

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, December 5, 2017

SAU Office

7:00 p.m.

Minutes

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Bernd Foecking,
Janine Lesser, Niki McGettigan,
Stephan Morrissey, Linda Quintanilha,
Kristen Reilly, Pierce Rigrod,
Myron Steere, Jerome Wilson

Lily Denehy, Student Rep.
Patrick Cogan, CVEA

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Christian-Coates, Student Services
Mindy Ryan, B.A.
Kat Foecking, FES
Amy Janoch, HES
Nicole Pease, DCS
Colleen Roy, GES
Stephanie Syre-Hager, AES/Pierce

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Accept School Board Meeting Minutes (Board Vote Required)

a. November 21, 2017

Linda Quintanilha moved to accept the minutes of November 21, 2017. Niki McGettigan second. Jim Fredrickson abstained. All else in favor. Motion carried.

3. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her from administrators.

Dick Dunning spoke about the CLiF Grant experience at PES last week. In addition, kids could pick books out to keep for themselves or give as gifts.

4. Public Comment

Ruth Benedict, Paraprofessional and Antrim Resident, asked about a plan to address the shortage of substitutes. Myron Steere reported that discussion has taken place. In addition, one permanent substitute is proposed for CVHS. Kimberly Saunders also reported that the rate of pay for substitutes is being reviewed. Substitutes are difficult to find this time of year. Professional Development has been limited during the week. Sub rates have been increased on Mondays and Fridays. Pay commensurate with surrounding areas is in place.

5. Consent Agenda

a. December 1, 2017 Enrollment

Tim Markley reported very little change in enrollment since last month.

Rich Cahoon asked that the projected enrollment for DCS be updated as changes occur with fifth grade student requests to attend SMS. Confirmed.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

- Set Date of Budget Public Hearing

The date of the Public Hearings is on the calendar for January 16th.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

Stephan Morrissey moved to change the date of the December 19th School Board meeting to take place on December 20th due to the high school holiday music concert. Pierce Rigrod second. Both the motion and second were withdrawn. The School Board meeting will remain on December 19th.

b. Accept Gift/Donations (Board Vote Required)

1) ConVal High School requests authorization to accept a gift/donation of \$1,000.00 from the Keith M. Sullivan Foundation for the purpose of installation of hoop/backboard extensions for to allow hoops to be lowered to provide a developmentally appropriate basket height for youth basketball programs.

Kimberly Saunders asked that the caveat of backboard hoop extensions won't exceed \$1K.

Stephan Morrissey moved to accept the donation as read with the understanding that the cost will not exceed \$1K. Dick Dunning second with thanks. Unanimous.

7. Reports

a. Student Representative – Lily Denehy

Lily Denehy reported about a recent German hip hop contest win for ConVal students. The high school holiday concert will take place on December 19th. College acceptances for early admission have begun to come in. CV is having ugly sweater day later this month. Celebration of Leaning on January 11th 6-8 p.m.

b. Teacher Representative – Patrick Cogan/Linda Compton

Patrick Cogan reported on holiday concert dates. Many schools have held craft fairs.

c. Budget & Property Committee – Dick Dunning

Dick Dunning reported discussion on high school labs and discussion about warrant article. Two former CVHS students came to discuss the potential of solar energy at the last budget meeting as well.

d. Communication Committee – Stephan Morrissey

Stephan Morrissey reported that a program called Trello was discussed at the last Communications Committee meeting. Niki McGettigan reported that it is a project communication tool. Assignments were given to the committee to practice using the tool. As Trello is used, it reflects who is using the tool. The committee is still in the learning curve phase with the tool.

e. Selectmen's Advisory Committee – John Jordan

John Jordan reported the meeting was well attended. Discussion on the proposed budget took place. Three motions were made on capital reserves asking that athletic/co-curricular, health, equipment trust funds be frozen at the current rate and that no requests to add to them be placed on the warrant. Science labs at the high school were discussed. Two funded with reserves and two with a bond are proposed. Both proposals are supported by SAC.

Myron Steere reported that work on several kitchens are needed was noted at this meeting as well. A request for a copy of the audit letter was requested.

f. Policy Committee - Rich Cahoon

Rich Cahoon said that the State has allocated funds for scholarships for running start courses. The School Board must have a formal policy in place on dual enrollment opportunities. We need to formulate a policy and will not have time to have a first, second and adopt read on this policy. We don't have a policy to show at this time.

8. Old Business

a. Budget Discussion

a. Default Budget and Update on Requested Items

Kimberly Saunders reported that work with the DRA and school district attorney to assure that what is contained in the default is consistent from year to year is underway. This is per request and not necessarily a final product.

Myron Steere said that budget did not go up much but district assessment is up over 6%.

Total cost of athletics is included in information handed out. In addition, information about the dollar value associated with set up time for specific sports is detailed.

Rich Cahoon asked for context; how does what we spend on athletics compare to what is proposed for labs.

Camp Quest Selection information was also shared.

Information on teacher course count per year, by topic, was shared. Dick Dunning asked for information on the current year and not next year. Confirmed.

Kimberly Saunders asked for direction from the board in relation to the budget. How should administration move forward? 6.72% increase on district assessment. 1.49% increase in the budget. Is there additional direction?

Rich Cahoon asked about helmets, arts enrichment, student services reorganization. Nothing is outstanding.

The MacLab is still in the proposed budget.

Stephan Morrissey moved to hold off on the Mac Lab for one year. Dick Dunning second.

Dick Dunning said that he was in agreement with waiting for one year.

Stephan Morrissey spoke about the goal to provide consistency in platform across the district. Rich said that this would be a five or more year decision, before moving forward, the intent was to explore.

Unanimous.

Pierce Rigrod asked if we had a table of the impact of the budget by community available. Kimberly Saunders reported that would take place when we get nearer to the bottom. Changes proposed to the budget should be discussed at every meeting.

b. 2nd Read Policy/Adoption (Board Vote Required)

- BCB: Board Member Conflict of Interest

Pulled for additional research.

- JLCD: Administration of Medication in Schools

Rich Cahoon moved to adopt this policy as presented. Stephan Morrissey second. Unanimous.

9. New Business

a. Waive Policy BAAA: Board School Policies and Administrative Procedures (Board Vote Required)

Linda Quintanilha moved to waive the requirement for a second read on Policy BAAA. Dick Dunning second. Unanimous.

b. High School Science Lab Recommendation (Board Vote Required)

Dick Dunning recommended \$900K from capital reserve fund to conduct work on two labs.

This would be phase one and the bond would deal with additional labs.

Jim Fredrickson said that Phase I is two labs but the question is could they do it this upcoming summer? Confirmed for the summer 2018.

Stephan Morrissey said that the board is moving this forward to a public hearing.

Kimberly Saunders reported that the labs are the last area where there are ADA issues. There will be new things that NEASC may site as in need. In terms of ADA and Life Safety, this will address those issues.

Stephan Morrissey moved this to move to public hearing. Dick Dunning second. Unanimous.

c. Expenditure Report – Mindy Ryan

Mindy Ryan reported some lines still appear overspent. The balances will come in before the next report and the differences in the balances will be reflected.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Mindy Ryan certified that manifests listed by number totaling \$159,809.97 and Payroll totaling \$1,703,224.88 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests and payroll as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Stephan Morrissey moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:11 p.m. Unanimous on a roll call vote.

Stephan Morrissey moved to exit non-public session at 9:03 p.m. Dick Dunning second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for two years. Second. Unanimous.

Stephan Morrissey motioned to adjourn at 9:04 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok