment**

None.

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## 5. Consent Agenda

### a. Personnel

#### 1) Nominations/Retirements

**Myron Steere moved to accept the nominations of Zakery Blake, Amy Lashua, Velka Pacheco-McMahon, Alexandra Brogan, and Evan Gannon. Stephan Morrissey second. Unanimous.**  
**Myron Steere moved to accept the retirement of Leslie Perkins. Joel Green second. Unanimous.**

#### 2) Job Descriptions – 2<sup>nd</sup> Read/Approval

- Executive Assistant to the Superintendent of Schools
- Administrative Assistant/Assistant Superintendent/Data Management
- Administrative Assistant - Finance Office-Federal Funds
- Administrative Assistant - Student Services/Financial
- Administrative Assistant - Human Resources/Benefits
- Administrative Assistant - Finance Office/Purchasing & Accounts Payable
- Administrative Assistant - Payroll
- Administrative Assistant - Student Services

Tim Markley referenced the job descriptions as read above.

**Myron Steere moved to accept the job descriptions as read. Joel Green second. Unanimous.**

### b. Enrollment - July 1, 2014

Tim Markley referenced July 1<sup>st</sup> enrollment data. Preschool numbers are absent from this data.

## 6. Superintendent's Report and Presentation of Business

### a. Monthly Events Calendar

#### 1) School Board Induction Series

The School Board Induction Series on Curriculum and Instruction was scheduled for Tuesday, August 19<sup>th</sup> at 5:00 p.m. at the SAU Office.

Negotiations will meet on July 29<sup>th</sup>, July 30<sup>th</sup>, and August 21<sup>st</sup> at 5:00 p.m.

The Education Committee will meet on Thursday, August 7<sup>th</sup> at 6:00 p.m. at the SAU.

The Ad Hoc School Board Goals Committee will meet on Thursday, August 14<sup>th</sup> at 5:00 p.m. at the SAU

### b. ATC Director Position

Dr. Minnihan reported that our ATC Director has resigned. The Regional ATC is a cooperative venture with Jaffrey-Rindge. The pool for existing ATC Directors is not too deep. A committee talked about how to best move forward.

Brian Pickering reported that the committee formed included Conant staff, ConVal staff, and Crista Salamy as a board rep, to discuss the many dynamics. There was a twenty-year agreement established in 1995 that will conclude this upcoming spring. This year is critical to reestablish the future of ATC and its partnerships. Enrollment is down in ATC programs and the thought was that it was best not to jump back in. Therefore, the suggestion is an interim director. It was a unanimous vote among eight members to move forward with an interim. If accepted, the interim would be posted and a hiring committee would be developed. The DOE is fully aware of this proposal and is in full support of this for one year.

A formal proposal would be Mr. Pickering's top of priorities for the spring.

A meeting took place today with a local business contact on a proposal for next year to address the skills necessary for manufacturing. Mr. Pickering reported that this is a big consideration in the future of the ATC and would be part of the Strategic Plan.

**Myron Steere moved to hire an interim for the ATC Director. Tom Ferenc second. David Martz opposed. All else in favor. Motion carried.**

### c. Accept Gift/Donation (Board Vote Required)

- 1) ConVal School District to accept a gift/donation from the DNV-GL Renewable Energy, Peterborough, NH for office furniture valued at \$ 30,000.00.

**Linda Quintanilha moved to accept the donation with sincere gratitude. Fiona Tibbetts second. Unanimous.**

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## 7. Reports

### a. Teacher Representative – Gil Morris

None.

### b. Budget & Property Committee – Myron Steere

Myron Steere reported that the role of the committee, account structure of the budget, review of the draft budget calendar, budget assumption development, change order policy, and potential for solar power were discussed at the last meeting.

### c. Ad Hoc School Board Goal Committee – Pierce Rigrod

Pierce Rigrod reported that goals setting discussion, focus on Strategic Plan, connecting goals between the board, the Superintendent and the SAU were discussed at the last meeting.

The Committee will continue to meet moving forward; likely quarterly.

