

Policy Committee

Minutes

October 20, 2015

6:00 PM @ Great Brook Middle School

Members	Rich Cahoon - Chair, Janine Lesser, Dick Dunning, Kimberly Saunders Attendees: Rich Cahoon, Dick Dunning, Kimberly Saunders, Janine Lesser, Myron Steere, Stephan Morrissey	
	Meeting called to order at 6:03 by Rich Cahoon	
I.	Approval of October 6, 2015 Minutes moved by Dick Dunning, second by Janine Lesser	
	<p><u>Old Business:</u></p> <ol style="list-style-type: none">1. IGA: Curriculum Development (minus edits) --- Kimberly reviewed what she believed the edits to be. Add “and Assessment to each appearance of curriculum. Spearhead. Rich want us to have one place to go to for assessment information. Janine indicated that she was confused after our last meeting...should all assessment be grouped in with curriculum? Dick indicated that assessment is always part of curriculum. Janine talked about the different assessments and wonders can we group them all in a single place. Kimberly indicated that it is OK to group the different assessments together with curriculum...Assessment Framework. We need to explain to our Board/public what Assessment Framework means...looks like. Will go for a first read at the Board on Nov.3.2. JCA: Change of School or Assignment – this is coming back from of September 15 meeting due to the splitting of the policy; to now address in district and out-of-district students. This went to Ed committee, but came back to Policy. This committee should be reacting to changes in legislation, referrals, or problem policies. Presently, Brendan determines requests for change of school or assignment (multi-age classroom). We can generate an R-procedure, indicating each request will be reviewed on a case-by-case basis. We can control the content of the document...”Discretion of the Superintendent, priority in decision making will be given to the child, the school, and the district (or something like this... see edits). Will bring to Board after edits.3. JFAB: Admission and Tuition of Nonresident Students --- Kimberly explained that there is a change in the law, so this is new. This new content also includes the tuition for employees. What about the tuition pilot? Kimberly thinks we should wait one more year, to publicize our out of district students. Dick asked about staff who pay tuitions, are they paying more? Not anymore. That error has been corrected. Dick is asking whether there is an additional benefit for out of district employees. No, they are paying the same as other out of district families. However, they are paying less that they used to. We were not obligated to do this. Stephan asked if this is contractual. Is there an obligation to give employees an additional discount. What happens with employees when/if we raise the rates? Teachers were looking for a cap. Should we reference the contract in the policy? Kimberly thinks this is not wise. Policy should supersede contract. Kimberly read the edits to JFAB. Should we	

	leave the cap in? Dick thinks we should. We are good with the language? Edits and then send for a 1 st read.	
II.	<p><u>New Business:</u></p> <p>Kimberly explained that this is the 5-year Curriculum cycle. Rich asked for this because it is related to IGA. Kimberly does an annual Board presentation on the 5-year Curriculum Renewal. Rich does not want to mess with this. The Board is very supportive.</p> <ol style="list-style-type: none"> 1. IGD: Curriculum Adoption --- see above. 2. IJ: Instructional Materials Adoption (also included NHSBA version: Instructional Resources, 2014). Update to reflect NHSBA changes and bring for 1st read. 3. ILBA: Assessment of Educational Programs (also included NHSBA version: Assessment of Educational Programs, 2014). Rich would like to identify a person who is in charge, whether it's the assistant superintendent or Superintendent. He does not prefer "designee". Dick want to keep Superintendent to have the flexibility. Ultimately, it is the Superintendent's responsibility. Leave these decisions up to him. Rich will agree to this...at the start of each year, we ask, "Who's job is this?" Kimberly suggested we use "Superintendent, or district-level designee." It is important to know who is responsible. Kimberly will make changes to both policies and we will bring back to this committee. 4. BEDH: Public Participation at Board Meetings (also included related KE and KEB) --- Board should consider sending member to the Bradley Kidder Law Conference. She became concerned about how some of the examples given mirrored our policies. Kimberly would like the Policy members to look at this. <p>We presently have two public comment periods, one at the beginning and one at the end of the meeting. Rich talked about how Manchester allows for public comment. We can pull their policy. Kimberly thinks we should work on this. Dick asked if they recommend a policy. Yes, they have suggestions. We will pull Manchester's policy. Kimberly will work on this and bring it back to this committee. Will move to remove the 3-day notice.</p> <p>Motion made to adjourn at 6:58 PM by Janine Lesser, second by Dick Dunning.</p>	
IV.	<p><u>Future Agenda Items:</u></p> <ul style="list-style-type: none"> • Substance Abuse Task Force @ CVHS and related policies --- November 3rd meeting • IKF: Graduation Requirements --- November 3rd meeting • Policy on Parents Observing Teachers • Scholarship policy 	
V.	Next Meeting:	