

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee  
SAU Office/Boardroom

Thursday, May 11, 2017  
7:00 p.m.

AGENDA

**School Board Committee Members:**

- Pierce Rigrod
- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Kristen Reilly

1. **Approval of Minutes from April 13, 2017**
2. **Six Sigma & Prioritization of Reconfiguration options**
3. **Companion reports (status)**
4. **Plan Implementation report**
5. **Retreat and Plan Priorities for 2018**
6. **Process and timeline for options / review**
7. **Other**

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Thursday, April 13, 2017  
7:00 p.m.

MINUTES

**School Board Committee Members:**

- Pierce Rigrod
- Richard Dunning
- Bernd Foecking
- Jim Fredrickson
- Kristen Reilly

**Committee Members Present:** Pierce Rigrod, Richard Dunning, Jim Fredrickson, Kristen Reilly

**Others Present:** Riley Young, John Jordan (SAC), Bob Edwards, Stephan Morrissey, Kimberly Saunders (7:20), Ann Forrest (7:22), Rich Cahoon (7:34), Myron Steere (7:34)

**Pierce Rigrod called the meeting to order at 7:02 p.m.**

**1. Approval of Minutes from March 9, 2017**

**Dick Dunning moved to accept the minutes of March 9, 2017. Pierce Rigrod second. Kristen abstained.**

**2. Election of Committee Chair**

**Dick Dunning recommended that Pierce Rigrod continue as Chair. Second. Unanimous.**

**3. Strategic Plan – Implementation (SAU/Board)**

Pierce Rigrod spoke about Summer Program and the progress being made. The numbers of students taking summer program to catch up to extending learning has grown. Progress is underway in terms of discussion on the high school renovation.

Dick Dunning reported out on a meeting with Hutter Construction. The agenda is to go back to the high school to discuss the vision for the labs and the renovations to the core structure. The expenditure will be looked at. The hope is to use revenue that we have to attack that and not have to bond. The goal is to have this in line for a decision prior to July 1<sup>st</sup>. Realistic figures need development so decisions can be made. The first priority is renovation of the science labs.

The district started the OGAP program to strengthen math. It was a big investment. SWIFT is also in process; it involves inclusion. In addition, the Education Equity Report is underway by Ann Forrest. The technology plan is moving forward.

The Strategic Plan is a roadmap that we are on.

**4. Configuration Models – Model Weights & Companion Reports (SAU)**

Four models; things that we could do differently that would be better in a number of ways.

Reconfiguration – K-8, soft borders (go to school closest to where you live), close schools (reducing the number of buildings), and status quo.

Status Quo – based on birth rates, what will the district look like five years from now?

Reconfiguration – use the buildings we have now; how could it look different? Potential Pre-K/1 centers. What would it cost? Could it save us?

Consolidation – closing a school or schools. Could we offer foreign languages? Could we offer 1:1 experiences? Universal Preschool? What could we do that we can't now if we consolidated?

Nothing is off the table until it doesn't make sense for who we are.

Administration will make a recommendation with each report.

The expectation is that information for Board review should be ready by the end of June.

Ultimately the board will make the decision on what they want to move forward.

Weights and Measures – Deciding how it should be weighted and what will be weighted needs determination ahead of time.

A normative process might be considered in terms of what is important to people; what do they value?

Trend data might be a place to start.

Jim Fredrickson will work on criteria for the next meeting. A sample matrix will come forward.

Each board sub-committee should be given deadlines for information to get the work done.

#### **5. Facilitation of Models Discussion (timeline)**

Companion reports will come in June. The board will decide which models to pursue in public. Facilitation would follow to work through the hard parts and arrive at consensus. Information will be shared with the public. The board needs to identify priorities i.e. shorten transportation time for students.

Kimberly Saunders will facilitate the discussion that will inform the work. Jim Fredrickson and Kimberly will share at the May retreat. From there, options go into the matrix, then out to the community for sharing.

Gaining community input on what is important.

Do not inject public process to affect criteria. Develop criteria internally. Confirmed.

Important factors – education, transportation, facility cost, and staffing cost.

#### **6. Financial Equity Study (distribution & comment through May)**

The Financial Equity Study report has been distributed minimally.

An Executive Summary was suggested along with tables for public consumption.

Baseline information using State calculations and other information was suggested. What would it look like for each town for comparison?

A Peer Review Letter should be included in the report.

Town by town impact should be considered.

#### **7. Policies Related to Strategic Planning**

##### **(Multi-Age, attending school other than assigned school (status))**

Multi-age and Multi-grade is still with the Education Committee. What are the educational opportunities?

Policy JCA is used on a regular basis. There is no solid reason to change the policy to attend a school other than assigned.

Are there other policies that need review? Not at this point.

#### **8. Other**

Kristen Reilly will serve as the Strategic Plan Committee rep to the Communications Committee.

**Dick Dunning motioned to adjourn at 8:15 p.m. Second. Unanimous.**

Respectfully submitted,

Brenda Marschok