Butch Estey reminded the School Board about the chain within the board to request information of the SAU. The Chairman should at least be copied in communication requests.

Chairman Estey reported that Crista Salmay will chair the Communications Committee; future meetings will be set.

## 8. New Business

### a. Bass Fishing Team Presentation

Phil Mathewson, Bass Fishing Coach, was present to speak about the Bass Fishing Team. Michelle LeBlanc and Tyler LeBlanc were present as well.

Mr. Mathewson reported that Bass Fishing is a competitive sport. Maps and weather patterns are studied in terms of preplanning. There is a quota of fish that can be caught. Seriousness is given to care of fish and the environment on a point scale in terms of penalty. Two top finishing teams move on to further competition. Tyler LeBlanc reported that a life jacket is required on board the boat at all times as well as rain gear and rods. Gear is supplied by the fisherman. Bass fishing teaches an appreciation for natural resources. Participants are required to complete a conservation project and 16 hours of community service. Bass fishing reaches a different set of students and is a coed sport. Bass fishing scholarships are available at some colleges.

Michelle LeBlanc reported that the benefits to the school include bringing recognition to the high school for potential championship titles. This sport ties well into Fish and Game career opportunities. ConVal came in ninth of eleven schools out of a total pool of 42 schools that were selected to move on in competition. ConVal won several medals this past year. The team is hoping to be recognized by the Board as an official team.

Mr. Mathewson reported that at present, the boat is provided for the team by the coach. Help with reimbursement costs of travel and gas is being sought as well as coverage of Tournament fees. The team was kept to four members because the boat is limited to carrying five people, including the coach.

Recognition of the team and sport is what is needed.

If this team is not recognized as a sport by ConVal, the team would not be able to move on to the nationals if qualified.

The Board is being asked to acknowledge Bass Fishing as Club Sport. In three years, fees for tournaments and fees for student participation would be asked.

Mark Swasey spoke about the opportunities to attract different types of kids to this sport. The goal is to ask for club status tonight. The first question is, they have been established for one year; would they be required to start the clock over or would this past year count as one of the three years?

Myron Steere suggested that the clock start this year. Mr. Mathewson said that they would like to receive recognition for the past year to count as year one.

**Myron Steere moved to start the time table now and the three year period would begin now as a Club Sport. Linda Quintanilha second.**

Rich Cahoon asked that this be referred to the Education Committee for review of process.

Tom Ferenc asked if the motion is for three years commencing today as a club sport. Confirmed.

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Brian Pickering reported that CVHS has 35 clubs that are fluid; some surface and others do not every year. Bass Fishing took off fast and is recognized as an NHIAA sport. Mr. Pickering apologized for missing bringing this sport forward during a time of transition in athletics.

Myron Steere suggested starting the timing as it has occurred and start the process now without making exceptions.

Stephan Morrissey agreed with Myron if this request has not gone before the board.

**Unanimous.**

Butch Estey distributed a copy of a proposed Antrim Agreement for review of the Board.

#### **9. Approval of Manifests (Board Vote Required)**

It was reported that Manifests 102-109 and 23f14055-56a totaling \$615,603.51 and Payroll 26, 27, and 262 totaling \$972,326.48 for 2013/2014 and Manifests 1-2 totaling \$316,758.37 and Payroll 1, 101-103 totaling \$154,953.27 for 2014/2015 have been reviewed by Marian Alese and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Myron Steere moved to accept the manifests for 2013/2014 as presented. Gary Backstrom second. Unanimous.**

**Myron Steere moved to accept the manifests for 2014/2015 as presented. Joel Green second. Unanimous.**

#### **10. Non-Public Session: RSA 91-A:3,II (If Required)**

##### **a. Negotiations**

None.

Butch Estey reported that negotiations are underway and will be reported out at the August School Board meeting to discuss considerations in non-public session.

**Linda Quintanilha moved to adjourn at 8:26 p.m. Myron Steere second. Unanimous.**

Respectfully submitted,

Brenda Marschok

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