

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, January 6, 2015**

**School Board Meeting**

**SAU #1**

**Board Room**

**7:00 p.m.**

**BOARD**

Gary Backstrom, Rich Cahoon,  
Butch Estey, Joel Green,  
Jon Ingram, David Martz,  
Stephan Morrissey, Linda Quintanilha,  
Myron Steere, Fiona Tibbetts

**ADMINISTRATION**

Dr. Brendan Minnihan, Supt.  
Kimberly Saunders, Asst. Supt.  
Marian Alese, B.A.  
Tim Markley, H.R.  
Dr. Rick Matte, Student Services  
Nicola Fraley, FES  
Ben Loi, PES  
Brian Pickering, CVHS  
Amy Janoch, HES  
Dr. Ann Allwarden, AES/Pierce  
Anne O'Bryant, SMS  
Jim Elder, GBS  
Colleen Roy, GES

**1. Call to Order and Pledge of Allegiance**

**Butch Estey called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.**

**2. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. December 16, 2014**

**Myron Steere moved to accept the minutes of December 16<sup>th</sup> as read. Stephan Morrissey second. Joel Green abstained. All else in favor. Motion carried.**

**3. Chairman's Recognition Award**

Butch Estey recognized Margaret Blackburn, PES 2<sup>nd</sup> Grade Teacher, Harriet Ford, FES Administrative Assistant, and Tim Markley, Human Resource Director as recipients for the January Chairman's Recognition Award.

**Myron Steere moved to enter into non-public session at 7:12 p.m. for matters of negotiations. Unanimous on a roll call vote.**

**Myron Steere moved to exit non-public session at 8:06 p.m. Unanimous on roll call**

**David Martz moved to seal the minutes of non-public session until January 13<sup>th</sup> at midnight. Gary Backstrom second. Unanimous.**

**Myron Steere moved to accept the negotiations as presented. Stephan Morrissey second. Joel Green and Jon Ingram abstained. All else in favor.**

Butch Estey thanked the members of the negotiations team which included Linda Quintanilha, David Martz, and Rich Cahoon for their hard work. Chairman Estey thanked Tim Markley for his hard work and Cathy Peahl for the legal advice and expertise.

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

#### **4. Points of Pride**

##### **PIERCE SCHOOL**

The Pierce School PTO works to foster strong, positive relationships between parents, staff members, and the larger community of Bennington. As a result of these relationships, the members of the PTO have been able to work collaboratively with individuals in the larger community to plan multiple social events that have also raised significant amounts of funds. For example, for the past **30 years** the PTO at Pierce School has organized an annual winter craft fair. This year's winter craft fair was another huge success, hosting over 30 local artists and crafters. The funds raised by the Pierce School PTO are used to support and enrich the educational and social experiences of students.

##### **HES, AES, and GES**

WMUR recently reported that the organization NICHE ranked NH's top elementary schools. WMUR shared the top 50 schools. This list included three elementary schools from the ConVal School District--HES, AES, and GES.

##### **CVHS**

In collecting data on the number of parents/staff opening our recent Newsletter, the numbers are really good...starting with 855 successful deliveries electronically and 755 people who opened. As part of our goal for continued improved communication to all stakeholders, this appears to be a really good sign.

##### **DCS**

DCS students and staff recently roasted their own garden potatoes in their own bread oven - the maiden voyage for the oven

#### **5. Public Comment**

None.

#### **6. Consent Agenda**

##### **a. Personnel**

###### 1) June 2016 Retirements

**Tim Markley referenced the retirements as listed for Kathy Anderson, Linda Bundy, and Paula Rounds.**

**Linda Quintanilha moved to accept the June 2016 Retirements as read. Myron Steere second. Unanimous.**

###### 2) Job Description – 1st Read

- Maintenance Technician

Mr. Markley referenced the job description as a First Read. Mr. Markley reported an open position that is planned to hire directly and not through contracted services.

##### **b. Enrollment Report – January 1, 2015**

Tim Markley reported no significant change in the last month.

#### **7. Superintendent's Report and Presentation of Business**

##### **a. Monthly Events Calendar**

Communication Committee will meet on January 13<sup>th</sup> immediately following the Public Hearing(s). The snow date(s) for the Deliberative Session Part I will be added to the calendar for February 4<sup>th</sup> at 7:00 p.m. and February 7<sup>th</sup> for 10:00 a.m.

#### **8. Reports**

##### **a. Student Representative – River Marmorstein**

River Marmorstein reported that students met to discuss future regular meetings and work on getting people out to vote. Getting more people involved is a focus.

#### *MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*

**b. Teacher Representative – Gil Morris**

None.

**c. Strategic Plan Committee – Pierce Rigrod**

Dr. Minnihan reported that John Kennedy, NESDEC, attended the most recent Strategic Plan Committee meeting and clarified a timeline. The process of developing a district profile is underway. Work on a public survey was discussed to get the larger public's input. Organizing different stakeholder groups was discussed as well.

**d. Education Committee – Crista Salamy**

The Education Committee meeting scheduled for today, prior to the Board meeting, was cancelled.

**9. Old Business**

**a. Budget Version 5 – Marian Alese**

Marian Alese reported that Version 5 represents oil purchases for next year as well as a secured propane contract for buses and new bus contract. Ms. Alese reported that the proposed budget is \$476,000 less than where we are this year. Revenue reflects no change. This shows a reduction in district assessment of approximately \$264,000 aside from other warrant articles.

Stephan Morrissey asked about longer term options before oil rises. Ms. Alese reported that she cannot go out more than 18 months but will look at again in 6 months.

The draft warrant was shared and reviewed. Ms. Alese reported that the hope is that this can be signed next week.

**Rich Cahoon moved for a Version 6 that holds hourly employees harmless so that no one goes negative. David Martz second. Unanimous.**

**Rich Cahoon withdrew his motion. David Martz withdrew his second.**

**Rich Cahoon moved to determine the cost of making sure that no hourly staff goes negative as a result of health insurance and to authorize the Superintendent to make necessary adjustments. David Martz second. Unanimous.**

**10. New Business**

None.

**11. Approval of Manifests (Board Vote Required)**

Marian Alese certified that manifests 38 through 40 totaling \$721,589.98 and Payroll 131, 13, 132, and 141 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Myron Steere moved to accept the manifests as read. Stephan Morrissey second. Unanimous.**

**12. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

Occurred earlier in the agenda.

**Linda Quintanilha motioned to adjourn at 8:26 p.m. Joel Green second. Unanimous.**

Respectfully submitted,

Brenda Marschok

*MISSION STATEMENT*

*The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.*