

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCH VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

September 26, 2017

**SAU Office
6:00 PM**

Agenda

Committee Members:

- Dick Dunning, Chair
- Rich Cahoon
- Jim Fredrickson
- Stephan Morrissey

- 1. Call to Order**
- 2. Approval of Minutes – August 21, 2017**
- 3. End of Year Financial Review**
- 4. Cost for High School Lab Work**
- 5. Antrim Agreement Review Update**
- 6. Other**
- 7. Non-Public Session: RSA 91-A:3,II (If Needed)**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCH VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY

August 21, 2017

**SAU Office
6:00 PM**

MINUTES

Committee Members:

- Dick Dunning, Chair
- Rich Cahoon
- Jim Fredrickson
- Stephan Morrissey

Committee Members Present: Dick Dunning, Rich Cahoon

Others Present: Kimberly Saunders, Mindy Ryan, John Jordan, Tim Grossi, Myron Steere

1. Call to Order

Dick Dunning called the meeting to order at 6:00 p.m.

2. Approval of Minutes – June 13, 2017

Rich Cahoon moved to amend and approve the minutes by correcting the spelling of the word "cue" to read "que". Second. Unanimous.

3. June 2017 Expenditure Report (see attached)

Mindy Ryan reported that open purchase orders are being finalized.

Rich Cahoon asked what is the delta in line 28, School Board Services. Rich noted that we budgeted the same amount for the current school year. If we are going to overspend it two years in a row the figure should be increased for budgeting purposes.

The temporary salaries line includes professional development and summer help (line 8 of August report). It includes substitutes as well.

Rich Cahoon asked if the figure for line 8 could be disaggregated. Separate out substitutes, professional development, summer help etc. Confirmed.

4. August 2017 Expenditure Report (see attached)

Mindy Ryan said that this report reflects expenditures since July 1st. The biggest adjustment in salaries is from the general salary line to the para salaries line. There are transfers in the salary lines to adjust for department heads and other administrative roles taken on.

Is this an adjustment year for New Hampshire Retirement System? Kimberly Saunders agreed to check on.

When do we receive the GMR for insurance? Dick Dunning asked if we have ever looked at self-insuring. Kimberly Saunders said that we had a consultant for several years. No mention of self-insuring. Our contract language is more restrictive.

Rich Cahoon said that we would definitely want John Rounds for this work; we wouldn't want to go it on our own.

Dick Dunning asked if we were going to take a look at this, how would we proceed. Rich said that we would know by mid-November if we will need him for negotiations. Rich asked what line 35, Building Rental, was budgeted for. A breakdown will be provided.

Tim Grossi reported that heating oil has spun down. It will continue to be monitored. It is below what was monitored.

Do we need to bid oil out? We have to give authorization to buy. In the past, we have placed it on the agenda and then we have purchased.

Dick Dunning said that he would like to give authorization to purchase oil at the lowest price at tomorrow's board meeting. It has to be unanimous since it is not on the agenda. We could waive policy.

5. Antrim Agreement Review

Dick Dunning referenced the current and proposed Antrim Memorial Gymnasium agreement (see attached). David Martz was the representative who helped negotiate the current contract. The Board will need a new board representative that is impartial.

Tom Kelly and David Martz will need to be replaced on Budget & Property as well.

6. Other

Any further investigation on online emergency management? Dick Dunning has learned that all of the police departments must be on board for this to move forward.

Rich Cahoon noted that eligibility was misleading; it does not have to be a specific vendor; it can be any vendor. Brandon of Brandon CopSync said that it had to be them. Flags were noted.

High school science lab renovation discussion is still in the works. Have we received final numbers? Confirmed.

Dick Dunning said that last discussions were around four or five labs. It is about finances. Money from the State will be looked into in terms of building aid. Discussion took place about paying for four out of capital reserve and bonding the fifth lab.

Capital Reserve will be revisited. A Public Hearing would be necessary.

Tim Grossi urged that a review of local college labs be looked at and compared to what is proposed for ConVal. They are very different things. Before we pull the trigger, let's look at local college labs so that we build more current standards than something that has passed by. We want our students to be ready for next steps in education and we should look at what colleges are doing to better prepare our kids.

7. Non-Public Session: RSA 91-A:3,II (If Needed)

None.

Motion to adjourn at 6:40 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok