

# Policy Committee

## Minutes

October 3, 2017

6:00 PM, SAU Offices

<b>Members</b>	Rich Cahoon - Chair, Janine Lesser, Kristen Reilly, Stephan Morrissey, Kimberly, Saunders, Ann Forrest  Attendees: Janine Lesser, Rich Cahoon, Stephan Morrissey, Myron Steere, Kimberly Saunders  Absent: Kristen Reilly
1.	Meeting called to order: Stephan Morrissey called the meeting to order at 6:02 PM.  1) Approval of September 19, 2017 Minutes: Stephan Morrissey moved to accept the minutes as written, Janine Lesser seconded. Unanimous.
2.	<b>Policies to the Board</b>  The following policies are being presented to the Board for a first read: <ul style="list-style-type: none"><li>❖ ADB/GBEC: Drug-free Workplace/Drug-free Schools</li><li>❖ BEDC: Quorum</li><li>❖ ECAF: Audio and Video Surveillance on School Buses (we have video only)</li></ul>
3	<b>New Business:</b> <ul style="list-style-type: none"><li>❖ JICI: Dangerous Weapons on School Property – this policy has been edited by Legal.\</li></ul> <p>Within the past 30 days, we have had an adult bring a weapon into a school. If someone is exercising their right to vote or attend town meeting, we cannot stop them from bringing a licensed weapon into the building. In all other cases, we can prevent them from doing so.</p> <p>Does the law apply to students only? Rich Cahoon does not like the expansion of the definition “weapon” in this reworked policy. Ms. Saunders can ask if there is a way to differentiate between adults and students and the type of weapons, e.g. self-defense weapons.</p> <p>Stephan Morrissey is concerned that people are already violating this law. We need to post the warnings. Myron Steere indicated there is no longer a concealed permit. Ms. Saunders wanted to ensure this policy is up-to-date and solid and that our buildings are posted. Rich Cahoon would like to see a sentence regarding voting/civic duty in the policy. Janine Lesser wondered if schools were left off because they are covered under the Federal law.</p> <p>Rich Cahoon worries that as soon as we post the buildings, we will be confronted. He wants us to be careful, as he doesn’t want to see more guns in our schools.</p> <p>If the intent of the policy is fewer guns in school, that is how we should draft it.</p>

Deliberative Session is a public meeting where guns are allowed. We run the risk of being tested.

❖ IJOA: K-12 Field Trips

This came back from Ed committee with no changes.

We said yes to support curriculum-based fees for field trips and athletics. The overnight trips issue was left for further discussion. Schools should be able to continue to raise funds for their trips.

We do not have a separate policy for fees. School administrators can pay for the fun trips out of their budget, if needed.

Rich Cahoon looked at fees and fundraising among other districts; some make fundraising district wide.

**Current Business:**

NHSBA Spring 2017 Spring Policy Update

The following policies are those that require a review/update of our existing policy. Some of the NHSBA updated policy also contains any related “See also” policies (NHSBA version), as well as our existing policy and our related “See also” policies.

Policies include:

- BCB: Conflict of Interest – This policy is returning for further discussion.

Our policy is BBFA; we will revise our call letters to BCB.

Ms. Saunders feels we can remove the redundant content (see edits).

Rich Cahoon asked about the Nepotism – we do not hire, or we do not employ? We need to state “hire”.

- EFAA: Meal Charging – our meeting ended while discussing this policy. We picked up at item #3:

Rich Cahoon thinks we should have a national food lunch program (feeding all students). #3: Does this include ala carte food? Students may charge meals regardless of what they are purchasing. No alternative meals will be forced. This is for both breakfast and lunch.

What about collections? Janine Lesser asked if the Free & Reduced form can be prefilled. How often is an invoice sent (by Café Services)?

Rich Cahoon asked Ms. Saunders to review the invoice template, as it is the perfect place to reach out to a parent who is struggling financially...\$45,000 & below for a family of four annual income is the cut-off point.

Do we do any type of customer service rating with the food service company? Ms. Saunders will check on this. She said we are on the 3<sup>rd</sup> year of a 5-year contract. So we certainly need to look for input from parents and students.

Janine Lesser would like to know what the procedure is from Café Services on how they pursue collections.

Ms. Saunders feels we need to identify a dollar amount at which point we would initiate collections. Janine Lesser would like more background information as to why the bill aren't being paid.

Rich Cahoon feels the reduced portion of the program is poorly designed. Ms. Saunders will meet with Café Services and our BA, Mindy Ryan to discuss collections.

(Ms. Saunders indicated she had no luck with the sports team creation policy search; she will continue to research.)

Presently we do not have a meal charge policy. We may have to have a separate procurement policy for school lunch.

Myron asked where the money from the ConVal card goes...to the Boosters. The town assistance, public relations from the teams to the students. More direct contact with the towns.

Janine Lesser thought this might be a lot of work. Do you think there might be citizens who will step forward?

We do require community service in middle school and as an earned credit (.5) in high school.

Moved to adjourn by Stephan Morrissey, seconded by Janine Lesser. Meeting adjourned at 6:55 PM.

- ILD/ILD-R: Non-Educational Surveys and Questionnaires (This policy has been moved up the list since our last meeting; you will find it just before the beginning of the "A" polices in your existing packet.)
- IHAMA: Teaching About Alcohol, Drugs, and Tobacco – the category has changed from Recommended to Priority. Legal References need to be added.
- IHAMB: Teaching about Self-Protection – Presently, we do not have this Recommended policy.
- JLCK: Special Physical Health Needs of Students – Presently, we do not have this Priority policy.
- JLD: School Guidance and Counseling Program – the category for this policy has changed from Priority to Recommended. Additional content has also been introduced.
- JLIF: Receipt and Use of Sex Offender Registry Information – this is an Optional policy that we do not have.

**A Policies: for Review**

- AA: School District Legal Status – no update required.
- AC: Non-Discrimination – no update required.
- AD: Education Philosophy – no update required.

	<ul style="list-style-type: none"> <li>➤ ADC: Use of Tobacco Products Strictly Prohibited In/On All School Facilities and/or Grounds – no update required.</li> <li>➤ ADD/EBB: School Safety – Presently we do not have these Recommended policies.</li> <li>➤ AE: Accountability – no update required.</li> <li>➤ AFB/CB/CBI-R: School Superintendent/Evaluation of the Superintendent and Goal Setting – update required.</li> </ul>
	<p><b>Pending Discussions:</b></p> <ul style="list-style-type: none"> <li>➤ JLCC: Head Lice - the Nurses will return for the October 17<sup>th</sup> Policy meeting.</li> <li>➤ JLCD &amp; JLCD-R: Administering Medication to Students – October 17<sup>th</sup>.</li> </ul> <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> <li>○ Class size: IIB -- presented to Education Committee</li> <li>○ Communications: BHC, GBD; Communications Committee</li> <li>○ Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee</li> <li>○ Graduation Requirements: IKF; Education Committee (no changes as of yet)</li> <li>○ Community Partnerships: KCB; Communications</li> </ul>
5.	<b>Non-Public: RSA 91-A:3,II</b>
6.	Next Meeting: October 17, 2017

Respectfully submitted,

*Carol Hills*