

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Tuesday, November 17, 2015**

**SAU #1**

**Board Room**

**School Board Meeting**

***Immediately following Public Hearing***

**BOARD**

Gary Backstrom, Rich Cahoon,  
Richard Dunning, Butch Estey,  
Janine Lesser, David Martz,  
Stephan Morrissey, Pierce Rigrod,  
Crista Salamy, Myron Steere,  
Fiona Tibbetts, Jerome Wilson

Linda Compton, CVEA  
River Marmorstein, Student Rep.

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Dr. Ann Allwarden, AES/Pierce School  
Jim Elder, GBS  
Nicky Fraley, FES  
Amy Janoch, HES  
Ben Loi, PES  
Nicole Pease, DCS  
Brian Pickering, CVHS  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

**Butch Estey called the meeting to order at 7:12 p.m. The Pledge of Allegiance was recited.**

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. November 3, 2015**

**Myron Steere motioned to accept the minutes of November 3, 2015. Stephan Morrissey second. Unanimous.**

**3. Points of Pride**

Dr. Minnihan shared numerous Points of Pride from throughout the district.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Personnel**

**1) Job Description – Systems Administrator (2<sup>nd</sup> Read/Adoption)**

**Myron Steere motioned to accept the job description as presented. Gary Backstrom second. Unanimous.**

**2) Job Description – District Electrician (1<sup>st</sup> Read)**

Tim Markley referenced this job description as a first read. Send any input to him.

**3) 2015-2016 Stipend Positions**

Tim Markley referenced the stipend positions for informational purposes.

Brian Pickering reported that he and Mark Swasey, A.D., met with Conant to introduce a Memorandum of Understanding to form an ice hockey cooperative. Conant voted to accept the concept but will have further

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discussions at future meetings. Mr. Pickering agreed to report back to the School Board as things move forward. Rich Cahoon asked for a copy of the MOU. Mr. Pickering agreed.

## **6. Superintendent's Report and Presentation of Business**

### **a. Monthly Events Calendar**

The Strategic Plan Committee will meet on Thursday, December 17<sup>th</sup> at 6:30 p.m. at the SAU Office.

### **b. Accept Gift/Donation (Board Vote Required)**

- 1) CVHS Life Skills Program requests authorization to accept a gift/donation of \$2,000 from Deborah S. Woodward to be used to develop the independent living program to include purchasing items and ingredients for their kitchen (e.g. mixer, utensils, and supplies) as well as learning materials and used for field trips.

**Myron Steere moved to accept the donation. Richard Dunning second with extreme gratitude. Unanimous.**

## **7. Assistant Superintendent's Report**

### **a. Smarter Balance Assessment Consortium (SBAC) Results**

Kimberly Saunders shared SBAC results for ConVal students as well as comparisons to the State results.

## **8. Reports**

### **a. Student Representative – River Marmorstein**

River Marmorstein shared a photo from the Harlem Rockets game recently at CVHS.

### **b. Teacher Representative – Linda Compton**

Linda Compton reported that Griffin's Nest has started at GBS where older students mentor younger students. Mr. Cogan's students attended the final dress rehearsal of "Crazy for You". Ms. Compton reported on a staff wellness initiative.

### **c. Budget & Property Committee – Myron Steere**

Myron reported that sponsorship was discussed at the last B&P Committee meeting. Organizational structure was discussed. Quality of education was the basis for formation of the district initially. Expense transfers were reviewed as well.

### **d. Strategic Plan Presentation – Marian Alese/Pierce Rigrod**

Tabled until December 1<sup>st</sup>.

Two public forums have been scheduled for December 8<sup>th</sup> at GBS and December 10<sup>th</sup> at SMS; both at 6:30 p.m. Mr. Rigrod urged sharing the dates in communities to boost attendance.

## **9. Old Business**

### **a. Budget Update – Marian Alese**

Marian Alese reported that adequacy numbers were received yesterday; it is down approximately \$200,000 which has an impact on district assessment. Adequacy impacts each town differently.

Dr. Minnihan reported that the SAU was tasked with determining what a default budget would look like. Dr. Minnihan shared a list of potential cuts. He cautioned that they are not recommended cuts. The list is confidential.

### **b. 2<sup>nd</sup> Read/Adoption Policy (School Board Vote Required)**

**Rich Cahoon moved to waive first and second read for Policy EEAA. Second. Unanimous.**

**Rich Cahoon moved to adopt Policy EEAA. Gary Backstrom second. Unanimous.**

- IGA: Curriculum Development

**Rich Cahoon moved to adopt this policy as read. Myron Steere second. Unanimous.**

- IJ: Instructional Materials Adoption

**Rich Cahoon moved to adopt this policy as read. Myron Steere second. Unanimous.**

- JCA: Change of School or Assignment

**Rich Cahoon moved to adopt this policy as read. Myron Steere second. Unanimous.**

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- JFAB: Admission and Tuition of Non-Resident Students

**Rich Cahoon moved to adopt this policy as read. Myron Steere second. Unanimous.**

## **10. New Business**

### **a. 1<sup>st</sup> Read Policy**

- ILBA: Assessment of Educational Programs

Rich Cahoon referenced this policy for a first read. Send feedback to Policy Committee, Kimberly and Carol.

### **b. Expenditure Report (Board Vote Required) - Marian Alese**

Marian Alese noted no significant changes. Transfer requests were reviewed as follows:

Transfer from line 110 to Para Professional line for \$34,250.00.

**David Martz moved to approve the transfer as read. Dick Dunning second. Unanimous.**

Transfer from line 110 to 112 line which is administrative assistants and staffing change for \$35,000.

**Dick Dunning moved to approve the transfer as read. Stephan Morrissey second. Unanimous.**

Transfer from line 113 to 330 line which is Custodial Contracts at CVHS for \$60,000.

**Dick Dunning moved to approve the transfer as read. Rich Cahoon second. Unanimous.**

Transfer from line 999 to multiple lines for prior year encumbrances in the amount of \$748,000.

**David Martz moved to approve the transfer as read. Myron Steere second. Unanimous.**

## **11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests listed totaling \$513,769.88 and Payroll totaling \$797,902.25 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and or services received and have been properly processed prior to their submittal to the School Board.

**Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.**

## **12. Non-Public Session: RSA 91-A: 3, II (If Required)**

### **a. Negotiations**

### **b. Personnel**

**Myron Steere moved in accordance with RSA 91-A:3,II to enter into non-public session at 7:59 p.m. for matters of negotiations. Unanimous on a roll call vote.**

**Myron Steere motioned to exit non-public session at 8:10 p.m. Second. Unanimous.**

**Myron Steere moved to seal the minutes of non-public session for 5 years. Second. Unanimous.**

**Myron Steere moved to enter into non-public session in accordance with RSA 91-A:3,II for matters of personnel at 8:11 p.m. Unanimous on a roll call vote.**

**Myron Steere moved to exit non-public session at 8:28 p.m. Unanimous.**

**Myron Steere moved to seal the minutes of non-public session for 5 years. Dick Dunning second. Unanimous.**

**Myron Steere motioned to adjourn at 8:29 p.m. Gary Backstrom second. Unanimous.**

Respectfully submitted,

Brenda Marschok

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