

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, April 15, 2014  
School Board Meeting**

**Hancock Elementary School Library  
6:45 p.m.**

**BOARD**

Rich Cahoon, Butch Estey,  
Tom Ferenc, Jon Ingram,  
David Martz, Stephan Morrissey,  
Linda Quintanilha, Pierce Rigrod,  
Crista Salamy, Myron Steere,  
Fiona Tibbetts

Gil Morris, CVEA

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Dr. Noreen McAloon, FES/GES/HES  
Ben Loi, PES  
Jim Elder, GBS  
Kelly Parker, SMS  
Dr. Ann Allwarden, AES/Pierce

**1. Call to Order and Pledge of Allegiance**

**Butch Estey called the meeting to order at 7:22 p.m. The Pledge of Allegiance was recited.**

**2. Hancock Elementary School Welcome- Dr. Noreen McAloon**

Noreen McAloon welcomed everyone to tonight's meeting. Representatives from each classroom were present to share how learning takes place at HES. Dr. McAloon brought attention to art in the multi-purpose room which included recent student work.

Butch Estey shared his thanks to Hancock Elementary staff for hosting tonight's meeting.

**3. Minutes (Board Vote Required)**

**a. April 1, 2014**

**Myron Steere moved to accept the minutes of April 1, 2014. Rich Cahoon second.**

The minutes were amended on page four to reflect the addition of the words "...on the question of money." To the read "Mr. Rigrod asked if anyone had thoughts on the question of money." An amendment to replace the words "baseline budget" with the words "fixed costs" was made on the same page.

**Unanimous as amended.**

**4. Points of Pride**

**PES**

Throughout the month of March, PES participated in an integrated unit. The title of the unit this year was Invention Convention. The unit focused on creativity, innovation, and improvisation. The Unified Arts Team planned activities for all grade levels. Our challenge for the school was:

*"Can you invent something that uses all recycled materials?"*

How each classroom grade approached the question was shared.

**CVHS**

CVHS Senior, Catherine Long will be this year's recipient of the 2014 New Hampshire Red Sox Scholarship for ConVal Regional High School.

This honor will be awarded to the 40 New Hampshire high school seniors selected by the Red Sox Foundation, the official team charity of the Boston Red Sox, on Saturday, May 17, 2014, which is New

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Hampshire Day at Fenway Park. Each of the scholars will receive a \$1,000 scholarship award which will be paid directly to the college in which they are enrolled.

## **FES**

Cheryl Orcutt received her doctorate in reading from New England College.

### **5. Public Comment**

None.

### **6. Consent Agenda**

#### **a. Personnel**

##### **1) Nominations**

Tim Markley referenced the nomination of Sarah Paradis, Occupational Therapist, for next year.

**Myron Steere moved to accept the nomination. David Martz second. Unanimous.**

Mr. Steere asked if this is a replacement. Tim responded that this is replacing a full occupational therapist.

Tim Markley reported that this time of year, batches of staff are approved by group.

Annual to Annual Contract –

**Myron Steere moved to approve the nominations as listed. Stephan Morrissey second. Crista Salamy opposed. All else in favor. Motion carried.**

Professional Contract –

**Myron Steere moved to approve the staff as listed. David Martz second. Crista Salamy opposed. All else in favor. Motion carried.**

Annual to Continuing –

**Myron Steere moved to approve the staff as listed. David Martz second. Unanimous.**

Continuing Contract to Continuing Contract –

**Myron Steere moved to approve the staff as listed. David Martz second. Crista Salamy and Jon Ingram abstained. All else in favor. Motion carried.**

##### **2) Notice of Co-Curricular Positions**

Jim Aborn – Assistant Girls Track Coach @ CVHS

Mr. Markley referenced two job descriptions as a first read; Special Education Administrator (High School), and Special Education Coordinator. These will move forward for approval at the next School Board meeting.

### **7. Superintendent's Report and Presentation of Business**

#### **a. Safe Routes to Schools (SRTS) – Presentation Tara Germand and Stephen Haas**

A presentation on Safe Routes to Schools as it applies to both Peterborough Elementary School and South Meadow School was shared. The project SRTS is a program that enables community leaders, schools and parents to encourage more children to walk or bike safely to school. Traffic patterns within a two mile radius of the schools were analyzed. The focus was on students, but involved community members as well. The focus for PES was the five way intersection just before the school entrance. Traffic volume, speed, and turning patterns were studied. A community meeting was held to gauge concerns about the intersection and safe walking and biking. The intersection is difficult to navigate, has poor visibility, and speeding is a concern.

At South Meadow School, the focus was crossing Route 202 safely. Visibility and lack of a proper crosswalk was of concern. The entrance and exit to Pine Ridge Road and the drive for the SAU is of concern and conflicted. Recommendations for improving crossing conditions include shifting the crosswalk to the northern side of the route and aligned more to the apartments across the street from SMS. A pedestrian rapid flashing beacon is proposed for the crosswalk. Additional lighting is proposed for night time. In addition, merging the SAU/SMS drive with Pine Ridge Road is proposed while closing the school access drive.

Funding from the Department of Transportation may be available. 80% reimbursement funding will become available this summer. This project would be a competitive one.

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The Board of Selectman for the Town of Peterborough would meet further on this proposal. The town has been involved in this project all along.

