

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

October 27, 2015

SAU Office

6:30 PM

Minutes

Committee Members:

- Myron Steere, Chair
- Janine Lesser
- Pierce Rigrod
- David Martz
- Richard Dunning

Present: Myron Steere, Janine Lesser, Pierce Rigrod (6:34), David Martz (6:41), Richard Dunning, Marian Alese, Tim Grossi, John Jordan

1. Call to Order

Myron Steere called the meeting to order at 6:30 p.m.

2. Approval of Minutes – October 13, 2015

Richard Dunning moved to accept the minutes of October 13, 2015. Janine Lesser second. Unanimous.

3. Cougar Youth Sports Association

Bob Crowley, Cougar Youth Sports Association (CYSA), was present to discuss the next phase. Mr. Crowley reported that the organization was granted no charge access to the school gyms after school events.

The organization is requesting a 25 year lease at a rate of \$1.00 per year with permission to refurbish and maintain the field. Mr. Crowley shared copies of the CYSA Handbook. As an example, kids participating in soccer received a t-shirt and soccer ball for the cost of \$35.00 for the season. Over 150 kids participated.

The Peterborough Elementary School field is uneven and ledge is apparent. Irrigation will be necessary. A storage facility for equipment is needed. A staircase railing is also requested. Improvements would only move forward with the permission of the school district and facilities.

Marian Alese said that the next step would be to look at sample agreements and determine if they can be adapted to meet our needs.

Myron Steere suggested that David Martz review the agreements because of his prior work on the Antrim Agreement and work with the Peterborough Recreation Department.

Tim Grossi said that the refurbishment of the field benefits the district. We only have one softball field and it is located at the high school. Softball as an expansion for PES is a thought. The PES field has incredible potential.

Mr. Crowley reported that Peterborough Youth Soccer has folded into CYSA and a meeting is scheduled with ConVal Youth Travel Soccer in the coming weeks. Basketball season is next with baseball to follow. The lease agreement will be worked on by David Martz in conjunction with Bob Crowley.

4. 2016-2017 Budget Discussion

Marian Alese reported that principals are being met with on the budget this week.

Marian also reported that the Guaranteed Maximum Rates (GMR) rates are in for health insurance; we are looking at a 19%+ increase. That is the maximum increase.

Capital Plan items that are contained in the Building Aid Plan are included in the budget.

Items that are anticipated to be paid out of trust fund money will be discussed at the budget work session on November 7th.

Myron Steere reported that the Culinary Program that was under discussion is not proposed to move forward.

A future bond proposal and available building aid remaining was discussed. Marian will report back with what is remaining for building aid.

John Jordan asked if a bond is the only avenue to pursue funding. It was confirmed that it could be a bond or it could be another way, such as a loan or other. There are options.

5. Other

Marian Alese reported out that a meeting with Hutter Construction took place this afternoon. We are not going to move the art rooms. We are going to meet again for a redesign of the proposal. We are still proposing clusters for math and science and the humanities. Hutter has the shell of the building with all of the pieces that cannot move identified. The rest would be redesigned. An increase in the number of science classrooms is proposed due the number of students enrolled in these classes.

Pierce Rigrod moved to recommend to the school board that Hutter be our construction management company. Marian said that if we want to continue work with Hutter we need to enter into an agreement. Lacking an agreement, Hutter would not be able to bid down the road because of inside information.

Janine asked what the expectation is of Hutter down the road. Would they expect to receive the award? Marian Alese said that she is asking permission to negotiate.

David Martz asked that the motion include what the percentage is that they would receive of the project.

Pierce Rigrod withdrew his motion.

Dick Dunning moved to negotiate with Hutter for construction management services regarding the high school.

Hutter would oversee the construction bidding and management. All bids in the past were brought back to CV in the past.

Pierce Rigrod second. Unanimous.

Pierce Rigrod said that the high school has an \$800K line for personal devices. Marian Alese said that it was an estimate. Pierce spoke further about a plan to purchase devices. Marian confirmed that it is a proposal only. There has been no conversation. It has not passed through the Education Committee, Budget & Property or the board. No official decision has been made.

Marian Alese reminded him that replacement equipment is the only technology in the proposed budget.

6. Non-Public Session: RSA 91-A:3,II (If Needed)

None.

Richard Dunning motioned to adjourn at 7:33 p.m. Janine Lesser second. Unanimous.

Respectfully submitted,

Brenda Marschok

