

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL DISTRICT

Applied Technology Center (ATC) Committee

June 13, 2017

**SAU Office
7:00 PM**

Agenda

Committee Members:

- Dick Dunning
- Jim Fredrickson
- David Martz
- Stephan Morrissey
- Pierce Rigrod

- 1. Accept Minutes of May 11, 2017**
- 2. ATC 2017-2018 offerings**
- 3. Internships** – Janine Lesser
- 4. Community/Business Outreach**
- 5. Outlook 18-19 programs**
- 6. Other**
- 7. Non-Public Session: RSA 91-A:3,II (If Needed)**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCH VALLEY SCHOOL DISTRICT

Applied Technology Center (ATC) Committee

May 11, 2017

**SAU Office
6:00 PM**

Minutes

Committee Members:

- Dick Dunning
- Jim Fredrickson
- David Martz
- Stephan Morrissey
- Pierce Rigrod

Committee Members Present: Dick Dunning, Jim Fredrickson, Stephan Morrissey

Others Present: Kimberly Saunders, Gib West, Dave Dewitt, John Reitnauer, Rich Cahoon, Ed Juengst, John Jordan (SAC)

Stephan Morrissey called the meeting to order at 6:04 p.m.

1. Accept Minutes of April 13, 2017

Dick Dunning moved to accept the minutes of April 13, 2017. Jim Fredrickson second. Unanimous.

2. Review of current programing and costs

ATC information was shared which included enrollment information, budget per program, Perkins Grant funding, establishment of new programs, and proposed new programming (fire science, health sciences, electrician, and plumbing and water supply services) (see attached).

Enrollment figures reflect juniors and seniors in levels courses. Introduction classes are not reported. Information is available on the ConVal High School ATC site as well as the Department of Education site.

What would it take to offer an electrical program or plumbing program at ConVal? Information on how to establish a new program was shared and reviewed step by step (see attached packet). The steps include applying to the NH DOE, establishing a Program Advisory Committee, and working to enroll students.

TASC time is used to help generate an interest in students for them to sign up. On Freshmen Night, the ATC has a table so that parents and students can learn more about ATC offerings.

What would the credentials for an individual be to teach an electrician course? A master electrician with an Alt Plan would be the aim. The Alt Plan component was defined in terms of what it would look like to pursue.

3. Status, time line and expected costs for proposed enhancements to current programs

The local budget per program is approximately \$33,000. Perkins Grant Funding totals \$94,000. Staffing is not included in these figures. The \$94,000 goes toward equipment and material costs. Fire Science is taught by outside firefighters who are contracted.

Next year, Firefighter I will be offered first semester and an EMT course second semester.

A letter of intent is due by October 1st. Confirmation occurs in April for acceptance of program. The course would begin the following year (year two).

Is consideration of retro-fitting space now being asked?

4. Discussion of proposed future program

John Reitnauer spoke about three programs – health science. The program is strong and one of the best in the State. The program currently has space.

Electrical and Plumbing programs were the second and third discussed. There is great demand for these positions.

Rich Cahoon asked if there is anything we can do sooner? The timelines are so far out. Is there an opportunity to add things on our own outside of Perkins funding? Confirmed.

New facility requirements for both the electrician and plumbing programs will require new facilities consisting of classroom and laboratory space. Ceiling height is critical.

Renting space was noted as a possibility across the street. Kimberly Saunders will look into warehouse space cost for health science, electrical, and plumbing.

How can the board help John Reitnauer move forward? Researching lease information for space. Visiting other CTE's that have started similar programs to gain information would be helpful.

Is direction to further health science being asked? Yes, key milestones, including budget information is being asked.

5. Develop committee mission statement

6. Other

7. Non-Public Session: RSA 91-A:3,II (If Needed)

Jim Fredrickson moved to enter into non-public session at 7:04 p.m. in accordance with RSA 91-A:3,II. at 7:06 p.m.

Jim Fredrickson moved to exit non-public at 7:12 p.m. Second. Unanimous.

Dick Dunning moved to adjourn at 7:12 p.m. Jim Fredrickson second. Unanimous.

Respectfully submitted,

Brenda Marschok