

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

**Tuesday, June 3, 2014
School Board Meeting**

Greenfield Elementary School

6:30 p.m.

BOARD

Gary Backstrom, Rich Cahoon,
Butch Estey, Joel Green,
David Martz, Stephan Morrissey,
Linda Quintanilha, Pierce Rigrod,
Myron Steere, Fiona Tibbetts

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Dr. Noreen McAloon, FES/GES/HES
Ben Loi, PES
Dr. Ann Allwarden, AES/Pierce

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

2. Greenfield Elementary School Principal Welcome- Dr. Noreen McAloon

Dr. McAloon thanked everyone for joining tonight's School Board meeting. The GES mural is the culmination of a two year theme. Community and staff involvement in the development of the mural was extraordinary. The PTO provided volunteer support and funding. The GES staff was at the school late at night to work on the mural. Dr. McAloon urged everyone to focus on individual objects in the mural. GES staff was introduced.

Tim Iwanowicz shared a presentation put together by the PTO President on the process from start to finish to complete the mural. Students, staff, and volunteers were evident throughout.

Butch Estey recognized and welcomed Gary Backstrom, Sharon School Board Representative.

3. Chairman's Recognition Award

Butch Estey recognized Zachary Letourneau, who has given a lot of his personal time to come before the board with pride and integrity. Zach Letourneau shared morning announcements with ConVal High School every morning. He served as a consistent student representative to the School Board sharing student concerns and updating the board on important events and accomplishments. Mr. Letourneau was presented with a Montana State Sweatshirt which is where he will enter in the fall as a freshman.

4. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. May 6, 2014

David Martz moved to accept the minutes of May 6, 2014. Myron Steere second. Unanimous.

b. May 20, 2014

David Martz moved to accept the minutes of May 20, 2014. Joel Green second. Unanimous.

5. Points of Pride

Superintendent Minnihan shared Points of Pride which included:

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GBS

Two GBS 8th graders, Ryan Murray and Jonathan Chapman, recently traveled to Massachusetts to compete in the regional round of the National History Bee. Both did well, and one qualified to compete at the Finals in Atlanta, Georgia, in June.

CVHS

At the High School Equestrian Teams District 1 Championship, ConVal riders earn the team high point championship trophy as well as several individual ribbons. Congratulations to all riders and coaches!

Four ConVal Varsity Athletic Teams have advanced to the playoffs – Boy's Lacrosse, Softball, Baseball, and Boy's Tennis.

ConVal High School Seniors will graduate on Saturday, June 14th at 10:00 a.m.

DISTRICT

In a country club ceremony, the Peterborough Rotary honors the three ConVal teacher finalists Eric Bowman, Angela Hartmann, and Ian West. Later, Mr. Bowman is honored as the ConVal High School Teacher of the Year. Nicole Pease was recognized as Rotary Teacher of the Year for the ConVal School District!

6. Public Comment

None.

7. Consent Agenda

a. Personnel

1) Nominations/Retirees/Resignations

Tim Markley referenced nominations including that of Leander Corman.

Linda Quintanilha moved to accept the nomination of Leander Corman. Myron Steere second.

Linda Quintanilha asked about the process. Rick Matte shared the process for selection. It was requested that in the future, that both a Board member and a parent be present on the committee.

In favor: Pierce Rigrod, Rich Cahoon, Joel Green, and Stephan Morrissey.

Opposed: Linda Quintanilha and Myron Steere

Abstained: Fiona Tibbetts, Gary Backstrom, and David Martz..

Motion carried.

Debra Lang–

Myron Steere moved to accept the nomination as read. Joel Green second. Unanimous.

Retiree: Jane Momeyer for this year.

Myron Steere moved to accept the retirement of Jane Momeyer. Linda Quintanilha second. Unanimous.

Resignation:

Don Jalbert – ATC Director

Myron Steere moved to accept the resignation as read. Stephan Morrissey second. Unanimous.

2) Enrollment

Tim Markley referenced the projections for kindergarten that continue to creep up. Hancock will go to a K/1 because only three K students have registered.

Linda Quintanilha asked for numbers if all were in their home schools.

Numbers in individual schools and classrooms will continue to be monitored. Three months remain for movement to take place.

8. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Ad Hoc School Board Goal Committee will meet on Thursday, June 5th at 5:00 p.m. at the SAU.

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Budget & Property Committee will meet on Thursday, July 3rd at 6:30 p.m. at the SAU.
School Board will meet once in July on Tuesday, July 15th at 7:00 p.m. at the SAU.

b. Field Trip Request (Board Vote Required)

- 1) Great Brook School – students will travel by bus to Washington, D.C. as part of their annual 8th grade tour relating to Social Studies curriculum and the study of U.S. History.

Myron Steere moved to accept the field trip request. Joel Green second. Unanimous.

c. Leave request for Robin Croteau (CVHS Science)

Dr. Minnihhan shared the request for leave from Robin Croteau, CVHS Science Teacher.

Myron Steere moved to accept the request as read. David Martz second. Unanimous.

9. Reports

a. Student Representative – Zach Letourneau

Zach Letourneau, CVHS Student Representative, reported that the senior class had a successful trip to Wallis Sands Beach this week. Seniors are completing classes and readying to begin marching practice. He congratulated GBS for being awarded the Middle School of the Year. Lastly, Zach Letourneau thanked administration and the school board for all of the hard work they do on a daily basis to improve education for ConVal students. He complimented the district for allowing students like himself, who are different, to find ways to succeed and excel. He acknowledged his thanks for Mr. Dunning as well as his parents for their support.

b. Teacher Representative – Gil Morris

None.

c. Budget & Property Committee – Myron Steere

Myron Steere reported that Food Service was discussed at the last meeting, changes will be discussed as well as PSNH rebates and Building Aid at the next meeting.

d. Education Committee – Crista Salamy

Rich Cahoon reported that a presentation on the iPad initiative at the high school was shared. The team will come back in June to provide further information as requested. An iPad and Chromebook presentation at the middle schools was shared as well.

A report on the work done to date on the development of a standards based uniform elementary school report card was provided at this meeting as well.

District-wide RtI and the Curriculum Renewal Cycle were discussed as well.

e. Selectmen's Advisory Committee – Tom Ferenc

John Jordan reported that a presentation on Common Core was shared at the last meeting. The District Study Committee was formed with four Selectmen and Four Board members.

Scott Carbee and Tom Ferenc will form the first meeting.

f. School Board Goal Setting Follow-Up – Pierce Rigrod

None.

g. Wellness Committee Proposal – Dr. Rick Matte

Dr. Rick Matte read a letter to school board members that addressed proposed adjustments to make the Wellness Committee more productive. The proposal was for the committee to meet periodically, formally, to prepare for the annual Wellness Walk and plan a schedule to visit various PTO groups throughout the year. The group could also meet with boosters to answer wellness related questions. The Director of Food Services and Director of Student Services would partner to work to assure that wellness information is current and to promote healthier alternatives for parties etc. The Wellness Committee does not have to be a board level committee.

Linda Quintanilha moved to accept the proposal. Myron Steere second. Unanimous.

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10. Old Business

a. Expenditure Report – Marian Alese

Marian Alese referenced the report which reflects transfers for snow removal. Line 41 will be covered from the tuition line. Transfers to Trust Funds are reflected. Unknown expenses are not included in this report that reflects new student needs. The year-end report will be available by the end of July or beginning of August.

David Martz moved to accept the expenditure report. Joel Green second. Unanimous.

b. Budget +/- Report – Marian Alese

This report reflects the anticipated transfer of unencumbered tuition funds for transportation.

c. Grant Report – Marian Alese

This report reflects all grant expenses and encumbrances through May 2014.

d. CVAA Update – Butch Estey

Butch Estey reported that the School Board and administrative team representatives met and mutually agreed to reduce the pool of money allocated for administrative raises in light of the difficult decisions that surround the default budget.

e. Choice Transportation – Marian Alese

Marian Alese reported that when Pierce School was a (School In Need of Improvement) SINI, we were required to offer parents school choice if they wanted their students to attend another school. Some students are finishing up their last year at AES and FES. We did not incur additional expense for transportation. Some students who are being transported are on or near the route to continue transportation. Ms. Alese asked the board to grant transportation to continue for students who started out as choice.

Linda Quintanilha moved to continue to transport choice students as requested. Myron Steere second.

David Martz amended the motion to state that this was for students who remained in residence in Bennington.

Amendment moved and second.

In favor of motion: Unanimous.

f. 2nd Read Policies (School Board Vote Required)

DJE: Bidding Requirements

Linda Quintanilha moved to approve as read. Joel Green second. Gary Backstrom abstained. All else in favor. Motion carried.

IGDG: Student Activities Fund Management and Fundraising

Linda Quintanilha moved to approve as read. Stephan Morrissey second. Unanimous.

IIB: Class Size (rescind old IHB)

Linda Quintanilha moved to approve as read. Myron Steere second. Myron Steere reported that this clarifies more clearly class size as a recommendation.

Linda Quintanilha moved to rescind Policy IHB. Stephan second. Unanimous.

JIA: Student Due Process Rights

Linda Quintanilha moved to approve as read. Myron Steere second. Unanimous.

g. Policy Rescind (School Board Vote Required)

IKFA: Early Graduation

Linda Quintanilha moved to rescind as read. Myron Steere second. Unanimous.

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11. New Business

a. Fuel Oil – Marian Alese

Marian Alese requested authority to negotiate fuel oil.

Motion and second to grant Marian Alese the authority to negotiate fuel oil. Unanimous.

b. 1st Read Policies

ACE: Procedural Safeguards

BEDA: Public Notification of School Board Meetings

BGC: Policy Review and Evaluation/Manual Accuracy Check

GCQC: Resignation of a Staff Member

IMBC: Alternative Credit Options

JEC: Manifest Educational Hardship

Rich Cahoon referenced the six policies as listed for a first read. Any questions or comments; please refer to Kimberly Saunders or Carol Arnold.

12. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests 94-97 and 23f14051 and 23f14052 totaling \$225,527.04 and Payroll 303 and 24 totaling \$1,987,767.16 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Myron Steere moved to approve the manifests as read. Joel Green second. Unanimous.

13. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Myron Steere moved in accordance with RSA 91-A:3,II to enter into non-public session at 8:07 p.m. for matters of negotiations. Unanimous on a roll call vote.

David Martz moved to exit non-public at 8:18 p.m. Second. Unanimous.

David Martz moved to seal the minutes of non-public session for 3 years. Rich Cahoon second. Unanimous.

Myron Steere moved to enter non-public at 8:18 p.m. for matters of personnel. Unanimous on a roll call vote.

Myron Steere moved to exit non-public session at 8:22 p.m. Linda Quintanilha second. Unanimous.

Myron Steere moved to seal the minutes of non-public session for 5 years. David Martz second. Unanimous.

Myron Steere moved to accept the early retirement payout as discussed. Second. Unanimous.

Linda Quintanilha moved to adjourn at 8:24 p.m.

Stephan Morrissey asked a question about a change in the proposed model for having a principal of three schools. Brief discussion took place.

Second. Unanimous.

Respectfully submitted,

Brenda Marschok

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