

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, November 7, 2017

7:00 p.m.

SAU Office

BOARD

Rich Cahoon, Richard Dunning,
Jim Fredrickson, Janine Lesser,
Niki McGettigan, Stephan Morrissey,
Linda Quintanilha, Kristen Reilly,
Crista Salamy, Myron Steere,
Jerome Wilson

Linda Compton, CVEA
Lily Denehy, Student Rep.

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Tim Markley, H.R.
Cari Christian-Coates, Student Serv.
Mindy Ryan, B.A.
Helena Bates, PES
Jim Elder, GBS
Gib West, CVHS
Fabiola Woods, TES

1. Call to Order and Pledge of Allegiance

Myron Steere called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Accept School Board Meeting Minutes (Board Vote Required)

a. October 17, 2017

Stephan Morrissey moved to accept the minutes of October 17, 2017. Dick Dunning second. Unanimous.

3. Points of Pride

Kimberly Saunders reported out on Points of Pride as reported to her by administrators.

Gib West reported that student Austin Sloan has been selected to play in an honors orchestra in Sydney Australia.

4. Public Comment

None.

5. Consent Agenda

a. Personnel

Retirement – Donna Geer - Tim Markley asked the board to consider approving the buyback for Donna Geer as well.

Stephan Morrissey moved to approve the retirement and buyback of Donna Geer in June 2018. Dick Dunning second. Unanimous.

Nomination of Gregory Lefko – **Stephan Morrissey moved to approve the nomination of Gregory Lefko. Dick Dunning second. Unanimous.**

Notice of stipend positions – Tim Markley noted that two stipends on the list should be removed; Kimberly Wall, Heather Bourgeois. This list is for notification only.

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

b. November 1, 2017 Enrollment Update and Projections

Tim Markley referenced enrollment information included in tonight's agenda packet and board folders. September numbers were taken out of PowerSchool resulting in some errors. Tonight's data reflects actual students in seats.

Gib West introduced Michael Luow, Special Education Administrator at the high school.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The November 9th ATC Committee meeting was moved to November 16th. The Policy Committee on December 19th was cancelled and the start time for the December 19th School Board meeting was moved up to 6:00 p.m. Budget & Property Committee will meet on December 18th at 5:30 p.m. at the SAU.

b. Acceptance of Gift:

1) Antrim Elementary requests permission to accept new playground equipment Donated by the Antrim PTO.

Stephan Morrissey moved to accept the gift as read. Rich Cahoon second. Unanimous.

c. New Hampshire School Board Presentation - Barrett Christina

Kimberly Saunders introduced Barrett Christina, NHSBA, who was present to share information about Board responsibilities. Attorney, Will Phillips, was also present.

The primary role of the board is to set and establish school board policy. The growing trend for legislative oversight is to institute a policy. Examples include bullying, truancy, concussion and others. Policy establishes the goals and missions of the district. Policies should be reviewed.

The second primary responsibility of the school board is to establish the school district's budget and provide budget oversight.

Attorney Phillips spoke about board responsibilities relative to personnel; hiring a superintendent, and to evaluate the superintendent yearly.

The School Board is responsible for conducting hearings and serving as an adjudicative body. Reference Policy KED.

Other primary rolls of the board include collective bargaining, communications with the public, and Strategic Planning (long term and short term goal setting).

General best practices for a board member were reviewed.

The Superintendent's Role include the implementation of School Board Policy.

Superintendent services responsibility were reviewed.

Attorney Phillips distributed BDD-R which detailed Board/Superintendent relations.

Barrett Christina encouraged that a process be established that delegates specific responsibilities.

Jim Fredrickson exited the meeting at 8:00 p.m.

d. Student Services Study – Linda Potter

Linda Potter shared a report as a result of a Student Services Study. Special Education is a large part of Student Services. It is Pre K-12, Section 504, school counselors, nurses, coordinating outside agencies, psychologists, specialists, therapists, social workers, homeless, home bound, English language learners, out of district placements, tutoring programs, professional development, specialized transportation, attendance, and support to the Assistant Superintendent for instructional services.

Staffing and caseload information was shared. Staffing and needs were shared. Patterns and themes collected during the interview process with staff for this study were highlighted.

Areas of need/Action steps for consideration were presented.

Two Leadership Structures of Student Services came forward as a result of this study. The first was to have a Director of Student Services with a broad scope and directly reporting to this person would be an Assistant Director of Special Education. The second was to have a Director of Student Services with the broad scope and a Special Education Administrator while redefining the Director of School Counseling to become a Student Services Administrator.