Next steps are to finalize the plans and the committee will begin to look at grant opportunities and other funding options.

Ways to reconfigure the intersection near PES were considered. Stop sign controlled intersections are part of the proposal in addition to a sidewalk on the opposite side where one currently exists on Main St.

A final draft will be presented when complete.

#### **b. Monthly Events Calendar**

Education Committee will meet on Monday, April 28<sup>th</sup> at 6:00 p.m. at the SAU Office.

The Negotiations Committee meeting on Tuesday, May 6<sup>th</sup> will take place at GBS in Room 309.

#### **c. Accept Gift/Donation (Board Vote Required)**

- 1) Francestown Elementary School requests the authorization to accept a gift/donation totaling \$1,000.00 from the New England Foundation for the Arts for the purpose of programs and artist in residence.

**Stephan Morrissey moved to accept the donation as read. David Martz second. Unanimous.**

#### **d. Field Trip Request (Board Vote Required)**

- 1) ConVal High School – Students will travel by airplane to Paris, France and Venice, Italy during April vacation 2015 to experience firsthand, the culture and have the opportunity to practice the language.

**Myron Steere moved to approve the field trip as described. Crista Salmay second.**

Fundraising will be ongoing to help defray the cost of this trip for students. The anticipated cost is \$2,950 per student all inclusive.

**Unanimous.**

### **8. Reports**

#### **a. Student Representative**

Zach Letourneau, CVHS Student Representative, reported that he made it to the quarter finals in a recent oratorical competition and was awarded \$1,500 in scholarship money.

Mr. Letourneau reported that there is a contest for the next "Voice of ConVal". He outlined the process. In addition, approximately 70 8<sup>th</sup> grade students are currently attending the YMCA American Heritage Tour in Washington, DC.

#### **b. Teacher Representative**

Gil Morris reported that GBS recently tried Quinoa, which is a seed-like grain.

#### **c. School Board Subcommittees – Butch Estey**

A draft proposal for committee membership was shared.

Rick Matte will represent the Wellness Committee. Policy will be reviewed.

#### **d. Budget & Property Committee**

Myron Steere reported that the negotiation on the Antrim Agreement is nearly complete and will be shared at the next Board meeting. David Martz was recommended to continue with negotiations on the fields with Antrim. In addition, policy on purchasing will be reviewed and bidding will go to the Policy Committee.

District Study Committee – Rich Cahoon

Rich Cahoon reported that recommendations were made at a meeting in the area of consolidation.

**Rich Cahoon moved to accept the recommendation of the District Study Committee to review consolidation considerations on a three year cycle; next in 2016.**

Butch Estey noted quizzical faces and asked that this be revisited at the next Board meeting. **Tabled.**

### **9. Old Business**

#### **a. Expenditure Report – M. Alese**

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Marian Alese reported that the report reflects line 1 – recently approved buybacks by the School Board in the salary line. Line 24 - transfer of custodial line for employees on leave. Line 30 reflects transfer for snow plowing fees.

**b. Budget +/- Report – M. Alese**

A new placement for the remainder of the year is reflected in the tuition line 48, which is not in next year's budget; \$20K this year, \$50K next year. May be offset monies.

**c. Grant Report – M. Alese**

Ms. Alese reported that the report reflects through March 2014.

**d. 2<sup>nd</sup> Read/Adoption Policy (School Board Vote Required)**

DEA: Revenues From Local Tax Sources

**Myron Steere moved to accept as read. Linda Quintanilha second. Unanimous.**

**10. New Business**

**a. 1<sup>st</sup> Read Policy**

ECA: Building and Grounds Security

EEAE: School Bus Safety Program

KF: Community Use of School Facilities

Myron referenced the three policies listed above for a first read. Any questions or comments should be forward to Jon Ingram, new Policy Committee Chair.

**b. Policy to Rescind (School Board Vote Required)**

FEG: Supervisions of Construction (Clerk of the Works)

**Myron Steere moved to rescind this policy. Linda Quintanilha second.**

Rich Cahoon asked if this policy is being replaced. Myron reported that we have never used a Clerk of the Works. We could appoint a Clerk of the Works.

**Rich Cahoon opposed. All else in favor. Motion carried.**

JL: Student Gifts and Solicitations

**Myron Steere moved to rescind this policy. Linda Quintanilha second. Unanimous.**

KGE: Use of School Buildings for Religious Purposes

**Myron Steere moved to rescind this policy. Linda Quintanilha second. Unanimous.**

KI: Student Gifts and Solicitations

**Myron Steere moved to rescind this policy. Linda Quintanilha second. Unanimous.**

**11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests 23f14042-23f14044 and 80 to 82 totaling \$192,072.05 and payroll 20 and 201 totaling \$794,912.64 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.**

**12. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Personnel**

**Myron Steere moved to enter into non-public session at 8:36 p.m. for matters of personnel. Second. Unanimous on a roll call vote.**

**David Martz moved to exit non-public session at 9:48 p.m. Stephan Morrissey second. Unanimous.**

**David Martz moved not to seal the minutes of non-public session. Rich Cahoon Second. Unanimous.**

**Motion to adjourn at 9:50 p.m. Duly second. Unanimous.**

Respectfully submitted,

Brenda Marschok

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