

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCH VALLEY SCHOOL DISTRICT

Applied Technology Center (ATC) Committee

December 14, 2017

**SAU Office
7:00 PM**

Agenda

Committee Members:

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

1. Accept Minutes of October 12, 2017

2. ATC Sub-Committee Board members to meet with:

- Val Zanchuk, CEO Graphiccast – Jaffrey, NH
- Bill Peterson, Vice President Human Resources at Monadnock Paper Mills, Inc. – Peterborough, NH
- Tim Sullivan, Vice President Corporate Affairs and Services Hitchiner Manufacturing Co Inc – Milford, NH

To discuss the commitment from local industry with the ConVal School District and their students in offering a CTE – Manufacturing Program at ConVal Regional High School's CTE Center.

3. Other

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CONTOOCH VALLEY SCHOOL DISTRICT

Applied Technology Center (ATC) Committee

October 12, 2017

**SAU Office
7:00 PM**

Minutes

Committee Members:

- Dick Dunning
- Jim Fredrickson
- Stephan Morrissey
- Pierce Rigrod

Committee Members Present: Dick Dunning, Stephan Morrissey

Other Present: Rich Cahoon, Myron Steere, Kimberly Saunders, Dr. Ann Forrest, John Reitnauer, Michelle Voto, Eric Feldborg

1. Accept Minutes of August 29, 2017

Dick Dunning moved to accept the minutes of August 29, 2017. Stephan Morrissey second. Unanimous.

2. CTE Monitoring Visit – Eric Feldborg

John Reitnauer introduced Eric Feldborg, CTE Monitoring Administrator, State of NH.

Mr. Feldborg reported that the federal government gives New Hampshire \$5.5 M in Perkins Grant funding each year. Commitments are made toward areas where performance will increase. ConVal receives approximately \$90K for program improvement each year. The federal government wants to know how well that money is being used. As a result, four centers were visited each year for this purpose in the past; now visits are based more on risk.

The process for monitoring has been revised. Centers are selected based on risk. The last review at ConVal took place in 2013.

The dollars allocated to the district are based on the number of K-12 students (70%) and the number of students who live in poverty (30%) based on family income.

Discussion took place about funding for programming and the model New Hampshire uses. Funds are allocated across centers which allows those centers to make significant purchases rather than spreading the funding across all schools, which some states do. ConVal is not up for significant funding for renovations for some time. The ATC is currently 22 years old. Mr. Feldborg agreed to look into where ConVal stands on this list and why.

The intention of the 20 year ATC Agreement is to provide stability in programming for students.

The review will focus on the effective use of Perkins Funds to improve programs and performance; look at the Regional Advisory Committee effectiveness; the use of data in planning for improvement; professional development and internal systems of controls.

In the future, the center will be asked to share how they make use of the funds and assess the systems of controls; in effect, a reverse of the current monitoring system.

Every program will be reviewed for effectiveness, performance and enrollment, college and career readiness, and curriculum, instruction, and assessment.

A student in year two of a program is a "concentrator", a student who completes the sequence is considered a "completer" and has demonstrated mastery in the competencies. For Perkins purposes, there is no accountability measurement for percentage of "completers".

Monitoring teams are made up of Members of the DOE, Visiting Directors, and visiting instructors who are content experts for the programs being reviewed.

Examples of items that might be out of compliance might include post-secondary credit awards that don't meet the muster.

Discussion took place about plumbing and electrical programs; two years of program equates to one year of a four year internship beyond high school. There is a value.

Other opportunities for students to gain an advantage over someone walking in to a company off of the street was cited as important when considering partnerships with outside companies in manufacturing.

Rich Cahoon asked about the current requirement of an individual who wants to be a firefighter to take the EMT component and has no desire to ever become an EMT and vice versa. Can this be unbundled?

Mr. Feldborg said that he is currently looking at this sequence. He further said that ConVal would not be penalized for non-completers in the fire fighter program.

3. Review of ATC Goals and Programs

Passed over.

4. Other

None.

Dick Dunning motioned to adjourn at 8:23 p.m. Stephan Morrissey second. Unanimous.

Respectfully submitted,

Brenda Marschok