

Policy Committee

Minutes

March 21, 2017

6:00 PM at the SAU Offices

Members	Rich Cahoon - Chair, Janine Lesser, Thomas Kelly, Kristen Reilly, Stephan Morrissey, Kimberly Saunders, Marian Alese Attendees: Lise Lemieux, Linda Compton, Myron Steere, Ann Forrest, Kimberly Saunders, Janine Lesser, Kristen Reilly, Rich Cahoon, Gib West, Stephan Morrissey	
1.	Meeting call to order: at 6:02 PM 1) Approval of January 3 and March 7 Minutes: Motion to approve both Minutes made by Janine Lesser and seconded by Kristen Reilly.	
2.	2 nd Read Policy: 1) IFA: Instructional Needs of Students – This policy is being submitted as a second read tonight. No comments were received to delay this Board read.	
3.	Current Business: 1) JLCD & JLCD-R: Administering Medication to Students – Lise Lemieux and Linda Compton presented their edits to this policy and procedure. Kimberly indicated that policy should be short and to the point, and a lot of this could be in the R-procedure. The purpose of the policy is protect the staff and students. We try to keep the detail to a minimum and leave the brunt of details to the procedure. We do not need to restate something that appears in the Ed regulations. Linda compared to the NHSBA version for this. Rich indicated they can strike copy of the Ed Regulations, and site federal regulations. The Committee decided to do a paragraph-by-paragraph review. Stephan asked why an 18-year old student cannot carry an over the counter pain reliever. It was explained that Nurses dispense so that there is a record. Do we want our nurses to be administering homeopathic medicines and do we need to differentiate? Nurses feels over the counter means FDA approved. What makes a medication a medication? Each student who has a diagnosis should have their injector (epi pen). Students can carry auto-injector on their person. Nurses can also carry one without a prescription (scope of practice). Will every school have an epinephrine auto injector? Yes, we do that now. Currently the schools have a dual pack (to accommodate both student and adult). Lise indicated on school field trips, students will have an extra injector on hand, if a parent does not provide their child's injector. Rich suggested dividing this policy into the different obligations, nurse, school, parent, and student. Kimberly would also like to separate procedure from policy. Gib noted there is a lot of “discretion” in the policy. Where do we draw the line when it becomes an infraction/inappropriate use, and what does that mean? Kristen wondered if we should block out the different categories with headings/lists. A school nurse in NH has to be a registered nurse, and must abide by that scope of practice.	

Kimberly explained that under the license, they may be able to do X, that the District is not willing to do.

The nurses will redraft the policy, and Kimberly will speak with Legal regarding what is medication?

We will hold off on the Procedure piece until a future meeting.

2) JLCC: Head Lice - also included the NHSBA version of JLCC, entitled Communicable Diseases

Kimberly indicated that with the exception of PreK and KP, the infestation is not happening in our schools.

A parent wondered why we do not send letters to families of classes with an infestation. American Academy Of Pediatrics does draw a distinction about infestation. Lise indicated that sometimes the Nurses do not know. Nurses will always help if asked. We do not do regular head checks.

What is proper treatment? It is not so much the treatment, it is more the follow-up removing the nits and lice. Sometimes a second treatment is required.

It was mentioned that we should routinely send the information home, as head lice is always present. Rich asked the nurses to look at the NHSBA version for comparison.

Where does the responsibility of the school district end? Can we send in a social worker if we have a parent who is unable to deal with the situation? Linda indicated that yes we can check children but the truth is the lice is always out there.

If we can do more, why don't we do more to help the families? Susanne Schultz is our district pediatrician.

Nurses will return to this committee

Motion to adjourn made by Stephan and seconded by Janine. Meeting adjourned at 6:57

The following items were deferred until April.

3) GBEF: Acceptable Use Policy – Staff

4) GBEF-F: Agreement for Authorized Use of District-Owned Equipment – Staff

5) GBK: Staff Concerns, Complaints, and Grievances

In addition to this policy, I've included GBK-R and the Article 3 Grievance Procedure from the ConVal Education Association (CVEA) Agreement.

6) EHB: Record Retention (Right to Know Policy, with attached Amendment 91A:3-5) – Rich asked that we look at this Record Retention policy. Also included is the EHB-R (procedure).

7) JLIE: Student Automobile Use – Received comments from Steve Bartsch and Tim Markley.

Steve Bartsch: *I have read the policy and offer the following. The part that says not to exceed 5 days - I would ask - what if someone did something very, very dangerous?*

	<p><i>ie - tried to run someone down. Can we just say suspension from school?</i></p> <p><i>The 15 miles per hour would be hard to enforce as Tim said but I like having a number in there as it helps send the message that travel should be slow in the parking lot.</i></p> <p>Tim Markley: <i>Paragraph 3 --- How does one “abuse” the parking privilege?</i></p> <p><i>Paragraph 5 --- What about leaving the school grounds by any means---is it just a violation when leaving in a motor vehicle?</i></p> <p><i>If we have a speed limit expectation—we need to have signs posted so all can see.</i></p> <p>8) KB: Title I Parent Involvement in Education – included are both our version and the NHSBA version, which was updated in September 2016.</p> <p>9) Social Media – Attached is the NHSBA version, KD: School District Social Media Websites</p> <p>10) IHBA: Programs with Students for Disabilities – pending legal discussion</p>	
4.	<p>Pending Discussions:</p> <p>1) NHSBA Updated Policies – pending</p> <ul style="list-style-type: none"> ➤ ACE: Procedural Safeguards: Nondiscrimination on the Basis of Handicap/Disability (both versions) ➤ GBCD: Background Investigation and Criminal Record Check ➤ JCA: Change of School or Assignment (to legal counsel) ➤ KB: Title I Family and Community Engagement Policy – Attached is our KB policy, as well as the revised NHSBA version. I’ve highlighted what appears to be new content in the NHSBA copy. ➤ IHBA: Programs for Students with Disabilities – a lot of this language is very legal and specific. Do we want to send this to legal? Marian indicated there is a lot that no longer applies. Rich asked if Swift may have more changes? Kimberly will discuss with Legal (see above) ➤ JICHB: Substance Abuse – I’ve inquired as to the status of this policy. <p>Below is our original list of Strategic Plan related policies from August 2016 with determination of committee ownership: Status Report?</p> <ul style="list-style-type: none"> a. Class size: IIB -- presented to Education Committee a. Communications: BHC, GBD; Communications Committee b. Assessment: IGA, IHBH, IK, ILBA, IMBC; presented to Education Committee c. Graduation Requirements: IKF; Education Committee (no changes as of yet) d. Community Partnerships: KCB; Communications 	
4.	Non-Public: RSA 91-A:3,II (resumes after District Meeting)	
5.	Next Meeting: April 4, 2017 @ SAU Offices	