

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, April 21, 2015

School Board Meeting

Immediately following Public Hearings

SAU Office

Board Room

BOARD

Gary Backstrom, Rich Cahoon,
Butch Estey, Janine Lesser,
David Martz, Linda Quintanilha,
Pierce Rigrod, Fiona Tibbetts

ADMINISTRATION

Dr. Brendan Minnihan, Supt.
Kimberly Saunders, Asst. Supt.
Marian Alese, B.A.
Tim Markley, H.R.
Dr. Rick Matte, Student Services
Jim Elder, GBS
Colleen Roy, GES

1. Call to Order and Pledge of Allegiance

Butch Estey called the meeting to order at 7:18 p.m. The Pledge of Allegiance was recited.

2. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. April 7, 2015

Linda Quintanilha moved to accept the minutes of April 7, 2015. Gary Backstrom second. Unanimous

3. Points of Pride

Dr. Minnihan shared news that Stacey Kolk, PES Administrative Assistant, has been recognized as the New Hampshire Administrative Assistant of the Year by the NH Association of School Principals. Congratulations Stacey!

4. Public Comment

None.

5. Consent Agenda

a. Personnel

1) Personnel

Linda Quintanilha moved to accept the resignations as presented. Pierce Rigrod second.

Rich Cahoon asked about the plan for the French teacher. Dr. Minnihan reported that this position would be rehired.

Linda Quintanilha moved to approve the nomination for Sarah Warwick, Special Education Teacher. Gary Backstrom second. Unanimous.

2) Notice of Co-Curricular Positions

Mr. Markley referenced the Notice of Co-Curricular positions for notification purposes only.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Policy Committee will meet on Tues., May 5th at 6:00 p.m. at the SAU.

Education Committee will not meet on May 12th but will on May 19th at 5:00 p.m. at AES.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Strategic Plan Committee will meet on May 21st at 6:30 p.m. at the SAU.
Selectmen's Advisory will meet on May 21st at 7:00 p.m. at the SAU.

b. Elementary School Schedule

Dr. Minnihan shared that one thing that came out of the negotiation process is an increase in instructional time at the elementary school level.

The typical elementary day runs from 9:15 to 3:15. Next year it will run from 8:40 to 3:35. This will allow for increased emphasis on science and social studies, allow for greater possibilities for recess and movement, allow for expanded WIN in both English Language Arts and Math, and for extensions for those already at benchmark. A grid, detailing the amount of time, per grade, that would be possible for ELA, Math, Science, Social Studies, WIN, and an academic total by grade was shared. The grid was a draft to give the board an idea of what the day might look like by grade; it is still a work in progress. Teachers need more time with kids.

7. Reports

a. Student Representative – River Marmorstein

River Marmorstein, Student Representative, reported that it was Spirit Week last week at the high school culminating with a Pep Rally on Friday.

In addition, students met with Governor Hassan and spoke with her about STEM. Andy Sanborn visited the high school and toured. He provided funding ideas for the theatre project.

b. Teacher Representative – Gil Morris

None.

c. Strategic Plan Committee – Pierce Rigrod

Pierce Rigrod reported out on the recent meeting. The NESDEC Profile is complete. Focus group candidates have been suggested. Meetings will be scheduled at the high school and GBS with the anticipation that 12-14 focus groups will be formed. Meetings are slated to begin the first week of June. The Strategic Plan survey is at the printer.

d. Negotiation Committee – Butch Estey

Butch Estey reported that negotiations has started meeting again to discuss benefits. They will continue to meet.

Rick Matte reported three kindergarten screening sessions; one at AES and two at PES. Exactly 100 incoming k students were screened.

AES 17, BES, 12, DCS 7, FES 9, GES 10, HES, 10, PES 28, TPS 7. Noting that 86 students were screened last year.

8. Old Business

a. Expenditure Report – Marian Alese

Marian Alese reported that this report reflects all transfers to date. Transfer information was shared.

Ms. Alese reported that the district will be eligible for State reimbursement for snow removal.

Ms. Alese reported that we are on track to have funds remaining in the health insurance line.

b. Student School Board Representative

Butch Estey shared that the high school will be unable to do an election for this student position. He asked the board their thoughts on the School Board Chair appointing this position.

River Marmorstein reported that this will be added to student council elections and will be elected then. Elections take place at the end of the year for upper classman and at the start of the year for freshmen.

Butch Estey reported that he will meet with the Superintendent to discuss an appointee.

c. Theatre Memorandum of Understanding (MOU) Update

Butch Estey reported that attorney reviewed minor changes in the document and has approved.

9. New Business

a. Great Brook School Staffing

Dr. Minnihan reported that at the last Education Committee, a position at GBS that is currently a para position was proposed to be changed to a case load position with minimal financial impact. GBS has a slightly higher case load. Dr. Minnihan asked the board their thoughts. The para position will be eliminated and replaced with a case manager position.

Rich Cahoon moved to approve the position as outlined. Linda Quintanilha second. Unanimous.

b. 2015-2016 School Calendar Approval (Board Vote Required)

Kimberly Saunders pointed specific information on the proposed 15/16 school calendar. This calendar is arrived at in conjunction with Jaffrey-Rindge and matches their calendar very closely.

Linda Quintanilha moved to approve the calendar. Janine Lesser second. Unanimous.

c. Policy IHBG – Waive (Board Vote Required)

Kimberly Saunders brought attention to policy IHBG.

Gary Backstrom moved to allow the waiver to this policy for a parent request to provide home education to his children. Rich Cahoon second. Unanimous.

d. Peterborough School Board Representative

Butch Estey reported that Jon Ingram has resigned his position as School Board rep. An advertisement is running in the local newspaper. The School Board will appoint from those interested. This individual will serve out the remainder of the term through the next election.

Butch Estey appointed River Marmorstein as the next Student Representative to the board.

10. Approval of Manifests (Board Vote Required)

Marian Alese certified that manifests 68-72 totaling \$555,447.20 and Payroll 21 totaling \$784,105.10 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

Linda Quintanilha moved to accept the manifests as read. Gary Backstrom second. Unanimous.

11. Non-Public Session: RSA 91-A:3,II (If Required)

a. Personnel

Rich Cahoon moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 8:05 p.m.

Marian Alese reported that a severance of up to 150K was authorized by the board.

Café Services offers two plans, one costs more than the other. Rather than make a choice to pay the difference between one plan and another, Marian averaged the cost of the higher and lower plan. She took what an employee would pay next year if they were at ConVal compared to Café Services plan A and plan B and took the average of the two. At this point we are at 154K. She suggested that the 150K be moved to 160K.

Café Services has begun the interview process. Staff will need to make insurance decisions.

Marian was unsure that the additional 10K would be necessary. This money would come from the current health line this year. The 800K would be reduced by the amount used.

Marian shared the difference between the lower plans and said that they are not comparable.

Linda moved to exit non-public at 8:11 p.m. Pierce second.

Motion to accept the recommendation Linda/Gary. Unanimous.

Motion to seal for one year....Gary/David. Unanimous.

Linda/Janine to adjourn at 8:12 p.m.