Discussion took place about co-teaching and professional development.

Could this be remedied by a consolidation model? Dick Dunning said “absolutely”. Linda Potter said that the current configuration is a barrier but she couldn’t say if consolidation would be a remedy.

Kimberly Saunders said that if the board is looking to bring forward a more efficient model for the delivery of education, bring the cost down, and bring equal resources to every student, consolidation should be looked at. Reconfiguration is the model if you are looking for a more student driven model. It would be more costly.

Next steps include the prioritization of the recommendation and to make a decision about how to staff student services.

Kimberly said that she would be prepared to bring forward a recommendation at the first meeting in December.

Cari Coates reminded that Student Services covers every student in the district and not just special education students.

7. Reports

a. Student Representative – Lily Denehy

Lily Denehy reported on the Unified Soccer Championship as well as the success of two girls cross country team members. In addition, Quarter One just ended. CVHS students volunteered at the Peterborough Players auction. A blood drive is scheduled for tomorrow. Performances are scheduled at the LHT this weekend.

b. Teacher Representative – Patrick Cogan/Linda Compton

Linda Compton reported that two craft fairs recently took place.

c. Budget & Property Committee – Dick Dunning

Dick Dunning reported that the AES playground equipment gift was accepted. LED Lighting was also discussed. Upgrading lighting at AES and PES is the proposal.

d. Communications Committee – Stephan Morrissey

Stephan Morrissey reported that work is underway, using project software called Trello, which will manage the communications plan. The software is still being analyzed. Goals were discussed. The committee is looking to the various board subcommittees for what communication they feel is needed.

e. Selectmen’s Advisory Committee

Rich Cahoon reported out on the last Selectmen’s Advisory Committee meeting. The budget process was discussed as well as the high school renovation.

8. Old Business

a. Budget 2018-2019

A revised revenue sheet and budget by object was distributed.

Rich Cahoon asked for a version three; a more likely case as a result of kindergarten rather than a worst case scenario.

Linda Quintanilha suggested postponing the \$35K for the SMS Mac Lab. Stephan Morrissey second. Dick Dunning said that this is something that ties in to the extended learning. It requires more training. Why do this when it has been functioning for some time? Dick Dunning was opposed to delaying this. Stephan was in agreement with tabling it for one year. Dick said that assuring supporting the current lab with upgrades would continue.

In favor of delaying for one year: Linda Quintanilha, Stephan Morrissey, Rich Cahoon

Opposed: Dick Dunning and Niki McGettigan

Abstentions: Kristen Reilly, Janine Lesser, Jerome Wilson, and Crista Salamy

Motion carried.

More information was requested.

Rich Cahoon said that the direction 4 ½ years ago was that a consistent platform across the middle school was a goal. It didn’t matter what platform, as long as it was consistent. The rationale on Saturday was to use a specific software that would only run on that platform. Can we go another year while more investigation is done? Yes.

Stephan Morrissey said that he would like to see the study completed and manage with the lab we have for one more year. The board did support that vote on Saturday.

b. MS25

The MS25 and DOE25 were circulated for board signatures.

9. New Business

a. 1st Read Policy

- JLCC: Head Lice Policy

Rich Cahoon referenced this policy for a first read. Send feedback to a member of Policy Committee and/or to the Superintendent.

b. LED Lighting AES/PES (Board Vote Required)

Kimberly Saunders said that this proposal replaces lightbulbs with fixtures and recessed lighting with LED fixtures. Eversource will provide reimbursement. \$5,432 is actual expense. Payback for remaining money is 3 months.

Linda Quintanilha motioned to spend money on LED lighting at AES and PES. Stephan Morrissey second. Unanimous.

Rich Cahoon read a copy of a Press Release related to the CVEA negotiations.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Mindy Ryan certified that manifests totaling \$740,887.01 and Payroll totaling \$1,827,644.24 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Stephan Morrissey moved to approve the manifests as read. Dick Dunning second. Unanimous.

12. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

Stephan Morrissey moved to enter into non-public session for negotiations at 9:10 p.m.

Janine Lesser motioned to exit non-public session at 9:22 p.m. Jerome Wilson second. Unanimous.

Stephan Morrissey moved to seal the minutes of non-public session for three years. Second. Unanimous.

Linda Quintanilha motioned to adjourn at 9:22 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok