

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, May 6, 2014**

**School Board Meeting**

**6:30 P.M.**

**Great Brook School**

**MINUTES**

**BOARD**

Rich Cahoon, Butch Estey,  
Tom Ferenc, Joel Green,  
Jon Ingram, David Martz,  
Stephan Morrissey, Linda Quintanilha,  
Pierce Rigrod, Crista Salamy,  
Myron Steere, Fiona Tibbetts

Gil Morris, CVEA

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Jim Elder, GBS  
Anne O'Bryant, SMS  
Dr. Ann Allwarden, AES/Pierce  
Dr. Noreen McAloon, FES/GES/HES  
Ben Loi, PES  
Brian Pickering, CVHS

Jim Elder welcomed everyone to tonight's meeting. Mr. Elder said that GBS is a great school because of what everybody does not just one person. The GBS profile was shared. Data is used to identify which students might benefit from additional help and resources. NECAP scores are up double digits. Student discipline referrals are down. The exciting things that GBS students are doing were shared by teachers, parents, students, and staff.

Butch Estey shared his congratulations with GBS for all that they do.

**1. Call to Order and Pledge of Allegiance**

**Butch Estey called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited.**

A moment of silence was held in memory of Laura LaPlante, 2006 ConVal Graduate, who lost her life this past weekend as a result of being hit by a drunk driver. Thoughts go out to Laura's family during this difficult time.

**2. Minutes (Board Vote Required)**

**a. April 15, 2014**

**Myron Steere moved to accept the minutes of April 15, 2014. Stephan Morrissey second. Joel Green abstained. All else in favor. Motion carried.**

**3. Chairman's Recognition Award**

Tristan Emery, Judy Hertzler, and Barbara Nichols were recognized for their hard work and dedication and were awarded the School Board Chairman's Award.

**4. Points of Pride**

Dr. Minnihan shared many Points of Pride taking place at GBS, CVHS, DCS, and the SAU.

**5. Public Comment**

None.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

## 6. Consent Agenda

### a. Personnel

#### 1) Notice of Co-Curricular Positions

Tim Markley referenced the notice of co-curricular positions.

#### 2) Nominations and Resignations (Approval)

**Myron Steere moved to accept the nomination as read. Joel Green second. Unanimous.**

**Myron Steere moved to accept the resignation of Elizabeth Goodhue for this year. Joel Green second. Unanimous.**

Linda Quintanilha exited the School Board meeting.

#### 3) Job Descriptions – Special Education Coordinator (2<sup>nd</sup> Read/Approval)

**Myron Steere moved to approve the job description as read. Tom Ferenc second. Unanimous.**

#### Special Education Administrator (2<sup>nd</sup> Read/Approval)

**Myron Steere moved to approve the job description as read. Tom Ferenc second. Unanimous.**

Tim Markley referenced May 1<sup>st</sup> Enrollment data shared. Mr. Markley reported nine less students than we had last month. Attention was brought to K numbers; AES 17, DCS 7, FES 9, HES 3. Mr. Markley reported that the official enrollment events are over for Kindergarten but enrollment continues through the summer months.

Mr. Markley invited everyone to the All Staff Appreciation Event on June 20<sup>th</sup> at 1:30 p. m in the high school cafeteria.

## 7. Superintendent's Report and Presentation of Business

### a. Monthly Events Calendar

Discussion took place about the School Board Goal Setting meeting scheduled for May 20<sup>th</sup> at 6:00 p.m.

### b. Accept Gift/Donation (Board Vote Required)

- 1) Antrim Elementary School requests the authorization to accept a gift/donation totaling \$500.00 from Richard and Sadie Cahoon for the purpose of bringing a story teller to AES to perform for students K-4.

**Crista Salamy moved to accept the donation as read. Stephan Morrissey second. Unanimous.**

### c. Field Trip Request (Board Vote Required)

- 1) ConVal High School – Senior Class students will travel by bus to Rye, NH on June 2<sup>nd</sup> as part of their senior class experience.

Gil Morris reported that they will visit Wallis Sand Beach, attend a crab fest and return to ConVal. They will be on the beach and a lifeguard will be on duty.

**Myron Steere moved to approve the field trip request as read. Stephan Morrissey second. Unanimous.**

### d. Field Trip Request (Board Vote Required)

- 1) South Meadow School, grade 8, will travel by bus to Gettysburg, PA, Philadelphia, PA, and Washington, DC on April 13-17, 2015 as part of their traditional American Heritage Tour experience.

**Myron Steere moved to approve the field trip request as read. Stephan Morrissey second. Unanimous.**

## 8. Reports

### a. Student Representative – Zach Letourneau

Zach Letourneau reported that the Voice of ConVal interviews are completed; the winner will be announced. The Jr./Sr. Prom is this weekend at the Keene Country Club.

### b. Teacher Representative – Gil Morris

Gil Morris reported out on architect students.

### c. Selectmen's Advisory Committee – Tom Ferenc

Tom Ferenc reported that budget development and more involvement in the budget process was discussed and asked. Mr. Ferenc noted the data shared from the different town representatives i.e. number of new homes. Strategic Planning awareness was discussed and the continuation of the District Study Committee work. Mr. Ferenc sensed a willingness to get back to communication.

**d. Education Committee – Crista Salamy**

Crista Salamy reported that the elementary school report card was discussed. In addition, a youth basketball association was discussed. This organization would allow for continuity in skill development. High school graduation and competencies were discussed.

**9. Old Business**

**a. District Study Committee Recommendation (School Board Vote Required)**

Rich Cahoon referenced the committee recommendation. Mr. Cahoon spoke about the recommendation on school consolidation. The committee found that none of the consolidation recommendations could gain support; it was felt that the question has been asked and answered. The committee thought that the question of consolidation should be examined again and recommended a schedule of every third year.

**Rich Cahoon moved to adopt this recommendation. Myron Steere second.**

Mr. Cahoon said that a committee is supposed to review the Articles of Agreement every three years; this could be examined on the same schedule.

Stephan Morrissey recommended changing the language for the consolidation to occur in 2017.

Rich Cahoon said that for this year, we consider the question asked and answered and would look at in 2017.

**David Martz amended the motion to start this with the review of the Articles in 2017. Rich Cahoon second.**

David Martz said this will pair it up in 2017 for the future.

Myron Steere said that it appropriate to review the Articles of Agreement this year and pair them up in 2017.

Rich suggested a modification to read that regardless of whenever we next review the Articles of Agreement, this will be reviewed in 2017.

**David Martz and Rich Cahoon withdrew their motions and seconds.**

**Rich Cahoon moved to revisit school consolidation in the 2017 review of the articles of agreement.**

**Stephan Morrissey second. Myron Steere abstained. Unanimous.**

**Rich Cahoon moved to adopt that the district study committee continue and dedicate time on seeking efficiencies. Myron Steere second.**

Butch Estey asked about attendance of meetings. Rich Cahoon reported that they are well attended by School Board members.

Discussion took place about attracting select board members with the Articles of Agreement discussion.

John Jordan confirmed that there is interest on behalf of Selectmen's Advisory Committee.

Myron Steere suggested scheduling several meetings and if attendance is poor reconsidered.

**Rich Cahoon amended his motion to read that after three meetings they will report back on attendance.**

**Myron Steere second. Crista Salamy opposed. All else in favor.**

Original motion as amended. One opposition. Weave in.

**b. 2<sup>nd</sup> Read/Adoption (School Board Vote Required)**

ECA: Building and Grounds Security

**Jon Ingram moved to adopt ECA. Myron Steere second. Unanimous.**

EEAE: School Bus Safety Program

**Jon Ingram moved to adopt EEAE. Myron Steere second. Unanimous.**

KF: Community Use of School Facilities – rescind old KG

**Jon Ingram moved to adopt as read. Myron Steere second. Unanimous.**

**Jon Ingram moved to rescind Policy KG. Myron Steere second. David Martz and Rich Cahoon abstained.**

**Motion carried.**

**c. Policy CBI-R Procedure Discussion**

Pierce Rigrod spoke about this policy procedure. The process timeline may need adjustment.

## 10. New Business

### a. 1<sup>st</sup> Read Policies

JIA: Student Due Process Rights

IIB: Class Size – rescind old IHB

IGDG: Student Activities Fund Management and Fundraising

Jon Ingram referenced the three policies as a first read. Discussion took place on IIB. Recommendations should be directed to the Policy Committee.

### b. Rescind Policies (School Board Vote Required)

ECB: Buildings and Grounds Maintenance

GBCC: Staff Rights and Responsibilities

GBB: Staff Involvement in Decision Making

EDC: Authorized Use of School-Owned Materials

#### -E Rescinds:

ECB-E: Loss Prevention System Food Service Safety Checklist

IICA-E: Use of Private Vehicle Form

JGD-E: Work Made Up During A Suspension

JHCB-E: Family Physician's Report of Physical Examination

JHCC-E: School District School Health Services

JN-E: Loss of Textbook

JO-E: Student Records

KA-E: School-Community Relations Goals

KBA-E1: Right to Implementation

KL-E: Public Complaints

KLB-E: Citizen's Request for Reconsideration of Instructional Materials

**Jon Ingram moved to rescind the policies as listed. David Martz second. Unanimous.**

### c. CVHS Weight Room Dedication

Tabled.

## 11. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests 83-88 and 23f14045-48 totaling \$550,331.42 and payroll 21 and 22 totaling \$2,728,558.60 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Myron Steere moved to approve the manifests as read. Joel Green second. Unanimous.**

## 12. Non-Public Session: RSA 91-A:3,II (If Required)

### a. Personnel

**Myron Steere moved to enter non-public session in accordance with RSA 91-A:3,II for matters of personnel. Second. Unanimous on a roll call vote.**

**Myron Steere motioned to exit non-public session at 9:53 p.m. Second. Unanimous.**

**Myron Steere moved to seal the minutes of non-public session for 7 years. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok